

COYOTE Docket: 1359492 - 87012

\*These are the 1st 18 documents that should be completed Scanned and sent to the MPOO for review

Return to Flow

Page	Document		
1.	Request/approval to study for discontinuance (02/03/2011)	<input checked="" type="checkbox"/>	
2.	Notice (if appropriate) to Headquarters of suspension	<input checked="" type="checkbox"/>	
3.	Notice (if appropriate) to customers/district personnel of suspension	<input checked="" type="checkbox"/>	
4.	Highway map with community highlighted (02/07/2011)	<input checked="" type="checkbox"/>	
5.	Eviction notice (if appropriate) (02/07/2011)	<input checked="" type="checkbox"/>	
6.	Building inspection report and original photos of building deficiencies (if appropriate) (02/23/2011)	<input checked="" type="checkbox"/>	
7.	Post Office and community photos (02/07/2011)	<input checked="" type="checkbox"/>	
8.	PS Form 150, Postmaster Workload Information (02/23/2011)	<input checked="" type="checkbox"/>	
9.	Worksheet for calculating work service credit (02/23/2011)	<input checked="" type="checkbox"/>	
10.	Window transaction record (02/23/2011)	<input checked="" type="checkbox"/>	
11.	Record of incoming mail (02/23/2011)	<input checked="" type="checkbox"/>	
12.	Record of dispatched mail (02/23/2011)	<input checked="" type="checkbox"/>	
13.	Administrative postmaster/OIC comments (02/07/2011)	<input checked="" type="checkbox"/>	
14.	Inspection Service/local law enforcement vandalism reports (02/07/2011)	<input checked="" type="checkbox"/>	
15.	Post Office fact sheet (06/07/2011)	<input checked="" type="checkbox"/>	
16.	Community fact sheet (03/15/2011)	<input checked="" type="checkbox"/>	
17.	Alternate service options/cost analysis (02/24/2011)	<input checked="" type="checkbox"/>	
18.	Form 4920, Post Office Fact Sheet (06/07/2011)	<input checked="" type="checkbox"/>	
19.	Reccomendation and Service Replacement Type (02/23/2011)	<input checked="" type="checkbox"/>	
20.	Questionnaire instruction letter to postmaster/OIC (03/01/2011)	<input checked="" type="checkbox"/>	
21.	Cover letter, questionnaire, and enclosures (03/01/2011)	<input checked="" type="checkbox"/>	
22.	Returned customer questionnaires and Postal Service response letters (03/01/2011)	<input checked="" type="checkbox"/>	
23.	Analysis of questionnaires (03/14/2011)	<input checked="" type="checkbox"/>	
24.	Community meeting roster (03/14/2011)	<input checked="" type="checkbox"/>	
25.	Community meeting analysis (03/14/2011)	<input checked="" type="checkbox"/>	
26.	Community meeting letter (Need to set before questionnaire if not held before) (02/28/2011)	<input checked="" type="checkbox"/>	
27.	Petition and Postal Service response letter (if appropriate) (01/01/1900)	<input checked="" type="checkbox"/>	
28.	Congressional inquiry and Postal Service response letter (if appropriate) (01/01/1900)	<input checked="" type="checkbox"/>	
29.	Proposal checklist (06/07/2011)	<input checked="" type="checkbox"/>	
30.	District notification to Government Affairs (03/25/2011)	<input checked="" type="checkbox"/>	
31.	Instructions to postmaster/OIC to post proposal (03/15/2011)	<input checked="" type="checkbox"/>	
32.	Invitation for comments exhibit (03/25/2011)	<input checked="" type="checkbox"/>	
33.	Proposal exhibit	<input checked="" type="checkbox"/>	
34.	Comment form exhibit (03/15/2011)	<input checked="" type="checkbox"/>	
35.	Instructions for postmaster/OIC to remove proposal (05/17/2011)	<input checked="" type="checkbox"/>	
36.	Round-date stamped proposals and invitations for comments from affected offices (06/07/2011)	<input checked="" type="checkbox"/>	
37.	Notification of taking proposal and comments under internal consideration (05/17/2011)	<input checked="" type="checkbox"/>	
38.	Proposal comments and Postal Service response letters (06/01/2011)	<input checked="" type="checkbox"/>	
39.	Premature Postal Regulatory Commission appeal and Postal Service response letter (if appropriate) ()	<input checked="" type="checkbox"/>	
40.	Analysis of comments (06/01/2011)	<input checked="" type="checkbox"/>	

## Below is the letters that need to go out and forms to complete for Posting the Final Determination for COYOTE

COYOTE Docket: 1359492 - 87012			
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Page	Document		
41.	Revised proposal (if appropriate) (03/15/2011)	<input checked="" type="checkbox"/>	
42.	Updated PS Form 4920 (if appropriate) (06/07/2011)	<input checked="" type="checkbox"/>	
43.	Certification of record (06/07/2011)	<input checked="" type="checkbox"/>	
44.	Log of Post Office discontinuance actions (06/07/2011)	<input checked="" type="checkbox"/>	
45.	Transmittal to vice president, Delivery and Retail, from district manager, Customer Service and Sales (06/08/2011)	<input checked="" type="checkbox"/>	
46.	Headquarters' acknowledgment of receipt of record (06/08/2011)	<input checked="" type="checkbox"/>	
47.	Final determination transmittal letter from Headquarters (08/01/2011)	<input checked="" type="checkbox"/>	
48.	Instruction letter to postmaster/OIC on posting (08/09/2011)	<input checked="" type="checkbox"/>	
49.	Round-date stamped final determination cover sheets (09/16/2011)	<input checked="" type="checkbox"/>	
50.	Postal Bulletin Post Office Change Announcement ()	<input checked="" type="checkbox"/>	
51.	Vice president, Delivery and Retail, instruction letter (08/01/2011)	<input checked="" type="checkbox"/>	

**FILE LINK**
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02/03/2011

MATTHEW LOPEZ  
DISTRICT MANAGER  
ALBUQUERQUE PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the 2nd congressional district.

Post Office Name:	COYOTE
Zip+4 Code:	87012-9998
EAS Level:	11
Finance Number:	342037
County:	Rio Arriba
Proposed Admin Office:	LA JARA PO
ADMIN Miles Away:	31.8
Near Office Name:	YOUNGSVILLE PO
Near Miles Away:	4.0
Number of Customers:	
Post Office Box:	91
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	0
Intermediate HCR:	0
City Delivery:	0
Total Customers:	91

The above office became vacant when the postmaster retired on 03/01/2009.

The postmaster retired on March 1, 2009. Post Office workload has declined. Effective and regular service may be provided by a highway contract route administered out of the La Jara Post Office to CBUs erected in Coyote.

MICHAEL FLORES  
Manager, Post Office Operations

Approval to Study for Discontinuance:

MATTHEW LOPEZ  
DISTRICT MANAGER  
ALBUQUERQUE PFC

02/03/2011

DATE

*cc: Area Manager, Public Affairs and Communication*



Docket: 1359492  
Item Nbr: 2

NOTICE OF POST OFFICE EMERGENCY SUSPENSION

**A. Office**

Name: COYOTE State: NM Zip Code: 87012  
Area: SOUTHWEST District: ALBUQUERQUE PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

• There was no Emergency Suspension for this office

Prepared by: Andy Letterhos  
Title: ALBUQUERQUE PFC Post Office Review Coordinator  
Tele No: (505) 346-8651

Date: 03/15/2011  
Fax No: (505) 346-8666



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

**A. Office**

Name: COYOTE State: NM Zip Code: 87012  
Area: SOUTHWEST District: ALBUQUERQUE PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

There was no Emergency Suspension for this office

Prepared by: Andy Letterhos  
Title: ALBUQUERQUE PFC Post Office Review Coordinator  
Tele No: (505) 346-8651

Date: 03/15/2011  
Fax No: (505) 346-8666

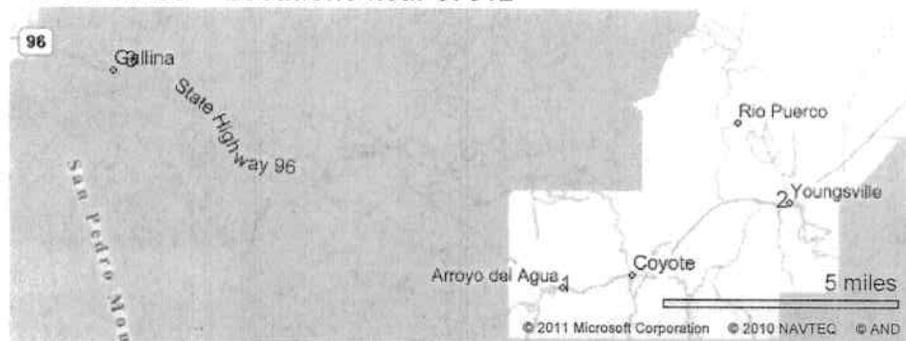


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# Post Office™ Locations

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## Post Office™ Locations near 87012



**1 Post Office™**

**Location -**  
**COYOTE**  
 3390 STATE  
 HIGHWAY 96  
 COYOTE, NM 87012-  
 9998  
 (800) ASK-USPS  
 (800) 275-8777  
 (575) 638-9182

1.4 mi

**Business Hours**

Mon-Fri  
 8:00am-1:30pm  
 2:00pm-4:30pm  
 Sat  
 9:30am-11:30am  
 Sun  
 closed

**Services**

[PO Boxes Online](#)

Service hours may vary. Please check link for business hours.

**2 Post Office™**

**Location -**  
**YOUNGSVILLE**  
 3774 STATE  
 HIGHWAY 96  
 YOUNGSVILLE, NM  
 87064-9998  
 (800) ASK-USPS  
 (800) 275-8777  
 (575) 638-9141

5.3 mi

**Business Hours**

Mon-Fri  
 8:00am-1:00pm  
 1:30pm-4:30pm  
 Sat  
 10:00am-12:00pm  
 Sun  
 closed

**Services**

[PO Boxes Online](#)

Service hours may vary. Please check link for business hours.

**3 Post Office™**

**Location -**  
**GALLINA**  
 1970 STATE  
 HIGHWAY 96  
 GALLINA, NM 87017-  
 9998  
 (800) ASK-USPS  
 (800) 275-8777  
 (575) 638-5616

9.4 mi

**Business Hours**

Mon-Fri  
 8:00am-1:00pm  
 2:00pm-5:00pm  
 Sat  
 9:00am-12:00pm  
 Sun  
 closed

**Services**

[PO Boxes Online](#)

Service hours may vary. Please check link for business hours.



Eviction Notice

A. Office

Name: COYOTE State: NM Zip Code: 87012  
Area: WESTERN District: ARIZONA PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

There was no eviction notice for this office

Prepared by: Mike Sarter  
Title: ARIZONA PFC Post Office Review Coordinator  
Tele No: (602) 225-3130

Date: 06/07/2011  
Fax No: (602) 225-3393



**Building Inspection Report**

**A. Office**

Name: COYOTE State: NM Zip Code: 87012  
Area: WESTERN District: ARIZONA PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

• There was no building inspection report nor photos for this office

Prepared by: Mike Sarter  
Title: ARIZONA PFC Post Office Review Coordinator  
Tele No: (602) 225-3130

Date: 06/07/2011  
Fax No: (602) 225-3393

**Coyote**

**Bertha Branch**



**POST OFFICE INFORMATION**

POOM 3	Post Office Name <b>Coyote</b>	Physical Address <b>Hwy 96</b>	State <b>NM</b>	Zip Code <b>87012-9998</b>	Office Telephone <b>(505) 638-9182</b>	Private Number -
Finance # 34-2037	Fedstrip# 1883N4		CAG <b>K</b>	County <b>Rio Arriba</b>	Office Level <b>11</b>	Fax -
POSTMASTER Bertha Branch		Home Telephone <b>(505) 638-5520</b>	Mobile/Cell Phone -		Population of Delivery Area <b>200</b>	

**Hours of Operation**

Postmaster's Schedule	Post Office Hours	Window Service	Box Lobby
Mon-Fri 8:00-4:30	Mon-Fri 8:00-4:30	Mon-Fri 8:00-4:30	Mon-Fri 8:00-5:00
Saturday 9:00-11:00	Saturday 9:00-11:00	Saturday 9:00-11:00	Saturday 9:00-11:00

**Mail Arrival**

Mail Arrival Times	Mail Dispatch Times	Number of General Delivery Customers	Rented
Mon-Fri 10:30/10:45	Mon-Fri 11:30	4	118
Saturday 10:30/10:45	Saturday 11:00	Number of Post Office Boxes Installed	Fee(s)
		180	Fee 65 No Fee 53

**Route Information**

Number of Rural Routes 0	Number of Boxes Served by Rural Routes 0	Number of Boxes Served by HCR 15
Number of City Routes 0	Number of HCR Administratively Responsible for 0	

**Vending**

Number of Change Machines 0
Booklet Machines 0

**Vehicles**

Total # Vehicles 0	Long Life 0	1/2 Ton 0
Administrative Vehicles 0	1/4 Ton 0	1 Ton 0

**Postal Building**

Own X	Number of Contract Stations 0	Employee Complement (CAG A-G) 0	Employee Complement (CAG H-L) 0	Part-Time Flex 0	PMR/LR <b>Clarissa Cordov</b>
Rent 0				Telephone# -	Telephone# <b>(505) 638-5481</b>

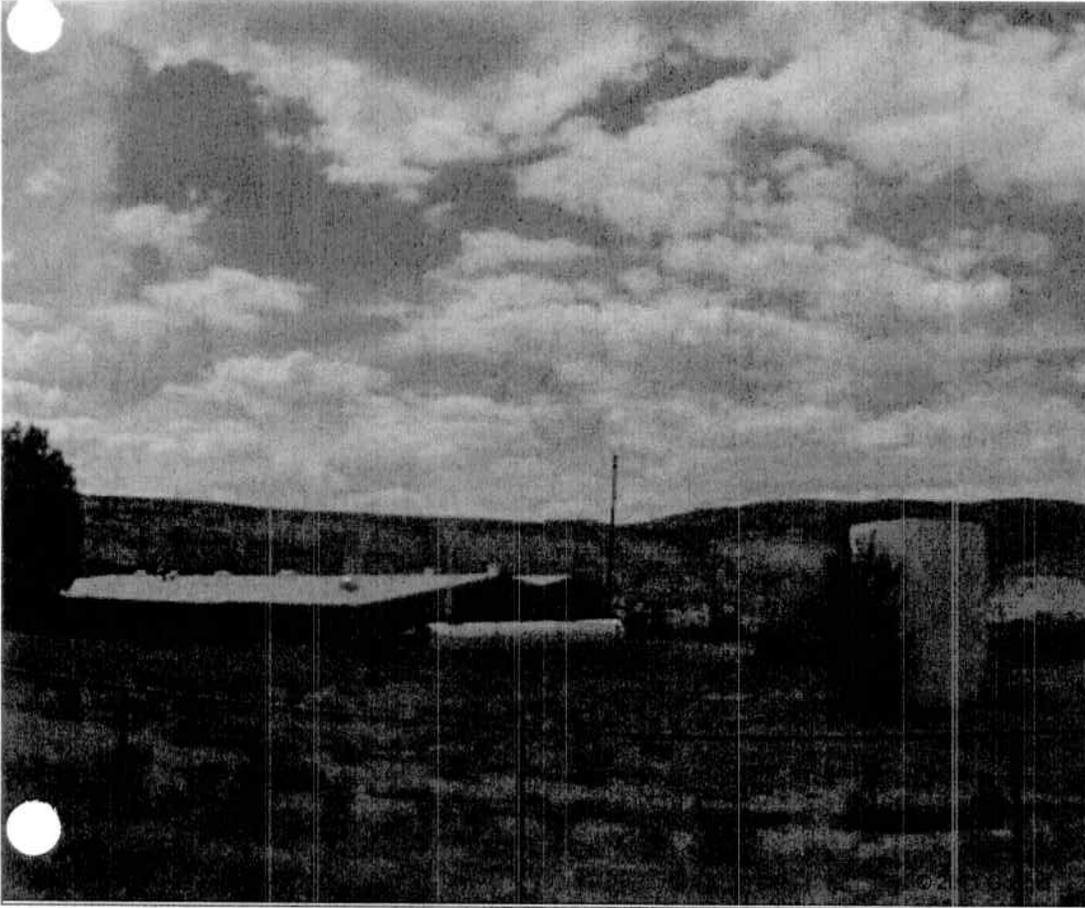
Google maps

Address **County Road 212**  
Address is approximate  
Coyote, NM

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Google maps

Address **New Mexico 96**

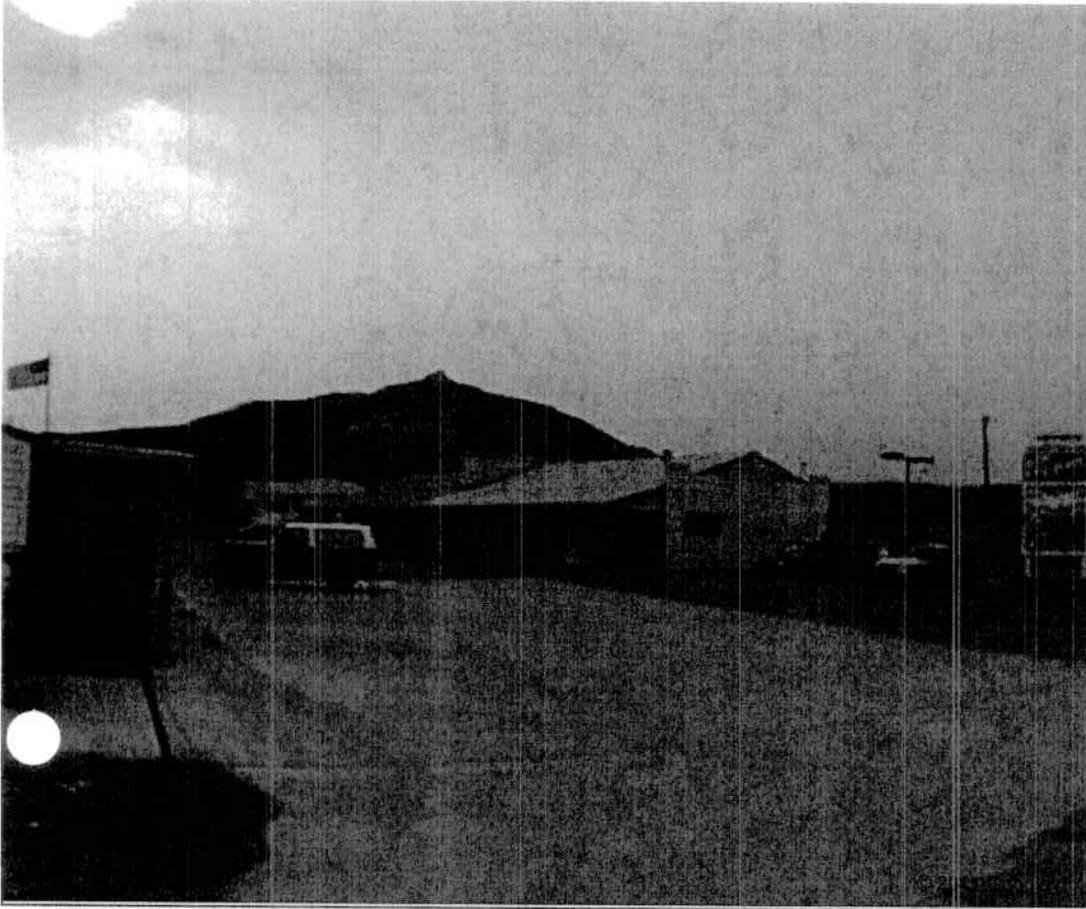
Address is approximate

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**Save trees. Go green!**  
 Download Google Maps on your phone at [google.com/gmm](http://google.com/gmm)

**PS Form 150, Postmaster Workload Information**

Post Office, State & Zip Code COYOTE, NM 87012		Postmaster's Signature	Date
District Office, State & Zip Code ARIZONA PFC, AZ 85026		District Manager's Signature Matthew Lopez	Date 02/23/2011
<i>(Check Box)</i>			
<input checked="" type="checkbox"/> Vacancy	<input type="checkbox"/> Management Review	<input type="checkbox"/> RFR	See Instructions on Reverse
1. Current Office Level			11
2. Finance Number	(1-6)		342037
3. General Delivery Families Served	(7-9)		0
4. Post Office Boxes/Call Boxes Rented	(10-15)		91
5. Possible City Deliveries	(16-20)		0
6. Administrative Rural Boxes Served	(21-25)		0
7. Intermediate Rural Boxes Served	(26-30)		0
8. Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)		0
9. Administrative Highway Contract/Star Route Boxes Served	(36-39)		0
10. Intermediate Highway Contract/Star Route Boxes Served	(40-43)		0
11. Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)		0
12. Number of Carrier Stations/Branches	(48-49)		0
13. Number of Finance Stations/Branches	(50-51)		0
14. Number of Contract Stations/Branches & Community Post Offices	(52-53)		0
15a. Does Office Experience A Seasonal Workload? <i>(box one "Y" of yes, "N" for no)</i> <i>(If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)</i>	(54)		N
15b. Duration of Experience A Seasonal Workload? <i>(minimum of 8 weeks)</i>	(55-56)		0
16. Does Office Perform Outgoing Distribution for Other Offices?	(57)		N
17. Does Office Perform Incoming Distribution for Other Offices?	(58)		N
18. Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)		N
19. Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)		Y
20. Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)		Y
21. Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)		N
22. Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)		N
23. Is Postmaster Lessor for Government Owned Building?	(64)		N
24. Does Office Have MPLSM/SPLSM?	(65)		N
25. Does Office Distribute Food Stamps?	(65)		N

PS Form 150, Postmaster Workload Information

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	91	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

1. Enter current evaluated office level.
  2. Enter the 6 digit post office finance number.
  3. Enter number of general delivery families served.
  4. Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
  5. Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, *Carrier Route Report*, for the previous accounting period.
  6. Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
  7. Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
  8. Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
  9. Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
  10. Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
  11. Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
  12. Enter the number of classified stations and/or branches that have carrier delivery service.
  13. Enter the number of classified finance stations and/or branches (*without carrier delivery service*) staffed by postal employees.
  14. Enter the total number of contract stations, rural stations and community post offices.
    - (a) A contract station is a detached finance unit manned by non-postal employees.
    - (b) A rural station is a post office box delivery unit serviced by a rural carrier.
    - (c) A community post office is a contract unit which provides service in a small community.
  15. To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.
- Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)
16. Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
  17. Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
  18. Does office separate incoming mail to carrier routes for other associate offices?
  19. Does office separate all incoming letter size mail to city, rural and/or star routes?
  20. Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
  21. Do you have a vehicle maintenance facility under your jurisdiction?
  22. Do you have an air transfer office under your jurisdiction?
  23. Do you occupy a government-owned building and lease a portion of the building to someone else?
  24. Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
  25. Does your office distribute food stamps?

**Worksheet for calculating Workload Service Credit (WSC) for Post Offices**

**Worksheet for calculating Workload Service Credit (WSC) for Post Offices**

Office Name: COYOTE  
Office Zip+4: 87012 -9998 District: ALBUQUERQUE PFC

**Activity WSCs**

General Delivery Families Served (Item 3, PS Form 150) . . . . .	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150). . . . .	<u>91</u>	X 1.0	=	<u>91</u>
Possible City Deliveries (Item 5, PS Form 150) . . . . .	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150) . . . . .	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150) . . . . .	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150) . . . . .	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150) . . . . .	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150) . . . . .	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150) . . . . .	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs . . . . .				<u>91</u>

**Revenue WSCs**

First	25 revenue units: 1.00	X	<u>25</u> units	=	<u>25.00</u>
Next	275 revenue units: 0.50	X	<u>7</u> units	=	<u>3.50</u>
Next	700 revenue units: 0.25	X	<u>0</u> units	=	<u>1.75</u>
Next	5000 revenue units: 0.10	X	<u>0</u> units	=	<u>0.00</u>
	Balance of revenue units: 0.01	X	<u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:					<u>28.57</u>

Activity WSCs 91 + Revenue WSCs = 28.57 Base WSCs 119.57 = EAS Grade E

Previous evaluation: EAS grade 11

Effective date of change in service hours: \_\_\_\_\_ (if appropriate)

(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

ANDY LETTERHOS

ANDY.LETTERHOS@USPS.GOV

Printed Name

Signature

ALBUQUERQUE PFC District Review Coordinator

02/23/2011

Title

Date

Window Transaction Survey

Window Transaction Survey

PO Name: COYOTE ZIP+4: 87012 - 9998 Completed By: MICHELLE GLEASON  
 Survey Period: 02/05/2011 through 02/18/2011

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record, PS Form 2007-B, Window Transaction Conversion, and PS Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.787)
Sat - 02/05	2	2	0	0	0	0	0	0
Sun - 02/06	0	0	0	0	0	0	0	0
Mon - 02/07	6	1	0	0	0	0	0	0
Tue - 02/08	4	1	0	0	0	1	0	0
Wed - 02/09	3	2	0	0	0	0	0	0
Thu - 02/10	4	2	0	0	0	0	0	0
Fri - 02/11	6	0	0	0	0	0	0	0
Sat - 02/12	2	3	0	0	0	2	0	0
Sun - 02/13	0	0	0	0	0	0	0	0
Mon - 02/14	4	1	0	0	0	1	0	0
Tue - 02/15	5	3	0	0	0	0	0	0
Wed - 02/16	5	5	0	0	0	0	0	0
Thu - 02/17	4	4	0	0	0	0	0	0
Fri - 02/18	3	3	0	0	0	1	0	0
TOTALS	48	27	0	0	0	5	0	0
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	3.1	2.4	0.0	0.0	0.0	0.7	0.0	0.0
Average Number Daily Transactions:	6.7							
Average Daily Retail Workload in Minutes:	6.2							

W71

### Window Transaction Survey

Completed by: Veronica S. Trujillo

(Signature and Title) OIC/PMR

ZIP + 4: 87012-9998

PO Name: Coyote

Survey Period: Feb 5, 2011 Through Feb 18, 2011

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use Forms 2007-A, Window Transaction Record; Form 2007-B, Window Transaction Conversion; and Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage sales	Priority, Parcels, Money Orders (1.083)	Express Registered C.O.D. (1.969)	Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Non-revenue services (1.188)
Saturday	///	///						
Monday	///	///						
Tuesday	///	///				1		
Wednesday	///	///						
Thursday	///	///						
Friday	///	///						
Saturday	///	///						
Monday	///	///						
Tuesday	///	///						
Wednesday	///	///						
Thursday	///	///						
Friday	///	///						
<b>Total Transactions</b>		x 1.083	x 1.969	x 5.06	x 2.875	x 1.792	x 1.787	x 1.188
<b>Total Minutes</b>	19,425	8,164				1,792		

Average Number Daily Transactions: \_\_\_\_\_ Average Daily Retail Workload in Minutes: \_\_\_\_\_

WFA

### Window Transaction Survey

Completed by: Veronica S. Delfino

Through FEB 18, 2011

PO Name: Coyote

ZIP + 4: 87012-9998

Survey Period: FEB 5, 2011

Through FEB 18, 2011

Signature and Title: Veronica S. Delfino OIC/PUR

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use Forms 2007-A, Window Transaction Record; Form 2007-B, Window Transaction Conversion; and Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage sales (.777)	Priority, Parcels, Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports, Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc.Services (1.787)	Non-revenue services (1.188)
Saturday								
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday	11	111				11		
Monday	1111	1				1		
Tuesday	///	///						
Wednesday	///	///						
Thursday	1111	1111						
Friday	111	111				1		
<b>Total</b>	<b>23</b>	<b>19</b>				<b>4</b>		
Time Factor	x .777	x 1.083	x 1.969	x 5.06	x 2.875	x 1.792	x 1.787	x 1.188
<b>Total Minutes</b>	<b>13,209</b>	<b>20,577</b>				<b>7,168</b>		

Average Number Daily Transactions: \_\_\_\_\_ Average Daily Retail Workload in Minutes: \_\_\_\_\_

# Survey of Incoming Mail

Docket: 1359492

Page Nbr: 11

Survey of Incoming Mail  
(Record in Pieces)

Post Office Name and Zip+4

COYOTE 87012 - 9998

Dates Recorded

02/05/2011 through 02/18/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/05	246	0	57	0	11	0	0	0
Sun - 02/06	0	0	0	0	0	0	0	0
Mon - 02/07	378	0	96	0	6	0	0	0
Tue - 02/08	189	0	19	0	5	0	0	0
Wed - 02/09	246	0	19	0	4	0	0	0
Thu - 02/10	189	0	153	0	5	0	0	0
Fri - 02/11	473	0	77	0	6	0	0	0
Sat - 02/12	189	0	114	0	2	0	0	0
Sun - 02/13	0	0	0	0	0	0	0	0
Mon - 02/14	397	0	86	0	5	0	0	0
Tue - 02/15	227	0	57	0	1	0	0	0
Wed - 02/16	454	0	76	0	9	0	0	0
Thu - 02/17	227	0	114	0	7	0	0	0
Fri - 02/18	454	0	38	0	7	0	0	0
<b>TOTALS</b>	<b>3,669</b>	<b>0</b>	<b>906</b>	<b>0</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>0</b>
Daily Average	305.8	0.0	75.5	0.0	5.7	0.0	0.0	0.0

Signature of Person Making Count:

MICHELLE GLEASON

Printed Name:

MICHELLE.M.GLEASON@USPS.GOV

Date:

02/23/11

## Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	2227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

**Survey of Incoming Mail**  
*(Record in Pieces)*

Post Office Name and ZIP+4: Coyote 87012-9998

Dates Recorded: Feb 5, 2011 through Feb 18, 2011

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday	246	57	11	
Monday	378	96	6	
Tuesday	189	19	5	
Wednesday	246	19	4	
Thursday	189	153	5	
Friday	473	77	6	
Saturday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
TOTALS	1621	421	37	
Daily Average				

Signature of Person Making Count: Veronica S. Dillo  
 Printed Name: Veronica S. Trujillo  
 Title: OIC / PMR

1  
2  
3

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ITEM NO \_\_\_\_\_  
PAGE 11B

**Survey of Incoming Mail**  
(Record in Pieces)

Post Office Name and ZIP+4: Coyote 87012-9998

Dates Recorded: Feb 5, 2011 through Feb 18, 2011

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday	189	114	2	
Monday	397	86	5	
Tuesday	227	57	1	
Wednesday	454	76	9	
Thursday	227	114	7	
Friday	454	38	7	
Saturday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
TOTALS	1948	485	31	
Daily Average				

Signature of Person Making Count: Veronica S. Trujillo  
Printed Name: Veronica S. Trujillo  
Title: OIC/PMR

# Survey of Dispatched Mail

Docket: 1359492

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Survey of Dispatched Mail  
(Record in Pieces)

Post Office Name and Zip+4 COYOTE 87012 - 9998

Dates Recorded 02/05/2011 through 02/18/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/05	38	0	10	0	0	0	0	0
Sun - 02/06	0	0	0	0	0	0	0	0
Mon - 02/07	27	0	3	0	0	0	0	0
Tue - 02/08	64	0	2	0	2	0	0	0
Wed - 02/09	24	0	2	0	2	0	0	0
Thu - 02/10	13	0	5	0	2	0	0	0
Fri - 02/11	30	0	9	0	1	0	0	0
Sat - 02/12	38	0	8	0	0	0	0	0
Sun - 02/13	0	0	0	0	0	0	0	0
Mon - 02/14	34	0	1	0	0	0	0	0
Tue - 02/15	38	0	2	0	0	0	0	0
Wed - 02/16	46	0	2	0	1	0	0	0
Thu - 02/17	29	0	1	0	3	0	0	0
Fri - 02/18	43	0	1	0	3	0	0	0
TOTALS	424	0	46	0	68	0	0	0
Daily Average	35.3	0.0	3.8	0.0	5.7	0.0	0.0	0.0

Signature of Person Making Count:

MICHELLE GLEASON

Printed Name:

MICHELLE.M.GLEASON@USPS.GOV

Date:

02/23/11

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PAGE 12A

**Survey of Dispatched Mail**  
(Record in Pieces)

Post Office Name and ZIP+4: COYOTE 87012-9998

Dates Recorded: FEB 5, 2011 through FEB 18, 2011

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday	38	10	0	
Monday	27	3	0	
Tuesday	64	2	2	
Wednesday	24	2	2	
Thursday	13	5	2	
Friday	30	9	1	
Saturday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
TOTALS	196	31	7	
Daily Average				

Signature of Person Making Count: Veronica D. Trujillo

Printed Name: Veronica S Trujillo

Title: OIC / PNR

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ITEM NO \_\_\_\_\_

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**Survey of Dispatched Mail**  
(Record in Pieces)

Post Office Name and ZIP+4: Coyote 87012-9998

Dates Recorded: FEB 5, 2011 through FEB 18, 2011

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday	38	8	0	
Monday	34	1	0	
Tuesday	38	2	0	
Wednesday	46	2	1	
Thursday	29	1	3	
Friday	43	1	3	
TOTALS	228	15	7	
Daily Average				

Signature of Person Making Count: Veronica S. Trujillo

Printed Name: Veronica S. Trujillo

Title: WIC / PWR

---

02/07/2011

OIC/POSTMASTER

SUBJECT: COYOTE Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the COYOTE Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the COYOTE Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to ANDY LETTERHOS by 02/21/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>91</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>91</u>

If you have any comments on alternate means of providing services to the COYOTE customers, please provide them below:

ANDY LETTERHOS  
Post Office Review Coordinator

Comments:

cc: Official Record

02/07/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the COYOTE Post Office, 87012 - 9998, located in Sandoval County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

ANDY LETTERHOS  
Post Office Review Coordinator  
ALBUQUERQUE PFC

NBR records of mail theft or vandalism: 1

Comments/Findings:

cc: Official Record

Post Office Survey Sheet

Post Office Name	<u>COYOTE</u>	ZIP+4	<u>87012-9998</u>
Congressional District	<u>Second</u>	Date	<u>02/24/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

None

2. Is the facility accessible to persons with disabilities?  Yes  No

3. Lease terms? 30-day cancellation clause? This is a postal owned trailer.

4. Are suitable alternate quarters available for an independent Post Office? If so, where?  
There are no other suitable quarters available in Coyote to house the Post Office

5. List potential CPO sites.  
None

6. Are there any postage meter customers or permit mailers?  Yes  No  
If yes, please identify them by name and address.

7. Which career and noncareer employees will be affected and what accommodations will be made for them?  
There is a non carrier PMR acting as OIC and a PMR. These employees can be used as PMRs in other offices.

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

An HCR driver comes from Cuba to LaJara, Regina, Gallina, Coyote then Youngsville. Dispatch is picked up in the reverse. The HCR will case Coyote's mail in Youngsville then deliver on the way back to Cuba.

How Post Office boxes are installed?	<u>140</u>
How Post Office boxes are used?	<u>91</u>
What are the window service hours?	<u>08:00 - 13:30 - 14:00 - 16:30 M-F</u>
	<u>09:30 - 11:30 S</u>
What are the lobby hours?	<u>24 M-F</u>
	<u>24 S</u>

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.  
None

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? <u>All equipment in the building is postal owned.</u>	
11.	List potential CBU/parcel lockers sites and distances from present Post Office site. <u>Next to current Post Office.</u>	
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated? <u>None noted.</u>	
13.	Rural delivery/HCR delivery. a. What is current evaluation? <span style="float: right;"><u>HCR</u></span> b. Will this change result in the route being overburned? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> If so, what accommodations will be made to adjust the route? _____ c. How many boxes and miles will be added to the route? <span style="float: right;"><u>91, box 0 Miles</u></span> d. What would be the additional annual expense if the route is increased? <span style="float: right;"><u>4306</u></span> e. What is the one-time cost of CBU/parcel locker installation (if appropriate)? <span style="float: right;"><u>6000</u></span> f. At what time of the day does the carrier begin delivery to the community? <span style="float: right;"><u>10:15</u></span> Will this delivery time be affected if the office is discontinued? (Y or N) <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span> If so, how? <span style="float: right;"><u>60 minutes later</u></span>	
14.	Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____	

Community Survey Sheet

Post Office Name	<u>COYOTE</u>	ZIP+4	<u>87012-9998</u>
Congressional District	<u>Second</u>	Date	<u>02/24/2011</u>

1. Incorporated?  Yes  No

Local government provided by: Rio Arriba County

Police protection provided by: Rio Arriba County Sheriff

Fire protection provided by: Coyote Volunteer Fire Dept

School location: Gallina New Mexico

2. What population growth is expected? (Please document your source)  
The internet shows a - 9.52 % since 2000. The growth link projects a 0% growth rate.

3. What residential, commercial, or business growth is expected? (Please document your source)  
Job growth is negative and has decreased by 3.87%.

4. History. (Are there any special historical events related to the community?  
Are there any special community events to consider?  
Is the Post Office facility a state or national historic landmark (see ASM 515.23)?  
Check with the field real estate office when verification is needed.)  
No special historical events related to Coyote.

5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?  
The community consists of retirees, ranchers and people who commute to Los Alamos New Mexico to work.

6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center, Do employees of the office offer assistance to senior citizens and handicapped)?  
What provisions can be made for these services if the Post Office is discontinued?  
There is a community bulletin board and a school bus stop at the Coyote Post Office. The bus stop would stay and the bulletin board can be moved to the volunteer fire department.

# ZIP CODE DEMOGRAPHIC REPORT

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PAGE 16A

**Post Office Name:** Coyote, NM  
**ZIP Code:** 87012

<b>Total Population:</b>		<b>Total Households:</b>	
<b>2010</b>	20	<b>2010</b>	9
<b>2015</b>	20	<b>2015</b>	9

**Projected Annual Household Growth Rate:** 0.00%

Facility Planning 2010 Dataset

## New ZIP Code Search

| [Home](#) | [USPS Blue](#) | [Assistance](#) |



[Edit Account](#) | [About membership](#)

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[Real Estate](#) | [Mortgages](#) | [Travel](#) | [Compare Schools](#) | [Lists](#) | [Compare Cities](#)  
[Compare Climates](#) | [Compare Crime Rates](#) | [Compare Cost Of Living](#) | [Studies](#)

Search for any place in the USA: Enter a City, Town, Or Zip



Like

[Share This](#)

Home > United States > New Mexico > Espanola Metro Area > Rio Arriba County > No City > Coyote (zip 87012)

1000 items

[Best Places to Live](#)

## Best Places to Live in Coyote (zip 87012), New Mexico

[Best Places to Retire](#)

**What's My House Worth?**  
Get a free home value estimate and view comparable homes in your area.

**Real Estate Sale Santa Fe Nm**  
See listings for condos, homes and foreclosures in one place.

Ads by Google

[City Living](#)

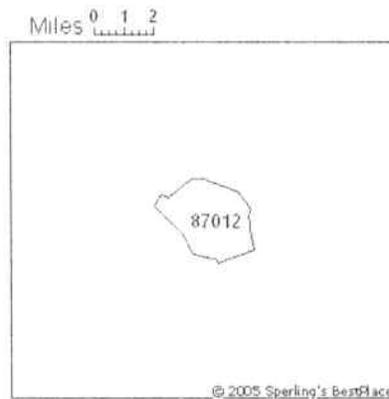
Overview, People, Health, Economy, Housing, Crime, Climate  
Education, Transportation, Cost of Living, Religion, Voting

[Great Place to Live](#)

[Best Places to Raise A Family](#)

### Overview

<b>QuickFacts</b>	
<b>Population:</b>	19
<b>Pop. Change:</b>	-10%
<b>State:</b>	New Mexico
<b>Metro Area:</b>	Espanola Metro Area
<b>County:</b>	Rio Arriba County
<b>City:</b>	No City
<b>Zip Code:</b>	Coyote (zip 87012)
<b>Mortgage Rates:</b>	<a href="#">Click to Compare</a>
<b>Real Estate:</b>	<a href="#">For Sale</a>
<b>Search:</b>	<a href="#">Find and Compare Realtors</a>



[Best City to Live](#)

[Cost of Living](#)

[Best Place to](#)

Ads by Google

**Senior Housing Costs**  
Get Pricing & Service Info on Top 5 Senior Living Communities by City  
[BestSeniorCareOnline.com](#)

**Town Village Retirement**  
Setting the standard for active seniors in Oklahoma City. Tour Now.  
[www.TownVillageOKC.com](#)

**Find Apartments for Rent**  
Search Thousands of Apt for Free. By Area, Price, Floorplan and More!  
[www.ApartmentGuide.com](#)

**Albuquerque Real Estate**  
Relocation, Resale, New, Investment  
Search MLS - Buyer/Seller Tools  
[www.MarkBotano.com](#)

**Apt W/ All Utilities Paid**  
Search 6M Listings W/ Photos Filter by Amenities & More!  
[www.MyNewPlace.com](#)

### Zip Code Overview

As of 2010, Coyote (zip 87012)'s population is 19 people. Since 2000, it has had a population growth of -9.52 percent.

The median home cost in Coyote (zip 87012) is \$102,660. Home appreciation the last year has been -3.45 percent.

Compared to the rest of the country, Coyote (zip 87012)'s cost of living is 16.60% Lower than the U.S. average.

Coyote (zip 87012) public schools spend \$5,728 per student. The average school expenditure in the U.S. is \$5,678. There are about 19.4 students per teacher in Coyote (zip 87012).

The unemployment rate in Coyote (zip 87012) is 7.50 percent (U.S. avg. is 10.10%). Recent job growth is Negative - Coyote (zip 87012) jobs have Decreased by 3.87 percent.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

We're looking for comments about Coyote.

[Express your opinion](#)

**SKI AND STAY \$99**  
\*PER PERSON/NIGHT

**LEARN MORE**

**KIRKWOOD**  
KANE BATH

# Highway Contract Route Cost Analysis Form

## Highway Contract Route Estimated Cost for Alternative Service

Office Name: COYOTE  
Office Zip+4: 87012 -9998 District: ALBUQUERQUE PFC

1.	Enter the number of additional boxes to be added to the route	<u>91</u>	x 3.64 hours per year	<u>331.24</u>
2.	Enter the number of additional miles to be added to the route	<u>0.00</u>	x 10.40 hours per year	<u>0.00</u>
			<b>Total time added to the route</b>	<u>331.24</u>
3.	Enter the HCR hourly rate (Contact Area Manager, Purchasing/Contracting Officer)			<u>13.00</u>
<b>Total additional compensation (HCR hourly rate x total time added to the route)</b>				<u>4,306.12</u>

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet			1. Date Prepared 03/10/2011																																								
2. Post Office Name COYOTE		3. State and ZIP + 4 Code NM, 87012-9998																																									
4. District, Customer Service ALBUQUERQUE PFC	5. Area, Customer Service SOUTHWEST	6. County Sandoval	7. Congressional District 2nd																																								
8. Reason for Proposal to Discontinue Small office revenue does not support keeping the unit open.		9. PO Emergency Suspend (Reason and Date) No Suspension																																									
11. Staffing		12. Hours of Service																																									
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 03/01/2009  b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career  c. Current PM POSITION Level (150)EAS-11 Downgraded from EAS-11  d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 1 No of Non-Career- 0		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">a. Time M-F 08:00 - 13:30, 14:00 - 16:30</td> <td style="width: 20%;">Sat 09:30 - 11:30</td> <td style="width: 30%;">Total Window Hours Per Week</td> </tr> <tr> <td>a. Lobby Time M-F 24</td> <td>Sat 24</td> <td>42.00</td> </tr> </table>		a. Time M-F 08:00 - 13:30, 14:00 - 16:30	Sat 09:30 - 11:30	Total Window Hours Per Week	a. Lobby Time M-F 24	Sat 24	42.00																																		
a. Time M-F 08:00 - 13:30, 14:00 - 16:30	Sat 09:30 - 11:30	Total Window Hours Per Week																																									
a. Lobby Time M-F 24	Sat 24	42.00																																									
13. Number of Customers Served		14. Daily Volume (Pieces)																																									
<table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>a. General Delivery</td><td style="text-align: center;">0</td></tr> <tr><td>b. P.O. Box</td><td style="text-align: center;">91</td></tr> <tr><td>c. City Delivery</td><td style="text-align: center;">0</td></tr> <tr><td>d. Rural Delivery</td><td style="text-align: center;">0</td></tr> <tr><td>e. Highway Contract Route Box</td><td style="text-align: center;">0</td></tr> <tr><td>f. Total</td><td style="text-align: center;">91</td></tr> <tr><td>g. No. Receiving Duplicate Service</td><td style="text-align: center;">0</td></tr> <tr><td>h. Average No. Daily Transactions</td><td style="text-align: center;">6.70</td></tr> </table>		a. General Delivery	0	b. P.O. Box	91	c. City Delivery	0	d. Rural Delivery	0	e. Highway Contract Route Box	0	f. Total	91	g. No. Receiving Duplicate Service	0	h. Average No. Daily Transactions	6.70	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Types of Mail</th> <th style="text-align: center;">Received</th> <th style="text-align: center;">Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td style="text-align: center;">305</td><td style="text-align: center;">35</td></tr> <tr><td>b. Newspaper</td><td style="text-align: center;">75</td><td style="text-align: center;">3</td></tr> <tr><td>c. Parcel</td><td style="text-align: center;">5</td><td style="text-align: center;">1</td></tr> <tr><td>d. Other</td><td style="text-align: center;">0</td><td style="text-align: center;">0</td></tr> <tr><td>e. Total</td><td style="text-align: center;">385</td><td style="text-align: center;">39</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td style="text-align: center;">0</td></tr> <tr><td>g. No. of Permits</td><td></td><td style="text-align: center;">0</td></tr> </tbody> </table>		Types of Mail	Received	Dispatched	a. First-Class	305	35	b. Newspaper	75	3	c. Parcel	5	1	d. Other	0	0	e. Total	385	39	f. No. of Postage Meters		0	g. No. of Permits		0
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f. No. of Postage Meters		0																																									
g. No. of Permits		0																																									
<b>Finances a. FY</b> 2008 2009 2010		<b>Receipts</b> \$ 17,358 \$ 14,284 \$ 12,353	<b>b. EAS Step 1 PM Basic Salary (no Cola)</b> \$ 33168																																								
		<b>c. PM Fringe Benefits (33.5% of b.)</b> \$11,111																																									
16a. Quarters																																											
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 05/31/2015 Annual Lease \$ 3435  30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)  Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																											
16b. Explain: This is a small town with no other suitable quarters to house the Post Office. This building is postal owned and we lease the land for \$3435. with a 60 cancellation clause on the lease																																											
17. Schools, Churches and Organization in Service Area: No: 0		19. Administrative/Emanating Office (Proposed):																																									
		Name LA JARA PO EAS Level 11 Miles Away 31.8 Window Service Hours: M-F 07:30 13:00 14:00 SAT 7:30 10:30 Lobby Hours: M-F 24 SAT 24 PO Boxes Available: 254																																									
18. Businesses in Service Area: No: 0		20. Nearest Post Office (if different from above):																																									
		Name YOUNGSVILLE PO EAS Level 11 Miles Away 4.0 Window Service Hours: M-F 08:00 13:00 13:30 SAT 10:00 12:00 Lobby Hours: M-F 24 SAT 24 PO Boxes Available: 78																																									
21. Prepared by																																											
Printed Name and Title MICHELLE GLEASON		Signature MICHELLE GLEASON																																									
PO Discontinuance Coordinator Name ANDY LETTERHOS		Telephone No. AC () (505) 346-8651																																									
		Location ALBUQUERQUE, NM																																									



**A. Office**

Name: COYOTE State: NM Zip Code: 87012  
Area: WESTERN District: ARIZONA PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Mike Sarter  
Title: ARIZONA PFC Post Office Review Coordinator  
Tele No: (602) 225-3130

Date: 06/07/2011  
Fax No: (602) 225-3393



March 1, 2011

Postmaster/OIC  
Coyote, NM 87012

SUBJECT: Coyote Post Office

Enclosed are questionnaires addressed to customers of the Coyote Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 03/10/2011 for further review.

A handwritten signature in cursive script that reads "Michelle Gleason".

Michelle Gleason  
A/Customer Service Analyst  
Post Office Review Coordinator

- Enclosures:
- Questionnaires addressed to Coyote customers
  - Postal Customer Questionnaires
  - Summary of Post Office Change Regulations
  - Post Office on Wheels
  - Cluster Box Units
  - Return envelopes



March 1, 2011

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the Coyote Post Office retired on 03/01/2009. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 6.70 daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at Coyote may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by Highway Contract Route Service emanating from the Youngsville Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Youngsville Post Office, located 4.0 miles away. Hours of service at this office are 8:00 am - 1:00 pm and 1:30 pm - 4:30 pm, Monday through Friday, and 10:00 am - 12:00 noon on Saturday. Post Office box service is available at this location at lower fees.

If a permanent change to carrier service is implemented, customers will continue to use the community name and ZIP Code in the mailing address, and it will continue to be listed in Publication 65, *National Five-Digit ZIP Code and Post Office Directory*. I invite you to think about a permanent change to highway contract route service. Please return the enclosed questionnaire by 03/10/2011, using the pre-addressed envelope provided or bring it to the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the the Coyote Post Office on 03/10/2011 from 12:00 noon to 2:00 pm to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

The enclosure entitled "United States Postal Service Summary of Post Office Change Regulations" describes what is involved in making a formal proposal if a permanent change in postal service appears warranted.

If you have any questions, you may call Michelle Gleason at 505-346-8533.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink that reads "Mike Flores".

Mike Flores  
Manager, Post Office Operations  
500 Marquette Ave NW Suite 900  
Albuquerque, NM 87102

500 MARQUETTE AVE. NW  
SUITE 900  
ALBUQUERQUE, NM 87102



**POST OFFICE ON WHEELS  
SERVICES AVAILABLE FROM RURAL AND  
HIGHWAY CONTRACT ROUTE CARRIERS**

You can eliminate almost all trips to the post office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

**MAILING PACKAGES**

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package MUST have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the post office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

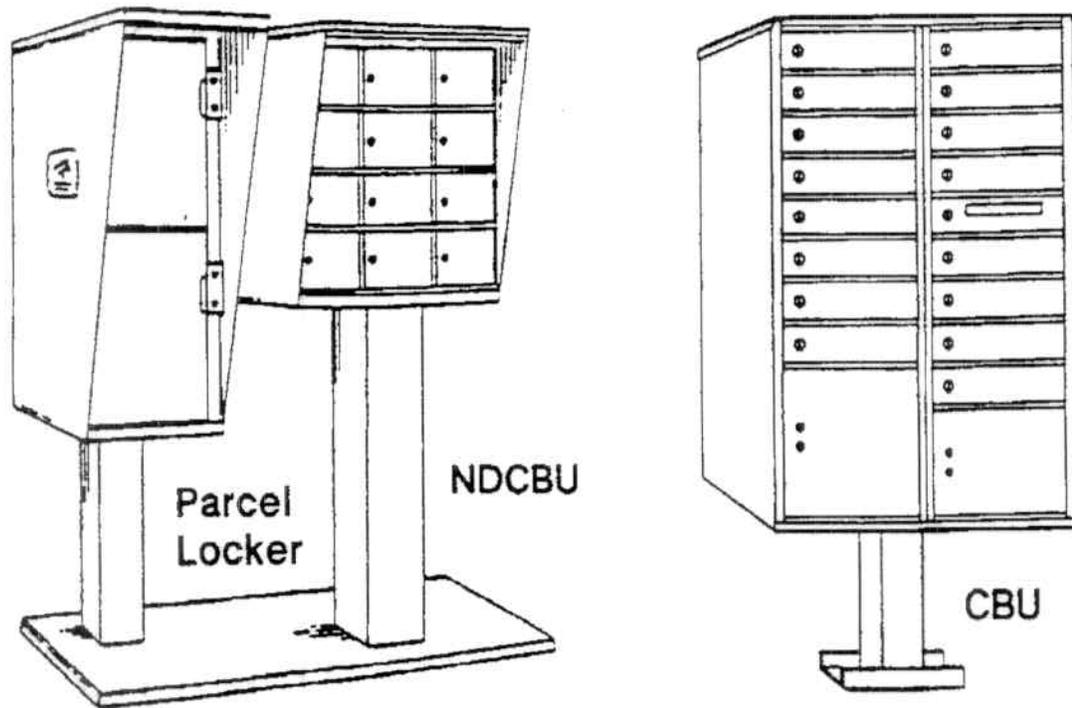
**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

## Cluster Box Units



Neighborhood Delivery and Collection Box Units (NDCBUs) and Cluster Box Units (CBUs) are secure, free-standing units of individually locked mail compartments that are provided, installed, and maintained by the Postal Service at no cost to customers. These units benefit customers in time and money because they eliminate the customer's cost to install new boxes, and any future replacement and maintenance. A significant benefit of the NDCBUs and CBUs is the security they provide against mail theft and mailbox vandalism. Another advantage is the convenience of depositing outgoing mail in the designated collection compartment in the CBU or NDCBU.

Each customer's unit is large enough to hold several days' accumulation of mail, thereby eliminating the need to have mail held at the post office during short periods away from home. For longer periods away from home, customers should continue to contact the post office and request their mail to be:

1. held at the post office until they return, or
2. delivered to a specified friend or neighbor, or
3. forwarded to their temporary address.

PARCEL LOCKERS may be installed next to NDCBUs for receiving packages that do not require a signature. Each CBU includes at least one PARCEL LOCKER.

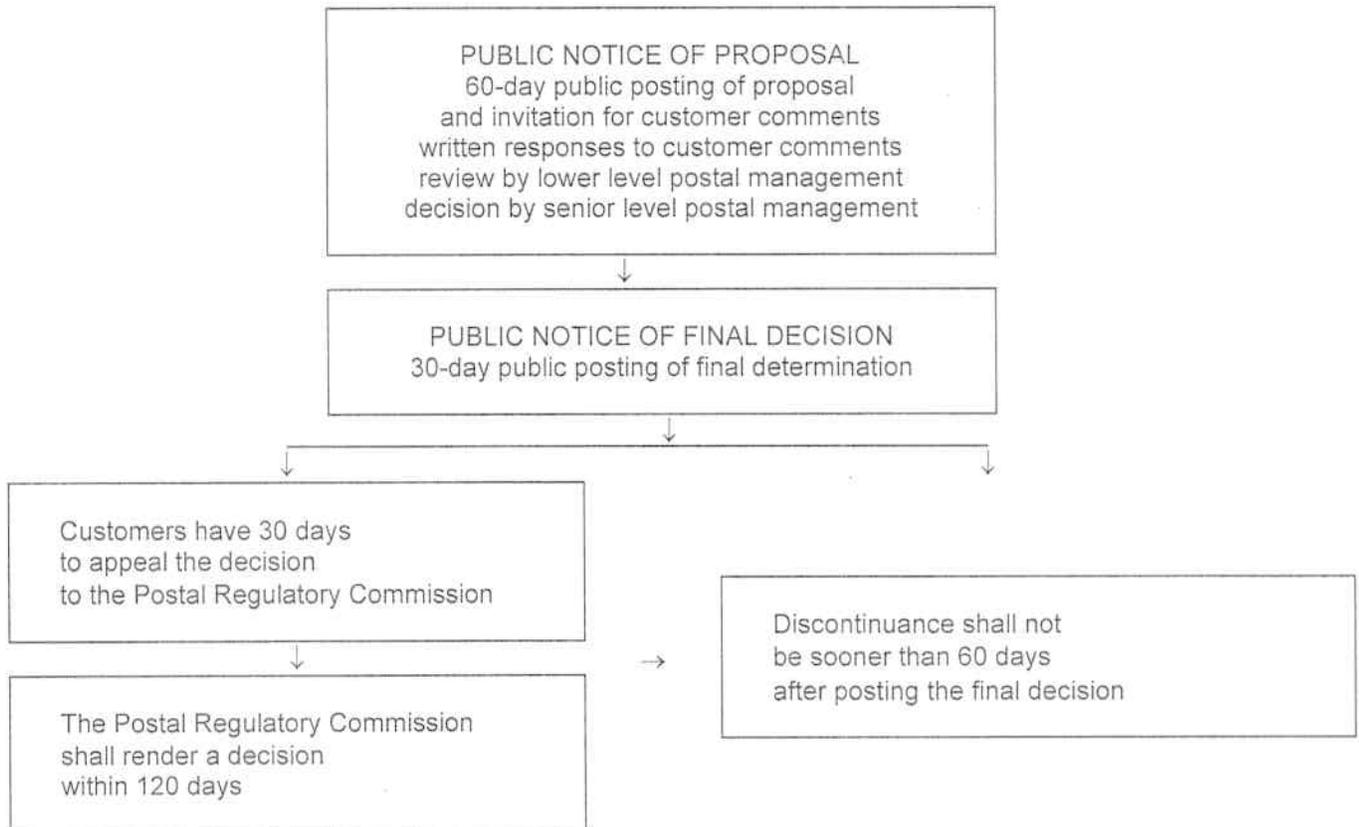
Customers are provided keys to their individual mailbox compartments in CBUs and NDCBUs. Parcel locker keys are placed in a customer's mailbox compartment when a parcel is secured in a locker for that customer.

SUMMARY OF POST OFFICE CHANGE REGULATIONS

Certain regulations based on federal law apply when postal managers propose to replace a post office with an alternate form of postal service. These regulations are designed to ensure that the reasons for proposing such changes in postal service are fully disclosed at a stage when customers can make helpful contributions toward a final decision. The full text of the statutory regulations appears in Title 39, United States Code, Section 404(b), while the implementing regulations appear in Title 39, Code of Federal Regulations, Part 241.3.

An initial investigation and any subsequent formal proposal to discontinue a post office originate with postal field managers responsible for post offices in that area. The proposal must explain the services recommended as substitutes and the rationale that supports this recommendation. The written proposal is prominently posted for 60 days at affected post offices, along with an "Invitation for Comments," which formally invites customer comments. At the end of the 60-day comment period, additional review is made at lower and upper levels of postal management.

When a final decision is made at Postal Headquarters in Washington, DC, that decision is posted in affected post offices for 30 days, during which customers may appeal the decision to the Postal Regulatory Commission in Washington, DC. The Postal Regulatory Commission has 120 days to consider and decide an appeal. Even without an appeal, no post office may be closed sooner than 60 days after the public posting of the final decision.



**Postal Customer Questionnaire**

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better       Just as Good       No Opinion       Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes       No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes       No

Name: \_\_\_\_\_  
(please print your name)

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_      Date: \_\_\_\_\_

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. It would be a great inconvenience

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Phillip Branch  
(please print your name)

Address: Box 143 Coyote, n.m. 87012

Telephone number: (575) 638-5466 Date: 3-3-10

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

As a son of an ex postmaster for 42 yrs. (Alfonso Branch) since I was a child I have witnessed the importance to the well being of the Coyote Postoffice to our people. It is a shame that you are looking at the closure of the Coyote P.O. looking at other offices (Youngsville). Coyote P.O. has an older history and is a lot more convenient for people throughout our communities (my goodness)



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22-B

03/10/2011

PHILLIP BRANCH

P O BOX 143  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other postal services:**

 a. Enter permit mailings      Yes       No 
**Nonpostal Services**

 a. Picking up government forms (such as tax forms)      Yes       No 

 b. Assisting senior citizens, persons with disabilities, etc.      Yes       No 

 If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

 Yes       No 

 If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. We Live 5 miles From youngsville & being selfemployed we MAIL PACKAGES ALMOST Daily. for our Bussn. This would be A MAJOR INCONVENIENCE. I THINK it MAKES MORE sense to close Youngsville.

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Mark & Edna Harper  
(please print your name)

Address: PO Box 155 Coyote NM 87012

Telephone number: 575-638-5004 Date: 3/3/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Attn: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 E

03/10/2011

MARK & EDNA HARPER

P O BOX 155  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,



Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Enter permit mailings      Yes       No

Nonpostal Services

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: Youngsville & Abigine

\* If the Coyote Post Office is to close, I would prefer to pick up my mail at the Abigine Post Office, but would like to keep my current address. I work in Abigine and this would be more convenient for me. Youngsville would be okay, but I do not pass by there during business hours.

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office  
x service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post  
Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Sandra Valdez  
(please print your name)

Address: PO Box 158, Coyote, NM 87012

Telephone number: (575) 638-5404 Date: 3/4/11  
(505) 685-4179 w

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO. 1359492  
ITEM NO. \_\_\_\_\_  
PAGE 22 of 15

03/10/2011  
SANDRA VALDEZ  
P O BOX 158  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?  
 Yes       No

If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. it may only be 4 miles from my house it  
is 6 miles it will be very hard for me to  
go daily. we will probably buy postage stamps at smiths.  
it will be easier. gasoline is going up too.

4. Do you currently use local businesses in the community?

Yes  All the time No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes

No  I go to the store when I go to postoffice.

Name: BRETT and Melba McNeil  
(please print your name)

Address: P.O. Box 116 Coyote, NM 87012

Telephone number: 575-638-0023 Date: 3-3-11

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Attn: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 K

03/10/2011

BRETT & MELBA MCNEIL

P O BOX 116  
COYOTE, NM 87012

Dear Postal Service Customer:

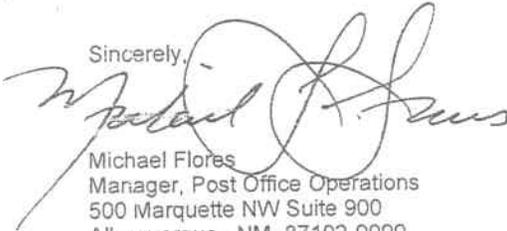
Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,



Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?  
 Yes       No

If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. getting my mail in coyote is  
More convenient

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Gilbert Lovato  
(please print your name)

Address: P.O. box 153

Telephone number: 575-638-0042 Date: 3/5/11

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



LOCKET NO. 1359492  
ITEM NO. \_\_\_\_\_  
PAGE 02 N

03/10/2011

GILBERT LOVATO

P O BOX 153  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery will be made to cluster box units erected in Coyote for the box customers. Customers will only need to pick up accountables and large parcels in Youngsville.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

March 3, 2011

Mike Flores  
 Manager, Post Office Operations  
 500 Marquette Ave NW Suite 900  
 Albuquerque, NM 87102

Mr. Mike Flores,

I understand you're management team want to close the Coyote Post Office. The Coyote Post Office is an icon to the community and it serves all the sounding rural communities in the area. Some of the community elderly don't drive and the Coyote Post Office is the only place they can make a money order or weight their packages etc. The people from La Mesa Poleo drive about 8 miles for their mail and if you remove that from them, you would cause great harm and to say hardships to them...especially the elderly and the disabled.

If the numbers of the retail window transactions are dropping, maybe the answer is better customer service and not the chopping block.

Traditionally, and going back to the early days Coyote has been mid-point between Abiquiu and Cuba. The Coyote Post Office for years has served all the surrounding communities with their mail needs. Post Office operations been bias in those rural needs and have done a poor job in addressing those needs of those folks in the rural areas.

I understand emails and other high technology have taken a lot of the business from the Post Office, but a lot of the elderly don't have home computers either. The original purpose of the Post Office in the West was to deliver mail and to provide good competent service. If you provide good competent service, that's a saving in itself.

Therefore, my opinion is to provide good customer service to the people in the Coyote area and look somewhere else to balance you're budget. Last year we lost our Elementary School to incompetents and now the Post Office? Not right. You're taking away from the poor to conform to the rich. It's all about customer service and I'm sure it's not about number of transactions. Rural communities can not compete with the use of "window retail transactions", because of the limited population in the rural areas. City applications and rules don't work well in rural communities, because "we the people" in the rural area have a disadvantage, simply, because we just don't have the number. Very clear, "we just don't have the numbers".

In conclusion, all of this should be about FAIRNESS AND THE PRESERVATION OF TRADITIONS AND NOT HANDICAP THE COMMUNITY OF COYOTE.

Coyote Post Office customer:



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 P

03/10/2011

COYOTE POST OFFICE CUSTOMER

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

d. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

A

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Youngville post office is bad  
she's never there.

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: [Signature]  
(please print your name)

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Date: 3/7/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

Why are you wanting to close post office at Coyote, there is alot more people here than in Youngsville & you never wanted to close post office of Youngsville when Amie applied to take over. this is the second time you want to close Coyote post office. Wants WD?



CKET NO. 1359492  
ITEM NO. \_\_\_\_\_  
PAGE 225

03/10/2011

ALFRED SEINOR

COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

a. Enter permit mailings Yes  No

Nonpostal Services

a. Picking up government forms (such as tax forms) Yes  No

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: mom is elderly + disabled - I take care of all her mailings - Pick-up, send etc.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes  No

If yes, which offices: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Juanita Herrera  
(please print your name)

Address: P.O. Box 144 Coyote, NM 87012

Telephone number: 9 Date: 3-7-11

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

United States  
Postal Service

To whom it may concern:

I'm writing in support of keeping our local Post Office in Coyote, NM. This has been my Post Office all my life. I can remember my parents sending me for the mail, when I was a little girl - could barely reach the little window to ask Postmaster for mail.

Today I am an adult, disabled myself + caring for my mom's needs including mail - I am so pleased to have access for my mail needs near home -

mom is in her 90's and remembers there being a Post Office in Coyote since she was a little girl herself.

Please help our community by keeping it open - with one stop we get mail, gas + groceries from our local store -

The other Post office 3 or 4 miles away has nothing in that community, except the Post office - Very hard for disabled, the elderly to travel.

Thank you for reading my concerns -  
Guadalupe Herrera



BUCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 W

03/10/2011

JUANITA HERRERA

P O BOX 144  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999



Postal Customer Questionnaire

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Enter permit mailings Yes  No

Nonpostal Services

a. Picking up government forms (such as tax forms) Yes  No

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes  No

If yes, which offices: Youngsville

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Very inconvenient my daughter picks up my mail. I am elderly + don't drive any more

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Gloria Garcia  
(please print your name)

Address: P.O. Box 123

Telephone number: 575-638-9107 Date: \_\_\_\_\_

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



03/10/2011

GLORIA GARCIA

P O BOX 123  
COYOTE, NM 87012

Dear Postal Service Customer:

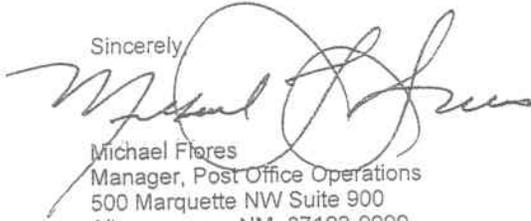
Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,



Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

... Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input checked="" type="checkbox"/> <u>DL</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: I need help filling out money orders.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: \_\_\_\_\_

\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Because it is 4 miles farther,  
I don't drive that far anymore.

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Dolores Lujan  
(please print your name)

Address: P. O. Box 14

Telephone number: (575) 638-5104 Date: 3/7/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO. 1359442

ITEM NO. \_\_\_\_\_

PAGE 22 AC

03/10/2011

DOLORES LUJAN

P O BOX 14  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

... Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: I pick up the mail for my elderly  
mom - daily

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: Youngsville

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Post master not friendly at all

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Ambrosia + Keith Jacques  
(please print your name)

Address: P.O. Box 34

Telephone number: 575-638-9193 Date: 3

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 AF

03/10/2011

AMBROSIA & KEITH JACQUEZ

P O BOX 34  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that postal employees at the Youngsville Post Office are not friendly. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

.. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never	
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>bi-monthly</i>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>occasionally</i>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
f. Pick up mail from a Post Office Box	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>occasionally</i>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Youngsville is twice as far for me to pick up my mail & I already drive 8-10 miles to Coyote for my mail. I have several miles of dirt road and, during inclement weather, driving conditions are poor. This area would not be served by carrier delivery.

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  \* No

Name: Corlinda H. Lujan  
(please print your name)

Address: P.O. Box 63, Coyote, nm 87012

Telephone number: 505.638.5660 Date: March 6, 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

\* there are no grocery store or gas service, school, or Clinic or Forest Service offices in Youngsville whereas those services are all in Coyote & the loss of a post office would be a great disservice. Coyote is more centrally located than Youngsville which is very close to Abiquiu Post office.



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 A1

03/10/2011

CORLINDA H. LUJAN

P O BOX 63  
COYOTE, NM 87012

Dear Postal Service Customer:

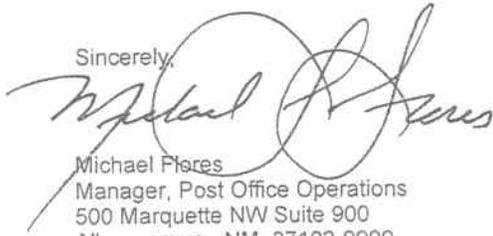
Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery service will be to cluster box units erected in Coyote for box customers.

if it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,



Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

a. Enter permit mailings      Yes       No

Nonpostal Services

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: ABIQUEW, ESPAÑOLA, GALLINA  
\_\_\_\_\_  
\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. POSTMISTRESS AMY MARTINEZ AND HER HUSBAND, ABE PRACTISE HOMOPHOBIC DISCRIMINATION IN HER COMMUNITY AND WOULD DO SO IN THE POST OFFICE

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: DOUGLAS JOHNSON  
(please print your name)

Address: BOX 9

Telephone number: 575 638 5648 Date: 3-4-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



BUCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 AL

03/10/2011

DOUGLAS JOHNSON

P O BOX 9  
87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern of possible discriminatory practices at the Youngsville Post Office. Employee conduct is always a concern of postal managers. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

a. Enter permit mailings      Yes       No

Nonpostal Services

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes

No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes

No

Name: Jada Lujan  
(please print your name)

Address: Po Box #6 Coyote NM 87012

Telephone number: 575-638-0171 Date: 3-7-11

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



03/10/2011

JADA LUJAN

P O BOX 16  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?  
Yes       No

If yes, which offices: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Its 8 mile away from my home and gas is very expensive, we are senior citizens and soon would have to have somebody drive us to the P.O. it will be a hardship on us.

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Emilia Ambrosia Herrera  
(please print your name)

Address: PO Box 175 Coyote, N.M. 87012

Telephone number: 575638-0430 Date: 3-7-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



03/10/2011

EMILIO & AMBROSIA HERRERA

P O BOX 175  
COYOTE, NM 87012

Dear Postal Service Customer:

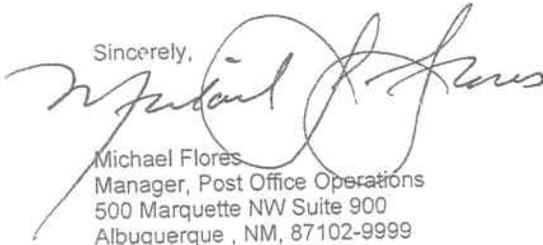
Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,



Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes

No

If yes, which offices: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Robert Thompson  
(please print your name)

Address: PO Box 220 - COYOTE, NM

Telephone number: 575-638-0338 Date: 3/7/11

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 AV

03/14/2011

ROBERT THOMPSON

P O BOX 220  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

.. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Enter permit mailings Yes  No

Nonpostal Services

a. Picking up government forms (such as tax forms) Yes  No

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes  No

If yes, which offices: Youngsville and Abiquiu.

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better       Just as Good       No Opinion       Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes       No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes       No

Name: Liane Martinez  
(please print your name)

Address: P.O. Box 25, Coyote, NM 87012

Telephone number: 575-638-5370      Date: 3/23/11

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO. 1359492  
ITEM NO. \_\_\_\_\_  
PAGE 22 AX

03/14/2011

LIANE MARTINEZ

P O BOX 25  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tf Other postal services:

a. Enter permit mailings Yes  No

Nonpostal Services

a. Picking up government forms (such as tax forms) Yes  No

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: assist elderly parents

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes  No

If yes, which offices: Gallina

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_

See attached letter

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

See attached letter!

Name: Coyote Post Office Customer  
(please print your name)

Address: Coyote

Telephone number: \_\_\_\_\_ Date: 3-10-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

The Postal Questionnaire in our opinion is biased and in favor of the Postal service not the people or the community, The Questionnaire is also Targeting in favor of the Youngsville post office (WHY?) and not the other area post office's to provide services, Last time we checked this was still the United States of America and we were still to be treated equally and fair, Your decisions are not considering the people or the needs of the community of Coyote, also the strain and extra work load to the other post office that will probably be placed on them.

The people of this community have been loyal and supportive of the postal service ever since the Coyote post office was first established here which has been for about or close to 100 years ago. This site was the main post office for the surrounding communities ( you already closed Canones post office) which includes the Youngsville site and for you to even consider closing it down is not only disrespectful, inconsiderate and right down slapping the people in the face with your decision.

The information the community has received from other area community people is that your decision was already forth coming several years ago because you had not hired a postmaster, and since the postmaster retired it made it easier for you to continue on your plans to close it down and play favoritism to the Youngsville site.

Further information was learned that your decision to close this post office site is because the post office in Youngsville is in dispute with the community from Coyote because several people from Youngsville and surrounding community people came to the Coyote Post office for service and not Youngsville for what ever reason.

I also remind you that the Coyote Post office is providing service to several Government agencies and will disrupt the day to day operations that strongly rely on the Post office in the area for quick and fast services so they can go back to work and continue services for the people, I would further like to add that if the post office is closed and your plans to place Cluster boxes or do other plans other then keep the current office open people are going to move services to Espanola which is not in your district and the revenue will not go the area it belongs. I would also finally add that the revenue that this post office provides and has provided will be lost and in these economic times is not in the best interest of the postal service or the community. We the Community hope you will reconsider your decision and keep all area post offices open and secure for the Loyal Customers. These agencies that receive service at the coyote post office include

1. The United states Forest Service (Coyote Office)
2. Rio Arriba County (Senior Center, Sheriff's Office, Fire Department)
3. El Centro Family Health center (Coyote Clinic)
4. The Coyote Crossing store
5. The Branches Gas station/store
6. All other community personal businesses (see your post office list)

[Type text]



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03/14/2011

COYOTE POST OFFICE CUSTOMER

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

if yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Further from my home - smaller facility that will have increased use - parking more difficult

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No  not as often

Name: Dennis and Theresa Smith  
(please print your name)

Address: #159, CR 413, Coyote, NM 87012

Telephone number: 5756389304 Date: 7 Mar 11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



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PAGE 22 BB

03/14/2011

DENNIS & THERESA SMITH

#159 CR 413

COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

.. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Enter permit mailings Yes  No

Nonpostal Services

a. Picking up government forms (such as tax forms) Yes  No

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: Occasionally we pick up mail for a 92 year old person. Just as well, we go buy her a money order or buy stamps.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes  No

If yes, which offices: We pass the Youngs ville PO

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. Our current services are good. We want to keep it that way. Going to Youngsville (30 miles round trip) we will probably get the same kind of service but - with more sacrifice especially for the delivery. Especially now with the high price of gasoline.

4. Do you currently use local businesses in the community? price of Gasoline  
Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?  
Yes  No

Name: Leo SALAZAR  
(please print your name)

Address: P.O. Box 30, Coyote, NM 87012

Telephone number: 575-638-5543 Date: 3-7-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

P.O. BOX 30  
COYOTE, NM 87012  
MARCH 10, 2011

POST OFFICE OPERATIONS  
ATTENTION: MIKE FLORES

SINCE YOU ASK FOR MY OPINION ON THE CHANGES TO THE COYOTE POST OFFICE, MY REAL OPINION IS THAT IT WOULD NOT WORK WELL FOR THE COYOTE CITIZENS FOR THE FOLLOWING REASONS.

IT WOULD NOT PROVIDE A MAXIMUM DEGREE OF REGULAR & EFFECTIVE SERVICES, BECAUSE THERE ARE A LOT OF SENIOR IN THE COMMUNITY THAT DO NOT HAVE TRANSPORTATION. THEY WOULD DEPEND ON A FAMILY MEMBER OR A CAREGIVER TO GO THOSE EXTRA 8 MILES TO PURCHASE THEIR MONEY ORDERS, MAIL LETTERS, GET STAMPS, AND GET THEIR MAIL (most seniors still get their social security checks by mail, and are looking forward to that day of the month..) IT IS EASIER FOR THEM TO WALK TO THE POST OFFICE IN COYOTE THAN TO FIND SOMEONE TO DRIVE TO YOUNGSVILLE OR TO WHEREVER THESE NDCBU BOXES ARE GOING TO BE LOCATED. (IT WOULD BE A HARDSHIP AND CAUSE A LOT OF CONFUSION FOR A SENIOR, AND FOR THAT MATTER ANYBODY ELSE TO COPE WITH SOMETHING NEW AS THAT.)

AS FOR ESTIMATED COST OF CARRIER SERVICE: I DON'T HAVE THE SALARY THAT OUR PRESENT CARRIER FROM CUBA TO YOUNGSVILLE IS GETTING PAID. BUT I WILL ASSUME THAT THAT SALARY WILL HAVE TO BE INCREASED QUITE A BIT. I BELIEVE HE/SHE WOULD HAVE TO SPEND A LOT MORE TIME AT THOSE ROADSIDE BOXES STUFFING MAIL (important and junk). THE CARRIER WILL HAVE TO BE COMPENSATED FOR EXTRA TIME OVER HIS/HER'S REGULAR TIME. OR MAYBE EVEN BE COMPENSATED FOR BEING OUT THERE IN HAZARDOUS WEATER FOR TOO LONG A TIME. OUR WINTERS HERE ARE NOT AT ALL MILD.

I DON'T HAVE A CLUE AS TO HOW MUCH THE "SUBSTITUTE" HERE IN THE COYOTE POST OFFICE IS BEING PAID. NEITHER DO I KNOW THE AMOUNT OF HOUR SHE WORKS. YOU DO HOWEVER, MENTION THE POSTMASTER IN YOUNGSVILLE IS PAID FOR 8 HOUR A DAY ON WEEK DAYS..

UNDER THOSE CIRCUMSTANCES, I DO BELIEVE THAT THERE IS NOT MUCH DIFFERENCE IN THE DAILY RETAIL WINDOW TRANSACTIONS, BETWEEN THE YOUNGSVILLE AND THE COYOTE POST OFFICE.

IN MY OPINION, I WOULD KEEP BOTH POST OFFICES OPEN AND DIVIDE THE 8 HOURS PAID TO THE POSTMASTER IN YOUNGSVILLE, BETWEEN THE TWO POSTMASTERS. 4 or 5 HOURS OF SERVICE AT THE POSTOFFICE IS BETTER THAN SERVICES AT THOSE OUTSIDE BOXES.

OUR POSTOFFICE IN COYOTE HAS BEEN HERE, LIKE FOREVER. (with time I can provide From The Rio Grande Sun, the history of all the post offices in our neighboring towns.) PLEASE CONSIDER ALL THE "VIEJITOS" THAT WOULD BE AFFECTED BY THAT CLOSURE. AND PLEASE CONSIDER IT TO BE KEPT OPEN.

THANK YOU,

LEO & CLEO SALAZAR  
PO BOX 30  
COYOTE, NM 87012



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 22 BT

03/14/2011  
LEO & GLEO SALAZAR  
P O BOX 30  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque , NM, 87102-9999

**Postal Customer Questionnaire**

.. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: in Abegun in my way to Espanola  
Youngsville TN

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. more friendly

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Tommie Herrera  
(please print your name)

Address: P.O. Box 68

Telephone number: 575-638-0016 Date: 03-05-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO 1359492  
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03/14/2011  
TAMMIE HERRERA  
P O BOX 68  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <u>NO</u>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings Yes  No

**Nonpostal Services**

a. Picking up government forms (such as tax forms) Yes  No  NO

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: daily pick up, paying bills by mail. Elderly don't have computer they depend their Post office.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes  No

If yes, which offices: Yes, but not daily or weekly due a math when keeping gas. With the high cost of gas it will be a hardship on the community to especially elderly people because they are on a fixed income.

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse  high Cost of GAS

Please explain. Good Customer service is the key to any business

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued? probably not as much

Yes  No

Name: William & Henry Ortega  
(please print your name)

Address: P.O. Box 54 - Coyote, NM, 87012

Telephone number: 575 753 6389 Date: 3/8/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

PS. Note: Our school was closed in Coyote because of poor management now our Post office, a good possibility would be to have part time where we can have someone available when needed.



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PAGE 2 30

03/14/2011

LILLIAN & HENRY ORTEGA

P O BOX 57  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>SOME TIMES</i>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?  
Yes       No

If yes, which offices: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain.

~~the service is not good~~  
~~it is not good~~  
~~the service is not good~~  
~~it is not good~~  
~~the service is not good~~  
~~it is not good~~

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Pete Garcia  
(please print your name)

Address: PO Box 53

Telephone number: 575-638-5546 Date: 3-10-2011

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

I am 78 years old, and  
we have had a Post Office  
here in Coyote since I  
I was little.



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ITEM NO. \_\_\_\_\_  
PAGE 22 BR

03/14/2011

PETE GARCIA

P O BOX 53  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: When I help my friends

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes       No

If yes, which offices: youngestville When I going to shopping to Espanola or Personal Needs

3. If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Simmie Jaquez  
(please print your name)

Address: <sup>pt</sup> Box 10 Coyote, NM 87012

Telephone number: 575.638-5667 Date: 3/10/11

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993



DOCKET NO. 1359492  
ITEM NO. \_\_\_\_\_  
PAGE 22 BU

03/14/2011  
SIMMIE JACQUEZ  
BOX 10  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999

Postal Customer Questionnaire

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> or so	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> or so	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> sometimes
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

a. Enter permit mailings Yes  No

Nonpostal Services

a. Picking up government forms (such as tax forms) Yes  No

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: help senior citizens and also disabled persons I do volunteer services for the Senior program

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes

No

~~Comments:~~  
we are a 79 year old couple and since I remember this post office has been the primary post office within in mesa pabello, water creek, coyote, and youngswell, and Canonis, to all the communities, it would be a big inconvenience, because the major us are old people and with the lack of jobs around here the young generations are out of here working and we dont have that much left to do our errands, also Cluster Box units, Locker, ndebu, or whatever machines they are install will be vandalise, mail will be stolen and we will then what we are now



DOCKET NO. 1359492  
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03/14/2011

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the COYOTE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
- You expressed a concern about the elderly who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

If it is determined that a discontinuance of the COYOTE Post Office should be pursued, a formal proposal will be posted in the COYOTE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Andy Letterhos at (505) 346-8651.

Sincerely,

Michael Flores  
Manager, Post Office Operations  
500 Marquette NW Suite 900  
Albuquerque, NM, 87102-9999



DOCKET NO. 1359492

ITEM NO.

PAGE 02 BX

Postal Customer Questionnaire

1. Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Pick up mail from a Post Office Box	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Enter permit mailings Yes  No

Nonpostal Services

a. Picking up government forms (such as tax forms) Yes  No

b. Assisting senior citizens, persons with disabilities, etc. Yes  No

If yes, please explain: \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes  No

If yes, which offices: Youngsville NM

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better       Just as Good       No Opinion       Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4: Do you currently use local businesses in the community?

Yes       No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes       No

Name: \_\_\_\_\_  
(please print your name)

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_      Date: \_\_\_\_\_

Please add any additional comments on a separate piece of paper and attach it to this form.  
Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Attn. Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

**Postal Customer Questionnaire**

Please check the appropriate box to indicate if you use the Coyote Post Office for the following services:

Postal Services	Daily	Weekly	Monthly	Never
a. Buy stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mail letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mail packages	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Buy Certified Mail™, Registered Mail™, Insured mail, Delivery Confirmation™, or Signature Confirmation™	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Send Express Mail®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pick up mail from a Post Office Box	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Pick up mail from general delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Buying Postal Money Orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buy stamp-collecting products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other postal services:**

a. Enter permit mailings      Yes       No

**Nonpostal Services**

a. Picking up government forms (such as tax forms)      Yes       No

b. Assisting senior citizens, persons with disabilities, etc.      Yes       No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?  
 Yes       No

If yes, which offices: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you receive Post Office box service or general delivery service, complete this section. How do you think Post Office Box service at the Youngsville Post Office facility will compare to your current service?

Better  Just as Good  No Opinion  Worse

Please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you currently use local businesses in the community?

Yes  No

If yes, would you continue to use them if the Coyote Post Office is discontinued?

Yes  No

Name: Customer at the Coyote po which you  
(please print your name)

Address: don't care what we have to say.

Telephone number: \_\_\_\_\_ Date: Call Amie & ask if you can at least listen.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Please return your questionnaire by 03/10/2011 to the following address:

U.S. Postal Service  
Atten: Michelle Gleason  
500 Marquette Ave NW Ste 900  
Albuquerque, NM 87102-9993

I don't even know why I am sending this questionair, The why Mike acted here at the Coyote meeting, it looks like you ready to close the po. Mike listens to lot of Hossip from Youngsville P.M. & he was negative about what the people were saying. he didnt listen to any senior citizens or members we had to say he acted like an idiot.

### Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the COYOTE Post Office on 03/01/2011. Additionally, during the survey period, questionnaires were available at the COYOTE Post Office to walk-in retail customers.

1. **Number of Questionnaires**

Total questionnaires distributed	<u>96</u>
Favorable to proposal	<u>3</u>
Unfavorable to proposal	<u>19</u>
Expressing no opinion	<u>3</u>
Total questionnaires received	<u>25</u>

**Postal Concerns**

The following postal concerns were expressed

1. Concern (Favorable):  
No Concern  
Response:
2. Concern (No Opinion):  
No Concern  
Response:
3. Concern (No Opinion):  
You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail  
Response:  
You expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.
4. Concern (UnFavorable):  
Customers asked why their post office was being discontinued while others were retained  
Response:  
You asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
5. Concern (UnFavorable):  
Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community  
Response:  
You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
6. Concern (UnFavorable):  
No Concern  
Response:
7. Concern (UnFavorable):  
You are concerned that your post office is being discontinued while others are being retained  
Response:  
You asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
8. Concern (UnFavorable):  
You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail  
Response:  
You expressed a concern about elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.
9. Concern (UnFavorable):  
You expressed concern for the elderly who are not able to go to Youngsville Post Office to pick up their mail  
Response:  
You expressed a concern about the elderly who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.
10. Concern (UnFavorable):  
You expressed concern for those customers with disabilities and the elderly who are not able to go to the Youngsville Post Office to pick up their mail  
Response:  
You expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.
11. Concern (UnFavorable):  
You expressed concern of possible discriminatory practices at the Youngsville Post Office  
Response:  
You expressed a concern of possible discriminatory practices at the Youngsville Post Office. Employee conduct is always a concern of postal managers. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

12. Concern (Unfavorable):  
 You expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.  
**Response:**  
 You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
  
13. Concern (Unfavorable):  
 You expressed concern that postal employees at the Youngsville Post Office are not friendly.  
**Response:**  
 You expressed a concern that postal employees at the Youngsville Post Office are not friendly. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.
  
14. Concern (Unfavorable):  
 You were concerned about having to travel to another post office for service.  
**Response:**  
 You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
  
15. Concern (Unfavorable):  
 You were concerned about having to travel to another post office for service.  
**Response:**  
 You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery service will be to cluster box units erected in Coyote for box customers.
  
16. Concern (Unfavorable):  
 You were concerned about the inconvenience of having to travel to another post office for service.  
**Response:**  
 You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery will be made to cluster box units erected in Coyote for the box customers. Customers will only need to pick up accountables and large parcels in Youngsville.

**Nonpostal Concerns**

The following nonpostal concerns were expressed



## Community Meeting Roster

Postal Service Representatives (Names and Titles):

MIKE FLORES -  
Post office operations mgrDate: 3/10/11Time: NOONTotal Number of Customers Present: 56 Place: COYOTE POST OFFICE

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	ZIP Code	Phone Number
Veronica Trujillo	POB 242	87017	638-0204
Georg-Ann Salazar		87012	638-5025
ella Chacon			
Dennis Smith	#159, CR413 Coyote	87012	6387304
Darlene Trujillo	P.O Box 43	87012	638-5540
Dolores Ortega	Rt. Box 2 1/2 Coyote	87012	638-5412
Johnny Trujillo	H# 3164 Coyote	87012	929-3998
Sewer Ortega	Rt. Box 2 1/2 Coyote	87012	638-5410
Rosie Trujillo	Box 184 Coyote NM	87012	638-5445
Evelyn Lujan	Box 12, Coyote	87012	638-5562
Forest Service	HC 78, Box 1, Coyote, NM	87012	638-5526
Edna Harper	Box 155 Coyote NM	87012	638-5004
MARK HARPER	PO Box 155 coyote	87012	638-5004
MARTIN TRUJILLO	P.O Box 42 Coyote	87012	638-9110

Exhibits

Exhibit 264b  
 Community Meeting Roster

**Community Meeting Roster**

Postal Service Representatives (Names and Titles):

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Total Number of Customers Present: \_\_\_\_\_ Place: \_\_\_\_\_

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	ZIP Code	Phone Number
Abram Herrera	P.O. Box 8	87012	638-5495
Jed Salazar	P.O. Box 30	87012	638-5543
Cleo Salazar	P.O. Box 30	87012	638-5543
Pete Garcia	P.O. Box 53	87012	638-5546
Ambrosia Herrera	P.O. Box 175	87012	638-0430
Emilio Herrera	P.O. Box 175	87012	638-0430
Robert Herrera	P.O. Box 2	87012	638-9101
Theodor Herrera	P.O. Box 2		638-9101
Janna Matus	P.O. Box 93		638-5692
Tommie Trojillo	P.O. Box 42		
<del>Leni Hernandez</del>	<del>P.O. Box 68 Coyote</del>		
KEVIN AULT	P.O. Box 111 Coyote NM	87012	575-638-0073
VERNON OCTOIA	P.O. Box 168 Coyote	87012	
R THOMPSON	P.O. Box 220	87012	

Contacted in Patrick Longhino

James N Decker P.O. Box 65 Coyote NM 87012 103 CR 212  
 Coyote NM  
 Isabel Madrid P.O. Box 134 Coyote, NM 575-638-5333  
 Leonel Madrid P.O. Box 134 Coyote, NM 575-638-5337  
 Jimmie Jacquez Rt Box 10 Coyote NM 575-638-5667  
 Paloma Martinez P.O. Box 33 Coyote NM 575-638-9103  
 Angelica Matias " Coyote NM 575-638-9103  
 Emily Matias " Coyote NM 575-638-9103  
 Phil Salazar " Coyote NM 638-9103  
 Steven Martinez " " "  
 RPL (Lan) Box 85 Coyote NM 638-0157  
 Rita Mat P.O. Box 25 Coyote NM 575-638-5370  
 Rebecca Thompson P.O. Box 220 " "  
 BRETT, Melba McNeil P.O. Box 116 Coyote NM 87012 638-0023  
 Henry & Lillian Ortega P.O. Box 51 Coyote, NM  
 Precidiana Montoya Box 163 Coyote NM  
 Ledabelle Martinez P.O. Box 33 Coyote NM  
 Albert Branch Coyote NM  
 Frances Branch Coyote NM  
 Richard Branch Coyote NM  
 David Lujan Coyote NM  
 Joshua Salazar Box 12 Coyote, NM 87012  
 Cassandra Trujillo, Box 12 Coyote, NM 87012  
 Ernesto A Trujillo Box 43 Coyote NM 87012  
 Robby Trujillo P.O. Box 42 Coyote  
 Sylvia Mark P.O. Box 54 Coyote 87012  
 Fred G Marker P.O. Box 54 Coyote NM 87012  
 Andrew Kasper 505-753-2124 - Sun

## Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

### Postal Concerns

1. Concern (No Opinion):  
Customers were concerned about having to make an address change on their bank checks and stationery  
Response:  
You expressed a concern about an address change. Customers that will receive their mail in a cluster box unit will be assigned a 911 address. Customers can continue to use the community name, Coyote, and zip code in the last line of the address.
2. Concern (Unfavorable):  
Customer expressed a concern about leaving money in the mailbox  
Response:  
You also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the Coyote Post Office area. Their records indicate that there has only been one report of mail theft or vandalism in the area. However, cluster box units are secure, locked boxes.  
Concern (Unfavorable):
3. Customers expressed concern for the elderly customers who are not able to go to the Youngsville Post Office to pick up their mail  
Response:  
You expressed a concern about the elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.
4. Concern (Unfavorable):  
Customers asked why their post office was being discontinued while others were retained  
Response:  
You asked why the Coyote post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
5. Concern (Unfavorable):  
Customers felt the loss of a post office would have a detrimental effect on the business community  
Response:  
You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected.

### Nonpostal Concerns



---

02/28/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

This office became vacant when the Postmaster retired on 3/1/2009. The revenue has does not support keeping the unit open.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at the Coyote Post Office on 03/10/2011 from 12:00 noon to 2:00 pm to answer questions and provide information about our service.

If you have any questions, you may contact Mike Sarter at (602) 225-3185.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Suzy Yarbrow".

SUZY YARBROW  
Manager, Post Office Operations

sent with Questionnaire



**A. Office**

Name: COYOTE State: NM Zip Code: 87012  
Area: WESTERN District: ARIZONA PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

This form is a place holder for number 27. There was not a petition recieved.

Prepared by: Mike Sarter  
Title: ARIZONA PFC Post Office Review Coordinator  
Tele No: (602) 225-3130

Date: 06/07/2011  
Fax No: (602) 225-3393



**A. Office**

Name: COYOTE State: NM Zip Code: 87012  
Area: WESTERN District: ARIZONA PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: Mike Sarter  
Title: ARIZONA PFC Post Office Review Coordinator  
Tele No: (602) 225-3130

Date: 06/07/2011  
Fax No: (602) 225-3393

### Proposal Checklist

#### Section I

#### Responsiveness to Community Postal Needs

- Tell what we are doing and why.
- Is reason for discontinuance justified and documented in the record?
- If suspended, what type of alternate service customers are now receiving?
- Reason for vacancy and information on postmaster/OIC
- Number of customers and type of service they received and will receive.
- Hours of service, daily window transaction average, number of permit mailers, and postage meter users.
- Last three fiscal years of revenue and revenue units.
- Decline in service workload/reduction in EAS level, if appropriate.
- Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.
- Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.
- If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.
- Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.
- Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.
- Information on petitions and congressional inquiries included with Postal Service responses.
- Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.
- Advantages and disadvantages of proposed alternate service.
- Any other pertinent information concerning Postal Service needs.

#### Section II

#### Effect on the Community

- Brief background of area, community government, population, etc.
- Number of businesses, religious institutions, schools, local government offices, social organizations, etc.
- Was Post Office used as meeting place?
- Was Post Office a shelter for a bus stop?
- Did the Post Office have a public bulletin board?
- Were government forms available at the Post Office?
- Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?
- What is the historical value of the office?
- Is an address change necessary?
- Will the community identity be preserved?
- What are the growth trends (flat, up, down)?
- Were any other nonpostal items identified?

#### Section III

#### Effect on Employees

- Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

**Section IV Economic Savings**

X

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS- <u>11</u> , Minimum, no COLA)	\$ <u>33168</u>
Fringe benefits 33.5%	\$ <u>1111</u>
Rental costs, excluding utilities	\$ <u>3435</u>
Total annual costs	\$ <u>47714</u>
Less estimated cost of replacement service	- <u>4306</u>
Total annual savings	\$ <u>43408</u>

A one-time expense of \$ 6000 will be/was incurred for installation of CBUs and parcel lockers.

Y  
Y

Is postmaster salary based on the minimum salary without COLA?  
 Does postmaster salary reflect the current office evaluation?

**Section V Other Factors**

N/A  
N/A

The Postal Service has identified no other factors for consideration (if appropriate).  
 List other factors as appropriate.  
 Other factors when replacement service is a CPO.

**Section VI Summary**

X

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

**Section VII Notices**

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

X  
 Checklist Completed By: Michelle Thomas Date: 3-15-2011  
 Investigative Coordinator \_\_\_\_\_ Date \_\_\_\_\_  
 Reviewed and Certified By: Andy Roberts Date: 3-15-2011  
 District PO Review Coordinator \_\_\_\_\_ Date \_\_\_\_\_

03/14/2011

SENIOR VICE PRESIDENT  
GOVERNMENT RELATIONS AND PUBLIC POLICY  
475 L'ENFANT PLAZA SW RM 10804  
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close  
the COYOTE Post Office  
Docket No. 1359492

This is to advise you that on 03/25/2011, I will post for public comment a proposal to close the COYOTE Post Office in Sandoval, Congressional District No. 2nd.

If you have any questions, please call ANDY LETTERHOS District Review Coordinator at (505) 346-8651.

MATTHEW LOPEZ  
District Manager  
ALBUQUERQUE PFC District

cc: Manager, Customer Service Operations  
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920  
Proposal



March 15, 2011

OFFICER-IN-CHARGE/POSTMASTER  
Coyote, New Mexico

COYOTE Proposal  
Docket No. 1359492

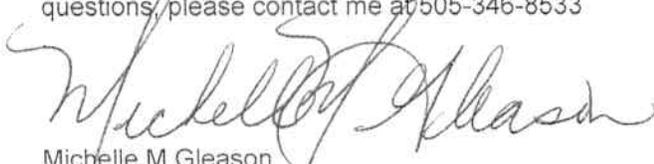
Please post the enclosed proposal to close the Coyote Post Office in the lobby. The proposal must be posted in a prominent place from 03/25/2011 through close of business on 05/26/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual, Section 352.6. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at 505-346-8533



Michelle M Gleason  
Post Office Review Coordinator  
Albuquerque District

Enclosures: Proposal  
Invitation for Comments  
Comment Forms  
Official Record



DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 31A

March 22, 2011

OFFICER-IN-CHARGE/POSTMASTER  
La Jara, New Mexico

COYOTE Proposal  
Docket No. 1359492

Please post the enclosed proposal to close the Coyote Post Office in the lobby. The proposal must be posted in a prominent place from 03/25/2011 through close of business on 05/26/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

If requested the official record on which this proposal is based is available for viewing at the Coyote Post office. Customers may read it; however, they may not remove it from the office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual, Section 352.6. You may also take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at 505-346-8533

Michelle M Gleason  
Post Office Review Coordinator  
Albuquerque District

Enclosures: Proposal  
Invitation for Comments  
Comment Forms

Date of Posting: 03/25/2011

**UNITED STATES POSTAL SERVICE**

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE**

To the customers of the COYOTE Post Office:

Thanks to the many of you who attended our recent town hall meeting. In an effort to continue my research into this matter, I am asking for more community feedback.

During the 60-day posting period from 03/25/2011 through 05/26/2011 you are invited to provide additional written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the COYOTE PO. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ANDY LETTERHOS  
500 MARQUETTE NW SUITE 900  
ALBUQUERQUE , NM 87102-9999

For more information, you may call ANDY LETTERHOS at (505) 346-8651 or write to the above address.

Thank you for your assistance.

Sincerely,



MICHAEL FLORES  
MICHAEL FLORES

500 MARQUETTE NW SUITE 900  
ALBUQUERQUE , NM 87102-9999

DOCKET NO. 1359492  
ITEM NO. \_\_\_\_\_  
PAGE 33

Date of Posting: 03/25/2011

Posting Round Date:

Date of Removal: 05/26/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1359492 - 87012

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Coyote, NM Post Office and provide delivery and retail services by Highway Contract Route Service under the administrative responsibility of the La Jara Post Office, located 32 miles away. Service may be provided to cluster box units (CBUs).

CBUs are secure free-standing units of individually locked mail compartments installed and maintained by the Postal Service at no cost to the customer. A parcel locker may also be installed.

The postmaster position became vacant when the postmaster retired on March 01, 2009. An employee from a neighboring office may be installed as the temporary officer-in-charge (OIC). Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The Office is being studied for possible closing or consolidation due to the following reasons: The postmaster retired on March 1, 2009. Post Office workload has declined. Effective and regular service may be provided by a highway contract route administered out of the La Jara Post Office to CBUs erected in Coyote.

The Coyote Post Office, an EAS-11 level, provided service from 08:00 to 16:30 Monday - Friday, 09:30 to 11:30 on Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 91 Post Office box customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged seven transaction(s) accounting for six minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$17,358 ( 45 revenue units) in FY 2008; \$14,284 ( 37 revenue units) in FY 2009; and \$12,353 ( 32 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On March 10, 2011, representatives from the Postal Service were available at the Coyote Post Office to answer questions and provide information to customers. 56 customer(s) attended the meeting.

On March 01, 2011, 96 questionnaires were distributed to delivery customers of the Coyote Post Office. Questionnaires were also available over the counter for retail customers at the Coyote Post Office. 25 questionnaires were returned. 3 responses were favorable, 19 unfavorable, and 3 expressed no opinion regarding the proposed alternate service.

If this proposal is implemented, delivery and retail services will be provided by the La Jara Post Office, an EAS-11 level office. Window service hours at the La Jara Post Office are from 07:30 to 13:00 14:00 to 16:30, Monday through Friday, and 7:30 to 10:30 on Saturday. There are 254 post office boxes available.

Retail service is also available at the Youngsville Post Office an EAS-11 level office, located four miles away. Window service hours at Youngsville Post Office are from 08:00 to 13:00 13:30 to 16:30, Monday through Friday and 10:00 to 12:00 on Saturday. There are 78 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained  
**Response:** The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
2. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community  
**Response:** The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
3. **Concern:** You are concerned that your post office is being discontinued while others are being retained

**Response:**

The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

4. **Concern:**

You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

5. **Concern:**

You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

6. **Concern:**

You expressed concern for the elderly who are not able to go to Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about the elderly who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

7. **Concern:**

You expressed concern for those customers with disabilities and the elderly who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

8. **Concern:**

You expressed concern of possible discriminatory practices at the Youngsville Post Office

**Response:**

The customer expressed a concern of possible discriminatory practices at the Youngsville Post Office. Employee conduct is always a concern of postal managers. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

9. **Concern:**

You expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

**Response:**

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

10. **Concern:**

You expressed concern that postal employees at the Youngsville Post Office are not friendly

**Response:**

The customer expressed a concern that postal employees at the Youngsville Post Office are not friendly. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

11. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

12. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery service will be to cluster box units erected in Coyote for box customers.

13. **Concern:**

You were concerned about the inconvenience of having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery will be made to cluster box units erected in Coyote for the box customers. Customers will only need to pick up accountables and large parcels in Youngsville.

14. **Concern:**

Customer expressed a concern about leaving money in the mailbox

**Response:**

The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the Coyote Post Office area. Their records indicate that there has only been one report of mail theft or vandalism in the area. However, cluster box units are secure, locked boxes.

15. **Concern:**

Customers expressed concern for the elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about the elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

16. **Concern:**

Customers felt the loss of a post office would have a detrimental effect on the business community

**Response:**

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected.

17. **Concern:**

Customers were concerned about having to make an address change on their bank checks and stationery

BUCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE 330

**Response:**

The customer expressed a concern about an address change. Customers that will receive their mail in a cluster box unit will be assigned a 911 address. Customers can continue to use the community name, Coyote, and zip code in the last line of the address.

**Some advantages of the proposal are:**

1. The carrier provides retail services, alleviating the need to go to the Post Office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay Post Office box fees.
6. Saves time and energy for customers who drive to the Post Office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services are provided by the carrier
2. Meeting the carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in mailing address. The community name and the ZIP Code will continue to be used in the new address. However, a carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

**II. EFFECT ON COMMUNITY**

Coyote is not an incorporated community located in Rio Arriba County. The community is administered politically by a Rio Arriba County Commission. Police protection is provided by the Rio Arriba County Sheriff. Fire protection is provided by the Coyote Volunteer Fire Department. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Coyote Crossing Store, Branches Gas, Coyote Clinic and the Senior Center. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Coyote Post Office will be available at the La Jara Post Office. Government forms normally provided by the Post Office will also be available at the La Jara Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

None

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years. Carrier service is expected to be able to handle any future growth in the community.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster retired on March 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. .

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 43,408 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 33,168
Fringe Benefits @ 33.5%	\$ 11,111
Rental Costs, Excluding Utilities	<u>+ \$ 3,435</u>
Total Annual Costs	\$ 47,714
Less Annual Cost of Replacement Service	<u>- \$ 4,306</u>
Total Annual Savings	<u>\$ 43,408</u>

A one-time expense of \$ 6000 was incurred for installation of CBUs and 0 parcel locker(s).

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Coyote, NM Post Office and provide delivery and retail services by Highway Contract Route Service under the administrative responsibility of the La jara Post Office, located 32 miles away. Service may be provided to cluster box units (CBUs).

The postmaster retired on March 01, 2009. If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Coyote Post Office provided delivery service to no customers and 91 PO Box customers. The daily retail window transactions averaged seven. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a Post Office for service. The Postal Service will save an estimated \$43,408 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Coyote Post Office and La jara Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this Post Office. If a final determination is made to close this Post Office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

MICHAEL FLORES  
MICHAEL FLORES  
Manager, Post Office Operations

03/25/2011  
Date





May 17, 2011

OFFICER IN CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 05/26/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

A handwritten signature in cursive script that reads "Michelle Gleason".

Michelle Gleason  
(A) Post Office Review Coordinator  
500 Marquette Ave NW Ste 900  
Albuquerque, NM, 87102-9993

DOCKET NO 1359492  
ITEM NO 36  
PAGE \_\_\_\_\_

Date of Posting: 03/25/2011

Posting Round Date:  MAR 25 2011

Date of Removal: 05/26/2011

Removal Round Date:  MAY 23 2011

PROPOSAL TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1359492 - 87012

DOCKET NO 1359492

ITEM NO \_\_\_\_\_

PAGE 36A

Date of Posting: 03/25/2011

Posting Round Date:



Date of Removal: 05/26/2011

Removal Round Date:



PROPOSAL TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1359492 - 87012

Handwritten initials or a signature, possibly "JH", located at the bottom center of the page.

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Coyote, NM Post Office and provide delivery and retail services by Highway Contract Route Service under the administrative responsibility of the La Jara Post Office, located 32 miles away. Service may be provided to cluster box units (CBUs).

CBUs are secure free-standing units of individually locked mail compartments installed and maintained by the Postal Service at no cost to the customer. A parcel locker may also be installed.

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The Office is being studied for possible closing or consolidation due to the following reasons: The postmaster retired on March 1, 2009. Post Office workload has declined. Effective and regular service may be provided by a highway contract route administered out of the La Jara Post Office to CBUs erected in Coyote.

The Coyote Post Office, an EAS-11 level, provided service from 08:00 to 16:30 Monday - Friday, 09:30 to 11:30 on Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 91 Post Office box customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged seven transaction(s) accounting for six minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$17,358 ( 45 revenue units) in FY 2008; \$14,284 ( 37 revenue units) in FY 2009; and \$12,353 ( 32 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

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If this proposal is implemented, delivery and retail services will be provided by the La Jara Post Office, an EAS-11 level office. Window service hours at the La Jara Post Office are from 07:30 to 13:00 14:00 to 16:30, Monday through Friday, and 7:30 to 10:30 on Saturday. There are 254 post office boxes available.

Retail service is also available at the Youngsville Post Office an EAS-11 level office, located four miles away. Window service hours at Youngsville Post Office are from 08:00 to 13:00 13:30 to 16:30, Monday through Friday and 10:00 to 12:00 on Saturday. There are 78 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained  
**Response:** The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
2. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community  
**Response:** The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
3. **Concern:** You are concerned that your post office is being discontinued while others are being retained

**Response:**

The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

4. **Concern:**

You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

5. **Concern:**

You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

6. **Concern:**

You expressed concern for the elderly who are not able to go to Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about the elderly who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

7. **Concern:**

You expressed concern for those customers with disabilities and the elderly who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

8. **Concern:**

You expressed concern of possible discriminatory practices at the Youngsville Post Office

**Response:**

The customer expressed a concern of possible discriminatory practices at the Youngsville Post Office. Employee conduct is always a concern of postal managers. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

9. **Concern:**

You expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

**Response:**

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

10. **Concern:**

You expressed concern that postal employees at the Youngsville Post Office are not friendly

**Response:** The customer expressed a concern that postal employees at the Youngsville Post Office are not friendly. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

11. **Concern:** You were concerned about having to travel to another post office for service

**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

12. **Concern:** You were concerned about having to travel to another post office for service

**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery service will be to cluster box units erected in Coyote for box customers.

13. **Concern:** You were concerned about the inconvenience of having to travel to another post office for service

**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery will be made to cluster box units erected in Coyote for the box customers. Customers will only need to pick up accountables and large parcels in Youngsville.

14. **Concern:** Customer expressed a concern about leaving money in the mailbox

**Response:** The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the Coyote Post Office area. Their records indicate that there has only been one report of mail theft or vandalism in the area. However, cluster box units are secure, locked boxes.

15. **Concern:** Customers expressed concern for the elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:** The customer expressed a concern about the elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

16. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community

**Response:** The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected.

17. **Concern:** Customers were concerned about having to make an address change on their bank checks and stationery

**Some advantages of the proposal are:**

1. The carrier provides retail services, alleviating the need to go to the Post Office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay Post Office box fees.
6. Saves time and energy for customers who drive to the Post Office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services are provided by the carrier
2. Meeting the carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in mailing address. The community name and the ZIP Code will continue to be used in the new address. However, a carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

**II. EFFECT ON COMMUNITY**

Coyote is not an incorporated community located in Rio Arriba County. The community is administered politically by a Rio Arriba County Commission. Police protection is provided by the Rio Arriba County Sheriff. Fire protection is provided by the Coyote Volunteer Fire Department. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Coyote Crossing Store, Branches Gas, Coyote Clinic and the Senior Center. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Coyote Post Office will be available at the La Jara Post Office. Government forms normally provided by the Post Office will also be available at the La Jara Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

None

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years. Carrier service is expected to be able to handle any future growth in the community.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

**III. EFFECT ON EMPLOYEES**

The postmaster retired on March 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. .

**IV. ECONOMIC SAVINGS**

The Postal Service estimates an annual savings of \$ 43,408 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 33,168
Fringe Benefits @ 33.5%	\$ 11,111
Rental Costs, Excluding Utilities	<u>+ \$ 3,435</u>
Total Annual Costs	\$ 47,714
Less Annual Cost of Replacement Service	<u>- \$ 4,306</u>
Total Annual Savings	<u>\$ 43,408</u>

A one-time expense of \$ 6000 was incurred for installation of CBU's and 0 parcel locker(s).

**V. OTHER FACTORS**

The Postal Service has identified no other factors for consideration.

**VI. SUMMARY**

The Postal Service is proposing to close the Coyote, NM Post Office and provide delivery and retail services by Highway Contract Route Service under the administrative responsibility of the La Jara Post Office, located 32 miles away. Service may be provided to cluster box units (CBUs).

The postmaster retired on March 01, 2009. If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Coyote Post Office provided delivery service to no customers and 91 PO Box customers. The daily retail window transactions averaged seven. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a Post Office for service. The Postal Service will save an estimated \$43,408 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

**VII. NOTICES**

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Coyote Post Office and La Jara Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this Post Office. If a final determination is made to close this Post Office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

MICHAEL FLORES  
MICHAEL FLORES  
Manager, Post Office Operations

03/25/2011  
Date

ALFNO 1359492  
ITEMNO \_\_\_\_\_  
PAGE 36H

Date of Posting: 03/25/2011

Date of Removal: 05/26/2011



**UNITED STATES POSTAL SERVICE**

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE**



To the customers of the COYOTE Post Office:

Thanks to the many of you who attended our recent town hall meeting. In an effort to continue my research into this matter, I am asking for more community feedback.

During the 60-day posting period from 03/25/2011 through 05/26/2011 you are invited to provide additional written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the COYOTE PO. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ANDY LETTERHOS  
500 MARQUETTE NW SUITE 900  
ALBUQUERQUE, NM 87102-9999

For more information, you may call ANDY LETTERHOS at (505) 346-8651 or write to the above address.

Thank you for your assistance.

Sincerely,

MICHAEL FLORES  
MICHAEL FLORES  
500 MARQUETTE NW SUITE 900  
ALBUQUERQUE, NM 87102-9999

DOCKET NO 1359492  
ITEM NO \_\_\_\_\_  
PAGE \_\_\_\_\_  
Date of Removal: 05/26/2011 361

Date of Posting: 03/25/2011

**UNITED STATES POSTAL SERVICE**

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE**

To the customers of the COYOTE Post Office:

Thanks to the many of you who attended our recent town hall meeting. In an effort to continue my research into this matter, I am asking for more community feedback.

During the 60-day posting period from 03/25/2011 through 05/26/2011 you are invited to provide additional written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the COYOTE PO. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

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ANDY LETTERHOS  
500 MARQUETTE NW SUITE 900  
ALBUQUERQUE, NM 87102-9999

For more information, you may call ANDY LETTERHOS at (505) 348-8651 or write to the above address.

Thank you for your assistance.

Sincerely,

MICHAEL FLORES  
MICHAEL FLORES  
500 MARQUETTE NW SUITE 900  
ALBUQUERQUE, NM 87102-9999





**NOTICE OF TAKING PROPOSAL AND COMMENTS  
UNDER INTERNAL CONSIDERATION**

May 17, 2011

Postal Customers of the Coyote Post Office:

The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Coyote Post Office, which was posted March 25, 2011 through May 26, 2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Coyote Post Office who disagrees will have the right to appeal that decision to the Postal Rate Commission in Washington, D.C.

A handwritten signature in black ink, appearing to read "Mike Flores".

 Mike Flores  
Manager, Post Office Operations  
500 Marquette Ave NW Ste 900  
Albuquerque, NM, 87102-9993



06/01/2011

ABIGAIL VON SCHLEGELL

POB 174  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- Highway contract carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Highway contract carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, highway contract carriers have demonstrated great responsibility in providing mail service to postal customers.

We realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andy Pender".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the COYOTE Post Office.

**Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

I have found over the years that if my mail is sent anywhere other than the post office itself, there are <sup>problems</sup> There is no dependable service -- and is therefore not at all effective. ~~It is not a service~~ / Vandalism, + confusion etc →

**Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

The Post Office + its Post Mistress is an essential part of the community in every traditional sense of the word.

The services she provides in an isolated rural community are essential.

**Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Why not combine Youngville w/ Coyote P.O. in Coyote

Abigail von Schlegel  
Name of Postal Customer

*[Signature]*  
Signature of Postal Customer

Box 174  
Mailing Address

Coyote NH  
City, State, and ZIP Code

April 19 '11  
Date

Please do not close Coyote P.O. !!

cont.

In our isolated rural community a Postmistress provides an essential service by ~~know~~ keeping mail for those persons unable to pick up their mail on a regular basis.

Many people who do not have transportation depend on the Postmistress to not return mail (as would happen w/ a small box alone)



J6/01/2011

DOUGLAS JOHNSON

POB 9  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- CBUs provide the security of individually locked mail compartments. There has been only one report of mail theft or vandalism in the area.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andy Sarter".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the COYOTE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

PUTTING LOCKED BOXES ON THE HIGHWAY WOULD ENDANGER THE SAFETY OF MY MAIL. THERE ARE MANY DRUG-ADDICTS HERE AND THE BOXES WOULD BE BROKEN INTO. VIOLENCE AND CRIME ARE COMMON IN THE AREA AND EXTREME POVERTY. I RUN A SMALL BUSINESS AND RECEIVE ALL MY CHECKS THROUGH THE POST OFFICE, SOME OF THEM VERY LARGE. MY BILLS WOULD CAUSE CREDIT CARD THEFT AND IDENTITY THEFT. LOSS OF A PHYSICAL POST OFFICE WOULD RUIN MY LIFE, SINCE I'VE RECEIVED MAIL HERE FOR 35 YEARS.

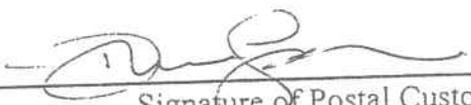
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

IN SMALL VILLAGES LIKE COYOTE, THE POST OFFICE IS THE CENTER OF TOWN. MUCH NEWS AND INFORMATION IS EXCHANGED HERE. IT IS THE HEART OF THE COMMUNITY.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

NO BODY LIKES THE POST MISTRESS IN NEARBY YOUNGSVILLE. SHE IS NARROW MINDED AND OPINIONATED. SHE AND HER HUSBAND CAUSED A FRIEND OF MINE TO BE RUN OUT OF TOWN, LOSING HIS HOUSE AND THE REMOVAL FROM THE MARKET A BOOK HE HAD WRITTEN, A BOOK OF POEMS. THIS IS ANNY MARTINEZ

DOUGLAS JOHNSON  
Name of Postal Customer

  
Signature of Postal Customer

P.O. Box 9  
Mailing Address

COYOTE, NM, 87012  
City, State, and ZIP Code

9/24/11  
Date



06/01/2011

FREDDY G MARKER

POB 54  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- CBUs provide the security of individually locked mail compartments. There has been only one report of mail theft or vandalism in the area.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andy Hettler".

Manager, Post Office Operations  
4949 E. Van Buren St  
Phoenix, AZ, 85026-9998

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the COYOTE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

The loss of the post office will be a loss of security for our mail. Mail boxes are not secure and to obtain a postal box we will have to drive 5 miles.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

FREDDY G MARKER

Name of Postal Customer

Freddy G Marker

Signature of Postal Customer

RD BOX 54

Mailing Address

COYOTE NM 87012

City, State, and ZIP Code

20 APR 2011

Date



J6/01/2011

GLEND A LOVATO  
POB 96  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to CBUs. Customers do not have to make a special trip to the post office for service. CBUs will be placed in an area convenient and safe for all to pick up their mail.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andy Pottel".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the COYOTE Post Office.

- Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.  
Closing the Coyote Post office will put more traffic on road, also the Youngsville Post office is too small to accommodate the residents from Coyote if Coyote Post office is closed. Closing the Coyote Post office will put the elderly people more in danger. They already are in danger by coming from La Mesa 7 1/2 miles, Upper La Mesa 10 miles, Arroyo de Cuga 2 miles El ojo 7 miles. People just don't live in Coyote. The people from
- Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.  
Coyote has more residents than Youngsville, therefore the Post office service should remain. This will cause a huge inconvenience for the community and the surrounding communities. It will be a huge inconvenience for our elderly. We need to think about our elderly and putting them in more danger. Not all elderly have help. We really need our Coyote Post office
- Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.  
The book that is at the Coyote Post office has a lot of miss leading information. There is information from years ago 15 to 20 years ago. Base your information on today not years ago. It is not fair to the Coyote Community or the surrounding communities. Book has to be updated. Coyote has about 128 residents not 19 and Youngsville shows 56 residents not 844. The 19 & 844 came from Web site that info is wrong.

Name of Postal Customer	Signature of Postal Customer
<u>Glenda Lovato</u>	<u>Glenda Lovato</u>
Mailing Address	Date
<u>P.O. Box 96</u>	<u>4-28/2011</u>
City, State, and ZIP Code	
<u>Coyote, NM 87012</u>	



06/01/2011

KATHLEEN F STOCKTON

POB 190  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You asked why the Coyote Post Office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. The study is not based on businesses or population in the area.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Sarter".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998



**KFS**Stockton  
Professional Services

DOCKET NO. 1359492  
ITEM NO. 38  
PAGE 5A

April 10, 2011

Andy Letterhos  
500 Marquette NW, Suite 900  
Albuquerque, NM 87102-9999

RE: Coyote Post Office

Dear Mr. Letterhos,

It has come to my attention that the United States Postal Service is considering closing the Coyote Post Office located in Coyote, NM sometime this summer. As a resident of the area and a business owner, I would like to express my comments on this matter.

While I am sensitive to cost-cutting measures that all businesses must take to remain viable, this one does not make sense. From my understanding, the Postal Service intends to keep the Youngsville post office open and close Coyote; basing a large part of this decision on population. I am not sure just where the study used found bestplaces.net to obtain their census figures, but I would encourage the study to utilize the 2010 Census Bureau count which reflects a much larger population base in Coyote than in Youngsville (see attached).

The Coyote Post Office has several businesses around it and one right next door. Youngsville Post Office is the ONLY business in Youngsville. Access to the Coyote Post Office is much easier and safer. I don't like the fact that you practically have to back out onto the highway when trying to get out of the Youngsville Post Office parking lot.

I also understand that part of the reason for keeping Youngsville is due to the tenure of the Post Mistress as opposed to the current employee at Coyote who has been there less than 5 years. I would assume since Coyote is 5 miles from Youngsville, it would not be difficult to transfer this Post Mistress to Coyote. I personally very much enjoy the integrity, honesty and professionalism of the Coyote post office personnel so I would be sad to see this person lose their job.

Bottom line – the decision to close this post office rather than Youngsville makes no sense to me at all when a huge part of the decision is based on the number of people it serves. Although my home address is in Youngsville, I recognize that I have a choice to do my postal services anywhere I want. I choose Coyote. I hope the United States Postal

Service can find better reasons of choosing one over the other than the reasons that have been presented to date.

Sincerely,

Kathleen F. Stockton

Origin of data	zip code	Place	white	hispanic	other	total
bestplaces.net	87064	Youngsville				844
bestplaces.net	87012	Coyote				19
uszipcodedemographics.com	87064	Youngsville	1	112	1	114
uszipcodedemographics.com	87012	Coyote	1	304	0	305
City-data.com for 2009	87064	Youngsville				229
City-data.com for 2009	87012	Coyote				466
Trueknowledge.com	87064	Youngsville				29
Trueknowledge.com	87012	Coyote				41
WolframAlpha.com	87064	Youngsville				112
WolframAlpha.com	87012	Coyote				331
factfinder.census.gov	87064	Youngsville				112
factfinder.census.gov	87012	Coyote				331

Origin of data	zip code	Place	white	hispanic	other	total
bestplaces.net	87012	Coyote				19
uszipcodedemographics.com	87012	Coyote	1	304	0	305
City-data.com for 2009	87012	Coyote				466
Trueknowledge.com	87012	Coyote				41
WolframAlpha.com	87012	Coyote				331
factfinder.census.gov	87012	Coyote				331
bestplaces.net	87064	Youngsville				844
uszipcodedemographics.com	87064	Youngsville	1	112	1	114
City-data.com for 2009	87064	Youngsville				229
Trueknowledge.com	87064	Youngsville				29
WolframAlpha.com	87064	Youngsville				112
factfinder.census.gov	87064	Youngsville				112



J6/01/2011

KATHLEEN HOUSTON-STOKES

POB 235  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andy Bennett".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the COYOTE Post Office.

- Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*al purchase stamps, get my mail and mail boxes from Coyote. alt is convenient and friendly*
- Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

*closing the post office in Coyote would be a tremendous disservice to residents surrounding Coyote. There are hundreds of us!*
- Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

*Please do not close this Coyote office!*

KATHLEEN HOUSTON-STOKES  
Name of Postal Customer

K. Houston-Stokes  
Signature of Postal Customer

P.O. Box 235  
Mailing Address

COYOTE NM 87012  
City, State, and ZIP Code

4/11/2011  
Date



06/01/2011

MARK AND EDNA HARPER

POB 155  
87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

You asked why the Coyote Post Office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. Your comment in regards to the Coyote Store will be taken under consideration.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in cursive script that reads "Andy Rutenko".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the COYOTE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

My wife & I are both self employed running 2 different businesses we both use the Coyote Post office exclusively for mailing & shipping (no ups) If closed we would have to change our address because the Cluster Boxes would not work for us because we receive payments almost daily & do not trust the security of these. If we are forced to change our address this would be costly as well as detrimental to both of us.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

The closing would also be bad for all other businesses as well as the locals who live in the area due to the inconvenience of having to travel to Youngsville.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

I believe it makes more sense to close Youngsville & let the postmaster there work in Coyote. There are more people in the Coyote area than Youngsville. If you must close Coyote P.O. maybe you could consider placing boxes in the Coyote store instead of cluster boxes out.

Mank & Edna Hansen  
Name of Postal Customer

[Signature]  
Signature of Postal Customer

PO Box 155  
Mailing Address

Coyote NM 87012  
City, State, and ZIP Code

4/25/11  
Date

CALL if you have questions - 575-638-3004



06/01/2011

NORMA MARTINEZ

POB 38  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located along the carrier's line of travel. Parcel lockers are also installed.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Sarter".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998





06/01/2011

TAMMIE TRUJILLO  
POB 42  
COYOTE, NM 87012

Dear Postal Service Customer:

Thank you for taking the time to submit your comments on the proposal to consolidate the COYOTE. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Coyote Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

I realize that with change there is always concern. However, we are confident that highway contract route service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Mike Sarter at (602) 225-3130.

Sincerely,

A handwritten signature in cursive script that reads "Andy Roberts".

Manager, Post Office Operations  
4949 E Van Buren St  
Phoenix, AZ, 85026-9998

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the COYOTE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.  
We need to have a post office here in our community of Coyote, that is one of our daily visits + with the economy the way it is we can't afford to be going so far. I am still not confident about cluster boxes on the side of the road.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.  
The proposal for the discontinuance of our post office here in Coyote would be a big inconvenience for the community especially those who are seniors or have disabilities + would now have to find someone to drive them so far to La Jara or Gallina.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.  
This P.O. is one of the ones that have been around the surrounding communities + taking it away is like taking a part of our heritage, especially for our elderly who have been here forever and letting our P.O. go is not good for her family either, she has done a damn good job + needs to support her family.

Tammie Trujillo \_\_\_\_\_ Tammie Trujillo \_\_\_\_\_  
Name of Postal Customer Signature of Postal Customer

PO Box 42 \_\_\_\_\_  
Mailing Address

Coyote NM. 87017 \_\_\_\_\_ 5-20-11 \_\_\_\_\_  
City, State, and ZIP Code Date

To whom it may concern,

I, Veronica Trujillo, current OIC/PMR (PMR since 2007 and OIC since 2009) of the Coyote Post Office am writing this letter is in regards to the closure of the Coyote Post Office, Coyote, New Mexico 87012. I can understand where the Postal Service is coming from as far as their loss of revenue. I see it with all companies and businesses not only in our community or our state but nationwide. For the Postal Service to close a Post Office it will be a great loss to the integrity and customer value the Postal Service as installed. Living in a community that consist mostly of elderly people I see how they come here on a daily basis or even a few times a day (if you count a couple of customers who forget that they've already come earlier that day). This is their main agenda for the day. The truth is this Post Office is what they get up in the morning for to start their day. I have seen several deaths occur on this highway and I fear for the safety of my elderly customers and others to be having them drive to a neighboring post office to do their postal business. Some if not most of them do not have family to drive them or to do their postal business so they drive here to my office. I can also say I have several customers who come all the way from Cañones which is about 18 miles just to my Post Office to buy their stamps and money orders; they come here because they trust me and my PMR to help them with their postal needs. We are not a huge community and we don't have the same options that most people do in bigger towns and cities. So to take away our Post Office it would be a great impact and loss to our community.

As OIC, I feel it is necessary to say that there is incorrect information/facts in the proposal that I received. There are 2 documents that state the information on the population for the town of Coyote. One document states the population 19 people with a household of 9 and the other document states the population 20, both documents state "AS OF 2010". Growing up and living in this town I can say that our population is much more than that. I got the official 2010 census count that was done December 2010 the official count is 128 (This information was not hard to get). This count is only my immediate community and it does not include the customers I serve from the surrounding communities. I serve customers from Gallina, Arroyo De Agua, La Mesa, Youngsville, La Joya, Capulin, Cañones and as far as Abiquiú. Another incorrect fact in the proposal is that there are no businesses, churches, or schools in my area.

Businesses, Churches and Schools include:  
Coyote Crossing, Santana's Weaving Shop, Rancho Rojo Outfitters, Edna Harpers Jewelry, Coyote Fire Dept., Las Clinicas del Norte (Coyote Clinic), Coyote MDWCA, Coyote Senior Center (Rio Arriba County Senior Citizens Program), Cordova and Sons Logging, Cordova Bus Line, Branch's Bus Line, Coyote Elem. School, The Charles C. Lewis CO., Alan Maurer MD, Valuation Resources, KFS Business Services, Evaluation Resources, Big Fish Production Inc., Black Dog Vineyards LLC, Rath's Online Books, Branches Gas Station & Diner, United States Forest Service, The Jerky Man/VZ Distributing, Sol Flower, Ann Taintor Vintage Revisited, C&S Trucking, Obsidian Mountain by Douglas Johnson, Eliza's Lil House of Beauty, Rose & Rosettes Carving, our Catholic Church "San Juan Bautista" and many family owned and run Ranches.

In the proposal it states that I have 140 Post Office boxes with 91 boxes rented. As of today May 26, 2011, I have 160 Post Office boxes with 105 rented, 52 available, 1 closed and 2 issued-delinquent, HCR boxes 10 with 1 cluster box with 6 boxes and 5 of those are occupied.

As for the 2 week survey that my PMR and I did, I feel that it is invalid. The survey was done the last two weeks of February. It's always a very slow time for any office as it's the end of one holiday season and the beginning of another. The survey completed was the only survey done in the 2 years that I have been OIC to determine whether my work load had decreased. Also, the end of each month is slower than the beginning of the month in regards to the statement I mentioned earlier we are made up of mostly elderly customers. They do most of their business at the beginning of each month when they get their Social Security checks. If it is decided that this Post Office should close I would like it to be based on precise and truthful information.

I would like to ask of you to please reassess the closure of the Coyote Post Office not only for my PMR and myself but most of all for our customers and our Community. Your consideration into this matter is greatly appreciated. Thank you for your time.

Yours Truly,  
*Veronica S. Trujillo*  
Veronica Trujillo, OIC/PMR  
Coyote Post Office  
Coyote, New Mexico 87012  
575-638-9182





**A. Office**

Name: COYOTE State: NM Zip Code: 87012  
Area: WESTERN District: ARIZONA PFC  
Congressional District: 2nd County: Rio Arriba  
EAS Grade: 11 Finance Number: 342037  
Post Office:  Classified Station  Classified Branch  CPO

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Mike Sarter  
Title: ARIZONA PFC Post Office Review Coordinator  
Tele No: (602) 225-3130

Date: 06/07/2011  
Fax No: (602) 225-3393

## Analysis of 60-Day Posting Comments

### Number of comments returned

Total questionnaires distributed	9
Favorable comments	0
Unfavorable comments	9
No opinion expressed	0
Total comments returned	9

### Postal Concerns

The following postal concerns were expressed

- Concern (UnFavorable):**  
Customers were concerned about senior citizens

**Response:**  
You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to CBUs. Customers do not have to make a special trip to the post office for service. CBUs will be placed in an area convenient and safe for all to pick up their mail.
- Concern (UnFavorable):**  
Customers were concerned about mail security

**Response:**  
CBUs provide the security of individually locked mail compartments. There has been only one report of mail theft or vandalism in the area.
- Concern (UnFavorable):**  
Customers expressed concern for those customers with disabilities who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**  
Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located along the carrier's line of travel. Parcel lockers are also installed.
- Concern (UnFavorable):**  
Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community and closing the office would be a disservice to the residents.

**Response:**  
The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
- Concern (UnFavorable):**  
Customers asked why their post office was being discontinued while others were retained

**Response:**  
You asked why the Coyote Post Office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. Your comment in regards to the Coyote Store will be taken under consideration.
- Concern (UnFavorable):**  
Customers asked why their post office was being discontinued while others were retained

**Response:**  
You asked why the Coyote Post Office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. The study is not based on businesses or population in the area.
- Concern (UnFavorable):**  
Customers expressed concern over the dependability of rural route service

**Response:**  
Highway contract carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Highway contract carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, highway contract carriers have demonstrated great responsibility in providing mail service to postal customers.
- Concern (UnFavorable):**  
Customers were concerned about mail security

**Response:**  
CBUs provide the security of individually locked mail compartments. There has been only one report of mail theft or vandalism in the area.
- Concern (UnFavorable):**  
Customers expressed concern for loss of community identity

**Response:**  
You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Coyote Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

### Nonpostal Concerns

The following nonpostal concerns were expressed

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared																																								
2. Post Office Name COYOTE			3. State and ZIP + 4 Code NM, 87012-9998																																									
4. District, Customer Service ARIZONA PFC		5. Area, Customer Service WESTERN	6. County Rio Arriba	7. Congressional District 2nd																																								
8. Reason for Proposal to Discontinue The postmaster retired on March 1, 2009. Post Office workload has declined. Effective and regular service may be provided by a highway contract route administered out of the La Jara Post Office to CBUs erected in Coyote.		9. PO Emergency Suspend (Reason and Date) No Suspension	10. Proposed Permanent Alternate Service																																									
11. Staffing		12. Hours of Service																																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied      03/01/2009  b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career  c. Current PM POSITION Level (150) EAS-11      Downgraded from EAS-11  d. No of Clerks- 0      No of Career- 0      No of Non-Career- 0 e. No of Others- 0      No of Career- 1      No of Non-Career- 0		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>a. Time M-F 08:00 - 13:30 - 14:00 - 16:30</td> <td>Sat 09:30 - 11:30</td> <td rowspan="2" style="text-align: center;">Total Window Hours Per Week</td> </tr> <tr> <td>a. Lobby Time M-F 24</td> <td>Sat 24</td> <td style="text-align: center;">42.00</td> </tr> </table>			a. Time M-F 08:00 - 13:30 - 14:00 - 16:30	Sat 09:30 - 11:30	Total Window Hours Per Week	a. Lobby Time M-F 24	Sat 24	42.00																																		
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a. Lobby Time M-F 24	Sat 24		42.00																																									
13. Number of Customers Served		14. Daily Volume (Pieces)																																										
<table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>a. General Delivery</td><td style="text-align: center;">0</td></tr> <tr><td>b. P.O. Box</td><td style="text-align: center;">91</td></tr> <tr><td>c. City Delivery</td><td style="text-align: center;">0</td></tr> <tr><td>d. Rural Delivery</td><td style="text-align: center;">0</td></tr> <tr><td>e. Highway Contract Route Box</td><td style="text-align: center;">0</td></tr> <tr><td>f. Total</td><td style="text-align: center;">91</td></tr> <tr><td>g. No. Receiving Duplicate Service</td><td style="text-align: center;">0</td></tr> <tr><td>h. Average No. Daily Transactions</td><td style="text-align: center;">6.70</td></tr> </table>		a. General Delivery	0	b. P.O. Box	91	c. City Delivery	0	d. Rural Delivery	0	e. Highway Contract Route Box	0	f. Total	91	g. No. Receiving Duplicate Service	0	h. Average No. Daily Transactions	6.70	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td style="text-align: center;">305</td><td style="text-align: center;">35</td></tr> <tr><td>b. Newspaper</td><td style="text-align: center;">75</td><td style="text-align: center;">3</td></tr> <tr><td>c. Parcel</td><td style="text-align: center;">5</td><td style="text-align: center;">1</td></tr> <tr><td>d. Other</td><td style="text-align: center;">0</td><td style="text-align: center;">0</td></tr> <tr><td>e. Total</td><td style="text-align: center;">385</td><td style="text-align: center;">39</td></tr> <tr><td>f. No. of Postage Meters</td><td colspan="2" style="text-align: center;">0</td></tr> <tr><td>g. No. of Permits</td><td colspan="2" style="text-align: center;">0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	305	35	b. Newspaper	75	3	c. Parcel	5	1	d. Other	0	0	e. Total	385	39	f. No. of Postage Meters	0		g. No. of Permits	0	
a. General Delivery	0																																											
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c. Parcel	5	1																																										
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e. Total	385	39																																										
f. No. of Postage Meters	0																																											
g. No. of Permits	0																																											
Finances a. FY		Receipts	b. EAS Step 1 PM Basic Salary (no Cola)	c. PM Fringe Benefits (33.5% of b.)																																								
2008		\$ 17,358	\$ 33168	\$11,111																																								
2009		\$ 14,284																																										
2010		\$ 12,353																																										
16a. Quarters																																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 05/31/2015      Annual Lease \$ 3435  30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)																																												
Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other      Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																												
16b. Explain: This is a small town with no other suitable quarters to house the Post Office. This building is postal owned and we lease the land for \$3435. with a 60 cancellation clause on the lease																																												
17. Schools, Churches and Organization in Service Area:      No: 2		19. Administrative/Emanating Office (Proposed):																																										
Coyote Elementary ( Closed), Catholic Church		Name    LA JARA      EAS Level    11      Miles Away    31.8 Window Service Hours:    M-F 07:30 to 13:00      SAT 7:30 to 10:30 Lobby Hours:                M-F 24                                SAT 24 PO Boxes Available:      254																																										
18. Businesses in Service Area:      No: 22		20. Nearest Post Office (if different from above):																																										
Coyote Crossing Store, Branches Gas, Coyote Clinic, Senior Center, Santana's Weaving Shop, Ranch Rojo Outfitters, Edna Harpers Jewelry, Coyote Fire Department, Coyote MDWCA, Cordova and Sons Logging, US Forest Service, Valuation Resource, KFS Business Services, Evaluation Resource, Big Fish Production Inc., Black Dog Vineyards, Rath's Online Books, The Jerky Man, Sol Flower, Eliza's Lil House of Beauty, Rose & Rosettas Carving. Many of these are home based and just have a PO Box with a business name on it.		Name    YOUNGSRVILLE      EAS Level    11      Miles Away    4.0 Window Service Hours:    M-F 08:00 to 13:00      SAT 10:00 to 12:00 Lobby Hours:                M-F 24                                SAT 24 PO Boxes Available:      78																																										
21. Prepared by																																												
Printed Name and Title MICHELLE GLEASON		Signature MICHELLE GLEASON		Telephone No. AC () (602) 225-3130																																								
PO Discontinuance Coordinator Name MIKE SARTER		Telephone No. AC () (602) 225-3130	Location PHOENIX, AZ																																									



06/07/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record  
COYOTE  
Docket Number 1359492 - 87012

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

---

LAWRENCE JAMES  
District Manager

### LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: COYOTE, NM, 87012-9998

EAS Level: 11

District: ARIZONA PFC

County: Rio Arriba

Congressional District: 2nd

Proposal:  Close  Consolidate

Reason For Proposed: retired

Alternate Service Proposed: Highway Contract Route Service

Customers Affected:

Post Office Box: 91

General Delivery: 0

Rural Route: 0

Highway Contract Route (HCR): 0

City Route: 0

Intermediate Rural: 0

Intermediate HCR: 0

**Total number of customers:** 91

Date	Action
	Office suspended. Reason suspended: Suspension notice sent to Headquarters.
03/01/2009	Postmaster vacancy occurred. Reason: retired OIC: Career: 1 Noncareer: 0 Other Employees: 1
02/03/2011	District manager authorization to study.
03/01/2011	Questionnaires sent to customers. Number sent: 96 Number Returned: 25 Analysis: Favorable 3 Unfavorable 19 No Opinion 3
	Petition received. Number of signatures: 0 Concerns expressed: Congressional inquiry received: No Concerns expressed:
03/15/2011	Proposal and checklist sent to district for review.
03/14/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
03/15/2011	Proposal and invitation for comments posted and round-dated.
06/07/2011	Proposal and invitation for comments removed and round-dated. Comment Analysis: Favorable 0 Unfavorable 9 No Opinion 0 9
None	Premature PRC appeal received. Concerns expressed:
06/07/2011	Updated PS Form 4920 completed (if necessary).
06/07/2011	Certification of the official record. District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations. Headquarters logged in official record (option entry). Record returned to district for additional consideration. Record returned as not warranted. Final determination posted at affected office(s) and round-dated. Final determination removed and round-dated. Postal Bulletin Post Office Change Announcement form sent to Headquarters. No appeals letter received from Headquarters. Appeal to PRC received. PRC opinion received on appeal: Affirmed: _____ Remanded: _____ USPS Withdrawn: _____ Address management systems notified to updated AMS report. Discontinuance announced in Postal Bulletin No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

MIKE SARTER	(602) 225-3130
Name/Title	Telephone Number
MIKE SARTER	(602) 225-3130
District Post Office Review Coordinator	Telephone Number



---

06/08/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS  
UNITED STATES POSTAL SERVICE  
475 L'ENFANT PLAZA ROOM 5621  
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Coyote Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Mike Sarter, Post Office Review Coordinator, at (602) 225-3185 or Suzy Yarbrow Manager Post Office Operations.

LAWRENCE JAMES  
DISTRICT MANAGER  
4949 E VAN BUREN ST  
PHOENIX, AZ 85026-9998

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4E/P1359492.pdf>)  
Headquarters acknowledgment of receipt of official record (optional)  
Self-addressed envelope

cc: Vice President, WESTERN Area (no enclosures)

## Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the COYOTE was received by 06/08/2011.  
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700  
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

**\*Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and** **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

DOCKET NO. 1359492-87012  
ITEM NO. 47  
PAGE 1 Date of Posting: 08/09/2011

Date of Removal: 09/10/2011

FINAL DETERMINATION TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1359492 - 87012

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Coyote, NM Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the La Jara Post Office, located 32 miles away. Service will be provided to cluster box units (CBUs).

CBUs are secure free-standing units of individually locked mail compartments installed and maintained by the Postal Service at no cost to the customer. A parcel locker may also be installed.

The postmaster position became vacant when the postmaster retired on March 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: The postmaster retired on March 1, 2009. Post Office workload has declined. Effective and regular service may be provided by a highway contract route administered out of the La Jara Post Office to CBUs erected in Coyote.

The Coyote Post Office, an EAS-11 level, provides service from 08:00 - 13:30 - 14:00 - 16:30 Monday - Friday, 09:30 - 11:30 Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 91 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged seven transaction(s) accounting for six minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$17,358 ( 45 revenue units) in FY 2008; \$14,284 ( 37 revenue units) in FY 2009; and \$12,353 ( 32 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On March 10, 2011, representatives from the Postal Service were available at the Coyote Post Office to answer questions and provide information to customers. 56 customer(s) attended the meeting.

On March 01, 2011, 96 questionnaires were distributed to delivery customers of the Coyote Post Office. Questionnaires were also available over the counter for retail customers at the Coyote Post Office. 25 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 3 favorable, 19 unfavorable, and 3 expressed no opinion.

When this final determination is implemented, delivery and retail services will be provided by the La Jara Post Office, an EAS-11 level office. Window service hours at the La Jara Post Office are from 07:30 to 13:00 14:00 to 16:30, Monday through Friday, and 7:30 to 10:30 on Saturday. There are 254 post office boxes available.

The proposal to close the Coyote Post Office was posted with an invitation for comment at the Coyote Post Office, Youngsville Post Office and La Jara Post Office from March 25, 2011 to May 26, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:** Customers expressed concern for loss of community identity  
**Response:** The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Coyote Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
2. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to the Youngsville Post Office to pick up their mail  
**Response:** Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located along the carrier's line of travel. Parcel lockers are also installed.
3. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community and closing the office would be a disservice to the residents.  
**Response:** The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

4. **Concern:** Customers expressed concern over the dependability of rural route service
- Response:** Highway contract carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Highway contract carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, highway contract carriers have demonstrated great responsibility in providing mail service to postal customers.
5. **Concern:** Customers were concerned about mail security
- Response:** CBUs provide the security of individually locked mail compartments. There has been only one report of mail theft or vandalism in the area.
6. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to CBUs. Customers do not have to make a special trip to the post office for service. CBUs will be placed in an area convenient and safe for all to pick up their mail.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained
- Response:** The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
2. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community
- Response:** The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
3. **Concern:** You are concerned that your post office is being discontinued while others are being retained
- Response:** The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
4. **Concern:** You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail
- Response:** The customer expressed a concern about elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.
5. **Concern:** You expressed concern for elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:** The customer expressed a concern about ~~PACE~~ customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

6. **Concern:** You expressed concern for the elderly who are not able to go to Youngsville Post Office to pick up their mail

**Response:** The customer expressed a concern about the elderly who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

7. **Concern:** You expressed concern for those customers with disabilities and the elderly who are not able to go to the Youngsville Post Office to pick up their mail

**Response:** The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

8. **Concern:** You expressed concern of possible discriminatory practices at the Youngsville Post Office

**Response:** The customer expressed a concern of possible discriminatory practices at the Youngsville Post Office. Employee conduct is always a concern of postal managers. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

9. **Concern:** You expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

**Response:** The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

10. **Concern:** You expressed concern that postal employees at the Youngsville Post Office are not friendly

**Response:** The customer expressed a concern that postal employees at the Youngsville Post Office are not friendly. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the manager, post office operations.

11. **Concern:** You were concerned about having to travel to another post office for service

**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

12. **Concern:** You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery service will be to cluster box units erected in Coyote for box customers.

13. **Concern:**

You were concerned about the inconvenience of having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Delivery will be made to cluster box units erected in Coyote for the box customers. Customers will only need to pick up accountables and large parcels in Youngsville.

14. **Concern:**

Customer expressed a concern about leaving money in the mailbox

**Response:**

The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the Coyote Post Office area. Their records indicate that there has only been one report of mail theft or vandalism in the area. However, cluster box units are secure, locked boxes.

15. **Concern:**

Customers expressed concern for the elderly customers who are not able to go to the Youngsville Post Office to pick up their mail

**Response:**

The customer expressed a concern about the elderly customers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a cluster box unit located in Coyote.

16. **Concern:**

Customers felt the loss of a post office would have a detrimental effect on the business community

**Response:**

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected.

17. **Concern:**

Customers were concerned about having to make an address change on their bank checks and stationery

**Response:**

The customer expressed a concern about an address change. Customers that will receive their mail in a cluster box unit will be assigned a 911 address. Customers can continue to use the community name, Coyote, and zip code in the last line of the address.

**Some advantages of the proposal are:**

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.

- 2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
- 3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

**II. EFFECT ON COMMUNITY**

Coyote is an unincorporated community located in Rio Arriba County. The community is administered politically by a Rio Arriba County Commission. Police protection is provided by the Rio Arriba County Sheriff. Fire protection is provided by the Coyote Volunteer Fire Department. The community consists of retirees, ranchers and people who commute to Los Alamos New Mexico to work. and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Coyote Elementary ( Closed), Catholic Church, Coyote Crossing Store, Branches Gas, Coyote Clinic, Senior Center, Santana's Weaving Shop, Ranch Rojo Outfitters, Edna Harpers Jewelry, Coyote Fire Department, Coyote MDWCA, Cordova and Sons Logging, US Forest Service, Valuation Resource, KFS Business Services, Evaluation Resource, Big Fish Production Inc., Black Dog Vineyards, Rath's Online Books, The Jerky Man, Sol Flower, Eliza's Lil House of Beauty, Rose & Rosettas Carving. Many of these are home based and just have a PO Box with a business name on it. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Coyote Post Office will be available at the La Jara Post Office. Government forms normally provided by the Post Office will also be available at the La Jara Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

None

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

**III. EFFECT ON EMPLOYEES**

The postmaster position became vacant when the postmaster retired on March 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

**IV. ECONOMIC SAVINGS**

The Postal Service estimates an annual savings of \$ 43,408 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 33,168
Fringe Benefits @ 33.5%	\$ 11,111
Annual Lease Costs	<u>+ \$ 3,435</u>
 Total Annual Costs	 \$ 47,714
Less Annual Cost of Replacement Service	<u>- \$ 4,306</u>
 Total Annual Savings	 <u>\$ 43,408</u>

A one-time expense of \$ 6000 will be incurred for the movement of this facility.

**V. OTHER FACTORS**

The Postal Service has identified no other factors for consideration.

**VI. SUMMARY**

This is the final determination to close the Coyote, NM Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the La Jara Post Office, located 32 miles away. Service will be provided to cluster box units (CBUs).

The postmaster retired on March 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Coyote Post Office provided delivery and retail service to 91 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged seven. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$43,408 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

**VII. NOTICES**

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Coyote Post Office , Youngsville Post Office and La Jara Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Coyote Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Coyote Post Office , Youngsville Post Office and La Jara Post Office during normal office hours.



\_\_\_\_\_  
Dean J Granholm  
Vice President of Delivery and Post Office Operations

08/01/2011

\_\_\_\_\_  
Date



August 2, 2011

OFFICER-IN-CHARGE/POSTMASTER  
Coyote, New Mexico

SUBJECT: Letter of Instructions Regarding Posting of the Coyote Post Office Final Determination  
Docket No. 1359492 - 87012

Please post in the lobby the enclosed final determination to close the Coyote Post Office. The final determination must be posted in a prominent place from 08/09/2011 through close of business on 09/10/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 09/11/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (505) 346-8022.

Sincerely,

A handwritten signature in cursive script that reads "Michelle M Gleason".

Michelle M Gleason  
Post Office Review Coordinator  
Arizona District  
1135 Broadway Blvd Rm 221  
Albuquerque, NM 87101 -9321

Enclosures:  
Final Determination  
Official Record



August 2, 2011

OFFICER-IN-CHARGE/POSTMASTER  
La Jara, New Mexico

SUBJECT: Letter of Instructions Regarding Posting of the Coyote Post Office Final Determination  
Docket No. 1359492 - 87012

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If there are any questions, please contact me at (505) 346-8022.

Sincerely,

Michelle M Gleason  
Post Office Review Coordinator  
Arizona District  
1435 Broadway Blvd Rm 221  
Albuquerque, NM 87101 -9321

Enclosures:  
Final Determination  
Official Record



August 2, 2011

OFFICER-IN-CHARGE/POSTMASTER  
Youngsville, New Mexico

SUBJECT: Letter of Instructions Regarding Posting of the Coyote Post Office Final Determination  
Docket No. 1359492 - 87012

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If there are any questions, please contact me at (505) 346-8022.

Sincerely,  
  
Michelle M Gleason  
Post Office Review Coordinator  
Arizona District  
1135 Broadway Blvd Rm 221  
Albuquerque, NM 87101 -9321

Enclosures:  
Final Determination  
Official Record

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PAGE: 1



Date of Posting: 08/09/2011

Date of Removal: 09/10/2011



FINAL DETERMINATION TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1359492 - 87012

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Date of Posting: 08/09/2011

Date of Removal: 09/10/2011



FINAL DETERMINATION TO CLOSE  
THE COYOTE, NM POST OFFICE  
AND ESTABLISH  
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

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Date of Posting: 08/09/2011

Date of Removal: 09/10/2011

FINAL DETERMINATION TO CLOSE  
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