

## USPS-LR-R2013-1/5

### Special Services Cap Compliance

#### Preface

##### A. Overview of the Workpapers

The Special Services workpapers consist of this preface and two Excel workbooks: CAPCALC-SpecServ-R2013-1.xls and CAPCALC-INTLSpecServ-R2013-1.xls.

CAPCALC-SpecServ-R2013-1.xls takes the results from CAPCALC-INTLSpecServ-R2013-1.xls, and determines cap compliance for domestic and international market dominant special services combined.

CAPCALC-SpecServ-R2013-1.xls contains individual worksheets for each special service, as well as the following worksheets.

- The “Cap Calc Page” and the “Cap Detail Page” worksheets calculate the amount of the price change for each of the special services.
- The “Cap Amount and Bank” worksheet shows how much cap was available, how much was used, and how much will be unused for Special Services, following the special services price changes.
- The “Prices” worksheet shows the current and new prices for each special service; each of the sheets for the individual special services is dynamically linked to this sheet for its price information.
- The “Hardcoded Data” worksheet contains data that are used on each sheet.
- The “Index” and “CoverPage” worksheets are the index of the workbook and the cover page for this document, respectively.

CAPCALC-INTLSpecServ- R2013-1.xls contains the “Cap Calculation” worksheet, which summarizes the price changes for the market dominant international special services.

##### B. Adjustments to the Billing Determinants

Adjustments were made to several billing determinants for this price change. They are listed individually below by worksheet name with an explanation for why each adjustment was necessary.

### C. Other Adjustments

A worksheet was added for Change of Address Notification Letter Reprint. A decision was made more than a year ago to charge for these reprints which had previously been a free service.

The "Delivery Confirmation" worksheet includes a modified version of the Billing Determinants that breaks out Parcel Post from the other Package Services.

A worksheet was added for Postal Explorer which is an existing product that is being added to the MCS as part of this filing.

The "MASS" worksheet is being modified to include a line for an existing product that had not been previously reported, MASS IMb Quality Testing. This items is being added to the MCS as part of this filing.