



COMMUNITY MEETING INFORMATION

TestOffice

03/10/2015

Postal Customer
TestCity, CA 11111

Dear Customer:

The Postal Service has established a review process for certain Post Offices known as the POST Plan. The TestOffice was among the offices evaluated under POST Plan criteria. The Postal Service is now soliciting community input through the enclosed survey to help determine the best course of action for providing postal services to your community.

After receiving the results of this survey, the Postal Service will examine the responses and, unless the community has a strong preference (more than 60 percent) for conducting a discontinuance study for the TestOffice and establishing one of the additional sources of services described below, the Postal Service intends to maintain the TestOffice with 4 hours of window service each weekday. Current Saturday window service hours and access to delivery receptacles will not change as a result of the POST Plan realignment of weekday window service hours.

In addition to this survey, the Postal Service will hold a meeting at the test, test, Test City, TT 11111, on 08/30/2014 at 04:00 PM to answer questions and provide additional information about POST Plan. At the meeting, local management will share the results of the survey, answer questions, and solicit input regarding the time of day the Post Office will be open. Although survey results will be known and shared, the Postal Service will not make a final decision regarding this office until after the public meeting. This will enable the Postal Service to obtain all community input and opinions, from both the surveys and the meeting, before making a final decision.

The Postal Service is also seeking locally established businesses or organizations to serve as contractor-operated postal retail units in communities like yours. If you are interested in operating a postal retail unit, please visit the website at "<http://about.usps.com/news/electronic-press-kits/expandedaccess/welcome.htm>" for additional information. Generally, these contractor-operated postal retail units will operate in combination with a community's Post Office. However, selection of the third option in the attached survey indicates a preference for your Post Office to be studied for discontinuance with the establishment of a contractor-operated unit as a replacement for the Post Office.

Please return the enclosed survey in the pre-paid envelope provided by 08/16/2014. We kindly request the inclusion of your mailing address so that we can ensure that one survey response is submitted per address. Please note that your response may be entered into a publicly accessible record.

Thank you for your cooperation.

Sincerely,

TEST COORDINATOR
TEST TITLE



POST PLAN CUSTOMER SURVEY - TestOffice 11111

Enter your Mailing Address Here: _____

Please select the alternative below which you most prefer (choose only one):

1. Keep the office open, but with realigned weekday window service hours, based on actual office workload. In the case of TestOffice, hours would be changed from 8 hours each weekday to 4 hours per weekday. Current Saturday window service hours will not change as a result of POST Plan and access to your delivery receptacles will not be impacted by POST Plan.

2. Conduct a discontinuance study for the office and provide roadside mailbox delivery. Retail and delivery service would be provided through a rural carrier. Mail delivery points will be established or maintained and customers can purchase most postal services through the carrier or other alternate access points. If you currently receive delivery service POST Plan will not affect that service.

3. Conduct a discontinuance study for the office and find a suitable alternative location operated by a contractor, usually at a local business. When businesses are found that meet the criteria, these establishments are contracted through the United States Postal Service and offer stamps and flat rate products with service hours generally more expansive than what the local Post Office may be able to offer.

4. Conduct a discontinuance study for the office and provide P.O. Box service via another nearby Post Office and relocate P.O. Box delivery to that Post Office.

In the event that window service hours are changed to 4 hours per weekday, please indicate your preferences for weekday window service hours. Please note that the "box up" time, (ie, the time when mail is normally delivered to mail receptacles) will likely be affected by the range of hours selected.

My preference for window service hours each weekday would be: _____

ADDITIONAL COMMENTS:

Sincerely,

TEST COORDINATOR
TEST TITLE