



General Ledger & Monthly Reporting

***Postal Rate Commission Briefing
November 20, 2003***



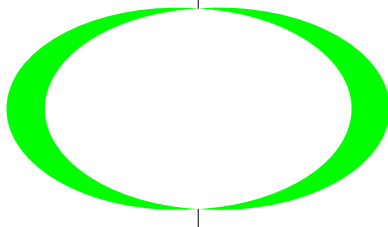
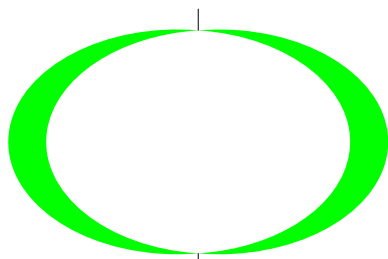
Topics

- **Accounting Systems Modernization**
- **GL Objectives and Process Impacts**
- **New General Ledger System**
- **Monthly Reporting – why?**
- **Major Process Changes**
- **Monthly Payroll Accrual**
- **Reports**

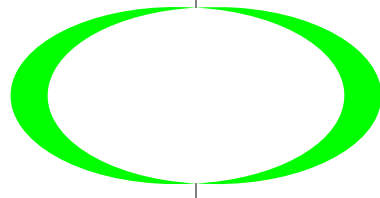
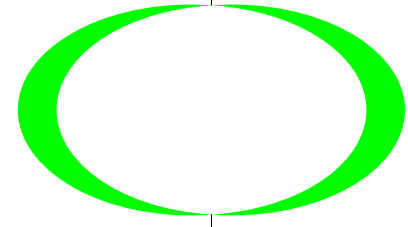
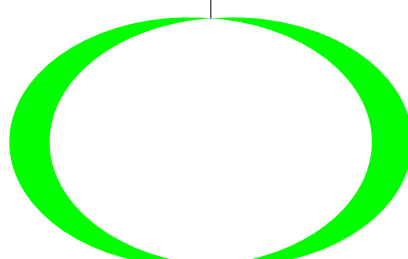


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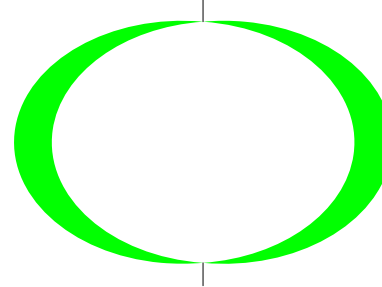
FY2001



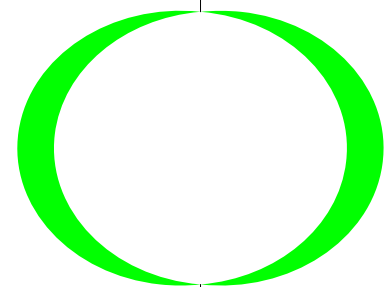
FY 2002



FY 2003



FY 2004





Project Objectives

- **Replace legacy general ledger with COTS application**
- **Provide general ledger sized to support the USPS**
- **Implement general ledger to support calendar month reporting**
- **Review accounting principles to ensure continued compliance with GAAP for financial statement reporting**

Impact on Processes

- **New tools – Oracle GL and Internal Management Reporting**
- **New Closing Calendar – Monthly in lieu of 28-day AP**



***Project eaGLE* - design and implement general ledger using Oracle financials software and provide internal distribution of management data**

- **Financial Accounting has not changed**
- **USPS follows GAAP**
- **Fiscal Year Continues to be Oct 1 through Sep 30**
- **Enhanced Reporting Capability (Format)**



Monthly reporting – designed to convert financial and operating systems and process to calendar month vs. 28-day accounting period

- **Align external financial statement reporting with internal management information**
- **Compatible with the majority of Private Sector and Government Fiscal Reporting - Monthly and Calendar Quarter**
- **Align 365 days in each Calendar Year vs. 364 days in 13 Accounting Periods**
- **Align with Standard Business Cycle (Monthly)**
- **Office of Management & Budget Requirement - Calendar Quarter Reporting in FY 2004**



- **Accounting Operations**
 - All Accounting performed at 3 Accounting Service Centers
 - District Accounting Offices Closed
- **Calendar Month financial reporting**
 - Impacts financial and operational processes
- **Accruals**
 - Payroll – actual payroll plus accrual to equal 30 or 31 days
 - Other expenses – converted to calendar month

How to Calculate



- **TACS rings**
 - Based on actual daily clock rings (89.6% employees)
- **Other employees' time**
 - Based on employee's scheduled workweek
- **When is accrual calculated?**
 - 3rd day following close of the calendar month
- **When is accrual posted?**
 - As of the last day of the reporting month (in general ledger)
- **When is accrual reversed?**
 - upon posting first actual payroll of the month

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UNITED STATES POSTAL SERVICE
NATIONAL CONSOLIDATED TRIAL BALANCE
A/P 1. FY 03

DATE 07/16/03
TIME 0:21
PAGE

ACCOUNT	PRIOR YEAR TO DATE	CURRENT PERIOD	PRIOR PERIOD ADJUSTMENT	CURRENT YEAR TO DATE
11110.	71,816,310,718.33	7,002,303,748.74		78,818,614,467.07
11111.	27,290,717,346.62CR	2,768,580,738.67CR		30,059,298,085.29CR
11112.	975,149,867.41CR			975,149,867.41CR
11113.	21,551,764,563.28CR	2,145,829,556.72CR		23,697,594,120.00CR
11114.	719,133,523.79CR	368,639,699.76CR		1,087,773,223.55CR
11115.	76,374,000.00			76,374,000.00
11116.010	6,033,832.17	695,014.83		6,728,847.00
11117.	12,733,391,421.29CR	1,046,089,076.52CR		13,779,480,497.81CR
11118.	8,760,113,968.10CR	857,007,752.28CR		9,617,121,720.38CR
11120.	693,640,573.38CR			693,640,573.38CR
	825,192,713.37CR	183,148,060.38CR		1,008,340,773.75CR*
11210.	383,517.00			383,517.00
11211.	580,784,539.28	617,612,857.11		1,198,397,396.39
11211.293	701,731.65	571,681.07CR		130,050.58
	581,869,787.93	617,041,176.04		1,198,910,963.97 *
11300.	100.00	5,191.55		5,291.55
11311.	65,144,084.28CR	621,201,087.14CR		686,345,171.42CR
11311.428	3,665,222.07CR	655,362.81		3,009,859.26CR
11313.	23,032,950,985.51CR	441,124,870.04CR		23,474,075,855.55CR
11313.422	15,455,436,452.83	234,468,967.02		15,689,905,419.85
11313.423	7,598,753,649.81	204,577,055.46		7,803,330,705.27



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				Status	Selected month has not been processed and is not complete			
				Month	OCT-03			
				Metrics				
A1	A2	A3	Account Number/Description	Sub Account Number	Month Beginning Balance	Month Activity	Prior Period Adjustment	YTD Balance
1	11	111	11110 CONFIRMED DEPOSITS	000	\$191,271,168,376.13	\$8,793,385,768.29	\$0.00	\$200,064,554,144.42
			11111 MISCELLANEOUS POSTAL DISBURSEMENTS	000	(\$72,712,854,066.63)	(\$3,122,425,561.18)	\$0.00	(\$75,835,279,627.81)
			11112 CASH IN BANK-US TREASURY POSTAL FUND	000	\$3,775,910,061.51	(\$3,275,340,133.50)	\$0.00	\$500,569,928.01
			11113 MONEY ORDER DISBURSEMENTS	000	(\$58,838,891,762.15)	(\$2,498,784,328.70)	\$0.00	(\$61,337,676,090.85)
			11114 INVESTMENT CASH	000	\$291,788,923.68	\$2,007,445,906.68	\$0.00	\$2,299,234,830.36
			11115 DRAW-DOWNS FROM TREASURY	000	\$934,467,000.00	\$33,477,013.55	\$0.00	\$967,944,013.55
			11116 CASH IN BK-CNTL DISP ACCT-NATIONS-PAYROLL	010	\$7,620,443.35	\$319,721.38	\$0.00	\$7,940,164.73
				070	\$57,500.10	\$0.00	\$0.00	\$57,500.10
				071	(\$70,000.00)	\$0.00	\$0.00	(\$70,000.00)
			11117 CASH IN BANK-U.S. TREASURY POSTAL FUND	000	(\$37,739,916,027.71)	(\$931,880,216.21)	\$0.00	(\$38,671,796,243.92)
			11118 CASH IN BANK-US	000				

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