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MTAC Focus Group Sessions
Wednesday, November 20, 2013

MAIL PREPARATION AND ENTRY (OPERATIONS)

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➤ **WG 157 – Load Leveling**

- Load Leveling for Standard Mail was tested at the South Jersey Plant for two weeks: 09/10/13 – 09/26/13.
- Team met during week of 11/11/13 and scheduled to meet on Friday (11/22/13).
- Prior to testing, Mondays were the heaviest delivery day and the lowest volume days were Tuesdays. Most FCM was delivered on Mondays. Heaviest drop ship entry day was Friday for Monday delivery.
- During test, mail volume for delivery was leveled more smoothly across all days of the week.
- Pilot test results: 31% reduction in delivery overtime; 50% reduction of carrier out after 5:00pm; and more consistent delivery times.
- Next steps: Meeting scheduled for Friday (11/22/13), still assessing mail processing savings and moving forward with PRC case.