

UNITED STATES OF AMERICA  
POSTAL REGULATORY COMMISSION  
WASHINGTON, D.C. 20268-0001

Post Office Structure Plan

Docket No. N2012-2

PRESIDING OFFICER'S INFORMATION REQUEST NO. 4

(Issued June 28, 2012)

The Postal Service is requested to respond to the following questions to clarify the record on its request for an advisory opinion under 39 U.S.C. 3661(b) regarding the Post Office Structure Plan (POStPlan).<sup>1</sup> To facilitate inclusion of the requested material in the evidentiary record, the Postal Service shall have a witness attest to the accuracy of the answers and be prepared to explain, to the extent necessary, the basis for the answers at the hearing. Responses shall be provided as soon as they are available, but no later than July 5, 2012.

The following questions refer to the Postal Service's responses to Presiding Officer's Information Request (POIR) Nos. 1 and 2:<sup>2</sup>

1. The response to question 13 of POIR No. 1 states that the two spreadsheets in Library Reference No. 2 (USPS-LR-N2012-2/2) "contain postal facilities with either Postmaster or Function 4 (clerk) positions, including but not limited to POStPlan Offices." Please provide the extraction from Library Reference No. 2 (that is either part of CSV\_Calc.xls or part of SOV\_Calc.xls) that contains records (with all fields) for the 11 POStPlan offices listed below:

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<sup>1</sup> United States Postal Service Request for an Advisory Opinion on Changes in the Nature of Postal Services, May 25, 2012 (Request).

<sup>2</sup> United States Postal Service Responses to Presiding Officer's Information Request No. 1, June 15, 2012; United States Postal Service Responses to Presiding Officer's Information Request No. 2, June 21, 2012.

Facility ID	Finance Number	Office Name	Address	City	State	Variance Program
1388340	049657	WRIGHT PO	8305 ARKANSAS HIGHWAY 256	WRIGHT	AR	SOV
1362223	162418	ELDENA PO	1295 HICKORY ST	ELDENA	IL	SOV
1374799	186507	NEW MARKET PO	412 MAIN ST	NEW MARKET	IA	CSV
1355445	211040	BOOTHVILLE PO	37823 HIGHWAY 23	BURAS	LA	SOV
1385814	216994	PILOTTOWN PO	37823 HIGHWAY 23	BURAS	LA	SOV
1385814	218866	VENICE PO	42558 HIGHWAY 23	VENICE	LA	SOV
1436512	414892	LYNDELL PO	2 LYNDELL RD	LYNDELL	PA	SOV
1378256	487260	POTTSVILLE PO	12098 FM 218 W	POTTSVILLE	TX	SOV
1378381	546846	PRESTON PO	30405 SE 84TH ST	PRESTON	WA	CSV
1364211	573648	FRONTIER PO	224 STATE HIGHWAY 233	FRONTIER	WY	SOV
1379066	577562	RELIANCE PO	1004 S 1ST ST	RELIANCE	WY	SOV

Source: Library Reference No. 1 (USPS-LR-N2012-2/1)

2. Library Reference No. 1 (USPS-LR-N2012-2/1) shows over 600 post offices with no postmasters, postmaster reliefs, clerks, support, or transitional employees. However, each post office registers Earned Workload and Walk-In Revenue. Please explain.
3. In response to POIR No. 2, question 13, the Postal Service states that it “used Microsoft MapPoint version 2010 (17.00.18.2200) with no additional tools to calculate driving distance.” The Postal Service further indicated that it “used both driving and straight line distance for POSTPlan.” If available, please provide a spreadsheet listing the driving distances between each Remotely Managed Post Office (RMPO) and Part-Time Post Office (PTPO) and the nearest post office. If not available, please explain.

The following questions refer to Postal Service library references:

4. Witness Day states that the “earned workload measurement for each office will be determined by the most recently completed fiscal year (FY).” USPS-T-1 at 12, lines 10-11. Please also refer to the two spreadsheets in Library Reference No. 2 (SOV\_Calc.xls and CSV\_Calc.xls files).

- a. Please clarify the meaning of "12 week trend" in the titles of the columns "P" through "V" in SOV\_Calc.xls and columns "M" through "AQ" in CSV\_Calc.xls.
  - b. Please explain how the data from the 12-week period starting on January 14, 2012 and ending on April 6, 2012 is representative of the data for the entire year. Include in your explanation a discussion of how seasonality may affect this.
  - c. Please indicate whether Postal Service performed any comparative calculations over a different period of time. If so, please provide the results from that analysis.
5. The spreadsheet in Library Reference No. 1 (USPS-LR-N2012-2/1) contains columns with various measures of workload (columns V, W, X, Y, Z, AA, AB, AC, AD, AE, AG, AI, AJ) and summary data on Daily Adjusted Earned Workload (columns AK and AL). Please provide an electronic spreadsheet showing how the figures in each of these columns were calculated. For data in each of the columns listed above, please identify the particular cells and columns of the input data files located in the two spreadsheets (SOV\_Calc.xls and CVS\_Calc.xls) in Library Reference No. 2 (USPS-LR-N2012-2/2).
6. In calculating the cost savings as shown in Library Reference No. 6 (USPS-LR-N2012-2/6), how does the Postal Service treat offices with a current Postmaster vacancy and which may be managed by (a) an Officer in Charge (OIC) and (b) a Postmaster Relief (PMR)? Please explain.

Nanci E. Langley  
Presiding Officer