




September 19, 2011

**MEMORANDUM TO FILE  
PRC DOCKET NO. A2011-34**

The purpose of this Memorandum is to clarify how the Postal Service described and customers understand certain information contained in the Administrative Record (AR).

1. The AR states that the Postal Service intends to provide delivery and retail services by "community post office" upon implementation of the Final Determination. Item No. 21, Cover Letter, at 1; Item No. 33, Proposal to Close the Innis, LA Post Office and Establish Service by Community Post Office ("Proposal"), at 2; FD at 2. The term "community post office," simply refers to the Bachelor Post Office which is located in the community encompassed by the Pointe Coupee Parish. Customers were informed, and the AR states, that delivery and retail services will be provided by the Bachelor Post Office. Item No. 23, Postal Service Customer Questionnaire Analysis, Comment Nos. 2-3, 6, 10, 11, 13, at 1-3; Item No. 25, Postal Service Community Meeting Analysis, Comment Nos. 5-7, at 1-2; Proposal at 2; FD at 2. The references to "community post office" or "CPO" were not intended to imply that the Postal Service was seeking to replace the Innis Post Office with a new contract unit. Various statements in the AR suggesting otherwise are in error.
2. On February 16, 2011, at the community meeting reflected in the AR, all discussion of replacement service identified the Bachelor Post Office alone as the source. No customer was informed at this meeting that services would be provided by any contract unit. See Item No. 25, Postal Service Customer Meeting Analysis, Comment No. 3, at 1.
3. Also at the community meeting, the Petitioner presented an alternative proposal that would have involved the consolidation of two other Post Offices. The Petitioner was then advised that his proposal was not feasible because the Innis Post Office does not have enough space to accommodate the number of Post Office Boxes that would need to be transferred from other offices. Additionally, Petitioner was informed that the Postal Service did not have the funds necessary to expand the Innis Post Office facility.
4. The AR further states that when the Final Determination is implemented, delivery and retail services will be provided by the Bachelor Post Office. Currently, there is a rural route that provides delivery and retail services to the Innis, Bachelor, and Lettsworth communities. This route emanates from the Bachelor Post Office. Because there is an established rural route servicing the Innis community, no additional costs would be added to those routes upon implementation of the Final Determination. ~~Item No. 17, Rural Cost Analysis Form, at 2.~~



Alfred (Al) G. Christophe III  
Operation Programs Specialist, OPS (A)  
Discontinuance Coordinator, Louisiana District  
United States Postal Service