

December 29, 2011

**MEMORANDUM TO FILE
PRC DOCKET NO. A2012-56**

The purpose of this Memorandum is (1) to describe certain minor differences between the Administrative Record (AR) filed on November 21, 2011 and the AR filed today, (2) to clarify the replacement delivery service that will be provided to the Rippey community upon implementation of the Final Determination to Close the Rippey, IA Post Office and Establish Service by Rural Route Service ("Final Determination"), and (3) to clarify the economic savings that the Postal Service will realize upon implementation of the Final Determination.

1. The number of intermediate rural route boxes served by the Rippey Post Office (144) was inadvertently omitted from the following documents contained in the AR: Request/Approval to Study for Discontinuance (Item No. 1), PS Form 150, Postmaster Workload Information (Item No. 8), Worksheet for Calculating Work Service Credit (Item No. 9), and Form 4920, Post Office Fact Sheet (Item No. 18). In the AR filed today, these documents have been corrected to reflect the correct number of intermediate rural route boxes served by the Rippey Post Office. Additionally, the calculations in Item No. 19 have been updated to account for the corrected information.
2. The Rippey Post Office currently has 79 Post Office Box customers. Upon implementation of the Final Determination, Post Office Box service will be available at the Grand Junction Post Office which has 70 Post Office Boxes available. Whether the number of Post Office Boxes at the Grand Junction Post Office will be sufficient to accommodate the demand for such boxes upon implementation of the Final Determination is unknown at this time. The Postal Service is working with the Rippey community to find a suitable location for Cluster Box Units in the unlikely event that the Grand Junction Post Office has an insufficient number of Post Office Boxes to accommodate customer demand. Rippey Post Office box customers will be provided with a free universal mail service, as mandated by law, to cluster box units installed and maintained by the USPS. Those customers that choose the optional post office box service may rent a post office box at the Grand Junction Post Office. The one-time expense for installation of CBUs and/or parcel lockers is documented in the Proposal Checklist, Item No. 29, at 2.
3. The total estimated savings (annually) of \$53,707 includes savings derived from rental costs. As indicated in the Proposal and Final Determination, the Postal Service intends to fulfill its lease obligation through 2018. Current rental costs are 19,200 annually. Accordingly, the Postal Service expects a total annual savings of \$34,507 through 2018 and \$53,707 after that date. As indicated by the Final Determination, additional savings may be realized by subleasing the property.



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