CUSTOMER SERVICE OPERATIONS

UNITED STATES
POSTAL SERVICE

June 9, 2005

DISTRICT MANAGER
CUSTOMER SERVICE AND SALES
CLEVELAND DISTRICT
2200 ORANGE AVENUE – ROOM 210
CLEVELAND, OH 44101-9993

ATTENTION: Post Office Review Coordinator

SUBJECT: Final Determination
Station "A", OH 43920-9998

The final determination to discontinue the subject classified station is attached, along with a Postal Bulletin announcement form to be completed and returned to this office by the district.

POSTAL BULLETIN - POST OFFICE CHANGE ANNOUNCEMENT

Complete the attached Postal Bulletin post office change announcement form in its entirety and send it to this office (in triplicate). One form will be used to document the official record, one sent to the Accounting Systems Development office, and the third copy will be forwarded to the Headquarters Address Management for the post office change announcement. Please note that Headquarters Address Management will not announce any post office closing or consolidation except when requested in writing by this office. Announcement form mailing instructions are provided at the bottom of the form.

NATIONAL FIVE-DIGIT ZIP CODE AND POST OFFICE DIRECTORY UPDATE

Please coordinate with your Address Management System (AMS) unit to make sure that the Address Management System Report is updated according to existing Headquarters Address Management instructions.

OFFICIAL RECORD

Chronologically file this memorandum in your copy of the official record. All final determination documents must be added to that record. Do not send them to headquarters. The official record should be archived at the district by the post office review coordinator after the post office change announcement has appeared in the Postal Bulletin.

475 L'ENFANT PLAZA SW, ROOM 5621
WASHINGTON, DC 20260-5621
FAX 202-268-5102
WWW.USPS.COM

If further assistance is needed, please contact Kim Matalik at (202) 268-5083.

Thank you for your assistance.

Frederick J. Hintenach

Attachments (2)

cc: Vice President, Area Operations, Eastern Area
Headquarters Library
Headquarters Historian

FINAL DETERMINATION TO CLOSE

THE STATION "A", OH CLASSIFIED STATION

AND ESTABLISH

CITY DELIVERY SERVICE

DOCKET NUMBER 43920

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service has determined to close the Station "A", OH Classified Station and provide city delivery service administered by the East Liverpool, OH Post Office, located 3.8 miles away. The Postal Service is going to move the post office box section from Station "A" into the East Liverpool Main Post Office. Addresses for customers who retain their post office box will stay the same.

A Window Operations Survey (WOS) determined that the workload has continued to decline at Station "A" and that the office currently earns only 11.9 hours a week. There has also been a decrease of 1 % in total deliveries in the area. Revenue at the office has also showed a continual decline. This decline in the workload, revenue and deliveries indicates that it is not warranted for the Postal Service to continue operations at Station "A".

Station "A" provides service 27.5 hours a week from 9 a.m. to 1 p.m. and 3 to 4:30 p.m., Monday through Friday, and 9 to 11:30 a.m. on Saturday to 206 post office box and 1 general delivery customers. Retail services include the sale of stamps, stamped paper, and money orders; special services such as registered mail, certified, insured, COD, and Express Mail; and the acceptance and dispatch of all classes of mail. Daily retail window transactions average 72. Office receipts for the last three years were: $142,744.00 in 2002; $99,704.00 in 2003; and $79,915.00 in 2004. There are no permit mailers or postage meter customers.

When this final determination is implemented, delivery and retail services will be provided by city delivery emanating from the East Liverpool Post Office, an EAS-21 level office, located 3.8 miles away. Window service hours at East Liverpool are from 8 a.m. to 5 p.m., Monday through Friday and 8:30 a.m. to 12 noon on Saturday. The post office box section located in Station "A" will be moved to the East Liverpool Main Post Office and customers will be able to retain there present post office box and address.

On March 30, 2004, questionnaires were distributed to delivery customers of Station "A". Questionnaires were also available over the counter for retail customers at Station "A". One hundred twenty seven questionnaires were returned. Eighty-seven responses were unfavorable and forty expressed no opinion regarding the proposed alternate service.

On June 24, 2004, representatives from the Postal Service were available at the Westgate Middle School in East Liverpool to answer questions and provide information to customers. Eight customers attended the meeting.

The following postal concerns were expressed on the returned questionnaires and at the community meeting:

1. **Concern:** Customers were concerned about having to travel to another post office for service.

   Response: Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

2. **Concern:** Customers were concerned about senior citizens.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool Postmaster for more information.

3. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to a post office to pick up their mail.

   Response: Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the East Liverpool Postmaster.

4. **Concern:** Customers were concerned about mail security.

   Response: Verification with local law enforcement officials reveals no recent reports of mail theft or vandalism in the area. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. Collection box units (CBUs) will also be available for customers who want the security of a lock box.

5. **Concern:** Customers were concerned about a change of address.

   Response: There will be no change in customer addresses for customers who retain their post office box. However, customers who choose city delivery service will experience an address change. Mail will be forwarded in accordance with postal regulations, and change-of-address forms are available from the Postal Service to assist customers in notifying correspondents of the change. An example of the change is shown below.

Present Address:	**Proposed Address:**
JOHN DOE	JOHN DOE
PO BOX I	I00 MAIN ST
EAST LIVERPOOL OH 43920-0001	EAST LIVERPOOL OH 43920-1000

6. **Concern:** Customers were concerned about mailing packages.

   Response: The Postal Service now offers a wide variety of services that enable customers to operate a business and mail packages from their home and you will not need to travel to a post office for services. Some of these services include Click-n-Ship and carrier pickup, both of which are accessible from your home personal computer. You can find all the details of these services at www.usps.com or by simply calling your local postmaster.

7. **Concern:** Customers expressed concern that since they live on the east end of the city they do not have home delivery, thus they need Station "A".

Response: The Postal Service will make delivery available to those customers whom choose not to retain post office box service.

8. **Concern:** Customers asked why the Postal Service was reviewing Station "A" and exactly what kind of study was being done?

   Response: Classified stations are reviewed on a case-by-case basis. When the Postal Service notices a decline in the workload at a classified unit, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Some advantages to the final determination are:

1. Carrier delivery service is beneficial to some senior citizens, the handicapped, and working people since customers will no longer need to travel to the post office to pick up their mail.

2. The carrier provides retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.

3. Customers opting for carrier service will have 24-hour access to their mail.

4. A savings for the Postal Service, which contributes in the long run to stable postage rates and savings for customers.

5. Customers opting for carrier service will no longer have to pay post office box fees.

6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages to the final determination are:

1. The loss of a retail outlet in the area.

2. Meeting the carrier at the mailbox to transact business. However, it is not necessary to be present to conduct most postal transactions.

3. A change in mailing address for customers choosing carrier delivery. The community name and the ZIP Code will continue to be used in the new address.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Station "A" is located in the incorporated city of East Liverpool. The area is administered politically by a mayor and council form of government. Police and fire protection is provided by the city of East Liverpool. The community is comprised of those who commute to work in other parts of the city and those who work in local businesses.

There are 73 businesses, schools and city departments located in the East End area of East Liverpool where Station "A" is located.

Nonpostal services provided at Station "A" will be available at the East Liverpool Post Office. Government forms normally provided by the stations will also be available at the East Liverpool Post Office or by contacting your local government agency.

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years. Carrier service is expected to be able to handle any future growth in the community.

To help preserve community identity, the community's name and ZIP Code will be retained in the mailing address. It will continue to be listed in the National Five-Digit ZIP Code and Post Office Directory.

Based on information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

There is a part time flexible (PTF) clerk and a part time custodian assigned to Station "A". The PTF clerk will be reassigned to the East Liverpool Main Post Office and maintain bidding status within that office. The custodian will now maintain the East Liverpool Main Post Office and the Calcutta Classified Branch.

IV. ECONOMIC SAVINGS

The Postal Service, estimates an annual savings of $54,714.00 with a breakdown as follows:

Clerk and Custodian Salary (Minimum)	$41,954.00
Fringe Benefits @33.5%	11,627.00
Rental Costs, Excluding Utilities	+7,200.00
Total Annual Costs	$60,781.00
Less Cost of Replacement Service	-$6,067.00
Total Annual Savings	$54,714.00

A one-time cost of $3,861.00 will be incurred for installation of CBU's with parcel lockers.

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service has determined to close the Station "A" Classified Station and provide city delivery service administered by the East Liverpool Post Office, located 3.8 miles away.

The career PTF will be reassigned to the main post office and the custodian will maintain the East Liverpool Main Post Office and the Calcutta Classified Branch. No other employee will be adversely affected. Post office workload, deliveries and revenue have declined.

Station "A" provides 27.5 hours of window service per week to 207 customers. Daily retail window transactions average 72. There are no permit mailers or postage meter customers.

Carrier service will continue to provide effective and regular service to the community. There will be a loss of a retail outlet in the area. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a post office for service. Customers opting for carrier delivery will have 24-hour access to their mail. To help preserve community identity, the community name and ZIP Code will be retained in the mailing address. The Postal Service will save an estimated $54,714.00 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most postal transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

Notify customers of the permanent discontinuance of Station "A" and advise them of the hours of operation and services available at the East Liverpool Post Office. Explain specific information on address changes and why the change is necessary.

Frederick J. Hintenach
Manager, Customer Service Operations

6/8/05
Date

UNITED STATES
POSTAL SERVICE

Official Record Index

Item No.	Description	Date Entered into Record
1	Authority to Conduct Investigation	02/03/04
2	Highway Map of Area	02/03/04
3	Photos of Station "A" and East Liverpool Main	02/13/04
4	WOS – East Liverpool Main Post Office (05/24/04)	02/13/04
5	Weekly Recap Sheet Main Post Office (05/24/04)	02/13/04
6	WOS – Calcutta Finance Unit (05/24/04)	02/13/04
7	WOS – East Liverpool Station "A" (05/24/04)	02/13/04
8	Postmaster Proposal to Close Station "A"	02/13/04
9	WOS – East Liverpool Station "A" (02/13/04)	02/13/04
10	WOS – East Liverpool Station "A" (10/22/04)	10/22/04
11	Weekly Recap Sheet (10/22/04)	10/22/04
12	Survey of Incoming Mail Station "A"	03/29/04
13	Survey of Dispatched Mail Station "A"	03/29/04
14	Law Enforcement Vandalism Report (East Liverpool)	05/19/04
15	USPS Postal Inspection Service Vandalism Report	05/19/04
16	WINBATS Station "A" Business Post Office Boxes	05/19/04
17	WINBATS Station "A" Active PO Boxes Detailed	05/19/04
18	Post Office Survey Sheet (East Liverpool)	06/12/04
19	Community Survey Sheet (East Liverpool)	06/12/04
20	East Liverpool IMAQ Data (Growth Statistics)	11/20/04
21	Workload Service Credits (East Liverpool)	11/20/04
22	East Liverpool Station "A" Lease	02/13/04
23	East Liverpool Station "A" Revenue/Expenses	06/12/04
24	East Liverpool Collection Box Management	05/24/04
25	Human Resources Employee Job Information	05/21/04
26	Vending Equipment Sales and Service (43920)	05/14/04
27	Letter to East Liverpool Mayor Notification of Study	06/02/04
28	Letter to Congressman Notification of Study	06/02/04
29	Letter to APWU Notification of Study	06/07/04
30	Copy of Customer Questionnaire	03/29/04
31	Letter of Instructions to Postmaster on Questionnaire	03/29/04
32	Postal Customer Questionnaire Analysis	06/01/04
33	Customer Replies to Customer Questionnaires	06/01/04
34	Customer Invitation to Community Meeting	06/07/04
35	Community Meeting Notes	06/25/04
36	Community Meeting Roster	06/25/04
37	Stamps on Consignment Roster (43920)	06/02/04
38	Letters of Concerns from Community Meeting (Port)	06/24/04
39	Letter of Concern (County)	07/26/04
40	Reply of Letter of Concern (County)	07/26/04
41	East Liverpool East End Business Roster	05/21/04
42	Contract USPS / East Liverpool School System (Meeting Room)	05/24/04
43	WOS East Liverpool Station "A" (07/23/04)	12/06/04
44	Workload Analysis and Summary (Custodian)	12/06/04
45	Employee Master Record (William McComas)	12/06/04
46	Employee Master Record (Betty Davidson)	12/06/04
47	Collection Point Inventory	01/18/05
48	Contract Route Service Order	01/18/05
49	Customers Receiving Free PO Boxes	01/18/05
50	Letters Informing of Submission of Package	03/03/05
51	East Liverpool Station "A" Discontinuance Checklist	03/03/05

52	Proposal Exhibit	03/03/05
53	Transmittal Letter to Headquarters	03/04/05

UNITED STATES POSTAL SERVICE

DOCKET NO. 43920 - "A"
ITEM NO 1
PAGE 1 OF 1

February 2, 2004

KATHY AINSWORTH
DISTRICT MANAGER / LEAD EXECUTIVE
CUSTOMER SERVICE AND SALES

SUBJECT: AUTHORITY TO CONDUCT INVESTIGATION

I request your authorization to investigate a possible change in postal services for the following office in the **13th** Congressional District.

Post Office Name:	East Liverpool station A
ZIP+4 Code:	43920-2160
EAS Level:	21
Finance Number:	[redacted]
County:	Columbiana

Number of Customers:

Post Office Box	206
General Delivery	1
Rural Route (RR)	0
Highway Contract Route (HCR)	0
Intermediate RR	0
Intermediate HCR	0
City Delivery	0
Total Customers	207

The above office is being considered for closure due to the loss of workload.

Please indicate your approval of this study by signing below and returning the original form to this office.

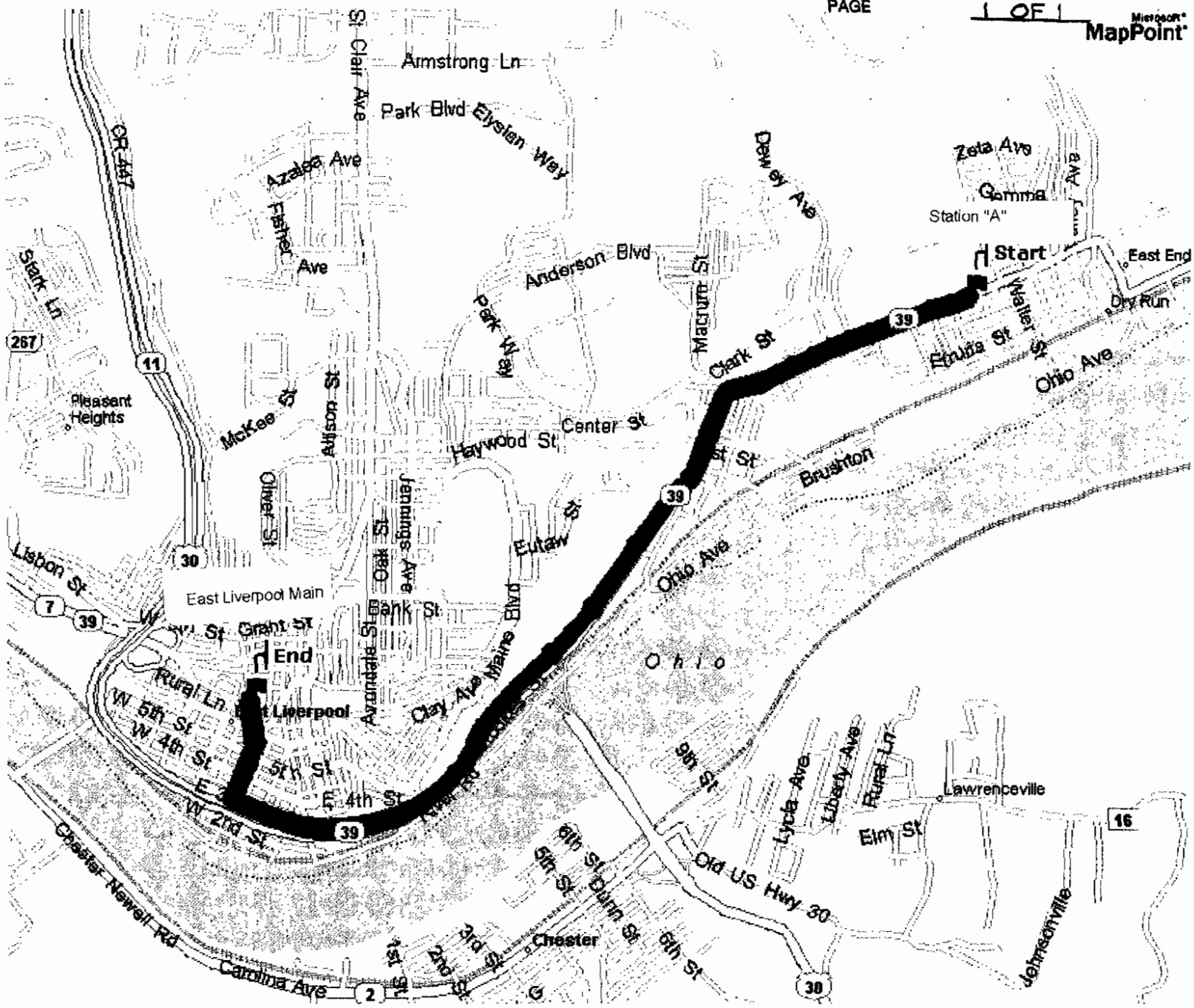
Cheryl Duchnak
Manager Post Office Operations

Approval to Study for Discontinuance:

District Manager, Customer Service and Sales

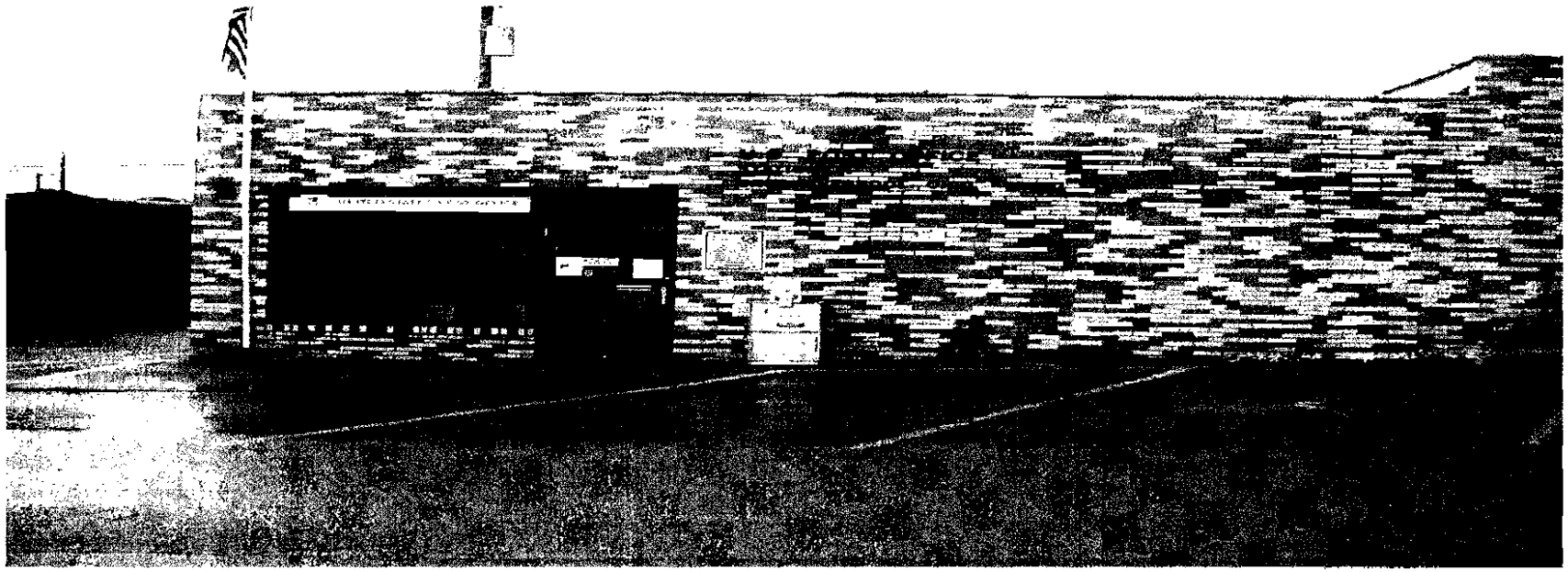
Date 2/3/04

DOCKET NO. 43920-"A"
ITEM NO. 2
PAGE 1 OF 1



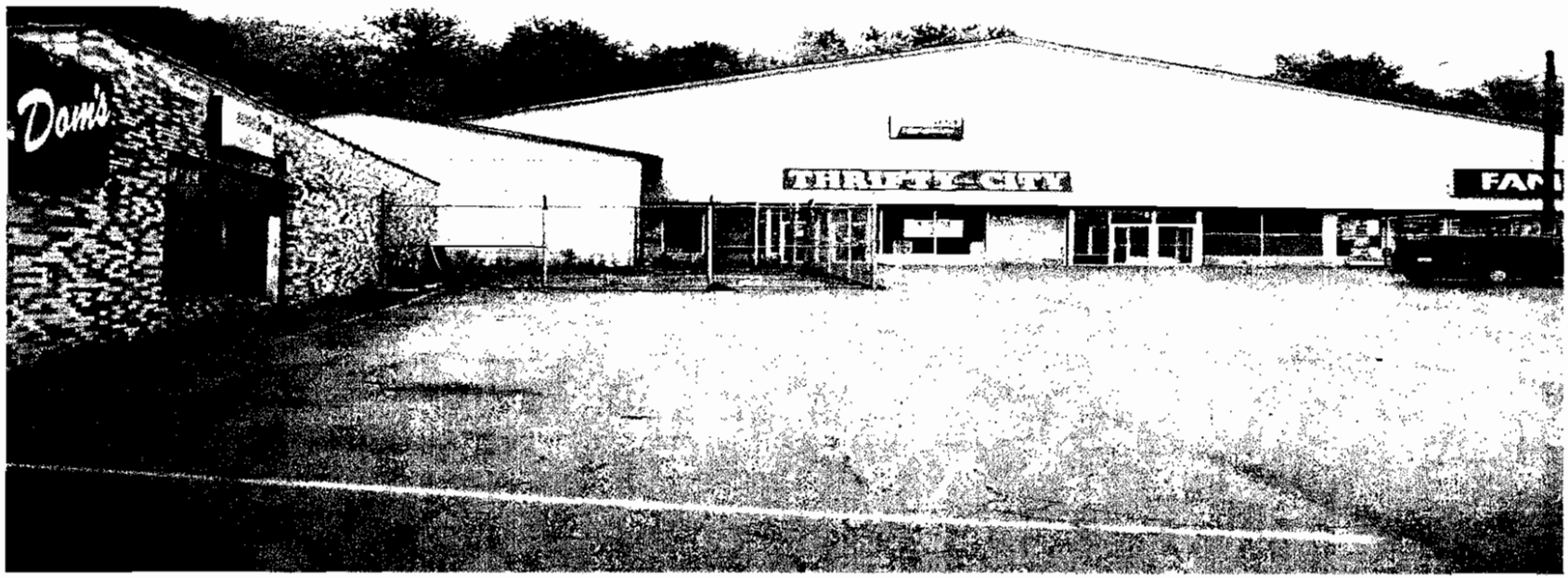
DOCKET NO. 43920 - "A"
ITEM NO. 3
PAGE 1 OF

East Liverpool Station "A"
Front View



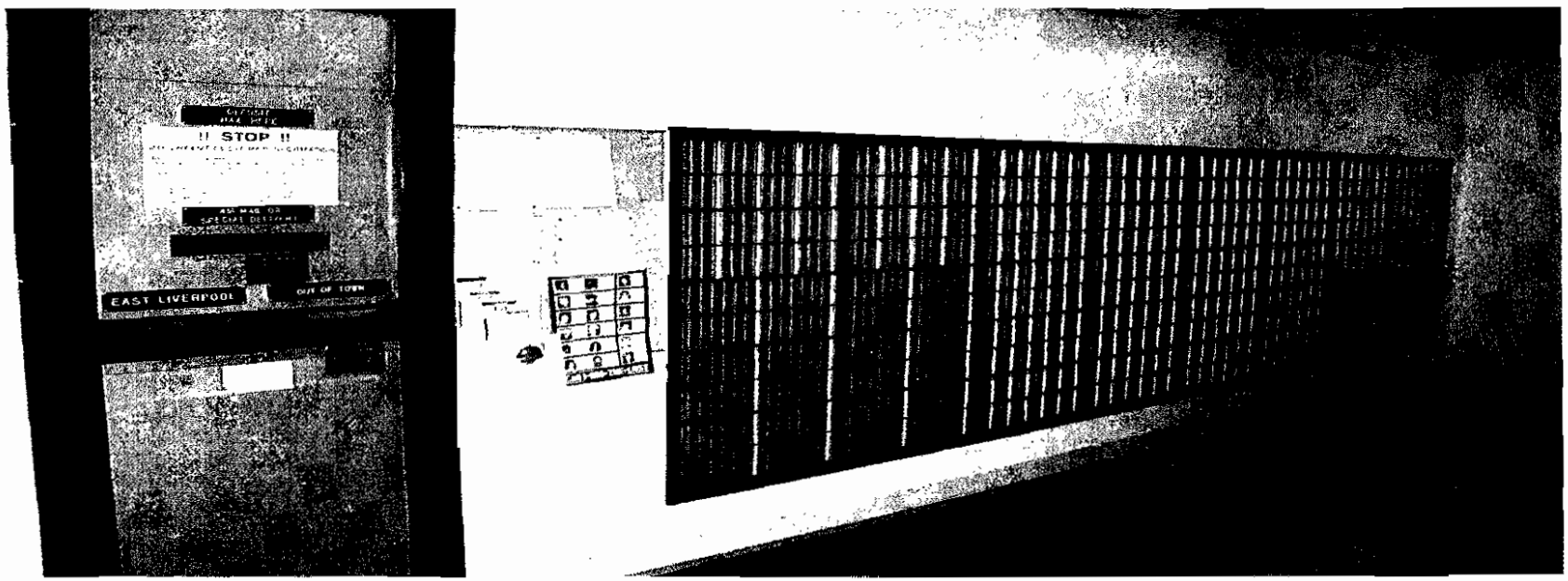
East Liverpool Station "A"
View to the Right

East Liverpool Station "A"
View to the Left



East Liverpool Station "A" Parking Lot View

East Liverpool Station "A" Box Section

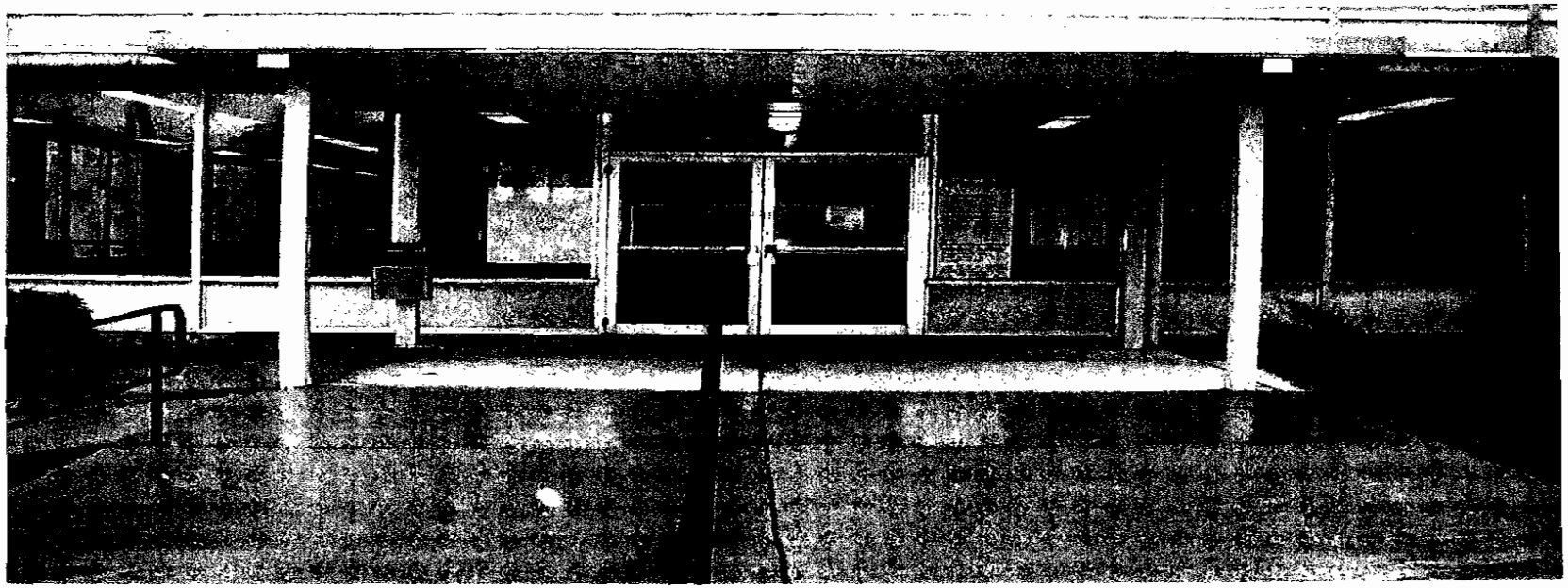


East Liverpool Main Branch View from the Front Door

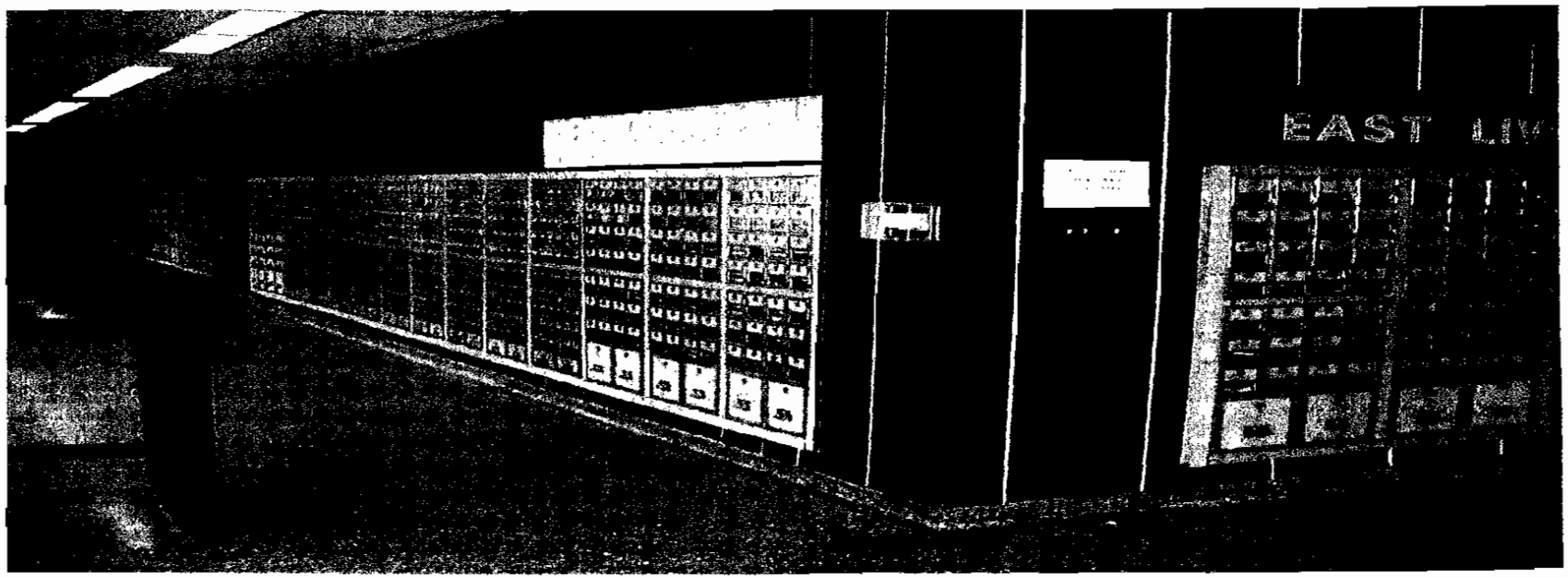
East Liverpool Main Branch
View to the Right

East Liverpool Main Branch
View to the Left

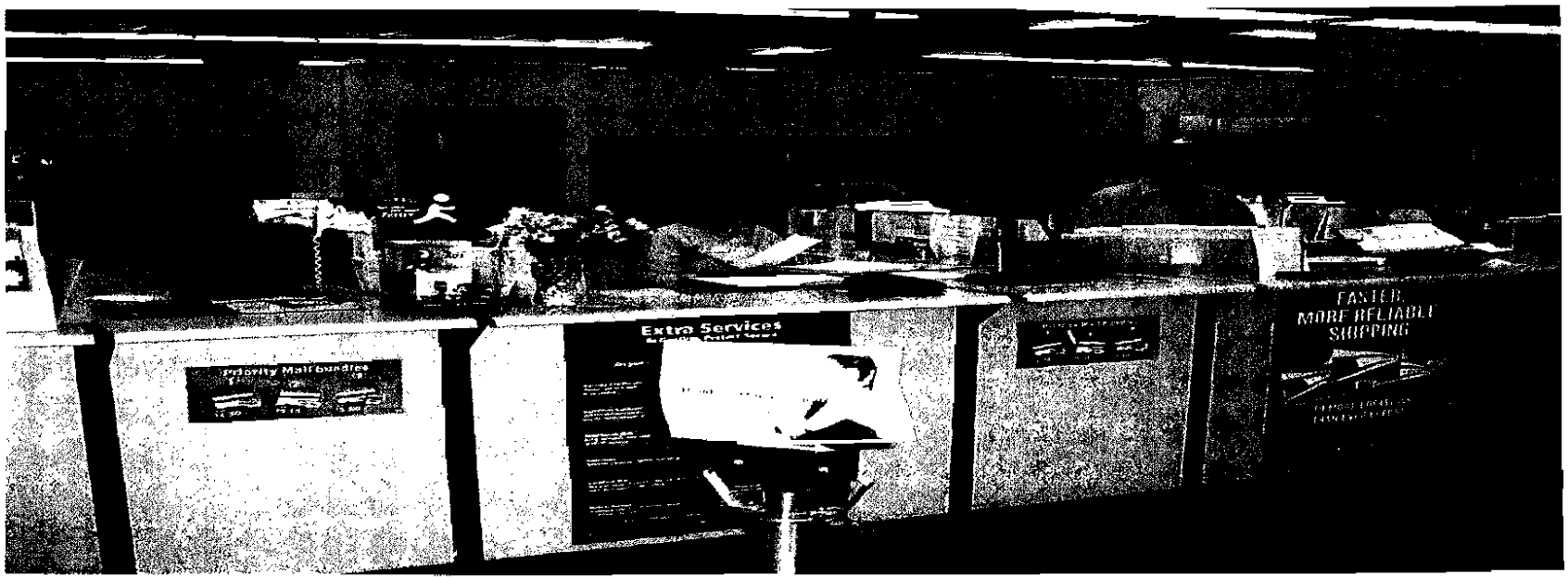
East Liverpool Main Branch
Front Lobby Entry



East Liverpool Main Branch Box Section



East Liverpool Main Branch Customer Service



WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

PREPARED FOR

Harold Watson-OIC

WOS Completion Date:	5/24/2002
Unit Name:	East Liverpool Main Office
WOS Team Leader	Randy Jayne

IDENTIFIED WORKHOUR OPPORTUNITYY

10.13

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

East Liverpool Main Office

Workhours

WOS	43.8
Actual week of WOS	53.93
Eight week average	68.99143

Demonstrated Performance **53.93**

Recommendations	**Value**
Adjust window staffing per customer needs and WOS results	10.13

Workhour Savings Opportunities **10.13**

Target Performance 43.8

Walk In Revenue $ 8,461.39

Target Productivity **$ 193.18**

WOS EXIT PACKAGE
PERFORMANCE SUMMARY

			A/P	Week
UNIT NAME:	East Liverpool	WEEK OF WOS:	10	1
DISTRICT:	Akron	WOS COMPLETION DATE:		5/24/2002
CITY/ZIP CODE:	43920	DATE OF WOS RESULTS BRIEFING:		
LEVEL:	21	DATE OF WOS EXIT CONFERENCE:		

POOM	Harry Myers	TEAM LEADER:	Randy Jayne
Postmaster:	Harold Watson-OIC	TEAM MEMBERS:	Tim Williams
Unit Manager:			
Supervisor:	Curt Havens, Jim Manning		

ACTUAL UNIT PERFORMANCE DURING THE WEEK OF THE WOS

Unit Performance	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
# Hrs Window Open	3.5		9	9	9	9	9
Daily Walk-In Rev	$754.38		$1,759.04	$1,697.42	$1,344.49	$1,185.41	$1,720.65
Actual Daily LDC 45 Wkhrs	4.7		12.6	10.8	8.7	8.5	8.7
Actual Daily Productivity	$161.19	$0.00	$140.05	$157.46	$154.01	$139.46	$198.23

Customer Wait Time							
Longest:	3:00		3:00		2:15		
Time segment:	11:15		14:00		10:15		
Shortest:	0		0		0:00		
Time segment:	10:00 AM		8:00 AM		11:15 AM		

Service Failures							
# 15-min time segments	0		0		0		
% 15-min time segments	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Eight Week Analysis

Eight Week Average	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Avg Daily Walk In Revenue	$ 809.30	$ (1,387.80)	$ 2,486.35	$ 2,105.64	$ 2,214.70	$ 2,062.27	$ 2,322.32
Avg Daily LDC 45 Wrkhrs	3.7	0.0	15.7	10.8	12.7	14.7	11.5
Average Daily Productivity	$218.95	$0.00	$158.86	$195.26	$173.86	$140.75	$202.49

WOS Results

WOS Results	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Daily Workhours	4.4		9	8.3	8.6	5.8	7.7
Productivity Target	$171.45	$0.00	$195.45	$204.51	$156.34	$204.38	$223.46

Maximum Workhour Opportunity	0.3	0.0	3.6	2.5	0.1	2.7	1.0

FY
02

Total
48.5
$8,461.39
53.9
$156.90

Total
$ 10,812.79
89.0
$153.83

Total
43.8
$193.18

10.1

East Liverpool Main Office
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

Value of Implementing Best Practices or Correcting Inefficiencies

Recommendations:	Service Value	Workhour Value
Adjust window staffing to meet customer requirements and WOS results 10.13x52 weeks= 526.76 hours a year. 526.76 hours x $25 an hour= $13,169.00 a year.	526.76	$13,169.00
		13169 **Total**

Observations and Recommendations

NOTE: Walk in revenue for East Liverpool Main Office has been adjusted to reflect amount minus contract station (Giant Eagle), which is rolled in the daily unit walk in revenue. AP 2 and 8 data has been adjusted by listing the walk in revenue for Giant Eagle as a debit in the Sunday column.
Walk in revenue for the week of WOS was down 20.27% to eight week average.

1. Observation: Normal procedures for staffing main office window allows for two clerks to be available at all times. During the week of WOS earned staffing never exceeded to the point of two employees. In order to cover lunches and breaks a third window position was generally opened.

Recommendation: Adjust staffing to maintain only one window open. WOS results indicate that there isn't a time segment that requires two employees at the window. Schedule one employee for the window, and have a second employee for back-up to the window.
Have the primary window clerk break for lunch around 1030 - 1130 instead of 1140-1240.
Secondary clerk could open to cover lunch and service the carrier accountables, then take lunch from 1300-1400. Lunch adjustments, in addition to the use of a lobby director, could eliminate the need for a 3rd window position opened daily.
Savings is the difference between actual LDC 45 hours used and the WOS results. 53.93 hours - 43.8 hours = 10.13 hours a week.
(This savings also includes the 1/2 hour savings of the third window clerk not having to open/close.)
10.13 x52 weeks = 526.76 hours a year. 526.76 hours x $25 an hour = $13,169.00 a year.

2. Observation: Window clerks routinely extended their 10 minute breaks.

Recommendation: Ensure clerks are taking only two 10 minute breaks per 8 hours worked. Additional LDC 45 savings available with proper managing.

3. Observation: Window clerks took abnormally long time to perform cash advance (3 advances observed averaged 9.3 minutes).
WOS time credit for cash advance is 5.09 minutes.

Recommendation: Ensure clerks promptly perform cash remittance daily. Savings 4 minutes per clerk per day x 5 days per week = .67 hours/week x 52 = 35 hours per year @ $25 hour = $875.

4. Observation: Window business was light the whole week. By mid-week clerks had little or no allied duties to perform during down time.

Recommendation: Possible adjustment of Station A window operating times will allow the UAA mail to be left at the main office window. This will provide additional LDC 48 duties that can be performed by main office window clerks.

5. Observation: Window hours are not being accurately tracked on a daily basis. Clerks performing duties between customers have no means to track allied time. Light business left clerks with stand/wait time at main office window. This time should be recorded in LDC 48 not 45, and shows that the window is over-staffed .
Recommendation: Accurately record clerk hours by utilizing the "clerk allied duty workhour transfer form" or other proper tracking mechanism (1260).
Savings, for week of WOS observation days, approximately 3 hours.

6. Observation: Window clerks were prompt to call a supervisor whenever customer issues arose preventing any line back-ups.
Recommendation: Continue to use this as a "best practice" procedure.

East Liverpool Main Office
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

7. Observation: One credit/debit machine (center IRT station) is not accepting debit cards. Clerk had to process debit transactions at another counter.
Recommendation: Have the unit fixed and put back in service.

8. Observation: Many customers waited in line to purchase single stamps or stamp booklets.
Recommendation: Lobby Director could assist customers in using the vending equipment to speed their purchases and ensure the minimal amount of waiting time. This would also assist during breaks and lunches so a third clerk would not have to be scheduled.

9. Observation: Each window station is cluttered with papers posted, tacked and taped around station. Stations do not reflect a clean/neat working environment.
Recommendation: Rearrange stations and have one area for posting window-only related postings.

Results of Financial Audit

10. Observation: On 5/20/02, a clerk was observed leaving his station for an extended period of time with keys in his drawers and not having logged out of his IRT.
Recommendation: Ensure clerks lock the stamp stock and cash drawers and log off/standby on the IRT when not at the window.

11. Observation: Unit finance was in very good order. Customer Service Supervisor, Curt Havens was doing an excellent job meeting financial responsibilities.
Recommendation: Recognize Supervisor's excellent performance.

12. Observation: Bait money orders are available and being used by clerks. The office is not leaving them out after close of unit.
Recommendation: Leave bait money orders out on counter after close of operation.

13. Observation: Clerks not attaching test PVI to daily 1412.
Recommendation: Ensure clerks follow procedures and attach test labels.

14. Observation: Clerks not running barcoded -0- PVI labels for returned/postage affixed articles.
Recommendation: Require clerks barcode all articles with -0- PVI labels.

15. Observation: Clerks were observed doing cash advance on top of counter while customers were in line.
Recommendation: Instruct clerks to perform cash advance off the window.

16. Observation: Clerks do not always sign their daily 1412.
Recommendation: Instruct clerks to sign 1412 as verification of accuracy.

17. Observation: Clerks do an excellent job of asking customers to step aside while filling out mailing forms, avoiding potential window back-ups.
Recommendation: Continue to use this as a "best practice" procedure.

18. Observation: Employees with more than one credit were not being counted at the same time.
Recommendation: Management has already taken action to count all employee credits at the same time.

19. Observation: Clerks did an outstanding job asking all retail questions, including the hazardous question. WOS team observed multiple "additional sales" and use of credit/debit cards due to the performance of the clerks.
Recommendation: Recognize clerks for exemplary performance.

East Liverpool Main Office
WOS EXIT PACKAGE
ACTION PLAN

DOCKET NO. 43920-"A"
ITEM NO. 4
PAGE 7 OF 9

Productivity Target: _____

Action Items | **Implementation**

Operational Changes | **Responsibility:** | **Target Date:** | **Value:**

Total Value 0.0

Total Value 0.0

Total Value 0.0

Total Value 0.0

Postmaster: _____

Unit Manager _____ **Mgr., Post Office Opns:** _____

For District and Area Use **Follow-up on Action Plan**

14 Days from Exit Conference **Date:** _____

30 Days from Exit Conference **Date:** _____

WOS
EIGHT WEEK UNIT PERFORMANCE

OFFICE NAME	ZIP CODE	POSTMASTER/UNIT MANAGER
East Liverpool Main Office	43920	Harold Watson-OIC

UNIT WALK-IN REVENUE

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$738.66	-$1,340.88		$3,053.69	$2,812.75	$2,001.76	$2,624.85
2	2	$713.62	-$1,376.59	$2,607.80	$1,296.81	$1,575.34	$2,069.31	$1,419.92
2	3	$605.38	-$1,456.16	$2,385.08	$1,867.25	$1,955.12	$1,866.66	$2,528.42
2	4	$705.53	-$1,451.68	$3,016.03	$1,992.78	$1,842.78	$2,950.54	$5,871.29
8	1	$1,084.96	-$1,413.25	$2,053.97	$2,583.29	$2,885.43	$2,352.26	$1,557.33
8	2	$1,209.92	-$1,944.88	$2,520.95	$2,398.30	$3,145.34	$2,335.55	$1,268.21
8	3	$810.09	-$1,066.34	$2,445.02	$1,838.93	$1,872.85	$1,624.35	$1,797.58
8	4	$606.23	-$1,052.62	$2,375.60	$1,814.10	$1,628.01	$1,297.71	$1,510.98
AVERAGE		$809.30	-$1,387.80	$2,486.35	$2,105.64	$2,214.70	$2,062.27	$2,322.32

UNIT LDC 45 WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	4.61			12.49	18.95	7.55	13.22
2	2	6.96		17.84	13.94	5.65	33.29	12.88
2	3	4.19		18.19	8.87	13.76	13.18	12.68
2	4	4.56		17.00	12.45	4.80	11.40	10.53
8	1	1.85		12.01	9.98	17.43	13.30	4.80
8	2	1.17		10.95	9.02	15.43	14.26	16.66
8	3	4.71		14.86	8.79	15.24	11.84	11.10
8	4	1.52		18.71	10.73	10.65	12.40	9.88
AVERAGE		3.70		15.65	10.78	12.74	14.65	11.47

UNIT REVENUE PER WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$160.23			$244.49	$148.43	$265.13	$198.55
2	2	$102.53		$146.18	$93.03	$278.82	$62.16	$110.24
2	3	$144.48		$131.12	$210.51	$142.09	$141.63	$199.40
2	4	$154.72		$177.41	$160.06	$383.91	$258.82	$557.58
8	1	$586.46		$171.02	$258.85	$165.54	$176.86	$324.44
8	2	$1,034.12		$230.22	$265.89	$203.85	$163.78	$76.12
8	3	$171.99		$164.54	$209.21	$122.89	$137.19	$161.94
8	4	$398.84		$126.97	$169.07	$152.86	$104.65	$152.93
AVERAGE		$344.17		$163.92	$201.39	$199.80	$163.78	$222.65

TOTAL
$9,890.83
$8,306.21
$9,751.75
$14,927.27
$11,103.99
$10,933.39
$9,322.48
$8,180.01
$10,612.79

TOTAL
56.82
90.56
70.87
60.74
59.37
67.49
66.54
63.89
68.99

TOTAL
$174.07
$91.72
$137.60
$245.76
$187.03
$162.00
$140.10
$128.03
$153.83

WEEKLY MAP SHEET

DOCKET NO. 4320-"A"
ITEM NO. 5
PAGE 1 OF 8

UNIT NAME:	E Liverpool
SUPERVISORS NAME:	Dianne Rock
AP:	5
WK:	2
FY:	4

ENTER DATA IN YELLOW CELLS ONLY

WORKHOURS		VAR. TO ACTUAL
ACTUAL		
SCHEDULED	1	
PLAN	19	
SPLY	19	

REVENUE		VAR.TO ACTUAL
ACTUAL		
PROJECTED	$1,413	
PLAN	$1,413	
SPLY	$1,413	

REV. PER WORKHOUR		VAR. TO ACTUAL
ACTUAL		
TARGET	$125	
PLAN	$74	
SPLY	$73	

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
SPLY Walk-in Revenue	$146		$352	$247	$256	$212	$200	$1,413
% Variance SPLY								
Projected revenue	$146		$352	$247	$256	$212	$200	$1,413
Projected workours			3.2	2.2	2.0	2.0	2.0	11.3
Productivity			$109	$112	$131	$108	$102	$125

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
Actual Workhours								
Actual Revenue								
Actual Productivity								

SATURDAY

SUBJECT NO. 4[illegible]20-"A"
ITEM NO. 3
PAGE 2 OF 8

UNIT NAME: E Liverpool
SUPERVISORS NAME: Dianne Rock

AP: 5
WK: 2
Date:

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	X	XI	I X	RX		OX	XO	43	44	4R	4R	RK	B/E

INSTRUCTIONS	8:00 - 8:30	8:30 - 9:00	9:00 - 9:30	9:30 - 10:00	10:00 - 10:30	10:30 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	13:00 - 13:30	13:30 - 14:00	14:00 - 14:30	14:30 - 15:00	15:00 - 15:30	15:30 - 16:00	16:00 - 16:30	16:30 - 17:00	17:00 - 17:30	17:30 - 18:00	18:00 - 18:30	18:30 - 19:00	19:00 - 19:30	19:30 - 20:00	20:00 - 20:30	20:30 - 21:00	21:00 - 21:30	21:30 - 22:00	22:00 - 22:30	22:30 - 23:00	23:00 - 23:30	23:30 - 0:00	0:00 - 0:30	0:30 - 1:00	1:00 - 1:30	1:30 - 2:00	2:00 - 2:30	2:30 - 3:00	3:00 - 3:30	3:30 - 4:00	4:00 - 4:30	4:30 - 5:00	5:00 - 5:30	5:30 - 6:00	6:00 - 6:30	6:30 - 7:00	7:00 - 7:30	7:30 - 8:00	8:00 - 8:30	8:30 - 9:00	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																					
TARGET WORKLOAD																																																					
Debbie Curran																																																					
ACTUAL PROJECTED																																																					WALK IN REVENUE
																																																			TOTAL		

LDC 45 WORKHOURS	
PROJECTED	
ACTUAL	
VAR	

REVENUE	
PROJ	$146
ACT.	
VAR	-$146

REV PER WORKHOUR	
PROJ	
ACT.	
VAR	

UNIT NAME: E Liverpool

SUPERVISOR'S NAME: Dianne Rock

MONDAY

BUDGET NO. 463920 - A AP: 5

ITEM NO. 5 WK: [redacted]

PAGE 3 OF 8 Date: [redacted]1900

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	L	XL	LX	BX		OX	XO	43	44	46	48	BK	B/E

INSTRUCTIONS / CLERKS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	16:00 - 17:30	16:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00
TARGET WORKLOAD	0.7	0.7	0.4	0.4	0.3	0.3	0.2	0.2					0.7	0.7	0.4	0.4																	
Debbie Curran	X	X																															
ACTUAL PROJECTED	1.0	1.0																															

LDC 45 WORKHOURS	
PROJECTED	3.2
ACTUAL	
VAR	

REVENUE	
PROJ	$352
ACT.	
VAR	-$352

REV PER WORKHOUR	
PROJ	$109
ACT.	
VAR	

JAN 2001 VERSION 4.5

LDC 46 VENDING

UNIT NAME: E Liverpool

SUPERVISOR NAME: Dianne Rock

TUESDAY

BUDGET NO. 43920-"A"
ITEM NO. 5
PAGE 4 of 8

AP: 5
WK:
Date: 1900

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	L	XL	LX	BX		OX	XO	43	44	46	48	BK	B/E

INSTRUCTIONS / CLERKS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00
TARGET WORKLOAD	0.2	0.2	0.3	0.3	0.2	0.2	0.2	0.2					0.5	0.5	0.4	0.4																	
Debbie Curran																																	
ACTUAL PROJECTED																																	

LDC 45 WORKHOURS	
PROJECTED	2.2
ACTUAL	
VAR	

REVENUE	
PROJ	$247
ACT.	
VAR	-$247

REV PER WORKHOUR	
PROJ	$112
ACT.	
VAR	

JAN 2001 VERSION 2.5

LDC 46 VENDING

UNIT NAME: E Liverpool

SUPERVISORS NAME: Dianne Rock

WEDNESDAY

BUDGET NO. 43920 - "A" AP: 5

ITEM NO. 5 WK: [redacted]

PAGE 5 OF 8 Date: [redacted]1900

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	L	XL	LX	BX	2ND	OX	XO	43	44	46	48	BK	B/E

INSTRUCTIONS / CLERKS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00
TARGET WORKLOAD	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2					0.4	0.4	0.2	0.2																	
Debbie Curran																																	
ACTUAL PROJECTED																																	

LDC 45 WORKHOURS	
PROJECTED	2.0
ACTUAL	
VAR	

REVENUE	
PROJ	$256
ACT.	
VAR	-$256

REV PER WORKHOUR	
PROJ	$131
ACT.	
VAR	

JAN 2001 VERSION 4.5

LDC 46 VENDING

UNIT NAME: E Liverpool

SUPERVISORS NAME: Dianne Rock

THURSDAY

BUDGET NO. 17720-"A"
ITEM NO. 5
PAGE 625 8

AP: 5
WK: [illegible]
Date: [illegible]1900

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	L	XL	LX	BX	2ND	OX	XO	43	44	46	48	BK	B/E

INSTRUCTIONS / CLERKS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00
TARGET WORKLOAD	0.2	0.2	0.1	0.1	0.1	0.1	0.2	0.2					0.4	0.4	0.6	0.6																	
Debbie Curran																																	
ACTUAL PROJECTED																																	

LDC 45 WORKHOURS	
PROJECTED	2.0
ACTUAL	
VAR	

REVENUE	
PROJ	$212
ACT.	
VAR	-$212

REV PER WORKHOUR	
PROJ	$108
ACT.	
VAR	

JAN 2001 VERSION 4.5

LDC 46 VENDING

UNIT NAME: E Liverpool

SUPERVISOR NAME: Dianne Rock

FRIDAY

[illegible] NO. 43920-"A" AP: 5

ITEM NO. 5 WK: [illegible]

PAGE 7 OF 8 Date: [illegible]/1900

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	L	XL	LX	BX		OX	XO	43	44	46	48	BK	B/E

INSTRUCTIONS / CLERKS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00
TARGET WORKLOAD	0.1	0.1	0.1	0.1	0.3	0.3	0.2	0.2					0.5	0.5	0.3	0.3																	
Debbie Curran																																	
ACTUAL PROJECTED																																	

LDC 45 WORKHOURS	
PROJECTED	2.0
ACTUAL	
VAR	

REVENUE	
PROJ	$200
ACT.	
VAR	-$200

REV PER WORKHOUR	
PROJ	$102
ACT.	
VAR	

JAN 2001 VERSION 4.5

LDC 46 VENDING

WOS SHEET

NO. 43920 A"
ITEM NO. 5
PAGE 8 OF 8

E Liverpool

CLICK HERE FIRST

	HOURS OPEN	BEGIN TIME																							
Time:		9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
SATURDAY																									
		0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00
SUNDAY																									
		9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
MONDAY		0.9	0.5	0.4	0.2			0.8	0.5																
		9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
TUESDAY		0.2	0.4	0.2	0.2			0.6	0.5																
		9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
WEDNESDAY		0.2	0.3	0.3	0.2			0.5	0.3																
		9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
THURSDAY		0.2	0.1	0.1	0.2			0.5	0.7																
		9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00
FRIDAY		0.1	0.1	0.4	0.2			0.6	0.4																

TARGET PRODUCTIVITY

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
WALK-IN-REVENUE	$211		$494	$307	$197	$169	$227	$1,605
WOS DAILY WORKHOURS			3.8	2.6	2.3	2.3	2.3	13.3
DAILY TARGET PRODUCTIVITY			$130	$118	$86	$73	$99	$121
PRODUCTIVITY GOAL			$135	$122	$89	$76	$102	$125

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

PREPARED FOR

Harold Watson OIC

WOS Completion Date:	5/24/2002
Unit Name:	Calcutta
WOS Team Leader	Tony Schiavone

IDENTIFIED WORKHOUR OPPORTUNITYY

5.02

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

Calcutta

Workhours

WOS	48.4
Actual week of WOS	53.42
Eight week average	56.17321

Demonstrated Performance 53.42

Recommendations	Value
PTF SSA close window at 1645 M-F instead of 1700.	1.25
Properly track and transfer LDC 45 and 48 workhours.	3.77

Workhour Savings Opportunities **5.02**

Target Performance 48.4

Walk In Revenue $ 9,924.90

Target Productivity **$ 205.06**

WOS EXIT PACKAGE
PERFORMANCE SUMMARY

			A/P	Week
UNIT NAME:	Calcutta	WEEK OF WOS:	10	1
DISTRICT:	Akron	WOS COMPLETION DATE:		5/24/2002
CITY/ZIP CODE:	E Liverpool, 43920	DATE OF WOS RESULTS BRIEFING:		
LEVEL:	EAS-21	DATE OF WOS EXIT CONFERENCE:		

POOM	Harry Myers	TEAM LEADER:	Tony Schiavone
Postmaster:	Harold Watson, OIC	TEAM MEMBERS:	Rick Urmson
Unit Manager:			Vicki Ferko
Supervisor:			

ACTUAL UNIT PERFORMANCE DURING THE WEEK OF THE WOS

Unit Performance	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
# Hrs Window Open	3.5	0	8.5	8.5	8.5	8.5	8.5
Daily Walk-In Rev	$959.81		$2,276.85	$1,792.78	$1,728.64	$1,585.89	$1,580.93
Actual Daily LDC 45 Wkhrs	4.6		10.9	9.8	9.7	9.1	9.4
Actual Daily Productivity	$210.02	$0.00	$209.46	$183.12	$178.58	$174.27	$168.01

Customer Wait Time							
Longest:	6:55		7:00		5:00		
Time segment:	11:30		11:30		10:30		
Shortest:	0		0		0:00		
Time segment:	9:00 AM		4:45 PM		4:45 PM		

Service Failures							
# 15-min time segments	1		3		0		
% 15-min time segments	7.14%	#DIV/0!	8.82%	0.00%	0.00%	0.00%	0.00%

Eight Week Analysis

Eight Week Average	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Avg Daily Walk In Revenue	$ 891.69	$ -	$ 2,737.45	$ 2,169.67	$ 1,877.36	$ 2,348.79	$ 2,188.81
Avg Daily LDC 45 Wrkhrs	3.6	0.0	10.6	10.7	9.7	10.8	10.7
Average Daily Productivity	$245.53	$0.00	$258.60	$202.18	$194.34	$216.98	$203.82

WOS Results

WOS Results	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Daily Workhours	4.8		10.1	8.7	8	7.6	9.2
Productivity Target	$199.96	$0.00	$225.43	$206.07	$216.08	$208.67	$171.84

Maximum Workhour Opportunity	-0.2	0.0	0.8	1.1	1.7	1.5	0.2

FY
2002

Total
46
$9,924.90
53.4
$185.79

Total
$ 12,213.97
56.2
$217.43

Total
48.4
$205.06

5.0

Calcutta
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

Value of Implementing Best Practices or Correcting Inefficiencies

Recommendations:	Service Value	Workhour Value
Have PTF SSA close window at 1645 instead of 1700 (see below).15 min daily x 250 days=62.5hrs x $25=$1562.50 savings per year.	62.5 hours/year.	$1,562.50
Properly track and transfer LDC 45 and LDC 48 workhours (see below).3.77 hrs week x 52 weeks=196.04 x $25=$4901.00 savings per year.	196.04 hours/year	$4,901.00
	6463.5	Total

Observations and Recommendations

Observation: During the week of the audit, WOS staffing for the 1630 to 1700 time period was as follows: Monday, .5; Tuesday, .4; Wednesday, .8; Thursday, .5; and Friday, .8. There were no service failures during this time period, and customer waiting time averaged 0 minutes during observations.
Recommendation: The PTF SSA currently closes her window at 1700. Have her close her window at 1645. The other SSA can easily handle the customers that come in the last 15 minutes. This will save 15 minutes of LDC 45 time per day, Monday through Friday.

Observation: LDC 45 and 48 hours were being improperly tracked. On the three days of our window observations, the SSA's overreported their LDC 45 workhours (thereby underreporting their LDC 48 workhours) by a total of two hours and 38 minutes.
Recommendation: Properly record workhours in the correct LDC. A modified form 1260, Workhour Transfer Form, was given to the supervisor. This form explained and listed which work functions fell into which LDCs.

Observation: During the week, the window was staffed with only one clerk during lunch time, one of the busiest times of the day, from 1130 until 1240. There were service failures during this period, lines were long, and customers left without being waited on.
Recommendation: Change the one SSA's lunch break from 1130-1245 to 1030-1145. This will better serve the needs of the public. Lunches should not be scheduled between 11:30 and 1:30. HNBK 208.
Observation: There is no parcel locker. Customers waited in line to pick up packages too large for their p.o. boxes, and the SSA's had to spend time getting these parcels. Customers picking up their p.o. box mail after regular hours have no way of getting their parcels.
Recommendation: Install parcel lockers. There is plenty of room in the lobby for a freestanding parcel locker, or, more preferably, two p.o. box sections could be taken out and a wall unit could be installed. The two highest sections, housing p.o. boxes 2991-3100, could be removed. Nine small boxes are rented in these sections, but they could be switched to different boxes. Installing parcel lockers would reduce window traffic and improve customer service.

Observation: The office closes at 1700 M-F. The full time SSA currently stays until 1800 to close out. On Saturday, the office closes at noon. One clerk stayed until 1300 and the other stayed until 1310.
Recommendation: Ensure that clerks are efficient in their close-out times. Clerks are given 15 minutes a day to close-out. The T6 time ,to verify each 1412,is LDC 48 time. Make sure that allied duty time is not included in the close-out time out time.

Observation: There is a time clock but it is not used. The SSA's write their time on 1260's and mail them to the main office for inputting.
Recommendation: Have the clerks punch the timeclock for certain times, including punching in, out to lunch, back from lunch, and punching out. This will provide a more accurate indication of actual hours used.

Observation: On a number of occasions, SSA's were not on the window and did not know when customers came in. The customers waited unneccesarily.
Recommendation: Put a bell, or some other signaling device for the customers, on the window.

Observation: Certified letters only have 3 breakdowns: A-F, G-O, and P-Z. This causes excessive time taken to retrieve certifieds.
Recommendation: Make additional breakdowns.

Observation: Parcels with notices left by carriers have no storage sequence. They are in a pile on the floor.
Recommendation: Use existing shelving for alphabetical breakdown of these parcels.

Observation: No philatelic display.
Recommendation: Requistion glass display case for lobby.

Observation: Time was spent dealing with confusion over two certified letters. In the first instance, the carrier had written the business name

Calcutta
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

on the 3849, but the letter only had an individual's name on it, and on the second, it had multiple names on the same letter. This took extra time for the Calcutta SSA to find the proper letters.
Recommendation: Standardize practice with main office. Improve communications with main office. Have the supervisor call Calcutta daily and ask if any problems arose, or if anything unusual happened.

Observation: It appeared that the majority of customers wanted to purchase stamps that could have been purchased from the vending machines in the lobby.
Recommendations: Instruct SSA's to promote use of the vending equipment.

Observation: Area behind window, which customers can see, is sloppy looking and unorganized. Workroom floor is the same way, **not related to the remodeling.**
Recommendation: Straighten it up. Make it neater and more professional looking.

Observations: No urgency to get p.o. box mail put up. Window clerk had 7" of standing and waiting time plus 2" of time spent pulling mail out of indoor collection box without its being full on Saturday morning prior to the box section's being up by 1000.
Recommendation: Instruct SSA on window to help p.o. box clerk during her downtime.

Observation: There are 3 window positions but only 2 IRT's.
Recommendation: Try to get a third IRT to cover extremely heavy periods, such as Christmas.

FINANCIAL AUDIT FINDINGS:

Finding: COD's not properly paid.
Recommendation: COD's are to be taken in one day and paid the next, according to the F-1.

Finding: Window is not properly staffed. Lunches are not scheduled to meet customers' needs.
Recommendation: See above; reschedule lunches.

Finding: Cash is not being turned in for absences of over 5 days.
Recommendation: Turn in cash when clerk is absent for over 5 days.

Finding: When employee has more than one credit, all are not counted the dame day.
Recommendation: Count multiple credits for the same employee on the same day.

Finding: SSA's are doing their PVI verification tests in the morning and throwning them out.
Recommendation: These are to be atached to their 1412's and turned in at the end of the day.

Finding: T-6 not efficient in closing out the unit, taking one hour from 1200-1300 on Saturday and from 1700-1800 M-F.
Recommendation:The T-6 work should not take more than 30 minutes to close-out. Supervision must observe operation.

Calcutta
WOS EXIT PACKAGE
ACTION PLAN

NO. 43920-"A"
NO. 6
7 OF 9

Productivity Target: _____

Action Items			Implementation	
Operational Changes	Responsibility:	Harold Watson, OIC	Target Date:	Value:
			Total Value	0.0
			Total Value	0.0
			Total Value	0.0
			Total Value	0.0

Postmaster: _____

Unit Manager _____ **Mgr., Post Office Opns:** _____

For District and Area Use **Follow-up on Action Plan**

14 Days from Exit Conference **Date:** _____

30 Days from Exit Conference **Date:** _____

WOS
EIGHT WEEK UNIT PERFORMANCE

OFFICE NAME	ZIP CODE	POSTMASTER/UNIT MANAGER
Calcutta	43920	Harold Watson OIC

UNIT WALK-IN REVENUE

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$695.30			$3,117.96	$1,872.80	$2,077.61	$1,964.01
2	2	$841.57		$3,091.29	$1,924.77	$2,256.12	$1,864.95	$2,829.10
2	3	$843.27		$1,946.94	$1,697.49	$1,594.15	$1,662.36	$2,194.40
2	4	$788.46		$3,707.97	$1,930.91	$2,010.80	$2,210.01	$2,196.41
8	1	$1,181.52		$2,603.98	$2,513.77	$1,821.25	$1,748.32	$1,870.42
8	2	$802.33		$2,720.91	$2,128.95	$1,821.25	$1,846.92	$2,081.63
8	3	$1,114.17		$2,603.98	$2,252.48	$2,021.90	$2,146.28	$2,474.20
8	4	$868.52		$2,487.05	$1,791.05	$1,620.59	$5,233.89	$1,900.27
AVERAGE		$891.89		$2,737.45	$2,169.67	$1,877.36	$2,348.79	$2,188.81

UNIT LDC 45 WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	4.00			10.96	4.51	10.84	10.22
2	2	4.50		9.57	10.46	10.54	10.35	9.96
2	3	3.09		9.85	8.58	10.66	10.58	11.83
2	4	4.00		11.27	10.66	9.88	10.93	10.62
8	1	1.50		8.24	11.08	9.67	9.80	10.01
8	2	4.75		11.44	12.43	10.95	12.91	11.26
8	3	3.99		11.91	11.08	10.24	10.77	11.17
8	4	3.23		11.82	10.60	10.83	10.42	10.84
AVERAGE		3.63		10.59	10.73	9.66	10.83	10.74

UNIT REVENUE PER WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$173.83			$284.49	$415.25	$191.66	$192.17
2	2	$187.02		$323.02	$184.01	$214.05	$180.19	$284.05
2	3	$272.90		$197.66	$197.84	$149.55	$157.12	$185.49
2	4	$197.12		$329.01	$181.14	$203.52	$202.20	$206.82
8	1	$787.68		$316.02	$226.87	$188.34	$178.40	$186.86
8	2	$168.91		$237.84	$171.28	$166.32	$143.06	$184.87
8	3	$279.24		$218.64	$203.29	$197.45	$199.28	$221.50
8	4	$268.89		$210.41	$168.97	$149.64	$502.29	$175.30
AVERAGE		$291.95		$261.80	$202.24	$210.52	$219.28	$204.63

TOTAL
$9,727.68
$12,807.80
$9,938.61
$12,844.56
$11,739.26
$11,401.99
$12,613.01
$13,901.37
$12,213.97

TOTAL
40.53
55.38
54.59
57.36
50.30
63.74
59.16
57.74
56.17

TOTAL
$240.01
$231.27
$182.08
$223.93
$233.38
$178.88
$213.20
$240.78
$217.43

DOCKET NO. 43920-"A"
ITEM NO. 7
PAGE 1 OF 8

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

PREPARED FOR

WOS Completion Date:	5/24/2002
Unit Name:	East Liverpool Station A
WOS Team Leader	Randy Jayne

IDENTIFIED WORKHOUR OPPORTUNITYY

16.75

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

East Liverpool Station A

Workhours

WOS	19
Actual week of WOS	16.75
Eight week average	18.47964

Demonstrated Performance 16.75

Recommendations	Value
Adjust window hours to meet current needs	N/A
Transfer UAA function to Main Office	N/A
Report LDC 45 hours accurately	-2.25
Closen Window Operations	19

Workhour Savings Opportunities 16.75

Target Performance 0

Walk In Revenue $ 2,058.65

Target Productivity #DIV/0!

WOS EXIT PACKAGE
PERFORMANCE SUMMARY

			A/P	Week
UNIT NAME:	East Liverpool Station A	WEEK OF WOS:	10	1
DISTRICT:	Akron	WOS COMPLETION DATE:		5/24/2002
CITY/ZIP CODE:	East Liverpool 43920	DATE OF WOS RESULTS BRIEFING:		
LEVEL:	21	DATE OF WOS EXIT CONFERENCE:		

POOM	Harry Myers	TEAM LEADER:	Randy Jayne
Postmaster:	Harold Watson-OIC	TEAM MEMBERS:	Wendy Cannon
Unit Manager:			
Supervisor:			

ACTUAL UNIT PERFORMANCE DURING THE WEEK OF THE WOS

Unit Performance	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
# Hrs Window Open	3.25		8.25	8.25	8.25	8.25	8.25
Daily Walk-In Rev	$354.57		$396.75	$352.56	$267.03	$329.18	$358.56
Actual Daily LDC 45 Wkhrs	2.0		3.0	3.0	2.8	3.0	3.0
Actual Daily Productivity	$177.29	$0.00	$132.25	$117.52	$97.10	$109.73	$119.52

Customer Wait Time							
Longest:	4:30		2:00		2:00		
Time segment:	10:45		9:15		11:45		
Shortest:	0		0		0:00		
Time segment:	11:15 AM		11:15 AM		10;45		

Service Failures							
# 15-min time segments	5		0		0		
% 15-min time segments	38.46%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Eight Week Analysis

Eight Week Average	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Avg Daily Walk In Revenue	$ 164.62	$ -	$ 566.67	$ 420.56	$ 323.90	$ 313.64	$ 379.01
Avg Daily LDC 45 Wrkhrs	1.7	0.0	2.9	3.2	3.2	3.8	3.7
Average Daily Productivity	$96.97	$0.00	$194.26	$131.74	$102.10	$83.03	$101.82

WOS Results

WOS Results	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Daily Workhours	3.2		3.4	4.1	2.7	2.5	3.1
Productivity Target	$110.80	$0.00	$116.69	$85.99	$98.90	$131.67	$115.66

Maximum Workhour Opportunity	-1.2	0.0	-0.4	-1.1	0.0	0.5	-0.1

FY
02

Total
44.5
$2,058.65
16.8
$122.90

Total
$ 2,168.41
18.5
$117.34

Total
19
$108.35

-2.3

East Liverpool Station A
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

Value of Implementing Best Practices or Correcting Inefficiencies

Recommendations:	Service Value	Workhour Value	
Adjust window hours to bring in line with WOS results and current customer needs	520	13,000	
Move processing of UAA from Station A to Main Office	546	13,650	
RECOMMEND THAT WE CLOSE THE OFFICE ENTIRLEY. Office only earned 18.9 hours for the week. There was only 3 different times for the week that they earned 1 person on the Window. 19 hrs wk x 52 weeks=988 x $25=$24700 per year. Revenue per workhour is only $109.	988	24700	
		51350	Total

Observations and Recommendations

Observation: Workload in Station A does not justify an 8 hour position. Average WOS staffing called for .3 persons each hour. Heaviest traffic is from open till 12:00, where the unit earns an average .4 persons per hour (compared to .2 in the PM). The unit does service business/box customers; operating 300 PO Boxes with about 1/3 of those being actively rented.

Recommendation: Adjust the operating hours of Station A. The Calcutta branch is in need of lunch relief, as this is a high growth area. Operate Station A from approximately 8-12:00, which would allow time for box mail and servicing heaviest customer traffic, following closure send clerk to Calcutta branch for approximately 2 hours of lunch relief, allowing the branch to maintain two window employees. Results: savings of 2 clerk hours per day @ $25.00 per hour x 52 weeks =$13,000. Additionally, improve customer service through better staffing in Calcutta.

Observation: Currently UAA mail is sent to Station A to be worked during down time. This is leaving the Main Office Window with no auxillary duties during their down time.

Recommendation: The adjusted hours at Station A will allow for the movement of UAA work to the main office and provide alternate work for down time. The savings with this change were captured as part of the unit adjustment in Station A. Individually they amount to the following: 2 hours per day x 6 days per week=12 hours x 52 weeks=624 hours x $25 per hour=$15,600.00

Observation: During observation days actual window hours varied from reported hours per the 3930. Reported hours totaled 7.75, observed hours totaled 11.41.

Recommendation: Accurately record clerk hours by utilizing the "clerk allied duty workhour transfer form" or other proper tracking mechanism (1234).

Observation: Window clerk not dressed in appropriate uniform each observation day (wearing blue jeans).

Recommendation: Ensure clerk wears proper uniform.

Observation: Window clerk (Debbie Curran) was efficient and preformed duties to consistently meet customer expectations.

Recommendation: None required.

Financial Audit Findings

See East Liverpool Main Office for financial audit results.

East Liverpool Station A
WOS EXIT PACKAGE
ACTION PLAN

[illegible] NO.
ITEM NO. 7
PAGE 6 OF 8

Productivity Target: _____

Action Items | **Implementation**

Operational Changes **Responsibility:** **Target Date:** **Value:**

Total Value 0.0

Total Value 0.0

Total Value 0.0

Total Value 0.0

Postmaster: _____

Unit Manager _____ **Mgr., Post Office Opns:** _____

For District and Area Use **Follow-up on Action Plan**

14 Days from Exit Conference **Date:** _____

30 Days from Exit Conference **Date:** _____

WOS
EIGHT WEEK UNIT PERFORMANCE

OFFICE NAME	ZIP CODE	POSTMASTER/UNIT MANAGER
East Liverpool Station A	43920	Harold Watson-OIC

UNIT WALK-IN REVENUE

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$257.96			$697.16	$376.50	$221.13	$565.87
2	2	$116.66		$603.39	$435.43	$284.71	$261.84	$414.96
2	3	$85.84		$640.66	$268.48	$152.47	$413.80	$292.90
2	4	$195.39		$383.52	$206.95	$647.87	$598.76	$472.59
8	1	$202.49		$378.60	$677.50	$156.35	$286.08	$254.17
8	2	$153.14		$569.11	$399.28	$489.46	$284.39	$321.44
8	3	$185.53		$807.14	$374.25	$320.60	$170.60	$531.09
8	4	$119.91		$584.30	$305.56	$163.24	$272.50	$179.04
AVERAGE		$164.62		$566.67	$420.58	$323.90	$313.64	$379.01

UNIT LDC 45 WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	1.59			3.36	3.75	6.34	4.82
2	2			2.54	4.65	4.09	3.59	3.59
2	3	2.00		1.94	1.34	1.59	3.34	3.34
2	4	2.00		2.58	2.25	3.59	3.59	3.50
8	1	2.25		3.34	3.34	3.34	3.34	3.34
8	2	2.00		3.34	3.34	3.34	3.34	3.25
8	3	1.49		3.34	3.34	2.34	3.34	3.34
8	4	2.25		3.34	3.92	3.34	3.34	4.60
AVERAGE		1.70		2.92	3.19	3.17	3.78	3.72

UNIT REVENUE PER WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$162.24			$207.49	$100.40	$34.88	$117.40
2	2			$237.56	$93.64	$69.61	$72.94	$115.59
2	3	$42.92		$330.24	$200.36	$95.89	$123.89	$87.69
2	4	$97.70		$148.65	$91.98	$180.47	$166.79	$135.03
8	1	$90.00		$113.35	$202.84	$46.81	$85.65	$76.10
8	2	$76.57		$170.39	$119.54	$146.54	$85.15	$98.90
8	3	$124.52		$241.66	$112.05	$137.01	$51.08	$159.01
8	4	$53.29		$174.94	$77.95	$48.87	$81.59	$38.92
AVERAGE		$80.90		$202.40	$138.23	$103.20	$87.74	$103.58

TOTAL
$2,118.62
$2,116.99
$1,854.15
$2,505.08
$1,955.19
$2,216.82
$2,389.21
$1,624.55
$2,168.41

TOTAL
19.86
18.46
13.55
17.51
18.95
18.61
17.19
20.79
18.48

TOTAL
$106.68
$114.68
$136.84
$143.07
$103.18
$119.12
$138.99
$78.14
$117.34

cc: Kitty, Ken
return 8/1/04

~43920, Postmaster

From: ~43920, Postmaster
Sent: Friday, November 14, 2003 4:30 PM
To: Duchnak, Cheryl A - Akron, OH
Subject: Proposal to Close Station A

DOCKET NO. 43920-"A"
ITEM NO. 8
PAGE 1 OF 20

Importance: High
Sensitivity: Confidential

Cheryl, I have finalized the proposal to close Station A in East Liverpool.

I am attaching the following files and information in support of this proposal:

(a) A Word document outlining the proposal, providing background information, analyses, and potential postive and negative impacts;

(b) An Excel file that contains three spreadsheets:

(1) A Walk-In Revenue spreadsheet

(2) An Expenses spreadsheet

(3) A Return on Investment/Summary spreadsheet

I would like to close Station A after the first of the new year if possible. I'm not sure of the requirements when closing a Station in terms of advanced notice to the public, possibly a Federal Register notice, etc. If approved, I'm sure we can work with whatever timeline is required.

I expect that the part-time flexible clerk that is presently covering Station A for the majority of the hours that it is open will soon be transferring to Colorado. As we discussed, I'm not sure how the District would prefer to handle this vacancy when it comes about ... either by our continuing to use overtime or to replace this part-time flexible clerk and reduce overtime (assuming that the proposal to close Station A is approved).

Also, when considering clerical staffing at East Liverpool, I have never seen any impact statement of the affects to clerical work hours here when the two CSBCS machines that are on the work room floor are installed and operational. This impact statement will possibly affect the decision that is made by the District on replacing the part-time flexible clerk that is likely to transfer.

In any case, please let me know if you have any questions or if there is any additional information that you would like to have in order to pursue approval for this proposal. If you could keep me in the loop on the status of the proposal as it makes it way through the system, I would appreciated it.

Thanks.

Diane M. Rock
Postmaster
East Liverpool OH 43920-9998

(330) 385-3100 / 3104

stationaproposal.doc (47 KB) stationa.xls (99 KB)

Attachments

PROPOSAL TO CLOSE STATION A

EAST LIVERPOOL OH 43920-2160

History:

East Liverpool is located in the northeastern section of Ohio on the West Virginia state line. There are approximately 13,433 possible deliveries in the 43920 ZIP Code area. East Liverpool has a main post office located at 700 Dresden Avenue which is downtown. There are two subordinate post offices: the Calcutta Branch located 4 miles west of the main office at 15713 State Route 1 and Station A which is located three miles northeast from the main post office at 1577 Pennsylvania Ave, Ste 3, East Liverpool OH 49320-2160.

Current Status:

Station A has a retail service window that is open:

9:00 am to 1:00 pm	Monday – Friday
3:00 pm to 5:00 pm	Monday – Friday
9:00 am to 12:00 pm	Saturday

The lobby is open 9:00 am to 5:00 pm, Monday through Friday and from 9:00 am to 12:00 pm on Saturday.

There are 387 post office boxes located at Station A. Of the 387 post office boxes, 201 are rented.

The walk-in revenue at Station A represents only 9 percent of the total walk-in revenue for East Liverpool. The average daily walk-in-revenue at Station in FY 2003 was $333.04. A comparison of the first two accounting periods in FY 2003 vs. FY 2004 revealed that there is a decline in the average daily walk-in revenue at Station A. In FY 2003, the average was $349.91 per day and in FY 2004, the average was $279.29 per day which reflects a decrease in revenue in the amount of $70.62 on an average per day.

Station A is located in an area of East Liverpool that has a high crime rate. The Station A facility is in a strip mall. A bank located in that strip mall has been robbed several times during daylight business hours. Because of this, the bank now only provides service through a drive-up window. Station A is staffed with only one craft employee and is vulnerable to crime due to its location and the nature of the community.

Analysis:

The stationa.xls workbook contains three spreadsheets to analyze Station A data. These spreadsheets include: (1) Walk-In Revenue, (2) Expenses, and (3) Summary.

(1) The "Walk-In Revenue" spreadsheet contains walk-in revenue data for Station A. Three important elements must be considered when analyzing the walk-in revenue for Station A:

(a) The Postal Reorganization Act of 1971 required that rates for each class of mail cover direct and indirect costs attributable to that class, plus a portion of institutional costs. Based on FY 2003 information, Station A took in an average of $333.04 per day. The revenue gained at Station A does not have a return on investment for the Postal Service since the attributable costs for retail operations is only 24 percent of revenue taken in. Station A only generates 43 percent of the revenue required to justify the current expenses at that unit.

(b) The last WOS (Window Operation Survey) done in May of 2002 indicated that Station A should have a productivity target of $108.35 per hour. The Station A daily average of $333.04 only reflects a workload of 3 hours which can easily be incorporated in with that of the main post office. And, the revenue decline experienced thus far in FY 2004 (only $279.29 average daily walk-in revenue) supports a workload of only 2.5 hours per day.

(c) The retail activity and the post office box service provided at Station A can easily be absorbed by the main post office which would eliminate these costs entirely.

(2) The "Expenses" spreadsheet contains costs to operate Station A annually, including expenses and employee costs.

(3) The "Summary" spreadsheet calculates the return on investment to the USPS by operating Station A.

Proposal:

It is proposed that Station A be closed as soon as possible and the workload transferred to the main post office at East Liverpool.

Positive Aspects:

(1) A clerical workload reduction of 33 hours per week and a custodial-laborer reduction of 6 hours per week will be realized (2,028 work hours annually).

PROPOSAL TO CLOSE STATION A

EAST LIVERPOOL OH 43920-2160

(2) Station A is currently staffed by a part-time flexible clerk and, therefore, it will not be necessary to excess any clerical employees.

(3) A part-time regular custodial laborer position is currently in the process of being filled. The hours of that position are based on a reduced custodial workload whereby a full-time custodial laborer position is not needed. Therefore, it will not be necessary to excess any custodial-laborer employees.

(4) There are approximately 201 post office boxes rented at Station A. Station A has the same 5-digit ZIP Code as the other post offices located in East Liverpool (the main post office and the Calcutta Branch). The difference between the three post offices is the post office box number series assigned to the respective post office boxes. The main post office can accommodate the Station A post office boxes with minor remodeling in the lobby.

(5) Customers renting post office boxes at Station A will not have to change their addresses when the post office boxes are relocated to the main post office. And, changes to schemes or other processing methods of mail being directed to Station A will not be required.

(6) Customers whose post office boxes are relocated from Station A to the main post office will realize the benefit of the 24-hour lobby, equipped with a vending machine.

(7) The Postal Service will not lose the revenue generated at Station A. Station A customers will, most likely, conduct their postal business at the main post office at East Liverpool because of the close proximity of that office (three miles away).

(8) The additional business of the former Station A customers will result in more productive retail sales associates at the service window at the main post office.

(9) The Postal Service will save the overhead costs of operating the Station A facility, such as the utilities, rent, etc. In addition, any travel time needed by employees between Station A and the other East Liverpool facilities will be eliminated. The cost of that travel will be saved as well.

(10) Transportation costs to deliver and pick up mail being dispatched to the Station A facility will be eliminated.

(11) The Station A facility is currently under lease until October 31, 2008 at $7,200.00 per year. It may be possible to end the lease earlier saving a portion of the rent to be paid between 2004 and 2008.

PROPOSAL TO CLOSE STATION A

EAST LIVERPOOL OH 43920-2160

(12) Equipment at Station A (i.e., IRT, computer, etc.) can be reallocated to the main post office at East Liverpool where there is an open work station that can accommodate it or the excess equipment can be sent to another post office that needs it (i.e., the vending machine).

(13) There will be no adverse impact on current delivery.

(14) Customers can always use Stamps by Mail and other postal services in lieu of traveling to the post office.

Negative Aspects:

(1) Station A postal customers may have to travel a few extra miles to get to the post office, depending on where they are located in comparison to Station A and the main post office.

(2) There are a few businesses that rent post office boxes at Station A. These businesses could either continue with their box service at the main office, or street delivery could be provided by East Liverpool city letter carriers.

(3) There may be minor imposition to the customers during the transition period involved in closing Station and relocating the Station A post office boxes to the main post office.

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	1	1	Sat	123.83			2004	1	1	Sat	75.41		
2003	1	1	Mon	413.50			2004	1	1	Mon	574.65		
2003	1	1	Tues	317.54			2004	1	1	Tues	269.50		
2003	1	1	Wed	246.57			2004	1	1	Wed	340.19		
2003	1	1	Thur	217.93			2004	1	1	Thur	183.75		
2003	1	1	Fri	343.70			2004	1	1	Fri	247.76		
2003	1	2	Sat	202.76			2004	1	2	Sat	147.99		
2003	1	2	Mon	347.59			2004	1	2	Mon	398.46		
2003	1	2	Tues	378.70			2004	1	2	Tues	287.97		
2003	1	2	Wed	210.85			2004	1	2	Wed	263.59		
2003	1	2	Thur	160.51			2004	1	2	Thur	346.48		
2003	1	2	Fri	404.14			2004	1	2	Fri	247.76		
2003	1	3	Sat	174.19			2004	1	3	Sat	298.08		
2003	1	3	Mon	271.96			2004	1	3	Mon	444.41		
2003	1	3	Tues	337.62			2004	1	3	Tues	217.70		
2003	1	3	Wed	189.06			2004	1	3	Wed	130.48		
2003	1	3	Thur	294.91			2004	1	3	Thur	301.12		
2003	1	3	Fri	370.80			2004	1	3	Fri	432.60		
2003	1	4	Sat	164.94			2004	1	4	Sat	281.85		
2003	1	4	Mon	498.47			2004	1	4	Mon			
2003	1	4	Tues	471.84			2004	1	4	Tues	422.40		
2003	1	4	Wed	479.73			2004	1	4	Wed	162.79		
2003	1	4	Thur	377.22			2004	1	4	Thur	463.31		
2003	1	4	Fri	309.71	304.50		2004	1	4	Fri	161.25	291.28	

ITEM NO.
PAGE

43920 "A"
8
7 OF 20

Prepared by the Postmaster, East Liverpool OH 43920-9998
11/14/03

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	2	1	Sat	226.10			2004	2	1	Sat	173.38		
2003	2	1	Mon	457.38			2004	2	1	Mon	247.83		
2003	2	1	Tues	194.75			2004	2	1	Tues	267.39		
2003	2	1	Wed	301.58			2004	2	1	Wed	137.92		
2003	2	1	Thur	250.00			2004	2	1	Thur	255.23		
2003	2	1	Fri	461.09			2004	2	1	Fri	214.32		
2003	2	2	Sat	117.00			2004	2	2	Sat	137.70		
2003	2	2	Mon				2004	2	2	Mon	502.68		
2003	2	2	Tues	527.54			2004	2	2	Tues	455.93		
2003	2	2	Wed	417.00			2004	2	2	Wed	252.90		
2003	2	2	Thur	301.71			2004	2	2	Thur	320.36		
2003	2	2	Fri	433.50			2004	2	2	Fri	169.69		
2003	2	3	Sat	238.12			2004	2	3	Sat	290.49		
2003	2	3	Mon	519.52			2004	2	3	Mon	331.81		
2003	2	3	Tues	281.04			2004	2	3	Tues	219.62		
2003	2	3	Wed	267.88			2004	2	3	Wed	153.07		
2003	2	3	Thur	289.78			2004	2	3	Thur	331.49		
2003	2	3	Fri	427.14			2004	2	3	Fri	323.65		
2003	2	4	Sat	121.92			2004	2	4	Sat	285.25		
2003	2	4	Mon	411.30			2004	2	4	Mon	265.06		
2003	2	4	Tues	189.65			2004	2	4	Tues	281.98		
2003	2	4	Wed	439.95			2004	2	4	Wed	119.43		
2003	2	4	Thur	266.05			2004	2	4	Thur	311.92		
2003	2	4	Fri	1997.85	397.30	349.91	2004	2	4	Fri	378.10	267.80	279.29

ITEM NO. 43920-"A"
PAGE 8 OF 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	3	1	Sat	315.76									
2003	3	1	Mon	640.23									
2003	3	1	Tues	347.87									
2003	3	1	Wed	268.41									
2003	3	1	Thur	330.37									
2003	3	1	Fri	428.96									
2003	3	2	Sat	179.16									
2003	3	2	Mon										
2003	3	2	Tues	616.29									
2003	3	2	Wed	354.61									
2003	3	2	Thur	118.97									
2003	3	2	Fri	452.08									
2003	3	3	Sat	226.25									
2003	3	3	Mon	397.84									
2003	3	3	Tues	412.00									
2003	3	3	Wed	571.34									
2003	3	3	Thur	192.63									
2003	3	3	Fri	332.38									
2003	3	4	Sat	165.60									
2003	3	4	Mon	398.56									
2003	3	4	Tues	635.10									
2003	3	4	Wed	362.60									
2003	3	4	Thur										
2003	3	4	Fri	563.07	377.73								

ITEM NO.
PAGE

43920-"A"
8
9 of 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	4	1	Sat	285.94									
2003	4	1	Mon	1000.02									
2003	4	1	Tues	623.50									
2003	4	1	Wed	582.64									
2003	4	1	Thur	309.93									
2003	4	1	Fri	362.60									
2003	4	2	Sat	509.61									
2003	4	2	Mon	805.92									
2003	4	2	Tues	983.54									
2003	4	2	Wed	404.60									
2003	4	2	Thur	915.27									
2003	4	2	Fri	990.44									
2003	4	3	Sat	601.18									
2003	4	3	Mon	1236.71									
2003	4	3	Tues	675.65									
2003	4	3	Wed	787.60									
2003	4	3	Thur	560.41									
2003	4	3	Fri	844.80									
2003	4	4	Sat	288.60									
2003	4	4	Mon	589.91									
2003	4	4	Tues	183.16									
2003	4	4	Wed										
2003	4	4	Thur	246.48									
2003	4	4	Fri	315.99	613.24	Holidays							

ITEM NO.
PAGE
NO.
43920-'A'
8
10 OF 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	5	1	Sat	120.43									
2003	5	1	Mon	606.73									
2003	5	1	Tues	371.92									
2003	5	1	Wed										
2003	5	1	Thur	281.17									
2003	5	1	Fri	453.26									
2003	5	2	Sat	144.19									
2003	5	2	Mon	498.05									
2003	5	2	Tues	477.91									
2003	5	2	Wed	329.43									
2003	5	2	Thur	307.99									
2003	5	2	Fri	266.01									
2003	5	3	Sat	147.01									
2003	5	3	Mon	282.69									
2003	5	3	Tues	300.45									
2003	5	3	Wed	169.18									
2003	5	3	Thur	115.24									
2003	5	3	Fri	340.53									
2003	5	4	Sat	182.23									
2003	5	4	Mon										
2003	5	4	Tues	801.38									
2003	5	4	Wed	254.86									
2003	5	4	Thur	207.99									
2003	5	4	Fri	380.53	319.96								

43920 - "A"
B
11 OF 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	6	1	Sat	139.99									
2003	6	1	Mon	215.34									
2003	6	1	Tues	350.95									
2003	6	1	Wed	167.89									
2003	6	1	Thur	288.36									
2003	6	1	Fri	303.00									
2003	6	2	Sat	129.37									
2003	6	2	Mon	937.03									
2003	6	2	Tues	378.83									
2003	6	2	Wed	321.15									
2003	6	2	Thur	241.16									
2003	6	2	Fri	657.89									
2003	6	3	Sat	145.57									
2003	6	3	Mon	351.81									
2003	6	3	Tues	247.42									
2003	6	3	Wed	256.20									
2003	6	3	Thur	211.55									
2003	6	3	Fri										
2003	6	4	Sat	119.33									
2003	6	4	Mon										
2003	6	4	Tues	389.26									
2003	6	4	Wed	414.41									
2003	6	4	Thur	177.49									
2003	6	4	Fri	339.29	308.33								

NO. 43920-X
ITEM NO. 8
PAGE 12 OF 26

Prepared by the Postmaster, East Liverpool OH 43920-9998
11/14/03

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	7	1	Sat	268.08									
2003	7	1	Mon	207.97									
2003	7	1	Tues	338.72									
2003	7	1	Wed	233.43									
2003	7	1	Thur	464.90									
2003	7	1	Fri	339.33									
2003	7	2	Sat	343.65									
2003	7	2	Mon	648.80									
2003	7	2	Tues	444.54									
2003	7	2	Wed	267.06									
2003	7	2	Thur	130.45									
2003	7	2	Fri	464.90									
2003	7	3	Sat	265.96									
2003	7	3	Mon	413.61									
2003	7	3	Tues	605.75									
2003	7	3	Wed	187.32									
2003	7	3	Thur	171.58									
2003	7	3	Fri	309.61									
2003	7	4	Sat	102.41									
2003	7	4	Mon	441.07									
2003	7	4	Tues	296.67									
2003	7	4	Wed	140.18									
2003	7	4	Thur	147.11									
2003	7	4	Fri	311.55	314.36								

ITEM NO.
PAGE

43920-"A"
8
13 OF 26

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	8	1	Sat	80.55									
2003	8	1	Mon	305.26									
2003	8	1	Tues	321.27									
2003	8	1	Wed	228.45									
2003	8	1	Thur	249.60									
2003	8	1	Fri	252.74									
2003	8	2	Sat	109.39									
2003	8	2	Mon	492.08									
2003	8	2	Tues	388.96									
2003	8	2	Wed	521.00									
2003	8	2	Thur	540.99									
2003	8	2	Fri	321.49									
2003	8	3	Sat	368.30									
2003	8	3	Mon	413.16									
2003	8	3	Tues	285.19									
2003	8	3	Wed	144.56									
2003	8	3	Thur	395.03									
2003	8	3	Fri	258.71									
2003	8	4	Sat	213.20									
2003	8	4	Mon	336.09									
2003	8	4	Tues	391.03									
2003	8	4	Wed	204.88									
2003	8	4	Thur	330.40									
2003	8	4	Fri	195.40	306.16								

PAGE

43920-"A"
8
14 OF 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	9	1	Sat	40.17									
2003	9	1	Mon	176.23									
2003	9	1	Tues	148.83									
2003	9	1	Wed	280.31									
2003	9	1	Thur	174.45									
2003	9	1	Fri	336.40									
2003	9	2	Sat	185.95									
2003	9	2	Mon	382.97									
2003	9	2	Tues	180.57									
2003	9	2	Wed	256.13									
2003	9	2	Thur	644.25									
2003	9	2	Fri	464.86									
2003	9	3	Sat	122.99									
2003	9	3	Mon	533.54									
2003	9	3	Tues	371.74									
2003	9	3	Wed	451.30									
2003	9	3	Thur	475.88									
2003	9	3	Fri	314.40									
2003	9	4	Sat	140.31									
2003	9	4	Mon	384.61									
2003	9	4	Tues	319.28									
2003	9	4	Wed	208.11									
2003	9	4	Thur	153.44									
2003	9	4	Fri	251.22	291.58								

43920-9998
9
15 OF 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	10	1	Sat	52.73									
2003	10	1	Mon	255.23									
2003	10	1	Tues	348.87									
2003	10	1	Wed	225.30									
2003	10	1	Thur	206.72									
2003	10	1	Fri	136.63									
2003	10	2	Sat	96.71									
2003	10	2	Mon										
2003	10	2	Tues	435.80									
2003	10	2	Wed	265.84									
2003	10	2	Thur	140.23									
2003	10	2	Fri	501.71									
2003	10	3	Sat	226.10									
2003	10	3	Mon	648.88									
2003	10	3	Tues	432.70									
2003	10	3	Wed	313.00									
2003	10	3	Thur	282.08									
2003	10	3	Fri	317.76									
2003	10	4	Sat	126.95									
2003	10	4	Mon	886.66									
2003	10	4	Tues	217.71									
2003	10	4	Wed	236.36									
2003	10	4	Thur	231.69									
2003	10	4	Fri	412.06	304.25								

43920-"A"
8
16 of 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	11	1	Sat	348.94									
2003	11	1	Mon	234.89									
2003	11	1	Tues	158.13									
2003	11	1	Wed	221.37									
2003	11	1	Thur	229.05									
2003	11	1	Fri	180.83									
2003	11	2	Sat	208.73									
2003	11	2	Mon	277.37									
2003	11	2	Tues	257.18									
2003	11	2	Wed	190.45									
2003	11	2	Thur	228.53									
2003	11	2	Fri	382.95									
2003	11	3	Sat	144.63									
2003	11	3	Mon	396.43									
2003	11	3	Tues	357.73									
2003	11	3	Wed	299.27									
2003	11	3	Thur	239.00									
2003	11	3	Fri										
2003	11	4	Sat	230.00									
2003	11	4	Mon	342.85									
2003	11	4	Tues	407.38									
2003	11	4	Wed	223.10									
2003	11	4	Thur	208.91									
2003	11	4	Fri	341.26	265.61								

43920-"A"
8
17 of 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	12	1	Sat	129.97									
2003	12	1	Mon	519.75									
2003	12	1	Tues	145.59									
2003	12	1	Wed	280.85									
2003	12	1	Thur	146.79									
2003	12	1	Fri	264.31									
2003	12	2	Sat	110.75									
2003	12	2	Mon	516.13									
2003	12	2	Tues	194.31									
2003	12	2	Wed	218.03									
2003	12	2	Thur	211.29									
2003	12	2	Fri	353.45									
2003	12	3	Sat	123.42									
2003	12	3	Mon	356.35									
2003	12	3	Tues	140.25									
2003	12	3	Wed	290.69									
2003	12	3	Thur	208.92									
2003	12	3	Fri										
2003	12	4	Sat	215.41									
2003	12	4	Mon	413.56									
2003	12	4	Tues	290.78									
2003	12	4	Wed	200.31									
2003	12	4	Thur	174.29									
2003	12	4	Fri	475.66	260.04								

43920-"A"
8
18 of 20

EAST LIVERPOOL OH 43920

STATION A

WALK-IN REVENUE

Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Ravenue	AP Average	APs 1&2 Average	Fiscal Year	Accounting Period	Week of A/P	Day of Week	Walk-In Revenue	AP Average	APs 1&2 Average
2003	13	1	Sat	165.70									
2003	13	1	Mon	404.51									
2003	13	1	Tues	173.42									
2003	13	1	Wed	264.55									
2003	13	1	Thur	286.21									
2003	13	1	Fri	218.79									
2003	13	2	Sat	123.92									
2003	13	2	Mon	287.64									
2003	13	2	Tues	296.21									
2003	13	2	Wed	202.82									
2003	13	2	Thur	190.79									
2003	13	2	Fri	300.07									
2003	13	3	Sat	113.02									
2003	13	3	Mon	308.86									
2003	13	3	Tues	224.92									
2003	13	3	Wed	151.96									
2003	13	3	Thur	153.61									
2003	13	3	Fri	654.66									
2003	13	4	Sat	111.05									
2003	13	4	Mon										
2003	13	4	Tues	678.03									
2003	13	4	Wed	226.99									
2003	13	4	Thur	381.45									
2003	13	4	Fri		269.05								
FY 2003 Daily Average:				333.75									

FY 2003 Total Station A Walk-In Revenue:	99456.20
FY 2003 Total 43920 Walk-In Revenue:	1157865.00
% of Station A to Total 43920 Revenue:	0.09

Prepared by the Postmaster, East Liverpool OH 43920-9998
11/14/03

43920-"A"
B
19 OF 20

EAST LIVERPOOL OH 43920

STATION A

EXPENSES

Expense Item	Amount	Frequency	Comments
Rent (Leased Facility)	7200.00	Annually	
Water/Sewer	175.00	Annually	
Electric	1440.00	Annually	
Telephone	1259.28	Annually	
Carpets	57.00	Annually	
Transportation	3739.26	Annually	
Part-Time Custodial Laborer Wages	5229.12	Annually	($16.76 per hour X 6 hours X 52 weeks)
Part-Time Flexible Clerk Wages	36722.40	Annually	($21.40 per hour X 33 hours X 52 weeks)
Total Expenses:	**55822.06**		

EAST LIVERPOOL OH 43920

STATION A

SUMMARY

SUMMARY		
RETURN ON INVESTMENT CALCULATIONS	FACTOR	COMMENTS
Station A Expenses:	$55,622.06	
% of Attributable Costs for Retail Operation:	0.24	Obtained from Transformation Plan.
Total Revenue Required to be Generated by Station A to Justify Operating Costs:	$232,591.92	
Actual Station A Revenue for FY 2003:	$99,456.20	Station A revenue is showing a decline in FY 2004 compared to same period FY 2003.
% of Revenue Required to Justify the Current Station A Expenses (Should be 100%):	0.43	Declining revenues in FY 2004 and fixed (or potentially increasing) operating costs will result in an even lower percentage of actual revenue to required revenue.

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

PREPARED FOR

Dianne Rock

WOS Completion Date: 2/13/2004

Unit Name: E Liverpool Station A

WOS Team Leader Rich Nalepka

IDENTIFIED WORKHOUR OPPORTUNITY

9.1

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

E Liverpool Station A

Workhours

WOS	12.3
Actual week of WOS	13.86
Eight week average	18.76125

Demonstrated Performance 13.86

Recommendations	**Value**
Difference - Actual vs WOS	1.6
Clock ring issues	n/a
Reduce Window hours M - F to 4 hrs/day	7.5

Workhour Savings Opportunities **9.1**

Target Performance 4.76

alk In Revenue $ 1,605.00

arget Productivity $ 337.18

WOS EXIT PACKAGE
PERFORMANCE SUMMARY

	A/P	Week	FY
WEEK OF WOS:	5	2	04

WOS COMPLETION DATE: 2/13/2004
DATE OF WOS RESULTS BRIEFING:
DATE OF WOS EXIT CONFERENCE:

UNIT NAME: E Liverpool
DISTRICT: N Ohio
CITY/ZIP CODE: 43920
LEVEL: 21

POOM: Cheryl Duchnak
Postmaster: Dianne Rock
Unit Manager: N/A
Supervisor: Curt Havens

TEAM LEADER: Rich Nalepka
TEAM MEMBERS: Margaret Bartsch
Lillian Flores
Lisa Swanigan

ACTUAL UNIT PERFORMANCE DURING THE WEEK OF THE WOS

Unit Performance	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
# Hrs Window Open	2.5		5.5	5.5	5.5	5.5	5.5	30
Daily Walk-In Rev	$211.00		$494.00	$307.00	$197.00	$169.00	$227.00	$1,605.00
Actual Daily LDC 45 Wkhrs	0.8		1.8	3.8	2.5	2.7	2.3	13.9
Actual Daily Productivity	$281.33	$0.00	$268.48	$81.87	$78.80	$62.59	$97.84	$115.80

Customer Wait Time

Longest:	1:00		2:00	1:00	1:00	1:00	1:00
[illegible] segment:	9:00		9:00	9:00	9:00	9:00	9:00
Shortest:	0:00		0:00	0:00	0:00	0:00	0:00
Time segment:	9:15 AM		9:15 AM	9:15 AM	9:15 AM	9:15 AM	9:15 AM

Service Failures

# 15-min time segments	0		0	0	0	0	0
% 15-min time segments	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Eight Week Analysis

Eight Week Average	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Avg Daily Walk In Revenue	$ 240.75	$ -	$ 369.63	$ 316.00	$ 208.00	$ 365.63	$ 290.50	$ 1,790.50
Avg Daily LDC 45 Wrkhrs	1.5	0.0	3.6	3.7	3.8	3.1	3.1	18.8
Average Daily Productivity	$157.74	$0.00	$102.46	$86.43	$54.66	$119.00	$93.90	$95.44

WOS Results

WOS Results	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Daily Workhours	1.5		3.3	2.1	1.8	1.8	1.8	12.3
Productivity Target	$140.67	$0.00	$149.70	$146.19	$109.44	$93.89	$126.11	$130.49
[illegible]ximum Workhour Opportunity	-0.8	0.0	-1.5	1.7	0.7	0.9	0.5	1.6

E Liverpool Station A
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

Value of Implementing Best Practices or Correcting Inefficiencies

Recommendations:	Service Value	Workhour Value
Reduce hours M - F to 4 hours per day - 30 hours to 22.50 per wee	**7.50 per week**	**$9,700.00**
Adjust window hours to bring in line with WOS results and curren current customer needs		
Report clock rings accurately; clerk should utilize 1260 or 1261		
	9700	**Total**

Observations and Recommendations

Observation:
PTF Window Clerk worked efficiently in meeting customer expectations. Clerk was pleasant and asked all the necessary questions.
G.I.S.T. procedures were followed
Recommendation:
Continue practice; give positive incentive to clerk.

Observation:
Clerk works at Main prior to starting at Station A. Supervision must assure clerk is given sufficient time to open Unit on time.
On Saturday, 2 customers were unable to get in until 9:05 a.m. when clerk arrived, therefore, they left. Weather conditions were snowy and icy.
The clerk had to clean the entrance way for customers to come in safely, therefore, efficient planning is necessary when scheduling.
sooner than 9:00 a.m.

Recommendation:
The hours of operation on Saturday are 9:00 to 11:30, therefore, the doors for the customers must be open at that time.

Observation:
Housekeeping issues; lobby as well as clerk work area need much needed cleaning.

Recommendation:
Housekeeping staffing must be addressed; contract cleaner would be sufficient.

Observation:
Lobby and Window Hours posted; Postmasters name not posted, nor phone numbers.

Recommendation:
Postmaster's name and phone number must be posted for customer information.

Observation:
Door leading into clerk work area has no window nor peep hole; clerk had opened door to customer after closing on Saturday - Safety Issue
Office in an apparently depressed area. Clerk informed by team the door should never be opened after closing.

Recommendation:
Door needs to be updated with security measures. Clerk should never open this door to customers

Observation:
Stamp Book Vending machine in box lobby. According to clerk, she loads stock and withdraws funds to turn in each week.
Stamp stock is ordered by same clerk who then disperses stock to other clerks. Clerk informed team Supervision never on site at this office.

Recommendation:
Vending machine was removed by Retail; sales low. Clerk should not have two accountabilities, let alone, be same person turning funds in
since same clerk does close out in this Finance Unit.

E Liverpool Station A
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

Observation:
No Bait Money Order System in place

Recommendation: Bait Money Order Procedures must be put in place

Observation:
Fire Extinguishers not checked since November of 2003

Recommendation:
Extinguishers must be checked each month.

Observation:
No alarm system; 2 entrance doors, one for customer and one utilized by carrier dropping and picking up mail.

Recommendation:

Clerk should utilize this door for entrance and exit since alone in Unit.

Observation:
Currently the office opens from 9:00 to 11:30 on Saturdays; and 9 am to 1 pm and 3 pm to 4:30 pm Monday through Friday and is manned by one clerk

Recommendation:
Open Unit 4 hours per day, Monday through Friday - 10:00 - 12:00 or 12:00 to 4:00. Daily savings 1.50 hours - yearly 390 hours

Observation:
Post Office 1 of a few businesses in this area which is approximately 4 miles from the Main Office; many walk in customers approximately 1300 deliveries in this area

Observation:
RTS mail from Main office is brought to Station A to be worked; clerk works during down time on window.

Recommendation:
With recommendation of reducing window hours, this work would remain at Main Unit for downtime for their window clerks.

Observation:
Current Lease signed in November 2003 for another 5 years.

Observation:
Money Order Machine not verified daily; not set correctly for 5 days

Recommendation:
MO Machine must be checked everyday to avoid incorrect dates.

E Liverpool Station A
WOS EXIT PACKAGE
ACTION PLAN

DOCKET NO. 43920 - "A"
ITEM NO. 9
PAGE 5 OF 7

Productivity Target: $130.49

Action Items | **Implementation**

Operational Changes **Responsibility:** **Supervisor** **Target Date:** **Value:**

Utilize 1261 to record operational moves accurately instead of estimating - Actual hours used during week of WOS 13.9; WOS results 12.3 making difference of 1.6 hours per week - 1.6 hours per week x 52 = 83.2 hours x $25 = $2080.00 savings

Total Value 2080.0

Postmaster

Reduce daily hours Monday - Friday by 1.50 hours per day; open 4 hours daily
1.5o hours per day x 5 = 7.50 hours x 52 weeks = 390 hours x $25 = $9750 per year

Total Value 9750.0

Total Value 0.0

Total Value 0.0

Postmaster: _____

Unit Manager _____ **Mgr., Post Office Opns:** _____

For District and Area Use **Follow-up on Action Plan**

14 Days from Exit Conference **Date:** _____

30 Days from Exit Conference **Date:** _____

WOS
EIGHT WEEK UNIT PERFORMANCE

OFFICE NAME	ZIP CODE	POSTMASTER/UNIT MANAGER
E Liverpool Station A	43920	Dianne Rock

UNIT WALK-IN REVENUE

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$298.00		$444.00	$218.00	$130.00	$301.00	$433.00
2	2	$282.00		$370.00	$422.00	$163.00	$463.00	$161.00
2	3	$290.00		$332.00	$220.00	$153.00	$331.00	$324.00
2	4	$285.00		$265.00	$282.00	$119.00	$312.00	$378.00
8	1	$81.00		$305.00	$321.00	$228.00	$250.00	$253.00
8	2	$109.00		$492.00	$389.00	$521.00	$543.00	$321.00
8	3	$368.00		$413.00	$285.00	$145.00	$395.00	$259.00
8	4	$213.00		$336.00	$391.00	$205.00	$330.00	$195.00
AVERAGE		$240.75		$369.63	$316.00	$208.00	$365.63	$290.50

UNIT LDC 45 WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	1.75		4.00	2.88	3.77	1.75	1.75
2	2	1.54		3.61	4.37	3.83	2.00	4.00
2	3	1.50		4.15	4.00	3.50	2.75	3.00
2	4	1.34		3.85	4.00	3.75	3.08	1.50
8	1	2.00		2.75	3.50	3.50	4.25	3.50
8	2	1.00		3.50	3.50	3.75	3.50	3.50
8	3	1.25		3.50	3.50	4.09	3.50	3.50
8	4	1.83		3.50	3.50	4.25	3.75	4.00
AVERAGE		1.53		3.61	3.66	3.81	3.07	3.09

UNIT REVENUE PER WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	1	$170.29		$111.00	$75.69	$34.48	$172.00	$247.43
2	2	$183.12		$102.49	$96.57	$42.56	$231.50	$40.25
2	3	$193.33		$80.00	$55.00	$43.71	$120.36	$108.00
2	4	$212.69		$68.83	$70.50	$31.73	$101.30	$252.00
8	1	$40.50		$110.91	$91.71	$65.14	$58.82	$72.29
8	2	$109.00		$140.57	$111.14	$138.93	$155.14	$91.71
8	3	$294.40		$118.00	$81.43	$35.45	$112.86	$74.00
8	4	$116.39		$96.00	$111.71	$48.24	$88.00	$48.75
AVERAGE		$164.96		$103.48	$86.72	$55.03	$130.00	$116.80

TOTAL
$1,824.00
$1,861.00
$1,650.00
$1,641.00
$1,438.00
$2,375.00
$1,865.00
$1,670.00
$1,790.50

TOTAL
15.90
19.35
18.90
17.52
19.50
18.75
19.34
20.83
18.76

TOTAL
$114.72
$96.18
$87.30
$93.66
$73.74
$126.67
$96.43
$80.17
$95.44

DOCKET NO. 43920-A
ITEM NO. 10
PAGE 1 OF 7

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

PREPARED FOR

Jim Schweizer

WOS Completion Date:	10/22/2004
Unit Name:	East Liverpool Station A
WOS Team Leader	Kenneth A. Kohler

IDENTIFIED WORKHOUR OPPORTUNITY

5.1

DOCKET NO. 43920-A
ITEM NO. 10
PAGE 2 OF 7

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

East Liverpool Station A

Workhours

WOS	11.9
Actual week of WOS	17.01
Eight week average	17

Demonstrated Performance	17.01

Recommendations	Value
	5.1

Workhour Savings Opportunities	5.1	Target Performance	11.91
		Walk In Revenue	$ 1,000.87
		Target Productivity	$ 84.04

WOS EXIT PACKAGE
PERFORMANCE SUMMARY

				A/P	Week	FY
UNIT NAME:	East Liverpool Station A	WEEK OF WOS:		October		2005
DISTRICT:	Northern Ohio District	WOS COMPLETION DATE:			10/22/2004	
CITY/ZIP CODE:	East Liverpool 43920	DATE OF WOS RESULTS BRIEFING:				
LEVEL:		DATE OF WOS EXIT CONFERENCE:				

POOM	Jim Scaraborough	TEAM LEADER:	Kenneth A. Kohler
Postmaster:	Jim	TEAM MEMBERS:	
Unit Manager:			
Supervisor:			

ACTUAL UNIT PERFORMANCE DURING THE WEEK OF THE WOS

Unit Performance	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
# Hrs Window Open	3.5		5.5	5.5	5.5	5.5	5.5	31
Daily Walk-In Rev	$186.00		$268.00	$213.00	$208.00	$125.87	$244.00	$1,244.87
Actual Daily LDC 45 Wkhrs	1.5		2.0	2.7	3.8	3.0	4.0	17.0
Actual Daily Productivity	$124.00	$0.00	$134.00	$76.31	$55.17	$41.96	$60.70	$73.18

Customer Wait Time

Longest:	3:00		3:00	0:00	1:00	1:00	0:00
Time segment:	11:00		9:45	All Day	9:30	11:00	All Day
Shortest:	0:00		0:00	0	0:00	0	0
Time segment:	9:45 AM		9:00 AM	All Day	9:00 AM	9:00 AM	All Day

Service Failures

# 15-min time segments	0		0	0	0	0	0
% 15-min time segments	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Eight Week Analysis

Eight Week Average	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Avg Daily Walk In Revenue	$ 232.50	$ -	$ 346.57	$ 294.38	$ 215.50	$ 303.88	$ 297.25	$ 1,690.07
Avg Daily LDC 45 Wrkhrs	2.0	0.0	3.0	3.0	3.0	3.0	3.0	17.0
Average Daily Productivity	$116.25	$0.00	$115.52	$98.13	$71.83	$101.29	$99.08	$99.42

WOS Results

WOS Results	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Daily Workhours	1.4		1.9	2.1	1.8	1.3	3.4	11.9
Productivity Target	$132.86	$0.00	$141.05	$101.43	$115.58	$96.82	$71.76	$104.61
Maximum Workhour Opportunity	0.1	0.0	0.1	0.6	2.0	1.7	0.6	5.1

East Liverpool Station A
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

Value of Implementing Best Practices or Correcting Inefficiencies

Recommendations:	Service Value	Workhour Value
Unit opens for a total of 30 hrs a week.	$3,000 a month	120hr mon @$25.00
POS/WOS reports unit earned 5.75 hrs a week at window service and 3.0 hrs a week for box total workhours 8.75 a week.	$875.00 month	35.0hr mon @$25.00
Window observation study- reports 8.75 hours a week for workhours at unit.		

Variance % to SPLY -25.53% SPLY, -1,646 Diff. to SPLY

0 Total

Observations and Recommendations

The Post office is hidden from view and there are no signs on the main road or lot entrance to indicate Post Office is in plaza.	Purchase large sign for placement at Plaza street entrance with Hours of operation to notify public of Post Office which will substantually increase revenue.
Unit opens at 9:00am,there were few if any customers until 9:30am on most days. In addition, clerk does not have to remain at the office until 5:00pm when close-out takes less than 15 minutes.	Open office at 9:30am and close at 1:00pm. Reopen at 2:45pm and close at 4:30pm. Clerk schedule would be 9:15am-4:45pm with lunch from 1:00pm-2:45pm. Change lobby and collection times accordingly.
The clerk experiences a large amount of idle time due to lack of customers. There is a very little to do once the box mail is distributed.	If the office is not being considered for closing, the Postmaster find allied duties to keep clerk in productive status.
ks were in proper uniform, greeted every customer, asked all the required questions, and tried to offer extra services in a very professional and pleasant manner.	Continue Practice .
The actual time waiting on cutomers was 1/2 hour to one hour or less daily of the 5 1/2 hours the office was open.	There needs to be some serious consideration as to what traffic to justify keeping this unit open.
Lobby are was disorganized with regards required poster and public notices.	Update all required posters and purge old posting and public notices.
Fire extinguisher last checked March 2004.	Fire extinguishers needs to be inspected on monthly basis.
Upon an actual count of the P.O. Boxes there are 384 available and 227 available. Mail volume on 6 day average 1.5 letters, .75 flats, 7 parcels. Total daily box hours 1/2 hour a day with maintainence 3.0 hours a week.	Station is on Web-Bats

DOCKET NO. 43920-A
ITEM NO. 10
PAGE 6 of 7

WOS
EIGHT WEEK UNIT PERFORMANCE

OFFICE NAME	ZIP CODE	POSTMASTER/UNIT MANAGER
East Liverpool Station A	43920-9998	Jim Schweizer

UNIT WALK-IN REVENUE

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL
2	1	$298.00		$444.00	$218.00	$130.00	$301.00	$433.00	$1,824.00
2	2	$282.00			$422.00	$163.00	$463.00	$161.00	$1,491.00
2	3	$290.00		$332.00	$220.00	$153.00	$331.00	$324.00	$1,650.00
2	4	$285.00		$265.00	$282.00	$119.00	$312.00	$378.00	$1,641.00
8	1	$187.00		$263.00	$198.00	$286.00	$316.00	$158.00	$1,408.00
8	2	$186.00		$274.00	$343.00	$401.00	$274.00	$335.00	$1,813.00
8	3	$173.00		$564.00	$324.00	$276.00	$239.00	$219.00	$1,795.00
8	4	$159.00		$284.00	$348.00	$196.00	$195.00	$370.00	$1,552.00
AVERAGE		$232.50		$346.57	$294.38	$215.50	$303.88	$297.25	$1,690.07

UNIT LDC 45 WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL
2	1	2.00		3.00	3.00	3.00	3.00	3.00	17.00
2	2	2.00			3.00	3.00	3.00	3.00	14.00
2	3	2.00		3.00	3.00	3.00	3.00	3.00	17.00
2	4	2.00		3.00	3.00	3.00	3.00	3.00	17.00
8	1	2.00		3.00	3.00	3.00	3.00	3.00	17.00
8	2	2.00		3.00	3.00	3.00	3.00	3.00	17.00
8	3	2.00		3.00	3.00	3.00	3.00	3.00	17.00
8	4	2.00		3.00	3.00	3.00	3.00	3.00	17.00
AVERAGE		2.00		3.00	3.00	3.00	3.00	3.00	17.00

UNIT REVENUE PER WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL
2	1	$149.00		$148.00	$72.67	$43.33	$100.33	$144.33	$107.29
2	2	$141.00			$140.67	$54.33	$154.33	$53.67	$106.50
2	3	$145.00		$110.67	$73.33	$51.00	$110.33	$108.00	$97.06
2	4	$142.50		$88.33	$94.00	$39.67	$104.00	$126.00	$96.53
8	1	$93.50		$87.67	$66.00	$95.33	$105.33	$52.67	$82.82
8	2	$93.00		$91.33	$114.33	$133.67	$91.33	$111.67	$106.65
8	3	$86.50		$188.00	$108.00	$92.00	$79.67	$73.00	$105.59
8	4	$79.50		$94.67	$116.00	$65.33	$65.00	$123.33	$91.29
AVERAGE		$116.25		$115.52	$98.13	$71.83	$101.29	$99.08	$99.42

DOCKET NO. 43920-A
ITEM NO. 10
PAGE 7 of 7

Totals:

4805.12 Current Walkin Rev — Total 4 weeks WIR from Previous AP- Current FY
6452 SPLY Walkin Rev — Total 4 Weeks WIR from Same AP- SPLY

-1646.88 Diff to Sply

-25.53% % Var to Sply

	Current	Sply
9/18/2003	114.26	
9/20/2003	325.55	
9/21/2004	168.61	
9/22/2004	92.48	
9/23/2004	114.59	
9/24/2004	182.33	
9/25/2004	23.81	
9/27/2004	294.66	
9/28/2004	170.41	
9/29/2004	176.18	
9/30/2004	256.02	
10/1/2004	377.49	
10/2/2004	191.06	
10/4/2004	403.16	
10/5/2004	220.92	
10/6/2004	188.33	
10/7/2004	177.85	
10/8/2004	169.89	
10/9/2004	158.59	
10/11/2004	Hol	
10/12/2004	319.77	
10/13/2004	172.12	
10/14/2004	227.17	
10/15/2004	279.87	6452
Total	4805.12	6452

WEEKLY R[illegible]AP SHEET

[illegible] ET NO. [illegible]3920-"A"
ITEM NO. 11
PAGE 1 OF 9

UNIT NAME: East Liverpool Station A
SUPERVISORS NAME: N/A
AP: October
WK: 3
FY: ~~2005~~ 2004

ENTER DATA IN YELLOW CELLS ONLY

WORKHOURS		VAR. TO ACTUAL
ACTUAL		
SCHEDULED		
PLAN	18	
SPLY	19	

REVENUE		VAR. TO ACTUAL
ACTUAL		
PROJECTED	$1,229	
PLAN	$1,650	
SPLY	$1,650	

REV. PER WORKHOUR		VAR. TO ACTUAL
ACTUAL		
TARGET	$104	
PLAN	$92	
SPLY	$87	

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
SPLY Walk-in Revenue	$290		$332	$220	$153	$331	$324	$1,650
% Variance SPLY	-25.5%	-25.5%	-25.5%	-25.5%	-25.5%	-25.5%	-25.5%	-25.5%
Projected revenue	$216		$247	$164	$114	$247	$241	$1,229
Projected workours	1.4		1.9	2.0	1.8	1.2	3.4	11.8
Productivity	$153		$129	$80	$63	$199	$71	$104

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
Actual Workhours								
Actual Revenue								
Actual Productivity								

JAN 2001 VERSION 4.5

SATURDAY

DOCKET NO. 13920 "A"
ITEM NO. 11
PAGE 2 OF 9

UNIT NAME: East Liverpool Station A

SUPERVISORS NAME: N/A

AP: October
WK: 1
Date: ########

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST.	BOX	VEND	OTHER	BREAK	DTR HR
X	L	XL	LX	BX		OX	XO	#3	#4	#5	#6	BK	B/E

INSTRUCTIONS	9:00 - 9:30	10:00 - 10:30	10:30 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	13:00 - 13:30	13:30 - 14:00	14:00 - 14:30	14:30 - 15:00	15:00 - 15:30	15:30 - 16:00	16:00 - 16:30	16:30 - 17:00	17:00 - 17:30	17:30 - 18:00	18:00 - 18:30	18:30 - 19:00	19:00 - 19:30	19:30 - 20:00	20:00 - 20:30	20:30 - 21:00	21:00 - 21:30	21:30 - 22:00	22:00 - 22:30	22:30 - 23:00	23:00 - 23:30	23:30 - 0:00	0:00 - 0:30	0:30 - 1:00	1:00 - 1:30	1:30 - 2:00	2:00 - 2:30	2:30 - 3:00	3:00 - 3:30	3:30 - 4:00	4:00 - 4:30	4:30 - 5:00	5:00 - 5:30	5:30 - 6:00	6:00 - 6:30	6:30 - 7:00	7:00 - 7:30	7:30 - 8:00	8:00 - 8:30	8:30 - 9:00	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																	
TARGET WORKLOAD	0.2	0.2	0.5	0.3	0.7																																												
Davidson, B.																																																	
Curran, D.																																																	
ACTUAL PROJECTED																																																	

LDC 45 WORKHOURS		REVENUE		REV PER WORKHOUR									
PROJECTED	1.4	PROJ	$218	PROJ	$153								
ACTUAL		ACT.		ACT.									
VAR		VAR	-$218	VAR									

TOTAL

WALK IN REVENUE

JAN 2001 VERSION 4.5

MONDAY

NO. 3970 - "A"
NO. 11
PAGE 3 OF 9

UNIT NAME: East Liverpool Station A

SUPERVISOR NAME: N/A

AP: October
WK: 3
Date: 3/1/2004

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X		X1	1 X	RX		OX	XO	43	44	46	48	RK	RIE

INSTRUCTIONS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00	2:00 - 1:30	2:30 - 2:00	3:00 - 2:30	3:30 - 3:00	4:00 - 3:30	4:30 - 4:00	5:00 - 4:30	5:30 - 5:00	6:00 - 5:30	6:30 - 6:00	7:00 - 6:30	7:30 - 7:00	8:00 - 7:30	8:30 - 8:00	9:00 - 8:30	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																		
TARGET WORKLOAD	0.1	0.2	0.3	0.4	0.5	0.2	0.1	0.2				0.1	0.4	0.2																																				
Davidson, B.																																																		
Curran, D.																																																		
ACTUAL PROJECTED																																																		

LDC 45 WORKHOURS	
PROJECTED	1.9
ACTUAL	
VAR	

REVENUE	
PROJ	$247
ACT.	
VAR	-$247

REV PER WORKHOUR	
PROJ	$129
ACT.	
VAR	

TOTAL

WALK IN REVENUE

JAN 2001 VERSION 4 5

TUESDAY

NO. 43970-"A"
NO. 11
PAGE 4 OF 9

UNIT NAME: East Liverpool Station A

SUPERVISORS NAME: N/A

AP: October
WK: 1
Date: 3/2/2004

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSER	DIET	BOX	VEND	OTHER	BREAK	OTHER
X	I	XI	I X	RX		OX	XO					RK	

INSTRUCTIONS / CLERKS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00	2:00 - 1:30	2:30 - 2:00	3:00 - 2:30	3:30 - 3:00	4:00 - 3:30	4:30 - 4:00	5:00 - 4:30	5:30 - 5:00	6:00 - 5:30	6:30 - 6:00	7:00 - 6:30	7:30 - 7:00	8:00 - 7:30	8:30 - 8:00	9:00 - 8:30	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
TARGET WORKLOAD	0.1	0.6	0.1	0.3	0.2	0.2	0.5						0.4	0.1	0.5																																			
Davidson, B.																																																		
Curran, D.																																																		
ACTUAL PROJECTED																																																		WALK IN REVENUE
																																																		TOTAL

LDC 45 WORKHOURS	
PROJECTED	2.0
ACTUAL	
VAR	

REVENUE	
PROJ	$164
ACT.	
VAR	-$164

REV PER WORKHOUR	
PROJ	$80
ACT.	
VAR	

JAN 2001 VERSION 4.5

WEDNESDAY

LT NO. 13970 - "A"
ITEM NO. 11
PAGE 5 OF 9

UNIT NAME: East Liverpool Station A

SUPERVISORS NAME: N/A

AP: October
WK: 3
Date: 3/3/2004

WINDOW	LUNCH	LUNCH 2ND 1	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	OTB HR
X	L	XL	I X	RX		OX	XO	43	44	46	48	RK	B/2

INSTRUCTIONS	9:00 - 9:30	10:00 - 10:30	10:30 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	13:00 - 13:30	13:30 - 14:00	14:00 - 14:30	14:30 - 15:00	15:00 - 15:30	15:30 - 16:00	16:00 - 16:30	16:30 - 17:00	17:00 - 17:30	17:30 - 18:00	18:00 - 18:30	18:30 - 19:00	19:00 - 19:30	19:30 - 20:00	20:00 - 20:30	20:30 - 21:00	21:00 - 21:30	21:30 - 22:00	22:00 - 22:30	22:30 - 23:00	23:00 - 23:30	23:30 - 0:00	0:00 - 0:30	0:30 - 1:00	1:00 - 1:30	1:30 - 2:00	2:00 - 2:30	2:30 - 3:00	3:00 - 3:30	3:30 - 4:00	4:00 - 4:30	4:30 - 5:00	5:00 - 5:30	5:30 - 6:00	6:00 - 6:30	6:30 - 7:00	7:00 - 7:30	7:30 - 8:00	8:00 - 8:30	8:30 - 9:00	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																	
TARGET WORKLOAD	0.2	0.7	0.2	0.2	0.1	0.2	0.3					0.4	0.3	0.0																																		
Davidson, B.																																																	
Curran, D.																																																	
ACTUAL PROJECTED																																																	WALK IN REVENUE
																																																TOTAL	

LDC 45 WORKHOURS	
PROJECTED	1.8
ACTUAL	
VAR	

REVENUE	
PROJ	$114
ACT.	
VAR	-$114

REV PER WORKHOUR	
PROJ	$63
ACT.	
VAR	

JAN 2001 VERSION 4.5

THURSDAY

NO. 920-"A"
ITEM NO. 11
PAGE 6 OF 9

UNIT NAME: East Liverpool Station A

SUPERVISORS NAME: N/A

AP: October
WK: 3
Date: 3/4/2004

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	I	XI	I X	RX		OX	XO	43	44	46	45	RK	B/E

INSTRUCTIONS	8:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00	2:00 - 1:30	2:30 - 2:00	3:00 - 2:30	3:30 - 3:00	4:00 - 3:30	4:30 - 4:00	5:00 - 4:30	5:30 - 5:00	6:00 - 5:30	6:30 - 6:00	7:00 - 6:30	7:30 - 7:00	8:00 - 7:30	8:30 - 8:00	9:00 - 8:30	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																		
TARGET WORKLOAD	0.1	0.1	0.1	0.2	0.4	0.0	0.0	0.1					0.1	0.2	0.2																																		
Davidson, B.																																																		
Curran, D.																																																		
ACTUAL PROJECTED																																																		
TOTAL																																																		

WALK IN REVENUE

LDC 45 WORKHOURS	
PROJECTED	1.2
ACTUAL	
VAR	

REVENUE	
PROJ	$247
ACT.	
VAR	-$24T

REV PER WORKHOUR	
PROJ	$199
ACT.	
VAR	

JAN 2001 VERSION 4.5

FRIDAY

NO. 4392 "A"
ITEM NO. 11
PAGE 7 OF 9

UNIT NAME: East Liverpool Station A

SUPERVISORS NAME: N/A

AP: October
WK: 3
Date: 3/5/2004

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
W	L	XL	LX	BX		OX	XO	43	44	46	48	BK	B/E

INSTRUCTIONS	9:30 - 9:30	10:00 - 10:00	10:30 - 10:30	11:00 - 11:00	11:30 - 11:30	12:00 - 12:00	12:30 - 12:30	13:00 - 13:00	13:30 - 13:30	14:00 - 14:00	14:30 - 14:30	15:00 - 15:00	15:30 - 15:30	16:00 - 16:00	16:30 - 16:30	17:00 - 17:00	17:30 - 17:30	18:00 - 18:00	18:30 - 18:30	19:00 - 19:00	19:30 - 19:30	20:00 - 20:00	20:30 - 20:30	21:00 - 21:00	21:30 - 21:30	22:00 - 22:00	22:30 - 22:30	23:00 - 23:00	23:30 - 23:30	0:00 - 0:00	0:30 - 0:30	1:00 - 1:00	1:30 - 1:30	2:00 - 2:00	2:30 - 2:30	3:00 - 3:00	3:30 - 3:30	4:00 - 4:00	4:30 - 4:30	5:00 - 5:00	5:30 - 5:30	6:00 - 6:00	6:30 - 6:30	7:00 - 7:00	7:30 - 7:30	8:00 - 8:00	8:30 - 8:30	9:00 - 9:00	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																			
TARGET WORKLOAD	0.1	0.4	0.1	0.9	1.8	0.5	0.4	0.1					0.2		0.3																																			
Davidson, B.																																																			
Curran, D.																																																			
ACTUAL PROJECTED																																																			
TOTAL																																																			

WALK IN REVENUE

LDC 45 WORKHOURS	
PROJECTED	3.4
ACTUAL	
VAR	

REVENUE	
PROJ	$241
ACT.	
VAR	-$241

REV PER WORKHOUR	
PROJ	$71
ACT.	
VAR	

JAN 2001 VERSION 4.5

WOS SETUP SHEET
IBM POS
X[illegible]S

CLICK HERE FIRST

DOCUMENT NO. 43020- "A"
ITEM NO. 1[illegible]
PAGE 8 OF 9

	HOURS OPEN	BEGIN TIME																							
SATURDAY	2.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
POS		4.12	4.04	10.28	6.46	16.95																			
Reported Non-Rev				2		3																			
Actual Non-Rev				2		3																			
Proposed Staffing		0.2	0.2	0.5	0.3	0.8																			

SUNDAY		0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30
POS																								
Reported Non-Rev																								
Actual Non-Rev																								
Proposed Staffing																								

MONDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
POS		3.34	3.72	8.01	8.33	12.00	4.58	3.58	5.45				1.56	10.31	5.17										
Reported Non-Rev				1	1	2		2	1					1											
Actual Non-Rev				1	1	2		2	1					1											
Proposed Staffing		0.1	0.2	0.3	0.4	0.5	0.2	0.1	0.2				0.1	0.4	0.2										

TUESDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
POS		2.75	13.53	2.56	7.47	4.68	4.34	11.42						8.41	3.27	11.59									
Reported Non-Rev		1												1											
Actual Non-Rev		1												1											
Proposed Staffing		0.1	0.6	0.1	0.3	0.2	0.2	0.5						0.4	0.1	0.5									

WEDNESDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
POS		4.12	15.18	3.90	5.12	2.56	4.00	7.47						9.55	7.19	0.78									
Reported Non-Rev															1										
Actual Non-Rev															1										
Proposed Staffing		0.2	0.7	0.2	0.2	0.1	0.2	0.3						0.4	0.3	0.0									

THURSDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
POS		2.19	2.78	1.56	3.90	9.79	0.78	1.00	2.76					1.97	4.12	3.63									
Reported Non-Rev		1												1		1									
Actual Non-Rev		1												1		1									
Proposed Staffing		0.1	0.1	0.1	0.2	0.4	0.0	0.0	0.1					0.1	0.2	0.2									

FRIDAY	5.5	8:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	18:30	20:00	20:30
POS		2.13	8.12	1.91	20.88	40.40	11.48	9.22	1.97					5.53		7.65									
Reported Non-Rev								3	1					1											
Actual Non-Rev								3	1					1											
Proposed Staffing		0.1	0.4	0.1	0.9	1.8	0.5	0.4	0.1					0.2		0.3									

TARGET PRODUCTIVITY

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
WALK-IN-REVENUE	$186		$268	$213	$208	$126	$244	$1,245
WOS DAILY WORKHOURS	1.4		1.9	2.1	1.8	1.3	3.4	11.9
DAILY TARGET PRODUCTIVITY	$130		$139	$104	$114	$100	$71	$104
PRODUCTIVITY GOAL	$130		$138	$103	$113	$100	$71	$104

WOS SETUP SHEET
IBM POS

NO.
ITEM NO. 11
PAGE 9 OF 9

	HOURS OPEN	21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
SATURDAY	2.5																								
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

		12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30	21:00	21:30	22:00	22:30	23:00	23:30
SUNDAY																									
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

		21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
MONDAY	5.5																								
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

		21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
TUESDAY	5.5																								
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

		21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
WEDNESDAY	5.5																								
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

		21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
THURSDAY	5.5																								
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

		21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
FRIDAY	5.5																								
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

DOCKET NO. 43920-A
ITEM NO. 12
PAGE 1 OF 2

Survey of Incoming Mail
(Record in Pieces)

Post Office Name and ZIP+4: East Liverpool Station "A"

Dates Recorded: 2-28 ***through*** 3-12

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday				
Monday	428	0	7	
Tuesday	29 302	0	5	RTS 358 Mail Cards 1
Wednesday	510	-	6	RTS 312
Thursday	421	1	10	RTS 223
Friday	352	0	5	RTS 168 Box holders 164
Saturday	487	0	9	RTS 174
Monday	565	0	14	RTS 327
Tuesday	284	0	9	194
Wednesday	412	0	12	296
Thursday	415	1	7	200 RTS Cards 3
Friday	382	0	6	RTS 434 Box holders RTS Cards 65 Box holders
TOTALS	4587	2	90	2686 | 4 | 331
Daily Average	417		8	244

Signature of Person Making Count: Debra S. Curran

Printed Name: Debra S Curran

Title: SSA

Survey of Incoming Mail
(Record in Pieces)

Post Office Name and ZIP+4: East Liverpool Station "A"

Dates Recorded: 3-13-04 ***through*** 3-26-04

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday	238	0	14	RTS 217
Monday	519	3	12	328
Tuesday	371	3	13	199
Wednesday	323	3	14	RTS 157
3-18-04 Thursday	405	1	9	RTS 148
Friday	375	0	8	223 RTS 166 GE
Saturday	178	0	10	
Monday	12 326	0	11	RTS 673
Tuesday	422	0	18	RTS 267
Wednesday	391	0	15	RTS 281 Cert 3
Thursday				
Friday				
TOTALS				
Daily Average				

Signature of Person Making Count: Debra S Curran

Printed Name: DEBRA S CURRAN

Title: SSA

DOCKET NO. 43920-A
ITEM NO. 13
PAGE 1 OF 2

Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and ZIP+4: East Liverpool Station "A"

Dates Recorded: 2-28-04 ***through*** 3-12-04

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday				
Monday	871	—	10	RTS MAIL REG 571 1
Tuesday	960	—	18	RTS MAIL REG 358 1
Wednesday	253	—	22	RTS Express Register 312 1 1
Thursday	291	—	9	RTS Express Register 223 1 1
Friday	290	—	4	RTS Register 168 1
Saturday	316	—	27	RTS Register 174 1
Monday	394	—	12	RTS 327 | Reg 1 | xPress 2
Tuesday	274	—	22	RTS 194 | Reg 1 | xPress
Wednesday	415	—	16	RTS 296 | Reg 1
Thursday	343 ~~482~~ + 45 ~~14~~	—	9	RTS 200 | Reg 1
Friday	413	—	11	434 | Reg 2 2 | Express
TOTALS	5020		160	3257 | 12 | 4
Daily Average	456		15	321 1

Signature of Person Making Count: Debra S Curran

Printed Name: DEBRA S. CURRAN

Title: SSM

DOCKET NO. 43920-A
ITEM NO. 13
PAGE 2 OF 2

Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and ZIP+4: East Liverpool Station "A"

Dates Recorded: 3-13-04 ***through*** 3-26-04

Date	First-Class & Priority	Newspapers	Parcels	Other
Saturday	176	0	34	RTS 217 Reg 1
Monday	291	0	76	Rts 331 Regestire 1
Tuesday	197	0	52	Rts 274 " 1
Wednesday	179	0	41	Rts 291 " 1 Register
3-18-04 Thursday	150	0	8	Rts 148 1 Reg
Friday	190	0	17	223 Rts 1 Reg
Saturday	114	0	91	38 RTS 1 Reg
Monday	320	0	14	RTS 673 Reg 1
Tuesday	311	0	21	RTS 267 Reg 1 Express # 2
Wednesday	~~391~~ 289	0	~~9~~ 22	RTS 281 Reg 1 Express
Thursday	~~289~~	0	~~22~~	
Friday				
TOTALS				
Daily Average				

Signature of Person Making Count: Debra S. Curran

Printed Name: Debra S. Curran

Title: SSA

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 14
PAGE 1 OF 1

3/25/04

Chief McVay
126 West 6th St.
East Liverpool, Ohio 43920-2992

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the Station "A" Post Office, 43920-2992, located in Columbiana County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title and date.

Thank you for your assistance in this matter.

Deb Swindler
Post Office Review Coordinator

Enclosure: Return Envelope

No records found ☒

Comments/Findings: _____

Signature [illegible] Title [illegible]

Date 5/18/04

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 15
PAGE 1

3/25/04

POSTAL INSPECTION SERVICE
Inspector Bogden

SUBJECT: POSSIBLE DISCONTINUANCE OF POST OFFICE

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the Station "A" - East Liverpool Post Office, 43902-2992, located in Columbiana County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title and date.

Thank you for your assistance in this matter.

Deb Swindler
Post Office Review Coordinator

Enclosure: Return Envelope

No records found ☐

Comments/Findings: * POSTAL INSPECTION SERVICE DID NOT RETURN SURVEY *

Signature _____ Title _____

Date _____

Business Boxes

STA A

EAST LIVERPOOL, OH 43920

DOCKET NO. 43920-A
ITEM NO. 16
PAGE 1 OF 2

BAT220B1

Date: 05/19/2004

BOX NO.	BUSINESS NAME & ADDRESS	TELEPHONE	SERVICE(S)	GROUP - SIZE	DATE STARTED

[redacted]

Business Boxes

STA A

EAST LIVERPOOL, OH 43920

DOCKET NO. 43[illegible]20-A
ITEM NO. 16
PAGE 2 OF 2

BAT220B1

Date: 05/19/2004

BOX NO.	BUSINESS NAME & ADDRESS	TELEPHONE	SERVICE(S)	GROUP - SIZE	DATE STARTED
[redacted]					

Total Entries: 14

End of Report "Business Boxes "

DOCKET NO. 43920-A
ITEM NO. 17
PAGE 1 OF 4

Active Boxes Detailed by Box Number

STA A

EAST LIVERPOOL, OH 43920

BAT260B1

Date: 05/19/2004

Box Number	Assigned Name	Group - Size	Due Date
[redacted]	[redacted]	4 - 2	05/31/2004
[redacted]	[redacted]	4 - 2	05/31/2004
[redacted]	[redacted]	4 - 2	05/31/2004
[redacted]	[redacted]	4 - 2	06/30/2004
[redacted]	[redacted]	4 - 2	12/31/2004
[redacted]	[redacted]	4 - 2	02/28/2005
[redacted]	[redacted]	4 - 3	12/31/2004
[redacted]	[redacted]	4 - 2	12/31/2004
[redacted]	[redacted]	4 - 2	01/31/2005
[redacted]	[redacted]	4 - 2	07/31/2004
[redacted]	[redacted]	4 - 2	01/31/2005
[redacted]	[redacted]	4 - 3	06/30/2004
[redacted]	[redacted]	4 - 2	06/30/2004
[redacted]	[redacted]	4 - 2	03/31/2005
[redacted]	[redacted]	4 - 2	10/31/2004
[redacted]	[redacted]	4 - 3	10/31/2004
[redacted]	[redacted]	4 - 2	06/30/2004
[redacted]	[redacted]	4 - 2	04/30/2005
[redacted]	[redacted]	4 - 1	07/31/2004
[redacted]	[redacted]	4 - 1	07/31/2004
[redacted]	[redacted]	4 - 1	09/30/2004
[redacted]	[redacted]	4 - 1	10/31/2004
[redacted]	[redacted]	4 - 1	07/31/2004
[redacted]	[redacted]	4 - 1	09/30/2004
[redacted]	[redacted]	4 - 1	09/30/2004
[redacted]	[redacted]	4 - 1	05/31/2004
[redacted]	[redacted]	E - 1	07/31/2004
[redacted]	[redacted]	4 - 1	09/30/2004
[redacted]	[redacted]	E - 1	09/30/2004
[redacted]	[redacted]	4 - 1	08/31/2004
[redacted]	[redacted]	E - 1	10/31/2004
[redacted]	[redacted]	4 - 1	06/30/2004
[redacted]	[redacted]	4 - 1	06/30/2004
[redacted]	[redacted]	4 - 1	07/31/2004
[redacted]	[redacted]	4 - 1	08/31/2004
[redacted]	[redacted]	4 - 1	06/30/2004
[redacted]	[redacted]	E - 1	12/31/2004
[redacted]	[redacted]	4 - 1	01/31/2005
[redacted]	[redacted]	4 - 1	06/30/2004
[redacted]	[redacted]	E - 1	12/31/2004
[redacted]	[redacted]	4 - 1	01/31/2005
[redacted]	[redacted]	4 - 1	10/31/2004
[redacted]	[redacted]	E - 1	08/31/2004
[redacted]	[redacted]	4 - 1	12/31/2004
[redacted]	[redacted]	4 - 1	10/31/2004
[redacted]	[redacted]	E - 1	01/31/2005
[redacted]	[redacted]	4 - 1	06/30/2004
[redacted]	[redacted]	4 - 1	09/30/2004
[redacted]	[redacted]	E - 1	01/31/2005

Active Boxes Detailed by Box Number

DOCKET NO. 43920-A
ITEM NO. 17
PAGE 2 OF 4

STA A

EAST LIVERPOOL, OH 43920

BAT260B1

Date: **05/19/2004**

Box Number	Assigned Name	Group - Size	Due Date
[redacted]	[redacted]	E - 1	01/31/2005
		4 - 1	07/31/2004
	S.	4 - 1	01/31/2005
	E	4 - 1	07/31/2004
		E - 1	12/31/2004
		4 - 1	05/31/2004
		4 - 1	06/30/2004
		4 - 1	08/31/2004
		4 - 1	08/31/2004
	H	4 - 1	09/30/2004
		4 - 1	06/30/2004
		E - 1	05/01/2004
		4 - 1	10/31/2004
		E - 1	09/30/2004
		4 - 1	06/30/2004
		E - 1	12/31/2004
		E - 1	07/31/2004
		E - 1	12/31/2004
		4 - 1	06/30/2004
		4 - 1	05/31/2004
		4 - 1	08/31/2004
		4 - 1	09/30/2004
		4 - 1	10/31/2004
		E - 1	11/30/2004
		4 - 1	03/31/2005
		E - 1	10/31/2004
		4 - 1	09/30/2004
		4 - 1	12/31/2004
		4 - 1	05/31/2004
		4 - 1	10/31/2004
		E - 1	12/31/2004
		4 - 1	08/31/2004
		4 - 1	09/30/2004
		4 - 1	10/31/2004
		4 - 1	01/31/2005
		4 - 1	02/28/2005
		4 - 1	07/31/2004
		4 - 1	07/31/2004
		4 - 1	05/31/2004
		4 - 1	02/28/2005
		4 - 1	04/30/2005
		4 - 1	09/30/2004
		4 - 1	07/31/2004
		4 - 1	04/30/2005
		4 - 1	07/31/2004
		4 - 1	05/31/2004
		E - 1	10/31/2004
		4 - 1	08/31/2004
		4 - 1	06/30/2004

DOCKET NO. 43920-A
ITEM NO. 17
PAGE 3 OF 4

Active Boxes Detailed by Box Number

STA A

EAST LIVERPOOL, OH 43920

BAT260B1

Date: 05/19/2004

Box Number	Assigned Name	Group - Size	Due Date
[redacted]	[redacted]	4 - 1	08/31/2004
		4 - 1	09/30/2004
		4 - 1	02/28/2005
		4 - 1	08/31/2004
		4 - 1	09/30/2004
		4 - 1	07/31/2004
		4 - 1	03/31/2005
		4 - 1	08/31/2004
		4 - 1	06/30/2004
		4 - 1	07/31/2004
		4 - 1	06/30/2004
		4 - 1	05/31/2004
		4 - 1	07/31/2004
		4 - 1	06/30/2004
		4 - 1	06/30/2004
		4 - 1	10/31/2004
		4 - 1	09/30/2004
		4 - 1	12/31/2004
	T	4 - 1	08/31/2004
		4 - 1	06/30/2004
		4 - 1	05/31/2004
		4 - 1	06/30/2004
		4 - 1	06/30/2004
		4 - 1	10/31/2004
		4 - 1	01/31/2005
		4 - 1	03/31/2005
		4 - 1	06/30/2004
		4 - 1	08/31/2004
		4 - 1	05/31/2004
		E - 1	04/30/2005
		4 - 1	08/31/2004
		4 - 1	04/30/2005
		4 - 1	10/31/2004
		4 - 1	01/31/2005
	L.	4 - 1	09/30/2004
		4 - 1	09/30/2004
		E - 1	09/30/2004
		4 - 1	09/30/2004
	A	4 - 1	12/31/2004
		4 - 1	06/30/2004
		4 - 1	08/31/2004
		E - 1	10/31/2004
		4 - 1	10/31/2004
		4 - 1	06/30/2004
	S	E - 1	10/31/2004
		4 - 1	04/30/2005
		E - 1	12/31/2004
		E - 1	06/30/2004
		4 - 1	08/31/2004

Active Boxes Detailed by Box Number

STA A

EAST LIVERPOOL, OH 43920

DOCKET NO. 43920-A
ITEM NO. 17
PAGE 4 OF 4

BAT260B1

Date: **05/19/2004**

Box Number	Assigned Name	Group - Size	Due Date
[redacted]	[redacted]	4 - 1	05/31/2004
		4 - 1	10/31/2004
		E - 1	12/31/2004
		4 - 1	08/31/2004
		4 - 1	07/31/2004
		4 - 1	02/28/2005
		4 - 1	06/30/2004
		E - 1	08/31/2004
		4 - 1	11/30/2004
		4 - 1	06/30/2004
		4 - 1	08/31/2004
		4 - 1	08/31/2004
		E - 1	09/30/2004
		4 - 1	05/31/2004
		4 - 1	09/30/2004
		4 - 1	09/30/2004
		4 - 1	06/30/2004
		4 - 1	08/31/2004
		4 - 1	04/30/2005
		4 - 1	06/30/2004
		4 - 1	10/31/2004
		4 - 1	03/31/2005
		4 - 3	02/28/2005
		E - 1	12/31/2004

Total Entries: 171

End of Report "All Active Boxes"

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-"A"
ITEM NO. 18
PAGE 1 OF 2

Post Office Survey Sheet

Post Office Name: **East Liverpool – Station "A"** ZIP + 4: **43920**

Congressional District: **6** Date: **06/12/04**

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.
No structural defects – Restrooms provided / No Safety Hazards
Security – Bank next door went to only drive-up banking – was robbed three times in the last five years.

2. Is the facility accessible to persons with disabilities? **No**

3. Lease terms? 30-day cancellation clause? **No**

4. Are suitable alternate quarters available for an independent Post Office? If so, where?
No

5. List potential CPO sites. **None**

6. Are there any postage meter customers or permit mailers? Yes ☐ No ☒
If yes, please identify them by name and address.

7. Which career and noncareer employees will be affected and what accommodations will be made for them?
Debbie Curran (PTF) – Will be working at the Main Post Office.

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?
Collection Box will retained at Station "A". All mail for the PO Box will stay at the Main PO. Customers Free PO Box mail customers will receive delivery to homes (NDCBU).

UNITED STATES POSTAL SERVICE

DOCKET NO. 43920-"A"
ITEM NO. 18
PAGE 2 OF 2

Post Office Survey Sheet (Continued)

How many Post Office boxes are installed? **384**

How many Post Office boxes are used? **173**

What are the window service hours? **900 – 1300 1500-1630** M-F

900 - 1130 S

What are the lobby hours? **0900-1700** M-F

0900-1200 S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.
No

10. What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office boxes, furniture, safe)? Post **Office ownes all equipment.**

11. List potential CBU/parcel locker sites and distances from present Post Office site.
None

12. Are there any special customer needs? (People who cannot read or write, who cannot drive or who have infirmities or physical handicaps.) How can these people be accommodated?
Low Income/ Elderly section of the East Liverpool Community – Many Customers walk to East Liverpool Station "A" for service.

13. Rural delivery/HCR delivery.

a. What is current evaluation? **N/A**

b. Will this change result in the route being overburdened? Yes ☐ No ☐

If so, what accommodations will be made to adjust the route?

c. How many boxes and miles will be added to the route?

d. What would be the additional annual expense if the route is increased?

e. What is the one-time cost of CBU/parcel locker installation (if appropriate)?

f. At what time of the day does the carrier begin delivery to the community?

Will this delivery time be affected if the office is discontinued? Yes ☐ No ☐

If so, how?

14. Are the Post Office box fees at the facility that will provide alternate service different from those at the office to be discontinued? If so, how? **City Delivery**

UNITED STATES POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 19
PAGE 1 of 1

Community Survey Sheet

Post Office Name: **East Liverpool Station "A"** ZIP + 4: **43920**

Congressional District: **6th** Date: **06/12/04**

1. Incorporated? Yes [X] No [ ]

   Local government provided by: **East Liverpool City**

   Police protection provided by: **East Liverpool City**

   Fire protection provided by: **East Liverpool City**

   School location: **East Liverpool City**

2. What population growth is expected? (Please document your source) **-0.03**

Data drawn from AMS (IMAQ)

3. What residential, commercial, or business growth is expected? (Please document your source)

   -.02 Data drawn from AMS (IMAQ)

4. History. (Are there any special historical events related to the community? Are there any special community events to consider? Is the Post Office facility a state or national historic landmark (see ASM 515.23)? Check with the field real estate office when verification is needed.)

   None

5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?

   Elderly / Low Income/Business

6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center) Do employees of the office offer assistance to senior citizens and handicapped? What provisions can be made for these services if the Post Office is discontinued?

   N/A

DOCKET NO. 43920-A
ITEM NO. 20
PAGE 1 of 7

UNITED STATES POSTAL SERVICE

UDSF (All Routes) ZIP-5 Summary

UDSF (All Routes) ZIP-5 "43920" - active/delivery SUMMARY
Fiscal Year:2004 - Accounting Period:SEP

Route					Residential					Business					Total
Num	B	M	Phan	Aux	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NCDBU	Oth Cent	Total	Total
G000		O	N	N	0	0	0	0	0	0	0	0	0	0	0
Totals					0	0	0	0	0	0	0	0	0	0	0

Route					Residential					Business					Total
Num	B	M	Phan	Aux	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NCDBU	Oth Cent	Total	Total
C000	1	O	Y	N	0	0	0	0	0	0	0	0	0	0	0
C001	1	P	N	N	476	0	0	8	484	12	0	0	0	12	496
C002	1	P	N	Y	308	3	16	153	480	32	0	0	3	35	515
C004	1	P	N	N	229	0	0	87	316	154	0	0	2	156	472
C005	1	P	N	N	391	6	0	143	540	45	0	0	2	47	587
C006	1	C	N	N	3	553	22	0	578	3	12	0	0	15	593
C007	1	P	N	N	360	50	0	0	410	8	0	0	0	8	418
C008	1	P	N	N	434	0	0	0	434	38	1	0	0	39	473
C009	1	P	N	N	381	7	0	0	388	35	2	22	0	59	447
C010	1	P	N	N	351	51	15	0	417	32	5	0	5	42	459
C011	1	C	N	N	1	409	5	86	501	7	3	0	0	10	511
C012	1	C	N	N	151	403	0	0	554	7	1	0	0	8	562
C013	1	C	N	N	6	418	123	30	577	2	6	2	0	10	587
C014	1	C	N	N	0	575	0	0	575	6	24	0	0	30	605
C015	1	C	N	N	120	425	7	0	552	8	4	0	0	12	564
Totals					3211	2900	188	507	6806	389	58	24	12	483	7289

Route					Residential					Business					Total
Num	B	M	Phan	Aux	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NCDBU	Oth Cent	Total	Total
R001	1	C	N	N	0	587	0	0	587	1	5	0	0	6	593
R002	1	C	N	N	0	590	0	24	614	4	35	0	0	39	653
R003	V	C	N	N	0	553	0	0	553	0	4	0	0	4	557
R004	V	C	N	N	0	492	26	64	582	1	52	18	0	71	653
R005	1	C	N	N	0	414	108	96	618	0	15	7	0	22	640
R006	1	C	N	N	1	339	32	0	372	58	55	4	0	117	489
Totals					1	2975	166	184	3326	64	166	29	0	259	3585

Route					Residential					Business				

DOCKET NO. 43920-A
ITEM NO. 20
PAGE 2 of 7

Num	B	M	Phan	Aux	Facility	Contract	Detached	NPU	Total	Facility	Contract	Detached	NPU	Tota
B001		O	N	N	18	0	0	0	18	26	0	0	0	26
B002		O	N	N	15	0	0	0	15	26	0	0	0	26
B003		O	N	N	52	0	0	0	52	11	0	0	0	11
B004		O	N	N	85	0	0	0	85	17	0	0	0	17
B005		O	N	N	75	0	0	0	75	28	0	0	0	28
B006		O	N	N	80	0	0	0	80	15	0	0	0	15
B007		O	N	N	68	0	0	0	68	24	0	0	0	24
B008		O	N	N	45	0	0	0	45	7	0	0	0	7
B009		O	N	N	23	0	0	0	23	11	0	0	0	11
B010		O	N	N	6	0	0	0	6	9	0	0	0	9
B011		O	N	N	5	0	0	0	5	9	0	0	0	9
B012		O	N	N	46	0	0	0	46	3	0	0	0	3
B013		O	N	N	19	0	0	0	19	4	0	0	0	4
B014		O	N	N	37	0	0	0	37	4	0	0	0	4
B015		O	N	N	0	0	0	0	0	4	0	0	0	4
B017		O	N	N	7	0	0	0	7	13	0	0	0	13
B018		O	N	N	77	0	0	0	77	3	0	0	0	3
B019		O	N	N	66	0	0	0	66	7	0	0	0	7
B020		O	N	N	3	0	0	0	3	1	0	0	0	1
B022		O	N	N	34	0	0	0	34	26	0	0	0	26
B023		O	N	N	45	0	0	0	45	11	0	0	0	11
B024		O	N	N	28	0	0	0	28	11	0	0	0	11
B025		O	N	N	55	0	0	0	55	17	0	0	0	17
B026		O	N	N	56	0	0	0	56	16	0	0	0	16
B027		O	N	N	53	0	0	0	53	16	0	0	0	16
B028		O	N	N	22	0	0	0	22	14	0	0	0	14
B029		O	N	N	7	0	0	0	7	17	0	0	0	17
B030		O	N	N	73	0	0	0	73	11	0	0	0	11
B031		O	N	N	3	0	0	0	3	0	0	0	0	0
B050		O	N	N	0	0	0	0	0	3	0	0	0	3
Totals					1103	0	0	0	1103	364	0	0	0	364

Count		Residential					Business					Total PDs
Delivery	Count	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NDCBU	Oth Cent	Total	Total
City	14	3211	2900	188	507	6806	389	58	24	12	483	7289
Rural	6	1	2975	166	184	3326	64	166	29	0	259	3585
Carrier Total	20	3212	5875	354	691	10132	453	224	53	12	742	10874

Delivery	Count	Facility	Contract	Detached	NPU	Total	Facility	Contract	Detached	NPU	Total	Tota
PO Box	30	1103	0	0	0	1103	364	0	0	0	364	146

Type	PO Box	General	City	Rural	HCR	Total
Phan Route	0	0	1	0	0	1
Aux Route	0	0	1	0	0	1

Totals			
Type	Code	Number	active delivery
1 Bundle	1	18	9664
Vertical	V	2	1210

Mode Type Totals			
Type	Code	Number	active delivery
Curb	C	12	7007
P & L	P	8	3867

UNITED STATES POSTAL SERVICE

UDSF (All Routes) ZIP-5 Summary

UDSF (All Routes) ZIP-5 "43920" - active/delivery SUMMARY
Fiscal Year:2003 - Accounting Period:13

Route					Residential					Business					Total
Num	B	M	Phan	Aux	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NCDBU	Oth Cent	Total	Total
G000		O	N	N	0	0	0	0	0	0	0	0	0	0	0
Totals					0	0	0	0	0	0	0	0	0	0	0
Route					Residential					Business					Total
Num	B	M	Phan	Aux	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NCDBU	Oth Cent	Total	Total
C000	1	O	Y	N	0	0	0	0	0	0	0	0	0	0	0
C001	1	P	N	N	495	0	0	8	503	13	0	0	0	13	516
C002	1	P	N	Y	353	4	16	153	526	32	0	0	3	35	561
C004	1	F	N	N	242	0	0	95	337	156	0	0	1	157	494
C005	1	P	N	N	402	6	0	145	553	46	0	0	2	48	601
C006	1	C	N	N	3	561	22	0	586	3	12	0	0	15	601
C007	1	P	N	N	369	51	0	0	420	8	0	0	0	8	428
C008	1	P	N	N	454	0	0	0	454	38	1	0	0	39	493
C009	1	P	N	N	408	7	0	0	415	31	2	21	0	54	469
C010	1	P	N	N	365	57	15	0	437	34	9	0	4	47	484
C011	1	C	N	N	0	421	5	88	514	7	3	0	0	10	524
C012	1	C	N	N	159	411	0	0	570	8	1	0	0	9	579
C013	1	C	N	N	5	426	120	30	581	2	7	2	0	11	592
C014	1	C	N	N	4	589	0	0	593	6	19	0	0	25	618
C015	1	C	N	N	115	427	8	0	550	8	4	0	0	12	562
Totals					3374	2960	186	519	7039	392	58	23	10	483	7522
Route					Residential					Business					Total
Num	B	M	Phan	Aux	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NCDBU	Oth Cent	Total	Total
R001	V	C	N	N	0	576	0	0	576	0	5	0	0	5	581
R002	V	C	N	N	0	591	0	24	615	2	35	0	0	37	652
R003	V	C	N	N	0	563	0	0	563	0	2	0	0	2	565
R004	V	C	N	N	0	494	27	64	585	1	57	20	0	78	663
R005	V	C	N	N	0	403	108	96	607	0	14	6	0	20	627
R006	V	C	N	N	1	337	22	0	360	53	50	5	0	108	468
Totals					1	2964	157	184	3306	56	163	31	0	250	3556
Route					Residential					Business					

Num	B	M	Phan	Aux	Facility	Contract	Detached	NPU	Total	Facility	Contract	Detached	NPU	Tota
B001		O	N	N	24	0	0	0	24	27	0	0	0	27
B002		O	N	N	21	0	0	0	21	22	0	0	0	22
B003		O	N	N	57	0	0	0	57	14	0	0	0	14
B004		O	N	N	106	0	0	0	106	14	0	0	0	14
B005		O	N	N	96	0	0	0	96	21	0	0	0	21
B006		O	N	N	98	0	0	0	98	15	0	0	0	15
B007		O	N	N	89	0	0	0	89	20	0	0	0	20
B008		O	N	N	53	0	0	0	53	8	0	0	0	8
B009		O	N	N	44	0	0	0	44	12	0	0	0	12
B010		O	N	N	8	0	0	0	8	12	0	0	0	12
B011		O	N	N	8	0	0	0	8	12	0	0	0	12
B012		O	N	N	65	0	0	0	65	5	0	0	0	5
B013		O	N	N	38	0	0	0	38	5	0	0	0	5
B014		O	N	N	57	0	0	0	57	4	0	0	0	4
B015		O	N	N	0	0	0	0	0	0	0	0	0	0
B017		O	N	N	11	0	0	0	11	16	0	0	0	16
B018		O	N	N	87	0	0	0	87	4	0	0	0	4
B019		O	N	N	75	0	0	0	75	6	0	0	0	6
B020		O	N	N	3	0	0	0	3	1	0	0	0	1
B022		O	N	N	32	0	0	0	32	24	0	0	0	24
B023		O	N	N	48	0	0	0	48	14	0	0	0	14
B024		O	N	N	32	0	0	0	32	7	0	0	0	7
B025		O	N	N	57	0	0	0	57	22	0	0	0	22
B026		O	N	N	55	0	0	0	55	20	0	0	0	20
B027		O	N	N	52	0	0	0	52	22	0	0	0	22
B028		O	N	N	27	0	0	0	27	16	0	0	0	16
B029		O	N	N	7	0	0	0	7	20	0	0	0	20
B030		O	N	N	77	0	0	0	77	11	0	0	0	11
B031		O	N	N	7	0	0	0	7	2	0	0	0	2
B050		O	N	N	0	0	0	0	0	3	0	0	0	3
Totals					1334	0	0	0	1334	379	0	0	0	379

Count		Residential					Business					Total PDs
Delivery	Count	Other	Curb	NDCBU	Oth Cent	Total	Other	Curb	NDCBU	Oth Cent	Total	Total
City	14	3374	2960	186	519	7039	392	58	23	10	483	7522
Rural	6	1	2964	157	184	3306	56	163	31	0	250	3556
Carrier Total	20	3375	5924	343	703	10345	448	221	54	10	733	11078

Delivery	Count	Facility	Contract	Detached	NPU	Total	Facility	Contract	Detached	NPU	Total	Tota
PO Box	29	1334	0	0	0	1334	379	0	0	0	379	171

Type	PO Box	General	City	Rural	HCR	Total
Phan Route	0	0	1	0	0	1
Aux Route	0	0	1	0	0	1

Totals			
Type	Code	Number	active delivery
1 Bundle	1	14	7522
Vertical	V	6	3556

Mode Type Totals			
Type	Code	Number	active delivery
Foot	F	1	494
Curb	C	12	7032
P & L	P	7	3552

WOR[redacted]D SERVICE CREDITS

DISTRICT: NORTHERN OHIO [redacted]

POST OFFICE , STATE, AND ZIP: EAST LIVERPOOL [redacted]

Type of Review:
X Vacancy
3 yr Mgmt Review
Postmaster Initiated

Date of Postmaster Vacancy: (Or Today's Date if not vacant) 8/13/2004

DOCKET NO. 43920-"A"
ITEM NO. 21
PAGE 1 OF 1

Press CONTROL AND S TO BEGIN ENTRY

		NUMBER	FACTOR		TOTAL
1	CURRENT POSTMASTER LEVEL	EAS 21			
2	[redacted]				
3	NO. GENERAL DELIVERY FAMILIES SERVED	0	X	1.00	0
4	NO. POST OFFICE BOXES/CALL BOXES SERVED	1506	X	1.00	1506
5	NO. POSSIBLE CITY DELIVERIES	8232	X	1.33	10948.6
6	NO. ADMINISTRATIVE RURAL ROUTES BOXES SERVED	3591	X	1.00	3591
7	NO. INTERMEDIATE RURAL BOXES SERVED	0	X	0.70	0
8	NO. ADMIN RESP INTERM RURAL BOXES OTHER OFC	0	X	0.30	0
9	NO. ADMINISTRATIVE HCR BOXES SERVED	0	X	1.00	0
10	NO. INTERMEDIATE HCR BOXES SERVED	0	X	0.70	0
11	NO. ADMIN RESP FOR INTERM HCR BOXES FOR OTHER OFFICES	0	X	0.30	0
12	NO. CARRIER STATION/BRANCHES	0	X	3	0
13	NO. FINANCE STATION/BRANCHES	2	X	2	4
14	NO. CONTRACT STATIONS/BRANCHES & COMMUNITY POST OFFICES	1	X	1	1
15	MAIL PROCESSING CENTER? (YES OR NO)	N			
16	SEPARATE INCOMING LETTER SIZE MAIL? (YES OR NO)	N			
17	SEPARATE ALL INCOMING FLAT SIZE FLAT SIZE MAIL? (YES OR NO)	Y			
18	RESPONSIBLE FOR VMF? (YES OR NO)	N			0
19	ADMINISTRATIVE RESPONSIBILITY FOR AMF/ATC? (YES OR NO)	N			0
20	LESSOR FOR GOVERNMENT OWNED BUILDING? (YES OR NO)	N			0
21	AUTOMATION /OFFICE HAS MPLSM/SPLSM? (YES OR NO)	N			0
22	DISTRIBUTE FOOD STAMPS? (YES OR NO)	N			0
23	EXPERIENCE SEASONAL N				
24	SEASONAL WORKLOAD DURATION (NO. OF WEEKS)	0			
	TOTAL EXCEPTION CREDITS:				5

TOTAL REVENUE UNITS:

No.		Factor	Total
25	x	1	25.00
275	x	0.5	137.50
700	x	0.25	175.00
5000	x	0.1	500.00
7789	x	0.01	77.89
		TOTAL:	915.39

TOTAL WSC'S AND REVENUE CREDITS: 16960.95 -8%
16015.11

NEW POST OFFICE LEVEL: EAS-21

UPGRADE THE OFFICE IF THE FOLLOWING CONDITIONS ARE MET:

GRADE NOW	& THE WSCs ARE GREATER THAN	& TOTAL EXCEPTION CREDITS ARE
A	37	1 or more
C	77	1 or more
E	118	1 or more
11	319	3 or more
13	784	3 or more
15	1992	5 or more
18	5300	5 or more
20	12,600	8 or more
21	25,300	8 or more
22	66,900	13 or more
24	164,000	13 or more

PS FORM 150 PREPARED BY: M LYONS

PRINT DATE: 22-Nov-04

Offices that are either below or above the Zone of Tolerance range are immediately upgraded.

Complete the worksheets for exception credits, add-on credits, or reduction credits if any of the following apply:

Seasonal workload increase, mail processing centers, plant loads, offices that do not perform their own secondary distribution.

GRADE:	ZONE OF TOLERANCE FOR DOWNGRADE	WSC RANGE	ZONE OF TOLERANCE FOR UPGRADE
A	none	up to 40	41 - 45
C	36 - 40	41 - 82	83 - 93
E	73 - 82	83 - 125	126 - 141
11	111 - 125	126 - 335	336 - 376
13	298 - 335	336 - 820	821 - 914
15	736 - 820	821 - 2075	2076 - 2291
18	1869 - 2075	2076 - 5500	5501 - 6049
20	4951 - 5500	5501 - 13,000	13,001 - 14,299
21	11,701 - 13,000	13,001 - 26,000	26,001 - 28,599
22	23,401 - 26,000	26,001 - 68,200	68,201 - 75,020
24	61,381 - 68,200	68,201 - 167,200	167,201 - 183,919
26	150,481 - 167,200	167,201 - and up	none

DOCKET NO. 43920-A
ITEM NO. 22
PAGE 1 OF 19

DOCKET NO.
ITEM NO.
PAGE

UNITED STATES POSTAL SERVICE

Exercise of Renewal Option

Facility Name/Location: EAST LIVERPOOL - STATION A
1577 PENNSYLVANIA AVE EAST LIVERPOOL OH 43920-9998

County: COLUMBIANA
Project: C99660

TO
HARRY B BARLOW
DEBORAH L BARLOW
5800 BYE RD
EAST PALESTINE OH 44413-9714

Certified Mail #: 2281-3438

Issuing Office
Columbia FSO
10500 Little Patuxent Pky
2nd Floor
Columbia MD 21045-6211

Date of Existing Contract: 11/01/1998

Options available (Number and Years)
1 Option(s) covering 5 Years

Pursuant to the contract with you covering this facility, the Postal Service hereby exercises its option to renew said contract as follows:

Term: 5 years	From (Date): 11/01/2003	To (Date): 10/31/2008	Annual Rate: $7,200.00

There is/are 0 renewal option(s) remaining. In all other respects the said contract shall remain the same and is hereby confirmed.

Remarks

THANK YOU FOR YOUR INTEREST IN PROVIDING THIS SPACE FOR USE BY THE UNITED STATES POSTAL SERVICE.

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

HARRY B BARLOW
DEBORAH L BARLOW
5800 BYE RD
EAST PALESTINE OH 44413-9714

COMPLETE THIS SECTION ON DELIVERY

A. Received by (Please Print Clearly)
B. Date of Delivery 8-17-01
C. Signature Deborah L Barlow ☐ Agent ☐ Addressee
D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☒ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

2. Article Number (Copy from service label) 2281-3438

PS Form 3811, July 1999 Domestic Return Receipt 102595-99-M-1789

Date	Name of Contracting Officer	Signature
08/10/2001	G HIMES	G. A. Himes

UNITED STATES POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 22
PAGE 2 OF 19

Lease

Facility Name/Location
EAST LIVERPOOL - STATION A (382394-005)
1577 PENNSYLVANIA AVE EAST LIVERPOOL, OH 43920-9998

COLUMBIANA COUNTY
Project: C60261

This LEASE, made and entered into by and between HARRY B BARLOW DEBORAH L BARLOW hereinafter called the Lessor, and the United States Postal Service, hereinafter called the Postal Service:

In consideration of the mutual promises set forth and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties covenant and agree as follows:

1. The Lessor hereby leases to the Postal Service and the Postal Service leases from the Lessor the following premises, hereinafter legally described in paragraph 9, in accordance with the terms and conditions described herein and contained in the 'General Conditions to U.S. Postal Service Lease,' Section A, attached hereto and made a part hereof.

Upon which is a one story masonry and which property contains areas, spaces, improvements, and appurtenances as follows:

AREA	SQ. FEET	AREA	SQ. FEET
Net Floor Space	974	Joint Use/Common Areas:	
Platform	9		
Parking and Maneuvering			
Other:			
Driveway			
Landscaping			
Sidewalks			

exclusive use of five (5) parking spaces located immediately to building front

Total Site Area: 983

2. RENTAL: The Postal Service will pay the Lessor an annual rental of: $6,600.00

Six Thousand Six Hundred and 00/100 Dollars

payable in equal installments at the end of each calendar month. Rent for a part of a month will be prorated. Rent checks shall be disbursed as follows:

payable to:
HARRY B BARLOW
DEBORAH L BARLOW
5800 BYE RD
EAST PALESTINE OH 44413-9714

unless the Contracting Officer is notified, in writing by Lessor, of any change in payee or address at least sixty (60) days before the effective date of the change.

3. TO HAVE AND TO HOLD the said premises with their appurtenances:

FIXED TERM: The term beginning Nov. 01, 1998 and ending Oct. 31, 2003 for a total of 5 years.

4. **RENEWAL OPTIONS:** The Lease may be renewed at the option of the Postal Service, for the following separate and consecutive terms and at the following annual rentals:

RENEWAL OPTION	TERM NO. OF YEARS	PER ANNUM RENTAL
1	5	$7,200.00

provided that notice is sent, in writing, to the Lessor at least 30 days before the end of the original lease term and each renewal term. All other terms and conditions of this Lease will remain the same during any renewal term unless stated otherwise herein.

5. **TERMINATION:** None.

6. **UTILITIES, SERVICES, AND EQUIPMENT: Lessor, as part of the rental consideration, shall furnish the following utilities, services and equipment:** (See Lessor Obligations of General Conditions (A.24) and/or attached addendum for definitions.)
Heating System, Air Conditioning Equipment, Light Fixtures, Sewerage System, Electrical System, Water System.

7. **OTHER PROVISIONS: The following additional provisions, modifications, riders, layouts and/or forms were agreed upon prior to execution and made a part hereof:**
Maintenance Rider - USPS (M-1), UST Maintenance Rider - Lessor (U-1), USPS to pay recurring monthly charges for separately metered heat, electricity, water, sewer, trash and snow removal.

8. **The undersigned has completed the 'Representations and Certifications.' (See Section B).**

9. **LEGAL DESCRIPTION:**

Situate in the County of Columbiana, in the State of Ohio and in the City of East Liverpool, and bounded and described as follows, viz:

Beginning on the North line of Pennsylvania Avenue, as said Avenue is now platted and recorded on the records of Columbiana county, Ohio, at the cneter of Minnesota Avenue where said Avenue intersects Pennsylvania Avenue and running thence, with the North line of Pennsylvania Avenue, South 69 degrees West a distance of 175.83 feet to the true place of beginning of the description of the tract hereby conveyed, and now describing the tract hereby conveyed, running thence, from said true place of beginning, further along the North line of Pennsylvania Avenue, South 69 degrees West a distance of 170 feet to the Southeast corner of the lands of Tyalor, Lee and Smith; thence, with the East line of the lands of Taylor, Lee and Smith, North 21 degrees West a distance of 758 feet to the corporation line of the City of East Liverpool, Ohio; thence, with siad ocrporation line, North 69 degrees East a distance of 170 feet to a point, and thence, parallell to the West line of this tract, South 21 degrees East 758 feet to said true place of beginning, containing 2.96 acres, more or less.

UNITED STATES POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 22
PAGE 4 OF

Lease

EXECUTED BY LESSOR this 12th day of January, 98.

ALL INDIVIDUAL OFFERORS MUST SIGN

Print Name & Title	Signature
Harry B. Barlow, Owner	Harry B Barlow
Deborah L. Barlow, Owner	Deborah L Barlow

Lessor, Address: HARRY B BARLOW
DEBORAH L BARLOW
5800 BYE RD EAST PALESTINE OH 44413-9714

Telephone No:
Taxpayer ID: [redacted]

Melissa D Richardson — Witness

Dorothy Rupert — Witness

ACCEPTANCE BY THE POSTAL SERVICE

Date: 1/19/1998

G A HIMES — Contracting Officer

G. A. Himes — Signature of Contracting Officer

COLUMBIA FSO
PO BOX 701
COLUMBIA MD 21045-0701
Address of Contracting Officer

UNITED STATES POSTAL SERVICE.

DOCKET NO. 43920-A
ITEM NO. 22
PAGE 5 OF 19

Form of Acknowledgment for Individuals

STATE OF Ohio

COUNTY OF Columbiana

Personally appeared before me, a Notary Public in and for the County and State aforesaid,

Harry B. Barlow
(Identify individual party to the lease)

Deborah L. Barlow
(Identify individual party to the lease)

(Identify individual party to the lease)

(Identify individual party to the lease)

(Identify individual party to the lease)

(Identify individual party to the lease)

(Identify individual party to the lease)

who is known to me to be the same person(s) who executed the foregoing lease, and who acknowledged that said person(s) signed, sealed and delivered the same as said person(s)'s free and voluntary act for the uses and purposes therein set forth.

Witness my hand and notarial seal, in the County and State aforesaid,
this 12th day of January, 98.

NOTARIAL
SEAL

Dorothy Rinestine
Notary Public

DOROTHY RINESTINE, Notary Public
State of Ohio
My Commission Expires March 28, 1999

My commission expires _____.

REACKIND(July 98, v1.12, P)

General Conditions to USPS Lease

SECTION A

A.1 CHOICE OF LAW

This Lease shall be governed by federal law.

A.2 DEFINITIONS

As used in this contract, the following terms have the following meanings:

a. "Contracting officer" means the person executing this contract on behalf of the Postal Service, and any other employee who is a properly authorized contracting officer; the term includes, except as otherwise provided in the contract, the authorized representative of a contracting officer acting within the limits of the authority conferred upon that person.

b. "Successful offeror," "offeror," "contractor," or "Lessor" are interchangeable and refer to the party whose proposal is accepted by the Postal Service.

c. "Lease" and "agreement" are interchangeable and refer to this document, including all riders and attachments thereto.

A.3 EXECUTION REQUIREMENTS

a. All co-owners and all other persons having or to have a legal interest in the property must execute the Lease. If the offeror is married, the husband or wife of the offeror must also execute the Lease. The offeror must submit adequate evidence of title.

b. If the offeror is a general partnership, each member must sign.

c. If the offeror is a limited partnership, all general partners must sign.

d. Where the offeror is an administrator or an executor of an estate, there must be furnished a certificate of the clerk of the court or certified copy of the court order showing the appointment of the administrator or executor, together with a certified copy of the will of the deceased. If there is no will, or in the event the will of the deceased does not specifically authorize the administrator or the executor to enter into a contract to lease the proposed quarters, it will generally be necessary to furnish, in addition to the above named items, a certified copy of the court order authorizing such administrator or executor to enter into a lease with the Postal Service.

e. Where the offeror is a trustee, a certified copy of the instrument creating the trust must be furnished together with any other evidence necessary to establish the trustee's authority to lease.

f. Where the offeror is a corporation, leases and lease agreements entered into must have the corporate seal affixed or in place thereof the statement that the corporation has no seal.

g. Where the offeror is a corporation, municipal corporation, fraternal order or society, the Lease must be accompanied by documentary evidence affirming the authority of the agent, or agents, to execute the Lease to bind the municipal corporation, fraternal order or society for which he (or they) purports to act. The usual evidence required to establish such authority is in the form of extracts from the articles of incorporation, or bylaws, or the minutes of the board of directors duly certified by the custodian of such records, under the corporate seal. Such resolutions, when required, must contain the essential stipulations embodied in the Lease. The names and official titles of the officers who are authorized to sign the Lease must appear in the document.

h. Notices. Any notice to Lessor provided under this Lease or under any law or regulation must be in writing and may be hand delivered or mailed to Lessor at the address specified on page 3 of the Lease, or at an address that Lessor has otherwise appropriately directed in writing. Any notice to the Postal Service provided under this Lease or under any law or regulation must be in writing and may be hand delivered or mailed, addressed to "Contracting Officer, U.S. Postal Service" at the address specified on page 3 of the Lease, or at an address that the Postal Service has otherwise directed in writing.

A.4 MORTGAGEE'S AGREEMENT

If there is now or will be a mortgage on the property which is or will be recorded prior to the recording of the Lease, the offeror must notify the contracting officer of the facts concerning such mortgage and, unless in his sole discretion the contracting officer waives the requirement, the offeror must furnish a Mortgagee's Agreement, which will consent to this Lease and shall provide that, in the event of foreclosure, mortgagee, successors, and assigns shall cause such foreclosures to be subject to the Lease.

A.5 EQUAL OPPORTUNITY

a. The contractor may not discriminate against employees or applicants because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, sex, or national origin. This action must include, but not be limited to, employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants, notices provided by the contracting officer setting forth the provisions of this clause.

b. The contractor must, in all solicitations or advertisements for employees placed by it or on its behalf, state that all qualified applicants will be considered for employment without regard to race, color, religion, sex, or national origin.

c. The contractor must send to each union or worker's representative with which the contractor has a collective bargaining agreement or other understanding, a notice, provided by the contracting officer, advising the union or workers' representative of the contractor's commitments under this clause, and must post copies of the notice in conspicuous places available to employees and applicants.

d. The contractor must comply with all provisions of Executive Order (EO) 11246 of September 24, 1965, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.

e. The contractor must furnish all information and reports required by the Executive order, and by the rules, regulations, and orders of the Secretary, and must permit access to the contractor's books, records, and accounts by the Postal Service and the Secretary for purposes of investigation to ascertain compliance with these rules, regulations, and orders.

f. If the contractor fails to comply with this clause or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended, in whole or in part; the contractor may be declared ineligible for further contracts in accordance with the Executive order; and other sanctions may be imposed and remedies invoked under the Executive order, or by rule, regulation, or order of the Secretary, or as otherwise provided by law.

g. The contractor must insert this clause, including this paragraph g, in all subcontracts or purchase orders under this contract unless exempted by Secretary of Labor rules, regulations, or orders issued under the Executive order. The contractor must take such action with respect to any such subcontract or purchase order as the Postal Service may direct as a means of enforcing the terms and conditions of this clause (including sanctions for noncompliance), provided, however, that if the contractor becomes involved in, or is threatened with, litigation as a result, the contractor may request the Postal Service to enter into the litigation to protect the interests of the Postal Service.

h. Disputes under this clause will be governed by the procedures in 41 CFR 60-1.1.

A.6 FACILITIES NONDISCRIMINATION

a. As used in this clause, the term "facility" means stores, shops, restaurants, cafeterias, restrooms, and any other facility of a public nature in the building in which the space covered by this Lease is located.

b. The Lessor agrees that he will not discriminate by segregation or otherwise against any person or persons because of race, religion, color, age, sex, or national origin in furnishing, or by refusing to furnish, to such person or persons the use of any facility including any and all services, privileges, accommodations, and activities provided thereby.

c. It is agreed that the Lessor's noncompliance with the provisions of this clause shall constitute a material breach of this Lease. In the event of such noncompliance, the Postal Service may take appropriate action to enforce compliance, may terminate this lease, or may pursue such other remedies as may be provided by law. In the event of termination, the Lessor shall be liable for all excess costs of the Postal Service in acquiring substitute space, including but not limited to the cost of moving to such space.

d. The Lessor agrees to include, or to require the inclusion of the foregoing provisions of this clause (with the terms "Lessor" and "Lease" appropriately modified) in every agreement or concession pursuant to which any person other than the Lessor operates or has the right to operate any facility. The Lessor also agrees that it will take such action with respect to any such agreement as the Postal Service may direct as a means of enforcing this clause, including but not limited to termination of the agreement or concession.

A.7 OFFICIALS NOT TO BENEFIT

No member of or delegate to Congress may be admitted to any part or share of this contract, or to any benefit arising from it. This prohibition does not apply to the extent this contract is with a corporation for the corporation's general benefit.

A.8 CONTINGENT FEES

a. The offeror warrants that no person or selling agency has been employed or retained to solicit or obtain this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide, established commercial or selling agencies maintained by the Lessor for the purpose of obtaining business.

b. For breach or violation of this warranty, the Postal Service has the right to annul this contract without liability, or at its sole discretion, to deduct from the contract price or consideration, or otherwise recover from offeror the full amount of the commission, percentage, brokerage fee, or contingent fee.

c. Licensed real estate agents or brokers having listings on property for rent, in accordance with general business practice, and who have not obtained such licenses for the sole purpose of effecting this lease, may be considered as bona fide employees or agencies within the exception contained in this clause.

A.9 ASSIGNMENT OF CLAIMS

a. If this contract provides for payments aggregating $10,000 or more, claims for moneys due or to become due from the Postal Service under it may be assigned to a bank, trust company, or other financing institution, including any federal lending agency, and may thereafter be further assigned and reassigned to any such institution. Any assignment or reassignment must cover all amounts payable and must not be made to more than one party, except that assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in financing this contract. No assignment or reassignment will be recognized as valid and binding upon the Postal Service unless a written notice of the assignment or reassignment, together with a true copy of the instrument of assignment, is filed with

1. The contracting officer; and

2. The surety or sureties upon any bonds.

b. Except with the written consent of the Contracting Officer, assignment of this contract or any interest in this contract other than in accordance with the provisions of this clause will be grounds for termination of the contract for default at the option of the Postal Service.

c. Nothing contained herein shall be construed so as to prohibit transfer of ownership of the demised premises, so long as such transfer is subject to this agreement.

A.10 COMPLIANCE WITH OSHA STANDARDS

The Lessor must (i) comply with applicable Occupational Safety and Health Standards, title 29 Code of Federal Regulations, Part 1910, promulgated pursuant to the authority of the Occupational Safety and Health Act of 1970; (ii) comply with any other applicable federal, state, or local regulation governing workplace safety to the extent they are not in conflict with (i); and (iii) take all other proper precautions to protect the health and safety of (a) any laborer or mechanic employed by the Lessor in performance of this agreement, (b) Postal Service employees, and (c) the public. The Lessor must include this clause in all subcontracts hereunder and to require its inclusion in all subcontracts of a lower tier. The term "Lessor" as used in this clause in any subcontract must be deemed to refer to the subcontractor.

A.11 EXAMINATION OF RECORDS

a. The Postal Service and its authorized representatives will, until three years after final payment under this contract, or for any shorter period specified for particular records, have access to and the right to examine any directly pertinent books, documents, papers, or other records of the contractor involving transactions related to this contract.

b. The contractor agrees to include in all subcontracts under this contract a provision to the effect that the Postal Service and its authorized representatives will, until three years after final payment under the subcontract, or for any shorter specified period for particular records, have access to and the right to examine any directly pertinent books, documents, papers, or other records of the subcontractor involving transactions related to the subcontract. The term "subcontract" as used in this clause excludes:

1. Purchase orders; and

2. Subcontracts for public utility services at rates established for uniform applicability to the general public.

A.12 CLEAN AIR AND WATER

The contractor agrees:

a. To comply with all the requirements of section 114 of the Clean Air Act (42 U.S.C. 7414) and section 308 of the Clean Water Act (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in section 114 of the Clean Air Act and section 308 of the Clean Water Act, and all regulations and guidelines issued to implement those acts before the award of this contract;

b. That no portion of the work required by this contract will be performed in a facility listed on the Environmental Protection Agency List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of the facility from the listing;

c. To use its best efforts to comply with clean air standards and clean water standards at the facility in which the contract is being performed; and

d. To insert the substance of this clause into any nonexempt subcontract, including this paragraph d.

A.13 CLAIMS AND DISPUTES

a. This contract is subject to the Contract Disputes Act of 1978 (41 U.S.C. 601-613) ("the Act").

b. Except as provided in the Act, all disputes arising under or relating to this contract must be resolved under this clause.

c. "Claim," as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. However, a written demand or written assertion by the contractor seeking the payment of money exceeding $50,000 is not a claim under the Act until certified as required by subparagraph d.2 below. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a claim under the Act. The submission may be converted to a claim under the Act by complying with the submission and certification requirements of this clause, if it is disputed either as to liability or amount or is not acted upon in a reasonable time.

d.

1. A claim by the contractor must be made in writing and submitted to the contracting officer for a written decision. A claim by the Postal Service against the contractor is subject to a written decision by the contracting officer.

2. For contractor claims exceeding $50,000, the contractor must submit with the claim a certification that:

(a) The claim is made in good faith;

(b) Supporting data are accurate and complete to the best of the contractor's knowledge and belief; and

(c) The amount requested accurately reflects the contract adjustment for which the contractor believes the Postal Service is liable.

3.

(a) If the contractor is an individual, the certification must be executed by that individual.

(b) If the contractor is not an individual, the certification must be executed by:

(1) A senior company official in charge at the contractor's plant or location involved; or

(2) An officer or general partner of the contractor having overall responsibility for the conduct of the contractor's affairs.

e. For contractor claims of $50,000 or less, the contracting officer must, if requested in writing by the contractor, render a decision within 60 days of the request. For contractor-certified claims over $50,000, the contracting officer must, within 60 days, decide the claim or notify the contractor of the date by which the decision will be made.

f. The contracting officer's decision is final unless the contractor appeals or files a suit as provided in the Act.

g. The Postal Service will pay interest on the amount found due and unpaid from:

1. The date the contracting officer receives the claim (properly certified if required); or

2. The date payment otherwise would be due, if that date is later, until the date of payment.

h. Simple interest on claims will be paid at a rate determined in accordance with the interest clause.

i. The contractor must proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the contracting officer.

A.14 AFFIRMATIVE ACTION FOR HANDICAPPED WORKERS

The following clause is applicable if this contract provides for payments aggregating $2,500 or more.

a. The contractor may not discriminate against any employee or applicant because of physical or mental handicap, in regard to any position for which the employee or applicant is qualified. The contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified handicapped individuals without discrimination in all employment practices, such as employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training (including apprenticeship).

b. The contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Rehabilitation Act of 1973, as amended.

c. In the event of the contractor's noncompliance with this clause, action may be taken in accordance with the rules and regulations and relevant orders of the Secretary of Labor.

d. The contractor agrees to post in conspicuous places, available to employees and applicants, notices in a form to be prescribed by the Director, Office of Federal Contract Compliance Programs, provided by or through the contracting officer. These notices state the contractor's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants, and the rights of applicants and employees.

e. The contractor must notify each union or worker's representative with which it has a collective bargaining agreement or other understanding that the contractor is bound by the terms of section 503 of the Act and is committed to taking affirmative action to employ, and advance in employment, handicapped individuals.

f. The contractor must include this clause in every subcontract or purchase order over $2,500 under this contract unless exempted by rules, regulations, or orders of the Secretary issued pursuant to section 503 of the Act, so its provisions will be binding upon each subcontractor or vendor. The contractor must take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce in these provisions, including action for noncompliance.

A.15 AFFIRMATIVE ACTION FOR DISABLED VETERANS AND VETERANS OF THE VIETNAM ERA

If this contract provides for payments aggregating $10,000 or more, the following clause is applicable.

a. The contractor may not discriminate against any employee or applicant because that employee or applicant is a disabled veteran or veteran of the Vietnam era, in regard to any position for which the employee or applicant is qualified. The contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled veterans and veterans of the Vietnam era without discrimination in all employment practices, such as employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training (including apprenticeship).

b. The contractor agrees that all suitable employment openings of the contractor existing at the time of the execution of this contract or occurring during its performance (including those not generated by this contract and those occurring at an establishment of the contractor other than the one where the contract is being performed, but excluding those of independently

operated corporate affiliates) will be listed at an appropriate local office of the State employment service system where the opening occurs. The contractor further agrees to provide such reports to the local office regarding employment openings and hires as may be required. State and local government agencies holding Postal Service contracts of $10,000 or more will also list all their suitable openings with the appropriate office of the State employment service.

c. Listing of employment openings with the employment service system will be made at least concurrently with the use of any other recruitment source or effort and will involve the normal obligations attaching to the placing of a bona fide job order, including the acceptance of referrals of veterans and non-veterans. The listing of employment openings does not require the hiring of any particular applicant or hiring from any particular group of applicants, and nothing herein is intended to relieve the contractor from any other requirements regarding nondiscrimination in employment.

d. Whenever the contractor becomes contractually bound to the listing provisions of this clause, it must advise the employment service system in each State where it has establishments of the name and location of each hiring location in the State. The contractor may advise the State system when it is no longer bound by this clause.

e. Paragraphs b, c, and d above do not apply to openings the contractor proposes to fill from within its own organization or under a customary and traditional employer/union hiring arrangement. But this exclusion does not apply to a particular opening once the contractor decides to consider applicants outside its own organization or employer/union arrangements for that opening.

f. Definitions

1. "All suitable employment openings" includes openings that occur in the following job categories: production and non-production; plant and office; laborers and mechanics; supervisory and non-supervisory; technical; and executive, administrative, and professional openings as are compensated on a salary basis of less than $25,000 per year. This term includes full-time employment, temporary employment of more than three days' duration, and part-time employment. It does not include openings the contractor proposes to fill from within its own organization or under a customary and traditional employer/union hiring arrangement or openings in an educational institution that are restricted to students of that institution. Under the most compelling circumstances, an employment opening may not be suitable for listing, including situations in which the needs of the Postal Service cannot reasonably be otherwise supplied, when listing would be contrary to national security, or when the requirement of listing would otherwise not be in the best interests of the Postal Service.

2. "Appropriate office of the State employment service" means the local office of the Federal/State national systems of public employment offices with assigned responsibility for serving the area where the employment opening is to be filled.

3. "Openings the contractor proposes to fill from within its own organization" means employment openings for which persons outside the contractor's organization (including any affiliates, subsidiaries, and the parent companies) will not be considered and includes any openings the contractor proposes to fill from regularly established "recall" lists.

4. "Openings the contractor proposes to fill under a customary and traditional employer/union hiring arrangement" means employment openings the contractor proposes to fill from union halls as part of the customary and traditional hiring relationship existing between it and representatives of its employees.

g. The contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Vietnam Era Veterans Readjustment Assistance Act of 1972, as amended.

h. In the event of the contractor's noncompliance with this clause, action may be taken in accordance with the rules, regulations, and relevant orders of the Secretary.

i. The contractor agrees to post in conspicuous places, available to employees and applicants, notices in a form to be prescribed by the Director, Office of Federal Contract Compliance Programs, provided by or through the contracting officer. These notices state the contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled veterans and veterans of the Vietnam era, and the rights of applicants and employees.

j. The contractor must notify each union or workers' representative with which it has a collective bargaining agreement or other understanding that the contractor is bound by the terms of the Act and is committed to taking affirmative action to employ, and advance in employment, qualified disabled veterans and veterans of the Vietnam era.

k. The contractor must include this clause in every subcontract or purchase order of $10,000 or more under this contract unless exempted by rules, regulations, or orders of the Secretary issued pursuant to the Act, so its provisions will be binding upon each subcontractor or vendor. The contractor must take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce in these provisions, including action for noncompliance.

A.16 GRATUITIES

a. The Postal Service may terminate this contract for default if, after notice and a hearing, the Postal Service Board of Contract Appeals determines that the contractor or the contractor's agent or other representative:

1. Offered or gave a gratuity (such as a gift or entertainment) to an officer or employee of the Postal Service; and

2. Intended by the gratuity to obtain a contract or favorable treatment under a contract.

b. The rights and remedies of the Postal Service provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

A.17 HAZARDOUS/TOXIC CONDITIONS CLAUSE

"Asbestos containing building material" (ACBM) means any material containing more than 1% asbestos as determined by using the method specified in 40 CFR Part 763, Subpart E, Appendix E. "Friable asbestos material" means any ACBM, that, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Sites cannot have any contaminated soil or water above applicable federal, state or local action levels or undisclosed underground storage tanks.

The Lessor agrees to identify and disclose the presence, location and quantity of all ACBM or presumed asbestos containing material (PACM) which includes all thermal system insulation, sprayed on and troweled on surfacing materials, and asphalt and vinyl flooring material unless such material has been tested to not be ACBM. Unless due to the act or negligence of the Postal Service, if contaminated soil, water, underground storage tanks or piping or friable asbestos or any other hazardous/toxic materials or substances as defined by applicable Local, State or Federal law is subsequently identified on the premises, the Lessor agrees to remove such materials or substances upon notification by the U. S. Postal Service at Lessor's sole cost in accordance with EPA and/or State guidelines. If the Lessor fails to remove the asbestos or hazardous/toxic materials or substances, the Postal Service has the right to accomplish the work and deduct the cost plus administrative costs, from future rent payments or recover these costs from Lessor by other means, or may, at its sole option, cancel this Lease. In addition, the Postal Service may proportionally abate the rent for any period the premises, or any part thereof, are determined by

but become available in the future, the Lessor agrees to accomplish connection, maintain, and pay all fees and costs involved in connecting the building system to the public water and/or sewerage systems. After connection, the Postal Service agrees to pay recurring charges for water consumption and use of sewerage services. If connection of such services is optional, the Postal Service will determine if the connection is to be made by the Lessor.

m. If air-conditioning equipment and operating power are provided - Lessor must furnish air-conditioning equipment together with all power required for proper operation of the equipment during the continuance of the Lease. The equipment must be in good working order and, if maintained by the Lessor, will be maintained in accordance with the Maintenance Rider attached hereto.

n. If air-conditioning equipment is furnished - Lessor must furnish air conditioning equipment in the demised premises in good working order and, if maintained by Lessor, will be maintained in accordance with the Maintenance Rider included attached hereto.

o. If air-conditioning is furnished - Lessor must maintain a uniform temperature of no greater than 78 degrees F. in all enclosed portions of the demised premises and be responsible for servicing of the air conditioning equipment including, but not limited to, the replacement of necessary filters and refrigerant as required for proper operation of the equipment together with power, water and other services for its operation.

A.25 LESSOR'S SUCCESSORS

The terms and provisions of this Lease and the conditions herein are binding on the Lessor, and all heirs, executors, administrators, successors, and assigns.

A.26 DRUG-FREE WORKPLACE

a. Applicability. This clause applies to all contracts with individuals without regard to the dollar amount, and to all other contracts over $50,000.

b. Exceptions. This clause does not apply to those contracts that are to be performed completely outside of the United States, its territories, and possessions.

c. Definitions. As used in this clause:

1. "Controlled substance" means those substances identified in schedules I through V, Section 202 of the Controlled Substances Act (21 U.S.C. 812), and as further defined in 21 CFR Sections 1308.11 through 1308.15.

2. "Conviction" means a finding of guilt (including a finding based on a plea of guilty or a plea of nolo contender) by any judicial body charged with the responsibility to determine violations of criminal drug statutes.

3. "Criminal drug statute" means a federal or non-federal criminal statute involving drug abuse.

4. "Drug abuse" means the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance.

5. "Employee" means any person directly engaged in the performance of work under a Postal Service contract.

6. "Individual" means a contractor with no employees other than himself or herself.

7. "Workplace" means any site where work is being done in connection with this contract.

d. Requirements

1. Contractors, except as individuals, must provide a drug-free workplace by:

(a) Publishing, publicly posting, and furnishing each employee a statement that drug abuse in the workplace is prohibited and specifying what actions will be taken against employees for violations of the prohibition;

(b) Establishing a drug-free awareness program to inform all employees about:

(1) The dangers of drug abuse in the workplace;

(2) The contractor's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Notifying all employees that, as a condition of continued employment on this contract, the employee must:

(1) Abide by the contractor's prohibition of drug abuse in the workplace; and

(2) Notify the contractor of any criminal drug conviction for a violation occurring in the workplace within five (5) days of such conviction;

(d) Notifying the contracting officer within ten (10) days of receiving a notice of a conviction from an employee or otherwise;

(e) Instituting appropriate personnel action, up to and including termination, against an employee or requiring the employee to complete a drug abuse assistance or rehabilitation program approved by a Federal, State, local health, law enforcement, or other appropriate agency within thirty (30) days of receiving a notice of conviction; and

(f) Making consistent and good faith efforts to maintain a drug-free workplace through implementation of paragraphs d.1.(a) through d.1.(e), above.

2. The contractor, if an individual, must not engage in drug abuse in the performance of this contract.

e. Sanctions. Violation of the terms of this clause may be grounds for the termination for default, and suspension or debarment from eligibility for future Postal Service contracts.

A.27 DAVIS-BACON ACT

The following is applicable if this agreement covers premises of net interior space in excess of 6,500 square feet and involves construction work over $2,000.00.

a. Minimum Wages

1. All mechanics and laborers employed in the contract work (other than maintenance work of a recurring, routine nature necessary to keep the building or space in condition to be continuously used at an established capacity and efficiency for its intended purpose) must be paid unconditionally, and not less than once a week, without deduction or rebate (except for deductions permitted by the Copeland Regulations (29 CFR Part 3)), the amounts due at the time of payment computed at rates not less than the aggregate of the basic hourly rates and rates of payments, contributions, or costs for any fringe benefits contained in the wage-determination decision of the Secretary of Labor, attached hereto, regardless of any contractual relationship alleged to exist between the Lessor, or subcontractor and these laborers and mechanics. A copy of the wage-determination decision must be kept posted by the Lessor at the site of the work in a prominent place where it can easily be seen by the workers.

2. The Lessor may discharge its obligation under this clause to workers in any classification for which the wage-determination decision contains:

(a) Only a basic hourly rate of pay, by making payment at not less than that rate, except as otherwise provided in the Copeland Regulations (29 CFR Part 3); or

(b) Both a basic hourly rate of pay and fringe-benefit payments, by paying in cash, by irrevocably contributing to a fund, plan, or program for, or by assuming an enforceable commitment to bear the cost of, bona fide fringe benefits contemplated by 40 U.S.C. 276a, or by a combination of these.

3. Contributions made, or costs assumed, on other than a weekly basis (but not less often than quarterly) are considered as having been constructively made for a weekly period. When a fringe benefit is expressed in a wage determination in any manner other than as an hourly rate and the Lessor pays a cash equivalent or provides an alternative fringe benefit, the Lessor must furnish information with the Lessor's payrolls showing how the Lessor determined that the cost incurred to make the cash payment or to provide the alternative fringe benefit is equal to the cost of the wage-determination fringe benefits. When the Lessor provides a fringe benefit different from that contained in the wage determination, the Lessor must show how the hourly rate was arrived at. In the event of disagreement as to an equivalent of any fringe benefit, the contracting officer must submit the question, together with the contracting officer's recommendation, to the Secretary of Labor for final determination.

4. If the contractor does not make payments to a trustee or other third person, the contractor may consider as payment of wages the costs reasonably anticipated in providing bona fide fringe benefits, but only with the approval of the Secretary of Labor pursuant to a written request by the Lessor. The Secretary of Labor may require the Lessor to set aside assets in a separate account, to meet the Lessor's obligations under any unfunded plan or program.

5. The contracting officer will require that any class of laborers or mechanics not listed in the wage-determination but to be employed under the contract will be classified in conformance with the wage-determination and report the action taken to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, D.C. 20210-0001, for approval. The contracting officer will approve an additional classification and wage rate and fringe benefits therefor only if:

(a) The work to be performed by the classification requested is not performed by a classification in the wage-determination;

(b) The classification is utilized in the area by the construction industry; and

(c) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

6. If the Lessor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate and fringe benefits therefor, the contracting officer must submit the question, together with the views of the interested parties and the contracting officer's recommendation, to the Wage and Hour Administrator for final determination. The Administrator or authorized representative will, within 30 days of receipt, approve, modify, or disapprove every proposed additional classification action, or issue a final determination if the parties disagree, and so advise the contracting officer or advise that additional time is necessary. The final approved wage rate (and fringe benefits if appropriate) must be paid to all workers performing work in the classification under the contract from the first day work is performed in the classification. The Lessor will post a copy of the final determination of the conformance action with the wage-determination determination at the site of the work. (The Department of Labor information collection and reporting requirements contained in subparagraph a.5 above and in this subparagraph a.6 have been approved by the Office of Management and Budget under OMB control number 1215-0140.)

b. Apprentices and Trainees

1. Apprentices may be permitted to work only when (a) registered, individually, under a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, U.S. Department of Labor, or, if no such recognized agency exists in a State, under a program registered with the Bureau of Apprenticeship and Training, or (b) if not individually registered in the program, certified by the Bureau of Apprenticeship and Training or State agency (as appropriate) to be eligible to work only if individually registered in a program approved by the Employment and Training Administration, U.S. Department of Labor.

2. The ratio of apprentices to journeymen or trainees to journeymen in any craft classification must not be greater than that permitted for the Lessor's entire work force under the registered apprenticeship or trainee program. Apprentices and trainees must be paid at least the applicable wage rates and fringe benefits specified in the approved apprenticeship or trainee program for the particular apprentice's or trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage-determination. If the apprenticeship or trainee program does not specify fringe benefits, apprentices or trainees must be paid in the full amount of fringe benefits listed on the wage-determination for the applicable classification unless the Administrator of Wage and Hour Division determines that a different practice prevails. Any employee listed on a payroll at an apprentice or trainee wage rate not registered, or performing work on the job site in excess of the ratio permitted under the registered program, must be paid the wage rate on the wage determination for the classification of work actually performed.

3. If the Bureau of Apprenticeship and Training or State agency recognized by the Bureau (as appropriate) withdraws approval of an apprenticeship program, or if the Employment and Training Administration withdraws approval of a trainee program, the contractor will no longer be permitted to utilize apprentices or trainees (as appropriate) at less than the applicable predetermined rate for the work performed until an acceptable program is approved. (See 29 CFR 5.16 for special provisions that apply to training plans approved or recognized by the Department of Labor prior to August 20, 1975.)

4. The utilization of apprentices, trainees, and journeymen must be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

c. Overtime Compensation

1. The Lessor may not require or permit any laborer or mechanic employed on any work under this contract to work more than 40 hours in any workweek on work subject to the provisions of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), unless the laborer or mechanic receives compensation at a rate not less than one-and-one-half times the laborer's or mechanic's basic rate of pay for all such hours worked in excess of 40 hours.

2. For violations of subparagraph c.1 above, the Lessor is liable for liquidated damages, which will be computed for each laborer or mechanic at $10 for each day on which the employee was required or permitted to work in violation of subparagraph c.1 above.

3. The contracting officer may withhold from the Lessor sums as may administratively be determined necessary to satisfy any liabilities of the Lessor for unpaid wages and liquidated damages pursuant to subparagraph c.2 above.

d. Payroll and Other Records

1. For all laborers and mechanics employed in the work covered by this clause, the Lessor must maintain payrolls and related basic records and preserve them for a period of three years after contract completion. The records must contain the name, address, and social security number of each employee, the employee's correct classification, rate of pay (including rates of contributions for, or costs assumed to provide, fringe benefits), the daily and weekly number of hours worked, deductions made, and actual wages paid. Whenever the Lessor has obtained approval from the Secretary of Labor to assume a commitment to bear the cost of fringe benefits under subparagraph a.4 above, the Lessor must maintain records showing the commitment and its approval, communication of the plan or program to the employees affected, and the costs anticipated or incurred under the plan or program. Lessors employing apprentices or trainees under approved programs must maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

2. The Lessor must submit weekly, for each week in which any work covered by this clause is performed, a copy of all payrolls to the contracting officer. The Lessor is responsible for the submission of copies of payrolls of all subcontractors. The copy must be accompanied by a statement signed by the Lessor indicating that the payrolls are correct and complete, that the wage rates contained in them are not less than those determined by the Secretary of Labor, and that the classifications set forth for each laborer or mechanic conform with the work the laborer or mechanic performed. Submission of the Weekly Statement of Compliance (see 29 CFR 5.5(a)(3)(ii)) required under this agreement satisfies this requirement. As required by this clause, the Lessor must submit a copy of any approval by the Secretary of Labor. (The Department of Labor information collection and reporting requirements in this subparagraph d.2 have been approved by the Office of Management and Budget under OMB control numbers 1215-0140 and 1215-0017.)

3. The Lessor's records required under this clause must be available for inspection by authorized representatives of the contracting officer and the Department of Labor, and the Lessor must permit the representative to interview employees during working hours on the job.

4. The Lessor must comply with the Copeland Regulations of the Secretary of Labor (29 CFR Part 3), which are hereby incorporated in this contract by reference.

e. Withholding of Funds. The contracting officer may withhold from the Lessor under this or any other contract with the Lessor so much of the accrued payments or advances as is considered necessary to pay all laborers and mechanics the full amount of wages required by this contract or any other contract subject to the Davis-Bacon prevailing wage requirements that is held by the Lessor.

f. Subcontracts

1. If the Lessor or any subcontractor fails to pay any laborer or mechanic employed on the site of the work any of the wages required by the contract, the contracting officer may, after written notice to the Lessor, suspend further payments or advances to the Lessor until violations have ceased.

A.28 BANKRUPTCY

In the event the Lessor enters into proceedings relating to bankruptcy, whether voluntary or involuntary, the Lessor will furnish, by certified mail, written notification of the bankruptcy to the contracting officer responsible for administering the contract. The notification must be furnished within five days of the initiation of the bankruptcy proceedings. The notification must include the date on which the bankruptcy petition was filed, the court in which the petition was filed, and a list of Postal Service contracts and contracting officers for all Postal Service contracts for which final payment has not yet been made. This obligation remains in effect until final payment under this contract.

SECTION B

B.1 TYPE OF BUSINESS ORGANIZATION

The offeror, by checking the applicable blocks, represents that it:

a. Operates as ☐ a corporation incorporated under the laws of the State of _____, ☑ an individual, ☐ a partnership, ☐ a joint venture, ☐ a non-profit organization, or ☐ an educational institution; and

b. Is a ☐ small business concern, ☐ minority-owned business, ☐ woman-owned business, ☐ labor surplus area concern, ☐ educational or other non-profit organization, or ☑ none of the above entities.

c. **SMALL BUSINESS CONCERN.** A small business concern for the purposes of Postal Service procurement is a concern, including its affiliates, which is independently owned and operated, is not dominant in the field of operations in which it is submitting an offer, and is of a size consistent with the standards set forth by SBA in CFR Part 121, or if no standard has been established, then of a size employing not more than 500 employees. (Also see USPS Procurement Manual, Chapter 10, Section 1.)

d. **MINORITY-OWNED BUSINESS.** A minority-owned business is a concern that is at least 51 percent owned by, and whose management and daily business operations are controlled by, one or more members of a socially and economically disadvantaged minority group, namely U.S. citizens who are black Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans, or Asian-Indian Americans. ("Native Americans" means American Indians, Eskimos, Aleuts, and native Hawaiians. "Asian-Pacific Americans" means those whose origins are in Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific Islands, the Northern Marianas Islands, Laos, Kampuchea, or Taiwan. "Asian-Indian Americans" means those whose origins are in India, Pakistan, or Bangladesh.)

e. **WOMAN-OWNED BUSINESS.** A woman-owned business is a business which is at least 51 percent owned, controlled, and operated by a woman or women. Controlled is defined as exercising the power to make policy decisions. Operated is defined as actively involved in the day-to-day management.

f. **LABOR SURPLUS AREA.** A geographical area which at the time of award is either a section of concentrated unemployment or underemployment, a persistent labor surplus area, or a substantial labor surplus area, as defined in this paragraph.

1. Section of concentrated unemployment or underemployment means appropriate sections of States or labor areas so classified by the Secretary of Labor.

2. Persistent labor surplus area means an area which is classified by the Department of Labor as an area of substantial and persistent labor surplus (also called Area of Substantial and Persistent Unemployment) and is listed as such by that Department in conjunction with its publication, Area Trends in Employment and Unemployment.

3. Substantial labor surplus area means an area which is classified by the Department of Labor as an area of substantial labor surplus (also called Area of Substantial Unemployment) and which is listed as such by that Department in conjunction with its publication, Area Trends in Employment and Unemployment.

g. **LABOR SURPLUS AREA CONCERN.** A firm which will perform or cause to be performed a substantial proportion of a contract in a labor surplus area.

h. **EDUCATIONAL OR OTHER NON-PROFIT ORGANIZATION.** Any corporation, foundation, trust, or other institution operated for scientific or educational purposes, not organized for profit, no part of the net earnings of which inures to the profits of any private shareholder or individual.

B.2 PARENT COMPANY AND TAXPAYER IDENTIFICATION NUMBER

a. A parent company is one that owns or controls the basic business policies of an offeror. To own means to own more than 50 percent of the voting rights in the offeror. To control means to be able to formulate, determine, or veto basic business policy decisions of the offeror. A parent company need not own the offeror to control it; it may exercise control through the use of dominant minority voting rights, proxy voting, contractual arrangements, or otherwise.

b. Enter the offeror's Taxpayer Identification Number (TIN) in the space provided. The TIN is the offeror's Social Security Number or other Employee Identification Number used on the offeror's Quarterly Federal Tax Return, U.S. Treasury Form 941.

Offeror's TIN: 157 22 6647

c. ☐ Check this block if the offeror is owned or controlled by a parent company.

d. If the block above is checked, provide the following information about the parent company:

Parent Company's Name: _____
Parent Company's Main Office Address: _____
No. and Street: _____
City: _____ State: ____ Zip Code: _____
Parent Company's TIN: _____

e. If the offeror is a member of an affiliated group that files its federal income tax return on a consolidated basis (whether or not the offeror is owned or controlled by a parent company, as provided above) provide the name and TIN of the common parent of the affiliated group:

Name of Common Parent: _____

Common Parent's TIN: _____

B.3 CERTIFICATE OF INDEPENDENT PRICE DETERMINATION

a. By submitting this proposal, the offeror certifies, and in the case of a joint proposal each party to it certifies as to its own organization, that in connection with this solicitation:

1. The prices proposed have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to the prices with any other offeror or with any competitor;

2. Unless otherwise required by law, the prices proposed have not been and will not be knowingly disclosed by the offeror before award of a contract, directly or indirectly to any other offeror or to any competitor; and

3. No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not submit a proposal for the purpose of restricting competition.

b. Each person signing this proposal certifies that:

1. He or she is the person in the offeror's organization responsible for the decision as to the prices being offered herein and that he or she has not participated, and will not participate, in any action contrary to paragraph a above; or

2. He or she is not the person in the offeror's organization responsible for the decision as to the prices being offered but that he or she has been authorized in writing to act as agent for the persons responsible in certifying that they have not participated, and will not participate, in any action contrary to paragraph a above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to paragraph a above.

c. Modification or deletion of any provision in this certificate may result in the rejection of the proposal as unacceptable. Any modification or deletion should be accompanied by a signed statement explaining the reasons and describing in detail any disclosure or communication.

B.4 CONTINGENT FEE REPRESENTATION

a. The offeror must complete the following representations:

1. The offeror ☐ has ☑ has not employed or retained any company or person (other than a full-time bona fide employee working solely for the offeror) to solicit or secure this contract.

2. The offeror ☐ has ☑ has not paid or agreed to pay any company or person (other than a full-time bona fide employee working solely for the offeror) any fee, commission, parcentage, or brokerage fee, contingent upon or resulting from the award of this contract.

b. If either representation is in the affirmative, or upon request of the contracting officer, the offeror must furnish, in duplicate, a completed Form 7319, "Contractor's Statement of Contingent or Other Fees," and any other information requested by the contracting officer. If the offeror has previously furnished a completed Form 7319 to the office issuing this solicitation, it may accompany its proposal with a signed statement–

1. Indicating when the completed form was previously furnished;

2. Identifying the number of the previous solicitation or contract, if any, in connection with which the form was submitted; and

3. Representing that the statement on the form is applicable to this proposal.

c. Licensed real estate agents or brokers having listings on property for rent, in accordance with general business practice, and who have not obtained such licenses for the sole purpose of effecting this lease, may be considered as bona fide employees or agencies within the exception contained in this clause.

B.5 CERTIFICATION OF NONSEGREGATED FACILITIES

a. By submitting this proposal, the offeror certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform services at any location under its control where segregated facilities are maintained. The offeror agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract.

b. As used in this certification, "segregated facilities" means any waiting rooms, work areas, rest rooms or wash rooms, restaurants or other eating areas, time clocks, locker rooms or other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, or housing facilities provided for employees that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise.

c. The offeror further agrees that (unless it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed subcontractors before awarding subcontracts exceeding $10,000 that are not exempt from the provisions of the Equal Opportunity clause; that it will retain these certifications in its files; and that it will forward the following notice to these proposed subcontractors (except when they have submitted identical certifications for specific time periods).

NOTICE

A certification of nonsegregated facilities must be submitted before the award of a subcontract exceeding $10,000 that is not exempt from the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (quarterly, semiannually, or annually).

B.6 CLEAN AIR AND WATER CERTIFICATION

a. This certification applies only if (1) the offer exceeds $100,000, (2) the offer is for an indefinite-quantity and indicates that orders for estimating quantities will exceed $100,000 in any year, (3) a facility to be used is listed on the EPA List of Violating Facilities because of a criminal conviction, or (4) the contract is not otherwise exempt.

b. The offeror (1) certifies, by checking the applicable box, that any facility to be utilized in the performance of the proposed contract ☐ is, ☐ is not listed on the Environmental Protection Agency List of Violating Facilities as of the date of this proposal, and (2) agrees to notify the contracting officer promptly if any communication is received from the Environmental Protection Agency before contract award indicating that any such facility is under consideration for inclusion on the list.

B.7 LEASES BETWEEN THE POSTAL SERVICE AND ITS EMPLOYEES, CONTRACT EMPLOYEES, OR BUSINESS ORGANIZATIONS SUBSTANTIALLY OWNED OR CONTROLLED BY POSTAL SERVICE EMPLOYEES OR CONTRACT EMPLOYEES

By submitting this proposal, the offeror certifies that the offeror ☐ is, ☑ is not an employee, a personal service contract employee or a member of the immediate family of a Postal Service employee or personal service contract employee OR a business organization (partnership, corporation, joint venture, etc.) substantially owned or controlled by a Postal Service employee, a personal service contract employee, or a member of the immediate family of a Postal Service employee or personal service contract employee. "Immediate family" means spouse, minor child or children, and other individuals related to the employee by blood who are residents of the employee's household.

Maintenance Rider
USPS Responsibility (Partial)

a. If the Postal Service is assuming maintenance responsibility for the demised premises for the first time, the Lessor must correct all maintenance deficiencies and obtain a written certification from a professional HVAC firm that the heating, ventilating and air conditioning systems have been maintained and are in proper working condition. The Lessor will remain responsible until all deferred maintenance work has been completed to the satisfaction of the Postal Service and Postal Service is in receipt of and accepts the aforementioned written certification.

b. The term "demised premises" as used in this rider includes the premises described in the Lease, the improvements and appurtenances to such premises and all equipment and fixtures furnished, or to be furnished, by the Lessor under this Lease.

c. The Postal Service is responsible for ordinary repairs to, and maintenance of the demised premises except for those repairs that are specifically made the responsibility of the Lessor in this Lease. The responsibility of the Postal Service as stated herein will be fulfilled at such time and in such manner as the Postal Service considers necessary to keep the demised premises in proper condition.

d. The Lessor is responsible for:

(1) Repairs to all common or joint use areas, common or joint use equipment and fixtures that may be included as part of this Lease.

(2) All repairs to structural elements and all parts of the roof system. The term "structural elements" as used in this clause is limited to the foundation, bearing walls, floors (not including floor covering), and column supports. The roof system includes, but is not limited to, the roof covering, flashing and insulation.

(3) Repairs resulting from Acts of God, of a public enemy, riot or insurrection.

(4) Inspection, prevention and eradication of termites and any other wood eating insects and for repairs of any damage resulting therefrom.

(5) Repairs resulting from defects in building construction or installation of equipment, fixtures, or appurtenances furnished by the Lessor.

(6) Repairs resulting from fire or other casualties, unless such casualties were caused by the negligence of employees or agents of the Postal Service.

(7) Any ordinary repairs by the Postal Service which were made necessary by the failure of any element for which the Lessor is responsible.

e. When the need arises for repairs which are the responsibility of the Lessor, including any repairs or actions for which the Lessor is responsible under paragraph a. hereof, the Postal Service will (except in emergencies) give the Lessor written notice of the needed repairs and will specify a reasonable deadline for completion of the work. A copy of such notice will be sent by certified or registered mail to the Lessor's mortgagee and assignee of monies due or to become due pursuant to this Lease whose names and addresses have been furnished to the Postal Service by the Lessor. If none of these parties (lessor, mortgagee or assignee) proceed with the work with such diligence so as to ensure completion within the time specified in the notice (or any extension thereof granted at the sole discretion of the Postal Service) or actually fails to complete the work within said time, the Postal Service has the right to perform the work, by contract or otherwise, and withhold the cost of such work (which may include administrative cost and/or interest) from payments due under this Lease. In addition, the Postal Service may proportionally abate the rent for any period the demised premises, or any part thereof, are determined by the Postal Service to have been rendered unavailable to it by reason of such condition. Alternatively, the Postal Service may, if the demised premises are determined to be unfit for occupancy, at its sole discretion, cancel this Lease without liability.

UNITED STATES POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 22
PAGE 17 OF 19

Maintenance Rider Underground Storage Tanks Lessor Responsibility

a. The term "Underground Storage Tank" (UST) as used in this lease rider, is defined as a tank system, including ancillary equipment (pipings and flanges, valves, pumps) connected to it, with ten percent or more of the USTs volume below ground. USTs include underground heating oil tanks (where regulated by law) and all USTs associated with fleet vehicle operations.

b. The lessor is responsible for:

(1) UST system maintenance, initial tank registration, applicable fees, reporting, tank and pipeline tightness testing, testing for soil and groundwater contamination, removal, replacement, upgrades, and closure. If the Postal Service requests tests additional to those required by federal, state, and/or local law, these tests will be completed, by the lessor, at Postal Service expense.

(2) Repairs or replacement resulting from any cause including, but not limited to, acts of God or a public enemy, or fires or other casualty, except where such damage or casualty was caused by the negligence of employees or agents of the Postal Service.

(3) Any UST upgrades resulting from changes in federal, state, and/or local law, whichever is more stringent, except where additional upgrades are required by the Postal Service which exceed those required by the applicable federal, state, and/or local law. Such additional upgrades, as required by the Postal Service, will be at Postal Service expense.

(4) Expenses incurred by the Postal Service which were made necessary due to the failure of any element for which the lessor is responsible.

(5) Providing the Postal Service with copies of all UST system documents (including, but not limited to, test results and permits) within thirty (30) days of lessor's receipt thereof.

c. The Postal Service shall be responsible for UST system daily operations, including product input/output monitoring.

d. If requested by the lessor, the Postal Service will provide the lessor with necessary documents (emergency action plan, etc.) which may be required by state and/or local law for tank registration.

e. When the Postal Service becomes aware of the need for effecting repairs, maintenance, upgrades, replacement, removal, closure, and/or clean-up activities for which the lessor is responsible, the Postal Service will give the lessor prompt written notice (except in emergency situations where notice shall be given as soon as is practicable), by certified or registered mail, and will specify a reasonable deadline for completion of the work. If the lessor fails to proceed with the work with such diligence so as to ensure completion within the time specified in the notice (or any extension thereof granted at the sole discretion of the Postal Service) or fails to perform the work, by contract or otherwise, and withhold the cost of such work, plus administrative costs, from rental payments due or to become due under this lease or to recoup said costs through any other means available to the Postal Service.

DOCKET NO. 43920-A
ITEM NO. 22
PAGE 18 OF 19

UNITED STATES POSTAL SERVICE

Mortgagee's Agreement

(To be executed and attached to lease before it is recorded)

Facility Name/Location EAST LIVERPOOL - STATION A (382394-005)
1577 PENNSYLVANIA AVE EAST LIVERPOOL, OH 43920-9998

County: COLUMBIANA
Project: C60261

The undersigned,

holder(s) of a mortgage in the sum of _____

on the property situated at: 1577 PENNSYLVANIA AVE EAST LIVERPOOL, OH 43920-9998

hereby consent(s) to the leasing of said property to the U.S. Postal Service and agree(s) for itself, its successors, executors, administrators, and assigns that in the event it should become necessary to foreclose said mortgage the mortgagee will cause the sale of said premises to be made subject to said lease.

_____
Mortgagee Company

_____
Witness

By: _____
Signature of Mortgagee's Officer

Its _____
Title of Mortgagee's Officer

_____
Street Address

_____
City, State and ZIP+4

Subscribed and Sworn to before me, a notary public, in and for County, State of _____,

this _____ day of _____, _____.

_____
Notary Public

My commission expires _____.

DOCKET NO. 43920-A
ITEM NO. 22
PAGE 19 OF 19

UNITED STATES POSTAL SERVICE

Designation of Emergency Repair Personnel

Return completed, signed copy of this form to:		
G A HIMES PROJECT MANAGER RE COLUMBIA FSO PO BOX 701 COLUMBIA, MD 21045-0701	Postal Unit:	STATION A
	Street Address:	1577 PENNSYLVANIA AVE
	City, State, ZIP + 4:	EAST LIVERPOOL OH, 43920-9998

Owner: HARRY B BARLOW
DEBORAH L BARLOW
5800 BYE RD, EAST PALESTINE, OH 44413-9714

Contact the following personnel for emergency repairs for those services that are my responsibility under the terms of the lease, when I (or my agent) cannot be reached after a reasonable period of time at Area Code & Telephone

In the event the Postal Service is unable to contact the designated emergency repair person or such person is unavailable to perform necessary emergency repairs, the Postal Service is authorized to arrange for such repairs by repair personnel selected by the Postal Service with cost thereof to be reimbursed by the lessor.

For Roofing/ Structural Emergencies ☐ Check if Not Applicable	ALEN PETHTEL 330-385-6104
For Electrical Emergencies ☒ Check if Not Applicable	
For Plumbing Emergencies ☒ Check if Not Applicable	
For Heating, Ventilating and Air-Conditioning Emergencies ☒ Check if Not Applicable	
For Other Emergencies (Windows, Doors, Locks, Etc.) ☒ Check if Not Applicable	

Sign Original

This letter is not intended to, nor does it in any way, increase my responsibilities as owner (or agent w/ owner) of the property to the occupant, the U.S. Postal Service.	Signature of Owner or Owner's Agent: Harry B Barlow	Date: 1/26/98
	Name (Typed or Printed)	HARRY BARLOW
	Street Address	5800 BYE ROAD
	City, State, ZIP + 4	EAST PALESTINE, OHIO 44413

October 1991 ☐ Postmaster ☐ District ☐ Area

AIC Amt SUM JANUARY 2002	AIC Amt SUM FEBRUARY 2002	AIC Amt SUM MARCH 2002	AIC Amt SUM APRIL 2002	AIC Amt SUM MAY 2002	AIC Amt SUM JUNE 2002	AIC Amt SUM JULY 2002	AIC Amt SUM AUGUST 2002	AIC Amt SUM SEPTEMBER 2002	AIC Amt SUM OCTOBER 2002	AIC Amt SUM NOVEMBER 2002	AIC Amt SUM DECEMBER 2002
[redacted]											

[redacted]

AIC Amt SUM JANUARY 2003	AIC Amt SUM FEBRUARY 2003	AIC Amt SUM MARCH 2003	AIC Amt SUM APRIL 2003	AIC Amt SUM MAY 2003	AIC Amt SUM JUNE 2003	AIC Amt SUM JULY 2003	AIC Amt SUM AUGUST 2003	AIC Amt SUM SEPTEMBER 2003	AIC Amt SUM OCTOBER 2003	AIC Amt SUM NOVEMBER 2003	AIC Amt SUM DECEMBER 2003
[redacted]											

43920 - "A"

NO.

ITEM NO. 23

PAGE 3 OF 21

"Cost Center = 3823940922:STA A - E LIVERPOOL
AIC Revenue Code = Retail - Walk-In Revenue"

AIC	AIC Description	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	Oct-04	Nov-04	Dec-04
[redacted]													

AMERICAN ELECTRIC POWER
PO BOX 24401
CANTON, OH 44701-4401
076-867-229-0-6 CYC 05

Total Amount Due . . . . . $ 193.73
Due Date Jan 29

NO. 43920-A
ITEM NO. 23
PAGE 1 of 2
Admin

3103-1 **AUTO** 5-DIGIT 43920

US POSTAL SERVICE 43920
700 DRESDEN AVE
EAST LIVERPOOL, OH 43920-4305

Make Check Payable and Send To:

[redacted]
AMERICAN ELECTRIC POWER
PO BOX 24002
CANTON OH 44701-4002

and

[redacted]

Amount Enclosed
$

19373
Please tear on dotted line and return top portion with your payment

click the C

SERVICE AT:
US POST OFFICE STA A
1575 PENNSYLVANIA AVE RM A
EAST LIVERPOOL, OH 43920-2160

For Billing, Outage or Service Inquiries, Call:
1-800-672-2231

[redacted]

Billing Date 01/07/04
Page 1 of 2

PREVIOUS CHARGES:	Account Balance	Amount Due
Total Amount Due at Last Billing	$ 42.85	
Payment 12/22/03 - Thank You	42.85 CR	
Previous Balance	$ .00	$ .00

n Invoice #

CURRENT AEP CHARGES (1-800-672-2231):

I apply you

01/07/04 Tariff 215 - MEDIUM GENERAL SERVICE
[redacted]

Generation Service	$ 111.43	
Transmission Service	13.47	
Distribution Service	37.94	
Customer Charge	24.00	
Transition Charge	6.89	
Current AEP Charges Due	$ 193.73	$ 193.73

* 12/04/20
* 01/09/20
* 01/07/20
* 01/07/20

Total Amount Due . . . . . $ 193.73
Due Date Jan 29

ount, and B

USAGE:

Meter Number	Service Period From	Service Period To	Meter Reading Prev	CD	Meter Reading Pres	CD	Multiplier	Metered Usage
89662020	12/04/03	01/07/04	69038	V	72096	A	1.0000	3058 KWH
89662020	12/04/03	01/07/04			13.840	A	1.0000	13.840 KW

Amount

Add ?

CD - Read Code: V = Actual Reading
A = Actual Reading

34 Billing Days Next Scheduled Read Date 02/05/04

Select chec

Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage
Jan 03	2,535	Mar 03	3,262	May 03	1,122	Jul 03	1,205	Sep 03	1,385	Nov 03	934
Feb 03	3,231	Apr 03	1,948	Jun 03	754	Aug 03	1,177	Oct 03	939	Dec 03	1,829

Average Monthly Usage: 1693 KWH
Total Usage (Past 12 Months): 20321 KWH

Amount

AMERICAN ELECTRIC POWER

Due date does not apply to the Previous Balance Due

See other side for important information

Ohio Power Company is authorized to transact business in Ohio as American Electric Power

AMERICAN ELECTRIC POWER

PO BOX 24401
CANTON, OH 44701-4401
076-867-229-0-6 CYC 05

Total Amount Due . . . . . $ 204.92
Due Date Feb 27

NO. 43920-A
ITEM NO. 23
PAGE 5 OF 21

3160-1 **AUTO** 5-DIGIT 43920

US POSTAL SERVICE 43920
700 DRESDEN AVE
EAST LIVERPOOL, OH 43920-4305

Make Check Payable and Send To:

[redacted]
AMERICAN ELECTRIC POWER
PO BOX 24002
CANTON OH 44701-4002

rtify Admin

[redacted]

Amount Enclosed
$

20492
Please tear on dotted line and return top portion with your payment

SERVICE AT:
US POST OFFICE STA A
1575 PENNSYLVANIA AVE RM A
EAST LIVERPOOL, OH 43920-2160

For Billing, Outage or Service Inquiries, Call:
1-888-710-4237

[redacted]

Billing Date 02/05/04
Page 1 of 2

n, click the C

PREVIOUS CHARGES:	Account Balance	Amount Due
Total Amount Due at Last Billing	$ 193.73	
Payment 01/19/04 - Thank You	193.73 CR	
Previous Balance	$ .00	$ .00

CURRENT AEP CHARGES (1-888-710-4237):

02/05/04 Tariff 215 - MEDIUM GENERAL SERVICE
[redacted]

Generation Service	$ 119.98	
Transmission Service	14.04	
Distribution Service	39.49	
Customer Charge	24.00	
Transition Charge	7.41	
Current AEP Charges Due	$ 204.92	$ 204.92

an Invoice #

d apply you

Total Amount Due . . . . . $ 204.92
Due Date Feb 27

e * 02/06/20
e * 02/06/20
e * 02/05/20
e * 02/05/20

USAGE:

Meter Number	Service Period From	Service Period To	Meter Reading Prev	CD	Meter Reading Pres	CD	Multiplier	Metered Usage
89662020	01/07/04	02/05/04	72096	A	75389	A	1.0000	3293 KWH
89662020	01/07/04	02/05/04			14.270	A	1.0000	14.270 KW

CD - Read Code: A = Actual Reading 29 Billing Days Next Scheduled Read Date 03/05/04

:ount, and B

Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage
Feb 03	3,231	Apr 03	1,948	Jun 03	754	Aug 03	1,177	Oct 03	939	Dec 03	1,829
Mar 03	3,262	May 03	1,122	Jul 03	1,205	Sep 03	1,385	Nov 03	934	Jan 04	3,058

Average Monthly Usage: 1737 KWH Total Usage (Past 12 Months): 20844 KWH

Amount
Add ?
Select chec

Amount

AMERICAN ELECTRIC POWER

Due date does not apply to the Previous Balance Due

See other side for important information

Ohio Power Company is authorized to transact business in Ohio as American Electric Power

AMERICAN ELECTRIC POWER

PO BOX 24401
CANTON, OH 44701-4401
076-861-229-0-6 CYC 05

Total Amount Due . . . . . $ 411.34
Due Date Apr 01

NO. 43920-A
ITEM NO. 23
PAGE 1 OF 2

Make Check Payable and Send To:

[redacted]
AMERICAN ELECTRIC POWER
PO BOX 24002
CANTON OH 44701-4002

3616-1 **AUTO** 5-DIGIT 43920

US POSTAL SERVICE 43920
700 DRESDEN AVE
EAST LIVERPOOL, OH 43920-4305

[redacted]

Amount Enclosed
$

20642
Please tear on dotted line and return top portion with your payment

SERVICE AT:
US POST OFFICE STA A
1575 PENNSYLVANIA AVE RM A
EAST LIVERPOOL, OH 43920-2160

For Billing, Outage or Service Inquiries, Call:
1-888-710-4237

[redacted]

Billing Date 03/10/04
Page 1 of 2

PREVIOUS CHARGES:	Account Balance	Amount Due
Total Amount Due at Last Billing	$ 204.92	
Previous Balance	$ 204.92	$ 204.92

CURRENT AEP CHARGES (1-888-710-4237):

03/0[redacted] Tariff 215 - MEDIUM GENERAL SERVICE

[redacted]

Generation Service	$ 118.86	
Transmission Service	14.70	
Distribution Service	41.52	
Customer Charge	24.00	
Transition Charge	7.34	
Current AEP Charges Due	$ 206.42	$ 206.42

Total Amount Due . . . . . $ 411.34
Due Date Apr 01

USAGE:

Meter Number	Service Period From	To	Meter Reading Prev	CD	Pres	CD	Multiplier	Metered Usage
89662020	02/05/04	03/05/04	75389	A	78651	H	1.0000	3262 KWH
89662020	02/05/04	03/05/04			15.070	H	1.0000	15.070 KW

CD - Read Code: A = Actual Reading
H = Estimated Reading

29 Billing Days

Next Scheduled Read Date 04/05/04

Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage
[illegible]ar 03	3,262	May 03	1,122	Jul 03	1,205	Sep 03	1,385	Nov 03	934	Jan 04	3,058
[illegible]pr 03	1,948	Jun 03	754	Aug 03	1,177	Oct 03	939	Dec 03	1,829	Feb 04	3,293

Average Monthly Usage: 1742 KWH
Total Usage (Past 12 Months): 20906 KWH

and

, click the C

in Invoice #

d apply your

e * 03/05/20
e * 03/12/20
e * 03/05/20
e * 03/05/20

count, and Bi

Amount
Add ?

s Select chec

Amount

AMERICAN ELECTRIC POWER

Due date does not apply to the Previous Balance Due

See other side for Important information

Ohio Power Company is authorized to transact business in Ohio as American Electric Power

=... 3/12/2004

AMERICAN ELECTRIC POWER

PO BOX 24401
CANTON, OH 44701-4401
076-867-229-0-6 CYC 05

Total Amount Due . . . . . $ 107.75
Due Date Apr 28

Make Check Payable and Send To:

5249-1 **AUTO** 5-DIGIT 43920

US POSTAL SERVICE 43920
700 DRESDEN AVE
EAST LIVERPOOL, OH 43920-4305

[redacted]
AMERICAN ELECTRIC POWER
PO BOX 24002
CANTON OH 44701-4002

[redacted]

Amount Enclosed
$

31417
Please tear on dotted line and return top portion with your payment

SERVICE AT:
US POST OFFICE STA A
1575 PENNSYLVANIA AVE RM A
EAST LIVERPOOL, OH 43920-2160

For Billing, Outage or Service Inquiries, Call:
1-888-710-4237

[redacted]

Billing Date 04/06/04
Page 1 of 2

PREVIOUS CHARGES:	Account Balance	Amount Due
Total Amount Due at Last Billing	$ 411.34	
Payment 03/19/04 - Thank You	411.34 CR	
Adjustment	206.42 CR	
Previous Balance	$ 206.42 CR	$ 206.42 CR

CURRENT AEP CHARGES (1-888-710-4237):

03/05/04	Tariff 215 - MEDIUM GENERAL SERVICE		
	Service Delivery Identifier Number: 0014-0060-7132-7689-1		
	Generation Service	$ 75.50	
	Transmission Service	13.00	
	Distribution Service	37.04	
	Customer Charge	24.00	
	Transition Charge	4.67	
	Current AEP Charges Due	$ 154.21	$ 154.21
04/05/04	Tariff 215 - MEDIUM GENERAL SERVICE		
	[redacted]		
	Generation Service	80.68	
	Transmission Service	13.08	
	Distribution Service	37.21	
	Customer Charge	24.00	
	Transition Charge	4.99	
	Current AEP Charges Due	$ 159.96	$ 159.96

Total Amount Due . . . . . $ 107.75
Due Date Apr 28

USAGE:

Meter Number	Service Period From	Service Period To	Meter Reading Prev	CD	Meter Reading Pres	CD	Multiplier	Metered Usage
89662020	02/05/04	03/05/04	75389	A	77461	M	1.0000	2072 KWH
89662020	03/05/04	04/05/04	77461	M	79675	A	1.0000	2214 KWH
[illegible]662020	02/05/04	03/05/04			13.900	M	1.0000	13.900 KW
[illegible]62020	03/05/04	04/05/04			13.920	A	1.0000	13.920 KW

CD - Read Code: A = Actual Reading
M = Estimated Reading

31 Billing Days

Next Scheduled Read Date 05/05/04

AMERICAN ELECTRIC POWER

Due date does not apply to the Previous

See other side for important information

Ohio Power Company is authorized to transact business in Ohio as American Electric Power

AMERICAN ELECTRIC POWER

PO BOX 24401
CANTON, OH 44701-4401
076-867-229-0-6 CYC 05

Total Amount Due . . . . . $ 109.08
Due Date May 27

Make Check Payable and Send To:

4052-1 **AUTO** 5-DIGIT 43920

US POSTAL SERVICE 43920
700 DRESDEN AVE
EAST LIVERPOOL, OH 43920-4305

[redacted]
AMERICAN ELECTRIC POWER
PO BOX 24002
CANTON OH 44701-4002

ITEM NO. Admin 23
PAGE 8 OF 21

43920 A

[redacted]

Amount Enclosed
$

10908
Please tear on dotted line and return top portion with your payment

SERVICE AT:
US POST OFFICE STA A
1575 PENNSYLVANIA AVE RM A
EAST LIVERPOOL, OH 43920-2160

For Billing, Outage or Service Inquiries, Call:
1-888-710-4237

[redacted]

Bill Date 05/05/04
Page 1 of 2

PREVIOUS CHARGES:	Account Balance	Amount Due
Total Amount Due at Last Billing	$ 107.75	
Payment 04/16/04 - Thank You	107.75 CR	
Previous Balance	$ .00	$ .00

CURRENT AEP CHARGES (1-888-710-4237):

05/05/04 Tariff 215 - MEDIUM GENERAL SERVICE
[redacted]

Generation Service	$ 43.78	
Transmission Service	10.03	
Distribution Service	28.57	
Customer Charge	24.00	
Transition Charge	2.70	
Current AEP Charges Due	$ 109.08	$ 109.08

Total Amount Due . . . . . $ 109.08
Due Date May 27

USAGE:

Meter Number	Service Period From	Service Period To	Meter Reading Prev	CD	Meter Reading Pres	CD	Multiplier	Metered Usage
89662020	04/05/04	05/05/04	79675	A	80876	A	1.0000	1201 KWH
89662020	04/05/04	05/05/04			11.000	A	1.0000	11.000 KW

CD - Read Code: A = Actual Reading 30 Billing Days Next Scheduled Read Date 06/04/04

Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage
May 03	1,122	Jul 03	1,205	Sep 03	1,385	Nov 03	934	Jan 04	3,058	Mar 04	2,072
Jun 03	754	Aug 03	1,177	Oct 03	939	Dec 03	1,829	Feb 04	3,293	Apr 04	2,214

Average Monthly Usage: 1665 KWH Total Usage (Past 12 Months): 19982 KWH

AMERICAN ELECTRIC POWER

Due date does not apply to the Previous Balance Due

See other side for Important Information

Ohio Power Company is authorized to transact business in Ohio as American Electric Power

/j... 5/7/2004

O

AMERICAN ELECTRIC POWER

PO BOX 24401
CANTON, OH 44701-4401
076-867-229-0-6 CYC 05

Total Amount Due . . . . . $ 81.95
Due Date June 28

Admin
NO. 43920-A
ITEM NO. 23
PAGE 9 of 27

Make Check Payable and Send To:

[redacted]
AMERICAN ELECTRIC POWER
PO BOX 24002
CANTON OH 44701-4002

3235-1 **AUTO** 5-DIGIT 43920

US POSTAL SERVICE 43920
700 DRESDEN AVE
EAST LIVERPOOL, OH 43920-4305

and

[redacted]

, click the C

Amount Enclosed
$

8195
Please tear on dotted line and return top portion with your payment

ERVICE AT:
US POST OFFICE STA A
1575 PENNSYLVANIA AVE RM A
EAST LIVERPOOL, OH 43920-2160

For Billing, Outage or Service Inquiries, Call:
1-888-710-4237

[redacted]

Bill Date 06/04/04
Page 1 of 2

REVIOUS CHARGES:

	Account Balance	Amount Due
Total Amount Due at Last Billing	$ 109.08	
Payment 05/14/04 - Thank You	109.08 CR	
Previous Balance	$ .00	$ .00

an Invoice #

nd apply your

URR AEP CHARGES (1-888-710-4237):

/04/04 Tariff 215 - MEDIUM GENERAL SERVICE
[redacted]

Generation Service	$ 35.64	
Transmission Service	5.41	
Distribution Service	14.70	
Customer Charge	24.00	
Transition Charge	2.20	
Current AEP Charges Due	$ 81.95	$ 81.95

te * 06/08/20(
te * 06/09/20(
te * 06/08/20(
te * 06/08/20(

Total Amount Due . . . . . $ 81.95
Due Date June 28

AGE:

eter Number	Service Period From	Service Period To	Meter Reading Prev	CD	Meter Reading Pres	CD	Multiplier	Metered Usage
662020	05/05/04	06/04/04	80876	A	81854	A	1.0000	978 KWH
662020	05/05/04	06/04/04			5.700	A	1.0000	5.700 KW

) - Read Code: A = Actual Reading 30 Billing Days Next Scheduled Read Date 07/06/04

ıth	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage	Month	Usage
3	754	Aug 03	1,177	Oct 03	939	Dec 03	1,829	Feb 04	3,293	Apr 04	2,214
	1,205	Sep 03	1,385	Nov 03	934	Jan 04	3,058	Mar 04	2,072	May 04	1,201

rage Monthly Usage: 1671 KWH Total Usage (Past 12 Months): 20061 KWH

AMERICAN ELECTRIC

Due date does not apply to the Previous

See other side for Important Information

Ohio Power Company is authorized to transact business in

BOARD OF PUBLIC UTILITIES • P.O. BOX 20 • EAST LIVERPOOL, OH 43920

KEEP THIS SIDE

TEMP / RETURN SERVICE REQUESTED

PRESENT	PRIOR	CONSUMPTION
197ER	195	2

PRESENT READING DATE	PRIOR READING DATE
12/01/03	11/03/03

Car# 1111

SERVICE ADDRESS 1577 PENN AVE

CODES (SEE BACK)	WATER	SEWER
WR/SR	10.20	6.62

ACCOUNT NO	DUE DATE	NET AMOUNT DUE
[redacted]	01/15/04	16.82
	PAY THIS AMOUNT AFTER DUE DATE. GROSS AMOUNT	18.50

FIRST-CLASS MAIL U.S. POSTAGE PAID EAST LIVERPOOL OH PERMIT NO. 7

CODES	WATER	SEWER
W/S	10.20	6.62

DUE DATE	NET AMOUNT DUE
01/15/04	16.82
[redacted]	18.50

ACCOUNT NO.	GROSS AMOUNT

USPS 43920 STA A
1577 PENN AVE

EAST LIVERPOOL OH
43920

NO. 43920-A
ITEM NO. 23
PAGE 1 OF 2

ms | Post/Certify | Admin

ully added.

mation. Then, click the C

Supplier: BOARD OF PUBLIC UTILITIES

Remit To Address: P.O. BOX 20 ?

EAST LIVERPOOL, OH 43920502(

Invoice Information

Enter Supplier Account # and all dates. When the invoice summary is saved, an Invoice # generated from the Supplier Account # and the Service End Date.
Check to key in the correct data, as suppliers use the Invoice # to identify and apply you payment.

Invoice #

Supplier Account # * [redacted] ?

Invoice Gross Amount 16.82

Invoice Date * 12/30/20

Invoice Received Date * 01/02/20

Goods Received Date * 12/01/20

Service End Date * 12/01/20

GL Account Information

Enter a line of data for each Invoice Amount charged to a GL Account #, Sub Account, and B combination; then, click 'Add'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
	2	search		search	Add ?

To update a line, modify data and click 'Save Invoice'. To remove a line, click its Select chec click 'Delete Selected'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
☐	1	[redacted] search	[redacted]	[redacted] search	16.82

BOARD OF PUBLIC UTILITIES • P.O. BOX 20 • E. LIVERPOOL, OH 43920

KEEP THIS SIDE

TEMP / RETURN SERVICE REQUESTED

FIRST-CLASS MAIL
U.S. POSTAGE PAID
EAST LIVERPOOL, OH
PERMIT NO. 7

METER READING		CONSUMPTION
PRESENT	PRIOR	
[redacted]	137	2

PRESENT READING [redacted] PRIOR READING 137

01/02/04 12/01/03 Car# 1111

SERVICE ADDRESS: 1577 PENN AVE

CODES	WATER	SEWER
W/S	10.20	6.62

CODES	GREEDACO	WATER	SEWER
WR/SR		10.20	6.62

DUE DATE	NET AMOUNT DUE
02/15/04	16.82
ACCOUNT NO. [redacted]	GROSS AMOUNT 18.50

ACCOUNT NO.	DUE DATE	NET AMOUNT DUE
[redacted]	02/15/04	16.82
	THIS AMOUNT AFTER DUE DATE	GROSS AMOUNT 18.50

USPS 43920 STA A
1577 PENN AVE

EAST LIVERPOOL OH
43920

NO. 43920-A
ITEM NO. 23
PAGE 17 OF 27

ems | Post/Certify | Admin

sfully saved and

mation. Then, click the C

Supplier: BOARD OF PUBLIC UTILITIES

Remit To Address: P.O. BOX 20
EAST LIVERPOOL, OH 439205020

Invoice Information

Enter Supplier Account # and all dates. When the invoice summary is saved, an Invoice # generated from the Supplier Account # and the Service End Date.
Check to key in the correct data, as suppliers use the Invoice # to identify and apply you payment.

Invoice #	03-04313JAN04	**Invoice Date ***	02/02/20
Supplier Account # *	[redacted] ?	**Invoice Received Date ***	02/02/20
Invoice Gross Amount	16.82	**Goods Received Date ***	01/09/20
		Service End Date *	01/09/20

GL Account Information

Enter a line of data for each invoice Amount charged to a GL Account #, Sub Account, and B combination; then, click 'Add'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
	2	search		search	Add ?

To update a line, modify data and click 'Save Invoice'. To remove a line, click its Select chec click 'Delete Selected'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
☐	1	[redacted] search	[redacted]	[redacted] search	16.82

Select All | Select None | Delete Selected

ARD OF PUBLIC UTILITIES • P.O. BOX 20 • E. LIVERPOOL, OH 43920

KEEP THIS SIDE
TEMP / RETURN SERVICE REQUESTED

FIRST-CLASS MAIL
U.S. POSTAGE PAID
EAST LIVERPOOL, OH
PERMIT NO. 7

METER READING		CONSUMPTION
PRESENT	PRIOR	
198	199	0
PRESENT READING DATE	PRIOR READING DATE	
02/02/04	01/02/04	Car# 1111

CODES	WATER	SEWER
W/S	10.20	6.62

NO. 43920-A
ITEM NO. 23
PAGE 1 OF 2

SERVICE ADDRESS: 1577 PENN AVE

CODES (SEE BACK)	WATER	SEWER
WR/SR	10.20	6.62

DUE DATE	NET AMOUNT DUE
03/15/04	16.82
[redacted]	18.50
ACCOUNT NO.	GROSS AMOUNT

ACCOUNT NO.	DUE DATE	NET AMOUNT DUE
[redacted]	03/15/04	16.82
	PAY THIS AMOUNT AFTER DUE DATE	GROSS AMOUNT 18.50

USPS 43920 STA A
1577 PENN AVE

EAST LIVERPOOL OH
43920

ems | Post/Certify | Admin

sfully saved and

mation. Then, click the C

To choose a different supplier, click the Supplier link.

Supplier: BOARD OF PUBLIC UTILITIES

Remit To Address: P.O. BOX 20
EAST LIVERPOOL, OH 439205020

Invoice Information

Enter Supplier Account # and all dates. When the invoice summary is saved, an Invoice # generated from the Supplier Account # and the Service End Date.
Check to key in the correct data, as suppliers use the Invoice # to identify and apply you payment.

Invoice # 03-04313FEB04FEB04
Supplier Account # * [redacted] ?
Invoice Gross Amount 16.82

Invoice Date * 02/02/20
Invoice Received Date * 02/03/20
Goods Received Date * 02/02/20
Service End Date * 02/02/20

GL Account Information

Enter a line of data for each invoice Amount charged to a GL Account #, Sub Account, and Bi combination; then, click 'Add'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
	2	search		search	Add ?

To update a line, modify data and click 'Save Invoice'. To remove a line, click its Select chec click 'Delete Selected'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
☐	1	[redacted] search	[redacted]	[redacted] search	16.82

Select All | Select None | Delete Selected

BOARD OF PUBLIC UTILITIES • P.O. BOX 20 • E. LIVERPOOL, OH 43920

KEEP THIS SIDE

TEMP / RETURN SERVICE REQUESTED

FIRST-CLASS MAIL
U.S. POSTAGE PAID
EAST LIVERPOOL, OH
PERMIT NO. 7

METER READING		CONSUMPTION
PRESENT	PRIOR	
199	198	1
PRESENT READING DATE	PRIOR READING DATE	
[redacted]01/04	02/02/04	

Car# 1111

CODES	WATER	SEWER
W/S	10.20	6.62

NO. 43920-A
MEN NO. 23
PAGE 13 OF 27

SERVICE ADDRESS: 1577 PENN AVE

CODES (SEE BACK)	WATER	SEWER
WR/SR	10.20	6.62

DUE DATE	NET AMOUNT DUE
04/15/04	16.82
[redacted]	18.50
ACCOUNT NO.	GROSS AMOUNT

USPS 43920 STA A
1577 PENN AVE

EAST LIVERPOOL OH
43920

ACCOUNT NO.	DUE DATE	NET AMOUNT DUE
[redacted]	04/15/04	16.82
PAY THIS AMOUNT AFTER DUE DATE	GROSS AMOUNT	18.50

10

...me [Post-Certify] [Admin]

...sfully saved and

...mation. Then, click the C

To choose a different supplier, click the Supplier link.

Supplier: BOARD OF PUBLIC UTILITIES

Remit To Address: P.O. BOX 20
EAST LIVERPOOL, OH 439205020

Invoice Information

Enter Supplier Account # and all dates. When the invoice summary is saved, an Invoice # generated from the Supplier Account # and the Service End Date.
Check to key in the correct data, as suppliers use the Invoice # to identify and apply your payment.

Invoice # 03-04313MAR04MAR04

Supplier Account # * [redacted]

Invoice Gross Amount 16.82

Invoice Date * 03/30/20

Invoice Received Date * 04/01/20

Goods Received Date * 03/30/20

Service End Date * 03/30/20

GL Account Information

Enter a line of data for each invoice Amount charged to a GL Account #, Sub Account, and Bi combination; then, click 'Add'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
	2	Search		Search	Add ?

To update a line, modify data and click 'Save Invoice'. To remove a line, click its Select chec click 'Delete Selected'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
☐	1	[redacted] Search	[redacted]	[redacted]	16.82

Select All | Select None | Delete Selected

43920-A
23
14 of 27

BOARD OF PUBLIC UTILITIES • P.O. BOX 20 • E. LIVERPOOL, OH 43920

KEEP THIS SIDE
TEMP / RETURN SERVICE REQUESTED

FIRST-CLASS MAIL
U.S. POSTAGE PAID
EAST LIVERPOOL, OH
PERMIT NO. 7

METER READING		CONSUMPTION
PRESENT	PRIOR	
200	199	1
PRESENT READING DATE	PRIOR READING DATE	
01/04	03/01/04	

Car# 1111

SERVICE ADDRESS: 1577 PENN AVE

DUES (SEE BACK)	WATER	SEWER
WR/SR	10.20	6.62

ACCOUNT NO.	DUE DATE	NET AMOUNT DUE
[redacted]	05/15/04	16.82
PAY THIS AMOUNT AFTER DUE DATE	GROSS AMOUNT	18.50

DUES	WATER	SEWER
W/S	10.20	6.62

DUE DATE	NET AMOUNT DUE
05/15/04	16.82
[redacted]	18.50
	GROSS AMOUNT

USPS 43920 STA A
1577 PENN AVE

EAST LIVERPOOL OH
43920

ITEM NO.
PAGE

ems | Post/Certify | Admin

Account #)

sfully saved and

mation. Then, click the C

10

Supplier: BOARD OF PUBLIC UTILITIES

Remit To Address: P.O. BOX 20
EAST LIVERPOOL, OH 439205020

Invoice Information

Enter Supplier Account # and all dates. When the invoice summary is saved, an Invoice # generated from the Supplier Account # and the Service End Date.
Check to key in the correct data, as suppliers use the Invoice # to identify and apply your payment.

Invoice # 03-04313APR04MAY04

Supplier Account # * [redacted] ?

Invoice Gross Amount 16.82

Invoice Date * 05/03/20(

Invoice Received Date * 05/04/20(

Goods Received Date * 05/03/20(

Service End Date * 05/03/20(

GL Account Information

Enter a line of data for each invoice Amount charged to a GL Account #, Sub Account, and B combination; then, click 'Add'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
	2	search		search	Add ?

To update a line, modify data and click 'Save Invoice'. To remove a line, click its Select chec click 'Delete Selected'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
☐	1	[redacted] search	[redacted]	[redacted] search	16.82

Select All | Select None | Delete Selected

BOARD OF PUBLIC UTILITIES • P.O. BOX 20 • E. LIVERPOOL, OH 43920

KEEP THIS SIDE

TEMP / RETURN SERVICE REQUESTED

FIRST-CLASS MAIL
U.S. POSTAGE PAID
EAST LIVERPOOL OH
PERMIT NO. 7

43920-A
23
15 of 27

METER READING		CONSUMPTION
PRESENT	PRIOR	
201	200	1
READING DATE	PRIOR READING DATE	
05/03/04	04/01/04	

Car# 1111

CODES	WATER	SEWER
W/S	10.20	6.62

PAGE

SERVICE ADDRESS: 1577 PENN AVE

CODES (SEE BACK)	WATER	SEWER
WR/SR	10.20	6.62

DUE DATE	NET AMOUNT DUE
[redacted]	16.82
	18.50
ACCOUNT NO	GROSS AMOUNT

USPS 43920 STA A
1577 PENN AVE
EAST LIVERPOOL OH
43920

ACCOUNT NO.	DUE DATE	NET AMOUNT DUE
[redacted]	06/15/04	16.82
PAY THIS AMOUNT AFTER DUE DATE	GROSS AMOUNT	18.50

10

ns | Post/Certify | Admin

ccount #)

fully saved and

ation. Then, click the C

Supplier: BOARD OF PUBLIC UTILITIES

Remit To Address: P.O. BOX 20
EAST LIVERPOOL, OH 439205020

Invoice Information

Enter Supplier Account # and all dates. When the invoice summary is saved, an Invoice # generated from the Supplier Account # and the Service End Date.
Check to key in the correct data, as suppliers use the Invoice # to identify and apply your payment.

Invoice # 03-04313MAY 04MAY04

Supplier Account # * [redacted] ?

Invoice Gross Amount 16.82

Invoice Date * 05/30/20(

Invoice Received Date * 06/02/20(

Goods Received Date * 05/30/20(

Service End Date * 05/30/20(

GL Account Information

Enter a line of data for each invoice Amount charged to a GL Account #, Sub Account, and Bi combination; then, click 'Add'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
	2	search		search	Add ?

To update a line, modify data and click 'Save Invoice'. To remove a line, click its Select chec click 'Delete Selected'.

Select	Line #	GL Account #	Sub Account	Bill To	Amount
☐	1	[redacted] search	[redacted]	[redacted] search	16.82

Select All | Select None | Delete Selected

U S GOVT U S P O
700 DRESDEN AV
E LIVERPOOL, OH 43920-4305

Account Number [redacted]
Billing Date Jan 10, 2004

Business Hours Mon-Fri: 8:30am-6pm EST

Invoice Number 330385100501
NO. 43920-A
NO. 23
PAGE 1 OF 2

Monthly Statement

Dec 11 - Jan 10, 2004

Bill-At-A-Glance

Previous Bill	83.59
Payment - Thank You!	83.59CR
Adjustments	.00
Balance	.00
Current Charges	83.57
Total Amount Due	**$83.57**
Current Charges Due in Full By	**Jan 30, 2004**

Billing Summary

Questions? Call:

SBC Local Services		83.57
1-888-725-3446		
Repair Service:		
1-800-884-2550		
Telecommunications Relay System:		
1-800-750-0750		
Other Inquiries & Services:		
1-866-446-0469		
Promotions and Discounts	21.68CR	
Monthly Service	102.87	
Additions and Changes to Service	.07	
Local, State and Federal Charges	2.31	
Total of Current Charges		**83.57**

News You Can Use - Summary

- AVOID DISCONNECTION
- CARRIER INFO
- PAYMENTS & INQUIRIES

See "News You Can Use" for additional information.

SBC Local Services

Promotions and Discounts

Item No.	Description	
1	Reward for MDA TVD for bill period Jan 10, 2004	**21.68CR**

Monthly Service - Dec 10 thru Jan 9

Charges for 330 385-1005	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-2213	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-4721	
Monthly Charges	28.90
Federal Access Charge	5.39
Total Monthly Service	**182.87**

Local Calls

85 Call(s) were placed with your Measured Line
219 Call(s) were allowed

Additions and Changes to Service

Monthly service charges are billed one month in arrears. Items installed since last bill date result in a credit from last bill date to installation date. Items removed since last bill date result in a charge from last bill date to date of removal.

Item No.	Description	Quantity	Monthly Charges
Date: Jan 11, 2004			
Order Number: R9036394809			
	Effective Dec 10, 2003, your Bill reflects an increase of $.09 in your Monthly Service charges. Charges are prorated from Dec 10, 2003 thru Jan 1, 2004		
1.	Monthly Service		.07

Local, State and Federal Charges

Number Portability Surcharge	.84
Federal Universal Service Fee	1.47
Total Local, State and Federal Charges	**2.31**

Total SBC Local Services Charges **83.57**

~~36 215 1481~~ KMFN ~~1-800-704-832~~ #6477

Local Services provided by SBC Illinois, SBC Indiana, SBC Michigan, SBC Ohio or SBC Wisconsin based upon the service address location.

Return bottom portion with your check in the enclosed envelope.

U.S. Pat. D410,950 and D414,510

Printed on Recyclable Paper

U S GOVT U S P O
700 DRESDEN AV
E LIVERPOOL, OH 43920-4305

Account Number [redacted]
Billing Date Feb 10, 2004

Business Hours Mon-Fri: 8:30am-6pm EST

Invoice Number 330385100502
43920-A
23
19-22

Monthly Statement
Jan 11 - Feb 10, 2004

Bill-At-A-Glance

Previous Bill	83.57
Payment - Thank You!	83.57CR
Adjustments	.00
Balance	.00
Current Charges	85.17
Total Amount Due	**$85.17**
Current Charges Due in Full By	**Mar 3, 2004**

Billing Summary

Questions? Call:

SBC Local Services		85.17
1-888-725-3446		
Repair Service:		
1-877-888-5622		
Telecommunications Relay System:		
1-800-750-0750		
Other Inquiries & Services:		
1-866-446-0469		
Promotions and Discounts	21.68CR	
Monthly Service	102.87	
Additions and Changes to Service	1.70	
Local, State and Federal Charges	2.28	
Total of Current Charges		**85.17**

News You Can Use - Summary

- AVOID DISCONNECTION
- PAYMENTS & INQUIRIES
- DA RATE CHANGES
- SALES TAX CHANGE
- CARRIER INFO
- OA SURCHARGE CHANGES
- CHANGE IN FUSF FEE

See "News You Can Use" for additional information.

SBC Local Services

Promotions and Discounts

Item No.	Description	
1	Reward for MDA TVD for bill period Feb 10, 2004	**21.68CR**

Monthly Service - Jan 10 thru Feb 9

Charges for 330 385-1005	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-2213	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-4721	
Monthly Charges	28.90
Federal Access Charge	5.39
Total Monthly Service	**102.87**

Local Calls

95 Call(s) were placed with your Measured Line
219 Call(s) were allowed

Additions and Changes to Service

Monthly service charges are billed one month in arrears. Items installed since last bill date result in a credit from last bill date to installation date. Items removed since last bill date result in a charge from last bill date to date of removal.

Item No.	Description	Quantity	Monthly Charges
Date: Feb 6, 2004			
Order Number: R9003032093			
1.	Federal Universal Service Fee Recovery from Dec 1, 2003 to Jan 10, 2004	1	1.08
Total Charges for Order Number: R9003032093			1.08
Date: Feb 10, 2004			
Order Number: R9036306691			
	Effective Jan 10, 2004, your Bill reflects an increase of $.84 in your Monthly Service charges. Charges are prorated from Jan 10, 2004 thru Feb 1, 2004		
2.	Monthly Service		.62
Total Charges for Order Number: R9036306691			.62
Total Additions and Changes to Service			**1.70**

Local Services provided by SBC Illinois, SBC Indiana, SBC Michigan, SBC Ohio or SBC Wisconsin based upon the service address location.

Return bottom portion with your check in the enclosed envelope.

U.S. Pat. D410,950 and D414,510

Printed on Recyclable Paper

U S GOVT U S P O
700 DRESDEN AV
E LIVERPOOL, OH 43920-4305

Account Number [redacted]
Billing Date Mar 10, 2004

Business Hours Mon-Fri: 8:30am-6pm E:

Invoice Number 330385100503

NO. 43920-A
ITEM NO. 23
PAGE 18-21

Monthly Statement

Feb 11 - Mar 10, 2004

Bill-At-A-Glance

Previous Bill	85.17
Payment - Thank You!	85.17CR
Adjustments	.00
Balance	.00
Current Charges	83.39
Total Amount Due	**$83.39**
Current Charges Due in Full By	**Mar 31, 2004**

Billing Summary

Questions? Call:

SBC Local Services 1-888-725-3446		83.39
Repair Service: 1-877-888-5622		
Telecommunications Relay System: 1-800-750-0750		
Other Inquiries & Services: 1-866-446-0469		
Promotions and Discounts	21.68CR	
Monthly Service	102.87	
Additions and Changes to Service	.02CR	
Local, State and Federal Charges	2.22	
Total of Current Charges		**83.39**

News You Can Use - Summary

- AVOID DISCONNECTION
- CARRIER INFO
- PAYMENTS & INQUIRIES
- SERVICE FEE

See "News You Can Use" for additional information.

SBC Local Services

Promotions and Discounts

Item No.	Description	
1	Reward for MDA TVD for bill period Mar 10, 2004	21.68C

Monthly Service - Feb 10 thru Mar 9

Charges for 330 385-1005	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-2213	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-4721	
Monthly Charges	28.90
Federal Access Charge	5.39
Total Monthly Service	**102.87**

Local Calls

84 Call(s) were placed with your Measured Line
219 Call(s) were allowed

Additions and Changes to Service

Monthly service charges are billed one month in arrears. Items installed since last bill date result in a credit from last bill date to installation date. Items removed since last bill date result in a charge from last bill date to date of removal.

Item No.	Description	Quantity	Monthly Charges
	Date: Mar 10, 2004		
	Order Number: R9036318495		
	Effective Feb 1, 2004, your Bill reflects a decrease of $.06 in your Monthly Service charges. Charges are prorated from Feb 1, 2004 thru Feb 9, 2004		
1.	Monthly Service		.02CR

Local, State and Federal Charges

Federal Universal Service Fee	2.22
Total SBC Local Services Charges	**83.39**

Local Services provided by SBC Illinois, SBC Indiana, SBC Michigan, SBC Ohio or SBC Wisconsin based upon the service address location.

Return bottom portion with your check in the enclosed envelope.

U.S. Pat. D410,950 and D414,510

Printed on Recyclable Paper

U S GOVT U S P O
700 DRESDEN AV
E LIVERPOOL, OH 43920-4305

Account Number [redacted]
Billing Date Apr 10, 2004

Business Hours Mon-Fri: 8:30am-6pm EST

Invoice Number 330385100504

NO. 43920-A
NO. 23
PAGE 19-21

Monthly Statement

Mar 11 - Apr 10, 2004

Bill-At-A-Glance

Previous Bill	83.39
Payment - Thank You!	83.39CR
Adjustments	.00
Balance	.00
Current Charges	83.41
Total Amount Due	**$83.41**
Current Charges Due in Full By	**Apr 30, 2004**

Billing Summary

Questions? Call:

SBC Local Services		83.41
1-888-725-3446		
Repair Service:		
1-877-888-5622		
Telecommunications Relay System:		
1-800-750-0750		
Other Inquiries & Services:		
1-866-446-0469		
Promotions and Discounts	21.68CR	
Monthly Service	102.87	
Local, State and Federal Charges	2.22	
Total of Current Charges		**83.41**

News You Can Use - Summary

- AVOID DISCONNECTION
- PAYMENTS & INQUIRIES
- VIEW, PRINT, PAY
- CARRIER INFO
- DIRECTORY ASSISTANCE

See "News You Can Use" for additional information.

SBC Local Services

Promotions and Discounts

Item No.	Description	
1	Reward for MDA TVD for Bill Period Apr 10, 2004.	**21.68CR**

Monthly Service - Mar 10 thru Apr 9

Charges for 330 385-1005	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-2213	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-4721	
Monthly Charges	28.90
Federal Access Charge	5.39
Total Monthly Service	**102.87**

Local Calls

100 Call(s) were placed with your Measured Line
219 Call(s) were allowed

Local, State and Federal Charges

Federal Universal Service Fee	**2.22**
Total SBC Local Services Charges	**83.41**

Local Services provided by SBC Illinois, SBC Indiana, SBC Michigan, SBC Ohio or SBC Wisconsin based upon the service address location.

Return bottom portion with your check in the enclosed envelope.

U.S. Pat. D410,950 and D414,510

Printed on Recyclable Paper

U S GOVT U S P O
700 DRESDEN AV
E LIVERPOOL, OH 43920-4305

Account Number [redacted]
Billing Date May 10, 2004

Business Hours Mon-Fri: 8:30am-6pm EST

Invoice Number 330385100505

NO. 43920-A
NO. 23
PAGE 20 21

Monthly Statement

Apr 11 - May 10, 2004

Bill-At-A-Glance

Previous Bill	83.41
Payment - Thank You!	83.41CR
Adjustments	.00
Balance	.00
Current Charges	83.41
Total Amount Due	**$83.41**
Current Charges Due in Full By	**Jun 1, 2004**

Billing Summary

Questions? Call:

SBC Local Services		83.41
1-888-725-3446		
Repair Service:		
1-877-888-5622		
Telecommunications Relay System:		
1-800-750-0750		
Other Inquiries & Services:		
1-866-446-0469		
Promotions and Discounts	21.68CR	
Monthly Service	102.87	
Local, State and Federal Charges	2.22	
Total of Current Charges		**83.41**

SBC Local Services

Promotions and Discounts

Item No.	Description	
1	Reward for MDA TVD for Bill Period May 10, 2004.	**21.68CR**

Monthly Service - Apr 10 thru May 9

Charges for 330 385-1005	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-2213	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-4721	
Monthly Charges	28.90
Federal Access Charge	5.39
Total Monthly Service	**102.87**

Local Calls

82 Call(s) were placed with your Measured Line
219 Call(s) were allowed

Local, State and Federal Charges

Federal Universal Service Fee	**2.22**
Total SBC Local Services Charges	**83.41**

News You Can Use - Summary

- AVOID DISCONNECTION
- PAYMENTS & INQUIRIES
- VIEW, PRINT, PAY
- CARRIER INFO
- FUSF PIC CHANGE

See "News You Can Use" for additional information.

Local Services provided by SBC Illinois, SBC Indiana, SBC Michigan, SBC Ohio or SBC Wisconsin based upon the service address location.

Return bottom portion with your check in the enclosed envelope.

U.S. Pat. D410,950 and D414,510

Printed on Recyclable Paper

U S GOVT U S P O
700 DRESDEN AV
E LIVERPOOL, OH 43920-4305

Account Number [redacted]
Billing Date Jun 10, 2004

Business Hours Mon-Fri: 8:30am-6pm EST

Invoice Number 330385100506

NO. 43920-A
ITEM NO. 23
PAGE ~~[illegible]~~ F ~~[illegible]~~
21 21

Monthly Statement

May 11 - Jun 10, 2004

Bill-At-A-Glance

Previous Bill	83.41
Payment - Thank You!	83.41CR
Adjustments	.00
Balance	.00
Current Charges	83.71
Total Amount Due	**$83.71**
Current Charges Due in Full By	**Jun 30, 2004**

Billing Summary

Questions? Call:

SBC Local Services		83.71
1-888-725-3446		
Repair Service:		
1-877-888-5622		
Telecommunications Relay System:		
1-800-750-0750		
Other Inquiries & Services:		
1-866-446-0469		
Promotions and Discounts	21.72CR	
Monthly Service	102.87	
Local Calls	.19	
Additions and Changes to Service	.42CR	
Surcharges and Other Fees	2.79	
Total of Current Charges		**83.71**

News You Can Use - Summary

- AVOID DISCONNECTION
- PAYMENTS & INQUIRIES
- UNIVERSAL SVC FEE
- CARRIER INFO
- NUMBER PORTABILITY
- VIEW, PRINT, PAY

See "News You Can Use" for additional information.

SBC Local Services

Promotions and Discounts

Item No.	Description	
1	Reward for MDA TVD for Bill Period Jun 10, 2004.	**21.72CR**

Monthly Service - May 10 thru Jun 9

Charges for 330 385-1005	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-2213	
Monthly Charges	28.90
Federal Access Charge	5.39
Charges for 330 385-4721	
Monthly Charges	28.90
Federal Access Charge	5.39
Total Monthly Service	**102.87**

Local Calls

Local Calling Plus	
Calling Area B	
Minutes - Initial - 8:00am-9:00pm - Mon thru Fri	
3 Minute(s) billed at $.0406 each	.12
Minutes - Additional	
7 Minute(s) billed at $.0104 each	.07
Total Usage for Calling Area B	.19
Total Local Calling Plus Charges	.19
107 Call(s) were placed with your Measured Line	
219 Call(s) were allowed	
Total Local Calls	**.19**

Additions and Changes to Service

Monthly service charges are billed one month in arrears. Items installed since last bill date result in a credit from last bill date to installation date. Items removed since last bill date result in a charge from last bill date to date of removal.

Item No.	Description	Quantity	Monthly Charges
	Date: Jun 9, 2004		
	Order Number: R9036373816		
	Effective May 10, 2004, your Bill reflects a decrease of $.57 in your Monthly Service charges. Charges are prorated from May 10, 2004 thru Jun 1, 2004		
1.	Monthly Service		**.42CR**

Local Services provided by SBC Illinois, SBC Indiana, SBC Michigan, SBC Ohio or SBC Wisconsin based upon the service address location.

Return bottom portion with your check in the enclosed envelope.

U.S. Pat. D410,950 and D414,510

Printed on Recyclable Paper

Date: 05/24/04
Time: 07:57:23

COLLECTION MANAGEMENT SYSTEM
COLLECTION POINT INVENTORY BY LOCATION ID

DOCKET NO. 43920-"A"
ITEM NO. 24
PAGE 1 OF 2

43920 EAST LIVERPOOL POST OFFICE (330)385-3100

Location ID	Box Address Description of Address Last Box in the Area Nearest Express Mail Box	Service Class Type of Box Button Number	Area of Box	Weekdays Coll by	Weekdays AM	Weekdays Coll by	Weekdays PM	Saturdays Coll by	Saturdays AM	Saturdays Coll by	Saturdays PM	Holidays Coll by	Holidays AM	Holidays Coll by	Holidays PM
4392000001	300 W 6TH ST & JEFFERSON; ACROSS ST FROM PRES CHURCH (S 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	RES			2005	3:30			2005	3:30				
4392000002	145 W 5TH ST & JACKSON; SIDE MARTINS (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANOARD NOT ASSIGNED	RES			2005	3:30			2005	3:30				
4392000003	501 MARKET ST & W 5TH; SIDE LEROYS (NE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANOARD NOT ASSIGNED	BUS			2005	3:30			2005	3:30				
4392000004	15713 STATE ROUTE 170 & UNKNOWN; FRNT CALCUTTA BRANCH POST OFFIC 15713 ST RT 170 CALCUTTA P O 15713 ST RT 170 CALCUTTA P O	MIXED JUMBO SNKL NOT ASSIGNEO	PO	43920	7:30	CLERK	5:00	43920	7:30	CLERK	1:00				
4392000006	15937 STATE ROUTE 170 & UNKNOWN; FRNT GIANT EAGLE (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	BUS			43920 43920	2:00 4:30			43920 43920	2:00 4:30				
4392000007	517 BROAOWAY ST & DRESDEN; IN HOMES S & L (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED MAIL CHUTE NOT ASSIGNED	CUST LOB			2005	3:30								
4392000008	101 E 6TH ST & DRESDEN; IN BLOG (SE) 700 DRESDEN E LIVERPOOL P O 700 ORESDEN E LIVERPODL P O	MIXEO MAIL CHUTE NOT ASSIGNED	CUST LOB	2008	9:15										
4392000009	212 E 5TH ST & BROADWAY; FRNT SOCIAL SECURITY BLDG (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNEO	RES			2005	3:30			2005	3:30				
4392000010	600 BROADWAY ST & E 6TH; FRNT TICES GAS STATION (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNEO	BUS			2005	3:30			2005	3:30				
4392000013	2241 ST CLAIR AVE MARKED FOR REMOVAL & GARNER; SIOE ORUG STO 700 DRESDEN E LIVERPOOL P O 700 ORESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	BUS			2015	3:00			2015	3:00				

COLLECTION MANAGEMENT SYSTEM
COLLECTION POINT INVENTORY BY LOCATION ID

DOCKET NO. 43920-"A"
ITEM NO. 24
PAGE 2 OF 2

43920 EAST LIVERPOOL POST OFFICE (330)385-3100

Location ID	Box Address / Description of Address / Last Box in the Area / Nearest Express Mail Box	Service Class / Type of Box / Button Number	Area of Box	Weekdays Coll by	Weekdays AM	Weekdays Coll by	Weekdays PM	Saturdays Coll by	Saturdays AM	Saturdays Coll by	Saturdays PM	Holidays Coll by	Holidays AM	Holidays Coll by	Holidays PM
4392000014	49160 OAKMONT AVE & ST CLAIR; FRNT NATIONAL CITY BANK (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	BUS			RR04	1:00			RR04	1:00				
4392000015	46635 Y AND O RD & STATION; FRNT BANK (NW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	BUS	2014	11:30			2014	11:30						
4392000016	1032 PENNSYLANIA AVE & 1ST; SIDE WALLOVER (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	BUS			2010	3:00			2010	3:00				
4392000018	1577 PENNSYLVANIA AVE & UNKNOWN; THRIFTY PRKNG LOT (NE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED SNORKEL NOT ASSIGNED	BUS	43920	7:15	2009	3:00	43920	7:15	2009	3:00				
4392000020	700 DRESDEN AVE & SMITH; FRNT E LIVERPOOL POST OFFICE (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED JUMBO SNKL NOT ASSIGNED	PO	CLERK	7:00	CLERK CLERK CLERK	1:00 3:30 5:00	CLERK	7:00	CLERK CLERK CLERK	1:00 3:30 5:00				
4392000022	700 DRESDEN AVE & SMITH; FRNT E LIVERPOOL POST OFFICE (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	EXPRESS EXPRESS NOT ASSIGNED	PO	CLERK	7:00	CLERK CLERK	3:30 5:00	CLERK	7:00	CLERK CLERK	3:30 5:00				
4392000023	700 DRESDEN AVE & SMITH; IN E LIVERPOOL P O LOBBY (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED WALL NOT ASSIGNED	PO LOB	CLERK	7:00	CLERK CLERK	1:00 5:00	CLERK	7:00	CLERK CLERK	1:00 5:00				
4392000024	2371 LISBON ST & UNKNOWN; FRNT UNKNOWN (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	RES	2006	11:00			2006	11:00						
4392000025	15713 STATE ROUTE 170 & UNKNOWN; FRNT CALCUTTA BRANCH P O (SW) 15713 ST RT 170 CALCUTTA P O 15713 ST RT 170 CALCUTTA P O	EXPRESS EXPRESS NOT ASSIGNED	PO	43920	7:30	CLERK CLERK	2:45 5:00	43920	7:30	CLERK	1:00				
4392000027	16687 ST CLAIR AVE ST CLAIR & DOCTORS (SE) 700 DRESDEN E LIVERPOLL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	RES			RR04	12:00			RR04	12:00				

COLLECTION MANAGEMENT SYSTEM
COLLECTION POINT INVENTORY BY LOCATION ID

DOCKET NO. 43920-"A"
ITEM NO. 24
PAGE 3 OF 3

43920 EAST LIVERPOOL POST OFFICE (330)385-3100

Location ID	Box Address / Description of Address / Last Box in the Area / Nearest Express Mail Box	Service Class / Type of Box / Button Number	Area of Box	Weekdays Coll by	Weekdays AM	Weekdays Coll by	Weekdays PM	Saturdays Coll by	Saturdays AM	Saturdays Coll by	Saturdays PM	Holidays Coll by	Holidays AM	Holidays Coll by	Holidays PM
4392000029	16280 DRESDEN AVE & RT 170; FNRT WALMART (SW) 700 DRESDEN E LIVERPDOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NDT ASSIGNED	BUS	RR06	10:00			RR06	10:00						
4392000030	15713 STATE ROUTE 170 & UNKNOWN; IN CALCUTTA BRANCH LOBBY (SE) 15713 ST RT 170 CALCUTTA P O 15713 ST RT 170 CALCUTTA P O	MIXED WALL NDT ASSIGNED	PO LOB	CLERK	8:00	CLERK CLERK	3:45 5:00	CLERK	8:30	CLERK	1:00				
4392000031	15655 STATE ROUTE 170 & CAL SMITH FERRY; FRNT OGIVIES SQ (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	BUS	RR 06	11:00			RR 06	11:00						
4392000032	517 MONROE ST & W 6TH; CITY HOSPITAL (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	RES			2005	3:30			2005	3:30				
4392000034	1577 PENNSYLVANIA AVE & UNKNOWN; IN STATION A POST OFFICE LOBBY 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPDOL P O	MIXED WALL NOT ASSIGNED	PO LOB			CLK	3:00	CLK	11:30						
4392000035	119 E 5TH ST & WASHINGTON; FRNT SKY BANK (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPODL P O	MIXED STANDARD NOT ASSIGNED	BUS			2005	3:30			2005	3:30				
4392000036	126 W 6 TH ST & DRESDEN; FRNT CITY HALL (NE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD NOT ASSIGNED	BUS			2005	3:30			2005	3:30				

Total number of collection points for **43920 EAST LIVERPOOL POST OFFICE :** 27

Collection points by Box Type

	Standard	Express	Priority	Mail Chute	Rack	Receiving Box	Post	Jumbo	High Density	Firm	Wall	Storage	Hub/Depot	PO Lobby Drop	Other	Unknown
Regular	17	2	0	2	0	0	0	0	0	0	3	0	0	0	0	0
Snorkel	1	0	0	xxxx	xxxx	xxxx	xxxx	2	0	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx

Collection points by Location

Post Office:	4	Residential:	6	Customer Dock:	0	PO Lobby:	3	Other:	0
Customer Lobby:	2	Business:	12	Mailroom:	0	Contract Station:	0	Unknown:	0

Collection points by Service Class

Mixed:	25	Express:	2	Stamped:	0
E-Mixed:	0	Priority:	0	Metered:	0
Letters:	0	Flats:	0	Local:	0
Drop Point:	0	Relay:	0	Unknown:	0

INSTALLATION: LE31 EAST LIVERPOOL POST OFFICE

DOCKET NO. 43920-"A"
ITEM NO. 25
PAGE 1 OF 2

DES ACT : 110

EMPLOYEE NAME	EMPLOYEE ID	JOB ID	P/L	LDC	LV	OCC TITLE	OCC CODE	BEGIN DATE	SEN DATE	RNK	JOB SLOT STATUS
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	SALES,SVCS/DISTRIBUT	23200003	11/02/02	06/24/95	1	

SCHEDULE: 00008 START END DAYS OFF 0730 1715 SUN/WED
SKILLS: SALES & SERVICE ASSOC TRAINING
COMMENTS: REPLACES DSTRB WNDW&MKUP CLK JOB 3615829
ALLOWANCE: UNIFORM

EMPLOYEE NAME	EMPLOYEE ID	JOB ID	P/L	LDC	LV	OCC TITLE	OCC CODE	BEGIN DATE	SEN DATE	RNK	JOB SLOT STATUS
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	SALES,SVCS/DISTRIBUT	23200003	11/02/02	01/22/94	1	

SCHEDULE: 00009 START END DAYS OFF 0820 1720 SUN/TUE
SKILLS: SALES & SERVICE ASSOC TRAINING
COMMENTS: REPLACES DSTRB WNDW&MKUP CLK JOB 3615851
ALLOWANCE: UNIFORM

EMPLOYEE NAME	EMPLOYEE ID	JOB ID	P/L	LDC	LV	OCC TITLE	OCC CODE	BEGIN DATE	SEN DATE	RNK	JOB SLOT STATUS
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	DISTRIBUTION AND WIN	234002XX	08/29/98	05/28/94	1	

SCHEDULE: 00005 START END DAYS OFF 0820 1720 SAT/SUN
SKILLS: WINDOW CLERK TRAINING
ALLOWANCE: UNIFORM

EMPLOYEE NAME	EMPLOYEE ID	JOB ID	P/L	LDC	LV	OCC TITLE	OCC CODE	BEGIN DATE	SEN DATE	RNK	JOB SLOT STATUS
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	DSTRB WNDW&MKUP CLK	234080XX	09/09/89	04/25/70	1	

SCHEDULE: 00006 START END DAYS OFF 0835 1800 SAT/SUN
SKILLS: WINDOW CLERK TRAINING
ALLOWANCE: UNIFORM

EMPLOYEE NAME	EMPLOYEE ID	JOB ID	P/L	LDC	LV	OCC TITLE	OCC CODE	BEGIN DATE	SEN DATE	RNK	JOB SLOT STATUS
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	DSTRB WNDW&MKUP CLK	234080XX	06/03/89	08/21/71	1	

SCHEDULE: 00007 START END DAYS OFF 0600 1500 SUN/THU
SKILLS: WINDOW CLERK TRAINING VALID DRIVERS LICENSE
ALLOWANCE: UNIFORM

INSTALLATION: LE31 EAST LIVERPOOL POST OFFICE

DOCKET NO. 43920-"A"
ITEM NO. 25
PAGE 2 OF 2

DES ACT : 410

EMPLOYEE NAME	EMPLOYEE ID	JOB ID	P/L	LDC	LV	OCC TITLE	OCC CODE	BEGIN DATE	SEN DATE	RNK	JOB SLOT STATUS
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	SALES,SVCS/DISTRIBUT	23200003	02/24/01	06/25/94	1	

SKILLS: SALES & SERVICE ASSOC TRAINING
COMMENTS: REPLACES JOB 3615855.
ALLOWANCE: UNIFORM

[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	DISTRIBUTION AND WIN	234002XX	07/01/00	07/23/94	1	

SCHEDULE: 00001 START END 0815 1715 DAYS OFF SUN/TUE
SKILLS: WINDOW CLERK TRAINING
COMMENTS: JOB CREATED TO PLACE DEBRA CURRAN IN ORDER TO RECEIVE A UNIFORM ALLOWANCE WHILE OPTING FOR A WINDOW POSITION DURING WITHHOLDING UNDER ARTICLE 12. REVERT WHEN VACATED.
ALLOWANCE: UNIFORM

[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	SALES,SVCS/DISTRIBUT	23200003	09/27/97	09/27/97	1	

SKILLS: SALES & SERVICE ASSOC TRAINING
COMMENTS: CHANGED TO SALES, SERVICES AND DISTRIBUTION ASSOCIATE IN ORDER TO RECEIVE UNIFORM ALLOWANCE DURING WITHHOLDING UNDER ARTICLE 12.
ALLOWANCE: UNIFORM

[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	SALES,SVCS/DISTRIBUT	23200003	05/03/03	05/03/03	1	

SKILLS: SALES & SERVICE ASSOC TRAINING
ALLOWANCE: UNIFORM

[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05	DISTRIBUTION AND WIN	234002XX	01/15/00	01/15/00	1	

ALLOWANCE: UNIFORM

****
******* END OF REPORT R0750 *******
****

DOCKET NO. 43920-"A"
ITEM NO. 26
PAGE 1 OF 1

USPS
WILKES-BARRE ISSC
REPORT APA520P1

UNITED STATES POSTAL SERVICE

VESS - VENDING EQUIPMENT SALES AND SERVICE
LOCATION SALES BY MONTH - SUBMITTED BY AREA/DIST REQUEST

DATE 05/14/2004
TIME 12:36:25
PAGE 1

AREA: 4C DIST: 440 DIST NAME: NORTHERN OHIO AREA: EASTERN AREA FY 2004 MO 07 APR

ZIP+4	LOCATION NAME	MONTHS 1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
43906-9998	BELLAIRE LOBBY	680	1174	1295	910	1025	760	485						6329
43920-2160	STATION A	118	90	105	100	48	101	77						639
43920-9025	CALCUTTA WALMART	2480	1850	3443	1380	2180	2190	2015						15538
43920-9633	CALCUTTA	5380	5235	10721	5325	6365	6900	4910						44836
43920-9998	EAST LIVERPOOL	4446	3030	1610	0	3725	2325	2130						17266
43935-9998	MARTINS FERRY LOBB	1330	490	600	785	800	1045	1270						6320
43950-1752	KROGER	1275	500	1250	1530	1300	1579	0						7434
43950-1794	OHIO VALLEY MALL	1415	1340	1242	1205	1308	1210	826						8546
43950-9998	ST CLAIRSVILLE LOB	3554	2750	6355	5180	4265	3700	2595						28399
43952-9998	STEUBENVILLE MAIN	2651	1811	3611	2366	3783	930	5188						20340
43964-9998	TORONTO LOBBY	554	557	896	650	822	737	978						5194
44001-1127	DRUG MART	266	192	274	192	180	150	140						1394
44001-9998	AMHERST P O	13622	11581	27343	8221	15577	15856	13967						106167
44003-9998	ANDOVER P O	325	260	223	238	110	250	174						1580
44004-9998	ASHTABULA P O	6956	5180	4181	3404	8621	7289	5143						40774
44010-9798	FLYING J TRAVEL TR	415	434	390	341	328	319	393						2620
44011-9998	AVON P O	1480	1480	2220	1480	1480	1480	1480						11100
44012-9998	AVON LAKE P O	148	518	740	592	444	370	814						3626
44017-9998	BEREA P O	300	389	377	421	199	396	325						2407
44021-9998	BURTON P O	222	296	259	111	378	344	600						2210
44022-9998	CHAGRIN FALLS P O	1073	518	2109	740	999	555	1332						7326
44023-9998	BAINBRIDGE P O	1258	740	1480	888	888	629	1110						6993

UNITED STATES
POSTAL SERVICE

June 2, 2004

HONORABLE JAMES SWOGGER
MAYOR, CITY OF EAST LIVERPOOL
126 WEST 6TH STREET
EAST LIVERPOOL OH 43920

Dear Mayor Swogger:

As part of normal business processes, the Postal Service regularly examines and evaluates local postal operational and staffing requirements in an effort to determine any opportunities for improving efficiencies. As I am sure you are aware, the Postal Service is mandated by Congress to operate in a business-like manner, to break even over a period of time, and to rely on revenues generated from our services - not tax dollars - to fund its operations.

These examinations and evaluations reflect the responsibility and trust we hold to keep postage rates as low as possible for all our customers. Due to these and other similar practices, First Class letter rates are anticipated to remain stable at present rates until 2006.

During the last two years we have been conducting periodic window operation surveys at East Liverpool's main post office and branch offices. Currently the city of East Liverpool is serviced by the East Liverpool Main Office at 700 Dresden Ave, the Calcutta Branch at 15713 State Route 170, and the Station A Branch at 1577 Pennsylvania Ave. The two branch offices are each within three miles of the main office.

Our surveys indicate that there is an loss of work load in East Liverpool. Surveys also indicate that the Station A Branch box accessibility is limited to 9:00 a.m. until 5:00 p.m. Monday through Friday and 9:00 a.m. until 12:00 p.m. on Saturday. Retail services currently close from 1:00 p.m. until 3:00 p.m. Monday through Friday.

In light of these findings, we are proposing that all post office boxes and all retail activity at the Station A Branch be relocated to the East Liverpool Main Office. Post office box patrons would keep the same box numbers, have 24/7 access to their

mail, and enjoy uninterrupted retail services throughout normal work hours. We view this proposal as an improvement to customer service and operational efficiency.

We plan to hold a town hall meeting to discuss this proposed change with the community to answer questions and provide additional information. The meeting is scheduled for Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920.

In closing, I would like to mention that the U.S. Postal Service is a unique government agency providing solid service to the public, while operating with no taxpayer dollars. We are totally funded with revenue from our operations. Therefore, to stay healthy we must take advantage of efficiencies as they are identified. When we can do this while continuing to provide excellent service to the public, it is indeed a win-win situation for the American public and our organization.

If you have any questions, please contact Marketing Manager Bill Donaldson at 216-443-4076.

Kathleen Ainsworth
District Manager
Lead Executive Northern Ohio PC

UNITED STATES
POSTAL SERVICE

June 2, 2004

TED STRICKLAND
MEMBER OF CONGRESS
35 SOUTH 5TH STREET
MARTINS FERRY OH 43935

Honorable Congressman Strickland:

As part of normal business processes, the Postal Service regularly examines and evaluates local postal operational and staffing requirements in an effort to determine any opportunities for improving efficiencies. As you are aware, the Postal Service is mandated by Congress to operate in a business-like manner, to break even over a period of time, and to rely on revenues generated from our services - not tax dollars - to fund its operations.

These examinations and evaluations reflect the responsibility and trust we hold to keep postage rates as low as possible for all our customers. Due to these and other similar practices, First Class letter rates are anticipated to remain stable at present rates until 2006.

During the last two years we have been conducting periodic window operation surveys at East Liverpool's main post office and branch offices. Currently the city of East Liverpool is serviced by the East Liverpool Main Office at 700 Dresden Ave, the Calcutta Branch at 15713 State Route 170, and the Station A Branch at 1577 Pennsylvania Ave. The two branch offices are each within three miles of the main office.

Our surveys indicate that there is a loss of work load in East Liverpool. Surveys also indicate that the Station A Branch box accessibility is limited to 9:00 a.m. until 5:00 p.m. Monday through Friday and 9:00 a.m. until 12:00 p.m. on Saturday. Retail services currently close from 1:00 p.m. until 3:00 p.m. Monday through Friday.

In light of these findings, we are proposing that all post office boxes and all retail activity at the Station A Branch be relocated to the East Liverpool Main Office. Post office box patrons would keep the same box numbers, have 24/7 access to their

mail, and enjoy uninterrupted retail services throughout normal work hours. We view this proposal as an improvement to customer service and operational efficiency.

We plan to hold a town hall meeting to discuss this proposed change with the community to answer questions and provide additional information. The meeting is scheduled for Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920.

In closing, I would like to mention that the U.S. Postal Service is a unique government agency providing solid service to the public, while operating with no taxpayer dollars. We are totally funded with revenue from our operations. Therefore, to stay healthy we must take advantage of efficiencies as they are identified. When we can do this while continuing to provide excellent service to the public, it is indeed a win-win situation for the American public and our organization.

If you have any questions, please contact Marketing Manager Bill Donaldson at 216-443-4076.

Kathleen Ainsworth
District Manager
Lead Executive Northern Ohio PC

UNITED STATES
POSTAL SERVICE

June 7, 2004

RON CONRAD
APWU
PO BOX 443
YOUNGSTOWN, OHIO 44501

Mr. Conrad:

As part of normal business processes, the Postal Service regularly examines and evaluates local postal operational and staffing requirements in an effort to determine any opportunities for improving efficiencies. As you are aware, the Postal Service is mandated by Congress to operate in a business-like manner, to break even over a period of time, and to rely on revenues generated from our services - not tax dollars - to fund its operations.

These examinations and evaluations reflect the responsibility and trust we hold to keep postage rates as low as possible for all our customers. Due to these and other similar practices, First Class letter rates are anticipated to remain stable at present rates until 2006.

During the last two years we have been conducting periodic window operation surveys at East Liverpool's main post office and branch offices. Currently the city of East Liverpool is serviced by the East Liverpool Main Office at 700 Dresden Ave, the Calcutta Branch at 15713 State Route 170, and the Station A Branch at 1577 Pennsylvania Ave. The two branch offices are each within three miles of the main office.

Our surveys indicate that there is a loss of work load in East Liverpool. Surveys also indicate that the Station A Branch box accessibility is limited to 9:00 a.m. until 5:00 p.m. Monday through Friday and 9:00 a.m. until 12:00 p.m. on Saturday. Retail services currently close from 1:00 p.m. until 3:00 p.m. Monday through Friday.

In light of these findings, we are proposing that all post office boxes and all retail activity at the Station A Branch be relocated to the East Liverpool Main Office. Post office box patrons would keep the same box numbers, have 24/7 access to their mail, and enjoy uninterrupted retail services throughout normal work hours. We view this proposal as an improvement to customer service and operational efficiency.

We plan to hold a town hall meeting to discuss this proposed change with the community to answer questions and provide additional information. The meeting is scheduled for Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920.

In closing, I would like to mention that the U.S. Postal Service is a unique government agency providing solid service to the public, while operating with no taxpayer dollars. We are totally funded with revenue from our operations. Therefore, to stay healthy we must take advantage of efficiencies as they are identified. When we can do this while continuing to provide excellent service to the public, it is indeed a win-win situation for the American public and our organization.

If you have any questions, please contact Marketing Manager Bill Donaldson at 216-443-4076.

For Rose Sprugis
Kathleen Ainsworth
District Manager
Lead Executive Northern Ohio PC

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-"A"
ITEM NO. 30
PAGE 1 OF 2

03/30/04

Dear Postal Customer:

As the postal manager responsible for all post offices in your area, I would like your opinion concerning a possible change in how your postal services are provided at the Station "A" Post Office located in East Liverpool, Ohio. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

Briefly, we would like to change the service at the Station "A" Post Office by moving the post office boxes and retail services to the East Liverpool Main Post Office located at 700 Dresden Ave.

I invite you to think about a possible change to your postal services. Please return the enclosed questionnaire by Friday April 19, 2004, using the preaddressed envelope provided. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

Thank you for your assistance.

Ms. Cheryl Duchnak
Manager, Post Office Operations
580 Grant St.
Akron, Ohio 44309-9993

Enclosures: Questionnaire and return envelope

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	( )	( )
Mailing Letters	( )	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

3/29/04

OIC/POSTMASTER

SUBJECT: Station "A" East Liverpool Post Office

Enclosed are questionnaires addressed to customers of the Station "A" Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by April 19,2004 for further review.

Deb Swindler
Post Office Review Coordinator

Enclosures
Cover Letters / Customer Questionnaire
Return Envelopes

UNITED STATES
POSTAL SERVICE

Postal Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the East Liverpool Station A Post Office on April 1, 2004. Additionally, questionnaires were available at the East Liverpool Station A Post Office to walk-in retail customers during the survey period.

A. Number of Questionnaires

Total questionnaires distributed	500
Favorable to proposal	0
Unfavorable to proposal	87
Expressing no opinion	40
Total questionnaires received	127

B. Postal Concerns

The following postal concerns were expressed:

1. **Concern:** Convenience of the office

   Response: Customers are not required to travel to another office to receive mail or obtain retail services. These services would be provided by the carrier to roadside mailboxes located close to the customers residences.

2. **Concern:** Senior Citizen / hardships

   Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for their service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster.

3. **Concern:** Security of the mail in roadside boxes.

   Response: Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customers' normal daily volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

4. **Concern:** Retaining same PO Box number.

   Response: If boxes were moved to East Liverpool main office they could retain their same Address.

5. **Concern:** Mailing packages.

   Response: The Postal Service now offers a wide variety of services that enable you to run a business from your home and never have to go to the post office. Some of these services include Click –n- Ship and carrier pick up service both of which are accessible from your home PC. You will find all the details of these services on the web at www.usps.com or by simply Calling your local postmaster.

6. **Concern:** No carrier service available.

   Response: If we are unable to provide curbside delivery to your place of residence we would continue to provide you with the same service you currently have just at the main office in East Liverpool. Please keep in mind, if your box was moved to the main office you would be able to retain your same address.

C. Nonpostal Concerns

The following nonpostal concerns were expressed:

1. **Concern:**

   Response:

2. **Concern:**

   Response:

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 1

UNITED STATES
POSTAL SERVICE

April 15, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your Postal Service questionnaire concerning the proposed discontinuance of the East Liverpool Station A. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The Postal Service is a customer-oriented organization that works hard on providing great customer service. We appreciate hearing from customers on how successful those efforts have been. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A should be pursued, a formal proposal will be posted in the East Liverpool Station A at a later date. If you have additional questions of comments, please feel free to contact Deborah Swindler, Leavittsburg Postmaster at 330-898-3811.

Sincerely,

D Swindler

Deborah Swindler
Postmaster
Leavittsburg, Ohio

DOCKET NO. 439207-A
ITEM NO. 33
PAGE 2

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

[redacted]

Date 4-12-04

Comments

I AM RETIRED.
I CAN NOT WALK FROM PENN. AVE TO
PARKER EVERY DAY FOR 20+ YRS.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 3

UNITED STATES
POSTAL SERVICE

April 23, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 4

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	X	( )	( )
Mailing Letters	( )	X	( )	( )
Mailing Parcels	( )	( )	X	X
Picking Up PO Box Mail	( )	( )	X	( )
Sending Express Mail	( )	X	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	X
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	X	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? Downtown East Liverpool

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) 458 First Ave

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) _____

Date 4·20·04

Comments

I Think it would be a Shame to Close This Office, A lot of People Depend on this Office for All there mailing Needs.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 5

UNITED STATES
POSTAL SERVICE

April 15, 2004

Curtis R. Mealer, Sr.
East Liverpool, Ohio 43920

Dear Postal Customer:

Thank you for returning your Postal Service questionnaire concerning the proposed discontinuance of the East Liverpool Station A. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The Postal Service is a customer-oriented organization that works hard on providing great customer service. We appreciate hearing from customers on how successful those efforts have been. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A should be pursued, a formal proposal will be posted in the East Liverpool Station A at a later date. If you have additional questions of comments, please feel free to contact Deborah Swindler, Leavittsburg Postmaster at 330-898-3811.

Sincerely,

D Swindler

Deborah Swindler
Postmaster
Leavittsburg, Ohio

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 6

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	(✓)	(✓)	( )
Mailing Letters	(✓)	(✓)	(✓)	( )
Mailing Parcels	( )	(✓)	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

A change in our Postal Services would involve a hardship for not only the elderly but also the Business Aspect of East Liverpool.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Thank you

[redacted]

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 7

UNITED STATES
POSTAL SERVICE

April 15, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your Postal Service questionnaire concerning the proposed discontinuance of the East Liverpool Station A. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The Postal Service is a customer-oriented organization that works hard on providing great customer service. We appreciate hearing from customers on how successful those efforts have been. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A should be pursued, a formal proposal will be posted in the East Liverpool Station A at a later date. If you have additional questions of comments, please feel free to contact Deborah Swindler, Leavittsburg Postmaster at 330-898-3811.

Sincerely,

Deborah Swindler
Postmaster
Leavittsburg, Ohio

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 8

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	(X)	( )	( )	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted] Ohio

Telephone Number (Optional) [redacted]

Date 4/11/04

Comments

I think it is a bad idea to move the post office because we have a lot of older people that uses the post office

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 9

UNITED STATES
POSTAL SERVICE

April 15, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your Postal Service questionnaire concerning the proposed discontinuance of the East Liverpool Station A. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The Postal Service is a customer-oriented organization that works hard on providing great customer service. We appreciate hearing from customers on how successful those efforts have been. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A should be pursued, a formal proposal will be posted in the East Liverpool Station A at a later date. If you have additional questions of comments, please feel free to contact Deborah Swindler, Leavittsburg Postmaster at 330-898-3811.

Sincerely,

D Swindler

Deborah Swindler
Postmaster
Leavittsburg, Ohio

DOCKET NO. 43920-A
ITEM NO.
PAGE 10 33

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) _____

Date 04-11-04

Comments

I may only use Station A weekly, but there are alot of older people that depend on Station A.

Thank You!

Lisa Webb

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 11

UNITED STATES
POSTAL SERVICE

April 15, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your Postal Service questionnaire concerning the proposed discontinuance of the East Liverpool Station A. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The Postal Service is a customer-oriented organization that works hard on providing great customer service. We appreciate hearing from customers on how successful those efforts have been. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A should be pursued, a formal proposal will be posted in the East Liverpool Station A at a later date. If you have additional questions of comments, please feel free to contact Deborah Swindler, Leavittsburg Postmaster at 330-898-3811.

Sincerely,

D Swindler

Deborah Swindler
Postmaster
Leavittsburg, Ohio

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 12

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) [redacted]

Date 4/14/04

Comments

If I wanted to move box would have long ago. Would cause in work in changing my address in many place. Very good place for people in East End young & old to get mail SAFLY

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 13

UNITED STATES
POSTAL SERVICE

April 15, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your Postal Service questionnaire concerning the proposed discontinuance of the East Liverpool Station A. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The Postal Service is a customer-oriented organization that works hard on providing great customer service. We appreciate hearing from customers on how successful those efforts have been. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A should be pursued, a formal proposal will be posted in the East Liverpool Station A at a later date. If you have additional questions of comments, please feel free to contact Deborah Swindler, Leavittsburg Postmaster at 330-898-3811.

Sincerely,

D Swindler

Deborah Swindler
Postmaster
Leavittsburg, Ohio

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 14

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? Downtown & Calcutta

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool Ohio

Telephone Number (Optional) _____

Date 4-13-04

Comments

Pheases don't take Everything out of East End - those of us who are older Hate to travel so far

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. A3920-A
ITEM NO 33
PAGE 15

UNITED STATES
POSTAL SERVICE

April 15, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your Postal Service questionnaire concerning the proposed discontinuance of the East Liverpool Station A. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The Postal Service is a customer-oriented organization that works hard on providing great customer service. We appreciate hearing from customers on how successful those efforts have been. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A should be pursued, a formal proposal will be posted in the East Liverpool Station A at a later date. If you have additional questions of comments, please feel free to contact Deborah Swindler, Leavittsburg Postmaster at 330-898-3811.

Sincerely,

D Swindler

Deborah Swindler
Postmaster
Leavittsburg, Ohio

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 16

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(X)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted] yrs, started on 1st Ave.

City/State/Zip (Optional) East Liverpool, Ohio

Telephone Number (Optional) [redacted]

Date 4/13/04

Comments I have had this mailing address for 55 yr's and I would prefer to never change. I don't go to town that often.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 17

UNITED STATES POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Services provided at the post office will be available from the carrier and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 18

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. LO

Telephone Number (Optional) [redacted]

Date 4-11-04

Comments I HAVE HAD A PO BOX HERE FOR 14 YEARS THE COMMUNITY NEEDS THIS OFFICE OPEN VERY BADLY - ITS NOT ALWAYS ABOUT $. Thank you.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Services provided at the post office will be available from the carrier and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

D Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 20

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, Oh.

Telephone Number (Optional) [redacted]

Date 4-13-04

Comments it should stay open!!!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 21

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Services provided at the post office will be available from the carrier and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 22

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	X	( )	( )
Mailing Letters	X	( )	( )	( )
Mailing Parcels	( )	( )	X	( )
Picking Up PO Box Mail	( )	( )	( )	X
Sending Express Mail	( )	( )	X	( )
Purchasing Money Orders	( )	X	( )	( )
Fill Postage Meters	( )	( )	( )	X
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	X	( )

Non Postal Services

Picking up tax forms Yes ( ) No X

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No X

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No X

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, Oh 43920

Telephone Number (Optional) [redacted]

Date 4-12-04

Comments

East End Needs A post Office Very Bad

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 23

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Services provided at the post office will be available from the carrier and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 24

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, Oh 43920

Telephone Number (Optional) _____

Date 4-13-04

Comments

I've always dilt with East End post office

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 25

UNITED STATES POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Services provided at the post office will be available from the carrier and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 26

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, Oh 43920

Telephone Number (Optional) [redacted]

Date 4/12/04

Comments PLEASE DO NOT move Postal Services from STATION "A". !!!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 27

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Services provided at the post office will be available from the carrier and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 28

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	(X)	( )	( )	( )
Purchasing Money Orders	(X)	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, Ohio 43920

Telephone Number (Optional) _____

Date APR. 15, '04

Comments I NEVER HAVE TROUBLE PARKING AT STATION "A" There are enough residents in the area of station 'A' I think the P.O. should be left alone. It seems as if someone always wants to "do something" to make life a little more miserable, for as many as possible.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

EVERYDAY, WE ARE EXPECTED TO GIVE UP SOMETHING AND PAY MORE. USUALLY, BY TAKING SOMETHING AWAY. NOTHING EVER GETS PUT BACK.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 29

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mail box located close to the customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where services by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the East Liverpool postmaster.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Deb Swindler at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 30

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional)

Date 4-12-04

Comments

I would like to keep the postal service where it is. I'm disabled an enjoy your services where it is.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 31

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mail box located close to the customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where services by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the East Liverpool postmaster.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Deb Swindler at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 32

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	(X)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? MAIN CALCUTTA

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) EAST LIVERPOOL OH. 43920

Telephone Number (Optional) _____

Date 4-17-2004

Comments

Drive 10 Mile Round Trip To Other P.O.
Please Keep IT Open I AM Disabled

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 33

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Carrier Service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Deb Swindler at 330 898 3811.

Sincerely,

D Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 34

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	(X)	( )	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Name (Optional) [redacted]

Address (Optional) [redacted] ie St.

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) _____

Date 4-19-03

Comments

We would love to go down town if you closed this one. We are senior citizens and can't find it more convenient for us. We have to rent a box down there because they don't deliver

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 35

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Carrier Service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Deb Swindler at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 36

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	(X)	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, Oh

Telephone Number (Optional) _____

Date 04-16-04

Comments

The senior citizens, especially, need this post office. Please keep it open

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 37

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Carrier Service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Deb Swindler at 330 898 3811.

Sincerely,

D Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 38

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
* Mailing Letters	(✓) -2-3 -	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, OH. 43920

Telephone Number (Optional) [redacted]

Date 4-14-04

Comments

* Mailing letters 2-3 a week.
DO NOT CLOSE! Seniors NEED IT! East End Residents NEED IT! Business NEEDS IT! NEEDED for those who Don't Drive! Give East End A Break!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 39

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Carrier Service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool postmaster for more information.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Deb Swindler at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 40

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	(X)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) [redacted]

Date 4-13-04

Comments

A lot of elderly people live in the East End Area and depend greatly on this branch.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 41

UNITED STATES
POSTAL SERVICE

April 23 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 42

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool Ohio 43920

Telephone Number (Optional) [redacted]

Date 4-13Th-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 43

UNITED STATES
POSTAL SERVICE

April 23 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 44

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	(X)	( )	( )	( )
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	(X)	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(X)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, Ohio 43920

Telephone Number (Optional) _____

Date 4-12-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 45

UNITED STATES
POSTAL SERVICE

April 23 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 46

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. LIVERPOOL OHIO 43920

Telephone Number (Optional) [redacted]

Date 4/14/04

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 47

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 48

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted] M [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) EAST Liverpool Ohio 43920

Telephone Number (Optional) [redacted]

Date 4-13-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 49

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	( )	(✓)
Mailing Letters	( )	( )	( )	(✓)
Mailing Parcels	( )	( )	( )	(✓)
Picking Up PO Box Mail	( )	(✓)	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted] Bay [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) [redacted]

Date 4-13-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 51

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 52

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	(X)	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E L O 43920

Telephone Number (Optional) [redacted]

Date 5 – 13 2004

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 53

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 54

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, OH 43920

Telephone Number (Optional) [redacted]

Date 04/12/04

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 55

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 56

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	( )	(X)
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	(X)	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(X)

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? Cacutta

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool

Telephone Number (Optional) _____

Date 4-15-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 51

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 58

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	(✓)	( )	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool Oh 43920

Telephone Number (Optional) _____

Date 041404

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 42920-A
ITEM NO. 35
PAGE 602

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	( )	( )
Mailing Letters	( )	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	(X)	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) Newell WVA 26050

Telephone Number (Optional) [redacted]

Date 4-13-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 63

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 64

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. LIVERPOOL OH 43920

Telephone Number (Optional) [redacted]

Date 4/13/04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 65

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 66

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, OH 43920

Telephone Number (Optional) [redacted]

Date 4-19-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 35
PAGE 67

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 35
PAGE 68

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	(✓)	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(✓)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool Ohio 43920

Telephone Number (Optional) _____

Date 4-16-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 69

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 70

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(X)	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E Liverpool Oh 43920

Telephone Number (Optional) _____

Date 4/17/4

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 71

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 72

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	(✓)	( )	(✓)	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool

Telephone Number (Optional) [redacted]

Date 4/16/04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 73

UNITED STATES
POSTAL SERVICE

April 22, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3325 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO 73
PAGE 74

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	(X)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? CALCUTTA

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. LIVERPOOL, OH 43920

Telephone Number (Optional) [redacted]

Date 4-13-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

43920-A

DOCKET NO.
ITEM NO. 33
PAGE 75

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 76

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other Buying Packaging Material Such As Large Padded Envelope + Shipping Boxes.

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, Ohio 43920

Telephone Number (Optional) _____

Date 4/14/004

Comments

Station "A" is very convenient for me because I do not drive. It is in walking distance. Please do consider this.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 77

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43930-A
ITEM NO. 33
PAGE 78

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	(X)	( )
Mailing Letters	( )	(X)	(X)	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? EL downtown

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) EL [redacted]

Telephone Number (Optional) [redacted]

Date 4/17/04

Comments

The East End Post Office is very convenient for alot of people.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

43920-A

DOCKET NO.
ITEM NO. 33
PAGE 19

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 80

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E.L.O.

Telephone Number (Optional) _____

Date 4-13-04

Comments

Keep it open To much of A Hardship

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 81

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 82

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	(X)	( )	( )	( )
Purchasing Money Orders	(X)	( )	( )	( )
Fill Postage Meters	(X)	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(X)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool Ohio 43920

Telephone Number (Optional) [redacted]

Date 4-13-2009

Comments

Please Do Not Close This Office the People Here Need It. I Drive By This Office on My Way Home From Work and I Stop the Dresden one is two far out of My Way. Thank You

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 83

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 84

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	(X)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) INDUSTRY, PA. 15052-A39

Telephone Number (Optional) [redacted]

Date 4-12-04

Comments

THIS OFFICE IS VERY CONVENIENT FOR PARKING AND ACESS

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 85

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 8/6

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool Ohio

Telephone Number (Optional) [redacted]

Date 4 15 2004

Comments It is closer to my home and I wouldn't have to go all the way down town

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 97

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 88

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	(✓)	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, Oh

Telephone Number (Optional) [redacted]

Date 4/12/04.

Comments

I don't see why you want to do away with our PO. There is more people in East end than (Downtown) to 3 miles down there a 3 miles back.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 89

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 98

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. L. O 43920

Telephone Number (Optional) _____

Date APRIL 13 2004

Comments

The inconvenice last of transporation would be a hardship. Reason I stay in East End is the easy Acess to the things I Need.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 91

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 92

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) EAST LIVERPOOL, OHIO 43920

Telephone Number (Optional) _____

Date 4-13-04

Comments

MOVING MY PO BOX WILL BE AN INCONVENCE BUT I CAN GO THERE 3 TIMES WEEKLY

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 93

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 94

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, Ohio 43920

Telephone Number (Optional) _____

Date 4-12-04

Comments

Do not like main branch or Calcutta branch to congested with traffic and out of my way.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 95

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 96

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) Eliverpool Ohio

Telephone Number (Optional) _____

Date 4-19-04

Comments

This Post Office has been moved once already. Recently the Hours were changed. This is a very busy Post Office. There is a lot of walk in business from people who live close and don't drive. To have to go to

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

town would be very inconvenient. I hope you reconsider and leave station A alone.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 97

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 98

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( ) I GUESS I WOULD HAVE TO

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional) East Liverpool, Ohio 43920

Telephone Number (Optional) _____

Date 4-15-04

Comments

With the price of gasoline rising it would cut the weekly and daily functions to probably monthly. I am not working at the present time and I don't make it to town but about 1 time a month. It would be greatly appreciated if Station A is left here. Thank You

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 99

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 180

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? 700 Dresslar

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, OH 43920

Telephone Number (Optional) [redacted]

Date 4-13-07

Comments

I think this is great information to the people in the East end as the service there is great

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 101

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 102

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	(✓)	(✓)	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional) E. LIVERPOOL, OH - 43920

Telephone Number (Optional) 330-385-1853

Date 4/14/04

Comments

The reason I have a PO Box at station "A" is because it is close, convenient and I get all of the above postal services. Going down town would not save time or money. Thank you for allowing me to comment on this matter. Please keep "A" open!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 103

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 104

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	(✓)	( )	( )	( )
Purchasing Money Orders	(✓)	( )	( )	( )
Fill Postage Meters	(✓)	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(✓)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) 43920

Telephone Number (Optional) [redacted]

Date 7/13/04

Comments

I don't know about retaining a post office box somewhere else because it would cost my family an inconvenience because we live in East End. I hope they keep the East End Office open. We are many patriots in this area.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 105

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 106

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? MIDLAND, PA.

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional) PITTSBURGH PA 15237

Telephone Number (Optional) [redacted]

Date 4-13-04

Comments

WHILE I LIVE IN PITTSBURGH I WORK AT HALL CHINA Co. AND USE THIS BRANCH FREQUENTLY. IT IS VERY CONVENIENT.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 107

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 28920-A
ITEM NO. 33
PAGE 108

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, OH 43920

Telephone Number (Optional) [redacted]

Date 4/15/04

Comments

The main post office is a very inconvenient place to find a parking spot. It is not centrally located for convenience - Traffic is horrid there with NO traffic light at the intersection - This is a shame to do this to EE. Residents

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 109

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 896 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 110

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	(✓)	(✓)
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( ) OCCASIONALLY	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Y[redacted] ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, OH. - 43920

Telephone Number (Optional) _____

Date 4/14/2004

Comments

The closing the Post Office would make it very inconvenient for a lot of people who do not drive. Many people live in walking distance of Station "A" Please consider this when making your decision.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 111

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 112

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( ) AS NEEDED " "

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional) E. Liverpool OH 43920

Telephone Number (Optional) 330-386-9529

Date 4-18-04

Comments

If this satellite station were closed we would have the mail delivered to our business.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 113

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 114

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓) +	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	(✓)
Fill Postage Meters	( )	( )	(✓)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool

Telephone Number (Optional) _____

Date 4/13/04

Comments

Moving Station A would cause a very big incovience To our family. Station A is valuble to The E. End Residents who wish to have Secure Mail Services.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Moving Station A would be a Serious disservice To The residents who use Station A.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 115

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 1/6

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	(X)	( )	( )	( )
Purchasing Money Orders	(X)	( )	( )	( )
Fill Postage Meters	(X)	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(X)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, Ohio 43920

Telephone Number (Optional) [redacted]

Date 4/12/04

Comments I Live in East End + my Family to. We get OR stamps + money order stamped envelope

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

See I Need For you to Keep The post office open Thank you

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 117

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 118

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	(✓)	(✓)	( )
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( ) We need it - it would just be more of a pain to travel downtown everyday!!

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, Oh. 43920

Telephone Number (Optional) [redacted]

Date 4-12-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 119

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 120

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E LO 43920

Telephone Number (Optional) [redacted]

Date 4-14-04

Comments

If my post office Box moved it would cause me a lot of extra running I work 2 full time jobs to pay my bills. I don't have a lot of extra time.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 121

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 45720-A
ITEM NO. 33
PAGE 1 of 2

From the desk of...

[redacted]

April 19, 2004

Debbie Swindler

Let This letter be in support of Keeping The East End Post Office open.

I can see a hard ship put on The good people of The East End Area, beside having The Majority of The Population in East Liverpool (Approx 7000) it is a very depressed Area with many residents living on fixed incomes.

From the desk of...

[redacted]

Having To drive 8 miles For Postal Service is asking To much. Thank you for The opportunity To express our feelings on This Matter

[redacted]

East Liverpool, Ohio

H3920-A

UNITED STATES
POSTAL SERVICE

DOCKET NO. _____
ITEM NO. 33
PAGE 125

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about closing other offices. Post offices are reviewed on a case-by-case basis. It is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 124

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( ) ✓ ✓	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) N.A. No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) E. Liverpool, OH. 43920

Telephone Number (Optional) [redacted]

Date 4-12-04

Comments

Why not close The Calcutta Post office? Those people would have less trouble getting to east end than we do getting there. Parking for east end is much better than Calcutta OR E. L. City OR Midland, Pa.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 125

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 126

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( ) I would have to there is no more decied to my have

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool Oho 43920

Telephone Number (Optional) [redacted]

Date 4-16-04

Comments

It would be aful hard to have to go clear an dresdn are to get my mail

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

43920-A

DOCKET NO.
ITEM NO. 33
PAGE 127

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 128

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool

Telephone Number (Optional) [redacted]

Date 4/15/04

Comments (station A) - the workers are very polite. The location of this office is very convenient for me. The next closest office is downtown Liverpool. That office is completely out of my way to work or school.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 129

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 130

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional) EAST LIVERPOOL OH 43920

Telephone Number (Optional) _____

Date 4-15-2004

Comments

THERE IS NO VALID REASON TO CLOSE THIS POST OFFICE. I HAVE HAD MY BOX AT THIS LOCATION FOR OVER 10 YEARS AND I HAVE NO INTENTION OF MOVING IT TO A DIFFERENT LOCATION. IT WAS CONVENIENT TO WHERE I LIVED AND OFFERED GREAT SERVICE BY ITS CLERKS.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 131

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services would be provided by the carrier to a roadside mailbox located close to the customers residences.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

D. Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 132

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool OH 43920

Telephone Number (Optional) [redacted]

Date April 17, 2004

Comments

As a non-driver, I need a post office that I can walk to for my needs. It is extremely inconvenient to not be able to get inside of this one to use to mail bill payments, cards, etc and buy stamps.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 213920-A
ITEM NO. 33
PAGE 133

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services could be provided by the carrier to a roadside mailbox located close to the customers residences or place of business. If your PO box were to be moved to the downtown office you would be able to maintain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43926-A
ITEM NO. 33
PAGE 134

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	X	( )
Mailing Letters	X	( )	( )	( )
Mailing Parcels	( )	( )	X	( )
Picking Up PO Box Mail	X	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	X	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optiona

Date 4/14/04

Comments

Station A is much more convenient for business - better parking - close to businesses, therefore one trip to post office can consolidate other obligations. Also business forms printed with current Station A Box No. Customers have

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

advertising items (pens pencils magnets) with Station A address. Downtown post office too busy, long waits, poor access, parking. Please Keep Station A! lots of East End businesses depend upon it.

43920-A

DOCKET NO.
ITEM NO. 33
PAGE 135

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services could be provided by the carrier to a roadside mailbox located close to the customers residences or place of business. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose However, if your PO box were to be moved to the downtown office you would be able to maintain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 136

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	(X)	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( ) I REALLY DO NOT KNOW AT THIS TIME

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Option

Date 4/13/04

Comments THIS WOULD CAUSE A GREAT HARDSHIP ON THE CHURCH. WE DO NOT HAVE A RECEPTACLE AT THE CHURCH, BECAUSE THERE IS NOONE THERE EVERY DAY. IT WOULD BEEN TRYING TO CONTACT EVERYONE WHO USES THE ADDRESS TO CHANGE IT.OUR COST TO CHANGE LETTERHEAD & ENVELOPES.

I CAN'T UNDERSTAND WHY YOU WOULD CLOSE THIS FACILITY

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Grace Presbyterian Church

Founded 1890

533 Virginia Avenue
Post Office Box 1318, Station A
East Liverpool, Ohio 43920

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 137

WHEN IT IS ALWAYS BUSY. YOU CUT THE OTHERS SERVICES LIKE THE HOURS IT IS OPEN, WHICH CAUSES AN INCONVENIENCE AND NOW THIS. FOR US TO HAVE A BOX DOWNTOWN WHEN WE NEVER ARE IN TOWN, WOULD MEAN MAKING A SPECIAL TRIP TO PICK UP MAIL. IF IT HAS TO BE TRANSFER ANYWHERE, THE CALCUTTA OFFICE WOULD BE MORE CONVENIENT, YET STILL OUT OF THE WAY. WOULD WE RETAIN OUR SAME BOX NUMBER AT A DIFFERENT LOCATION? I DOUBT THIS! I AM REALLY AGAINST THIS MOVE TO TAKE YET ANOTHER BUSINESS FROM THE EAST END AREA. THE TELEPHONE NUMBER LISTED IS MY HOME NUMBER WHERE IF NEED BE I CAN BE REACHED.

THOUGHTFULLY
I REMAIN

[redacted]

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 138

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience and security of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services could be provided by the carrier to a roadside mailbox located close to the customers residences. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose However, if your PO box were to be moved to the downtown office you would be able to maintain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 139

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	(X)
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(X)

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other I RECEIVE PRESCRIBED MEDICATIONS - IT'S ALOT SAFER WITH PO BOX

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional

Date 4-15-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

43920-A

DOCKET NO.
ITEM NO. 33
PAGE 140

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience and security of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services could be provided by the carrier to a roadside mailbox located close to the customers residences. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose However, If your PO box were to be moved to the downtown office you would be able to maintain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 141

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never	
Buying Stamps	( )	( )	(X)	( )	
Mailing Letters	( )	(X)	( )	( )	
Mailing Parcels	( )	( )	( )	( )	on occassion
Picking Up PO Box Mail	(X)	( )	( )	( )	
Sending Express Mail	( )	( )	( )	(X)	
Purchasing Money Orders	( )	( )	( )	( )	on occassion
Fill Postage Meters	( )	( )	( )	(X)	
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )	on occassion

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Option

Date 4/15/04

Comments

My work does not give me time to get to other Post Office in the city - I use my P.O Box for security - since I'm not home throughout the day & don't want my mail in box along the road - Please do not close - close East Liverpool Sta A Post office.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920 A
ITEM NO. 33
PAGE 142

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. If we are unable to provide curbside delivery to your place of residence we would continue to provide you with the same service you currently have just at the main office in East Liverpool. Please keep in mind, if your box was moved to the main office you would be able to retain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 143

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	(✓)	( )
Sending Express Mail	( )	( )	(✓)	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	(✓)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional)

Date 4-12-04

Comments

I do not have postal services where I live so I have to have a post office box. I don't have a choice

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 144

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. If we are unable to provide curbside delivery to your place of residence we would continue to provide you with the same service you currently have just at the main office in East Liverpool. Please keep in mind, if your box was moved to the main office you would be able to retain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 145

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional) _____

Date 4-14-04

Comments

WHERE I LIVE THERE IS NO CARRIER. I HAVE TO GO TO STATION A TO PICK UP MY MAIL. IT WOULD BE INCONVENIENT FOR ME TO HAVE TO GO UPTOWN TO CHECK MY MAIL

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 146

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. If we are unable to provide curbside delivery to your place of residence we would continue to provide you with the same service you currently have just at the main office in East Liverpool. Please keep in mind, if your box was moved to the main office you would be able to retain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 147

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	●	( )
Mailing Letters	( )	●	( )	( )
Mailing Parcels	( )	( )	( )	●
Picking Up PO Box Mail	●	( )	( )	( )
Sending Express Mail	( )	( )	( )	●
Purchasing Money Orders	( )	( )	( )	●
Fill Postage Meters	( )	( )	( )	●
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	●

Non Postal Services

Picking up tax forms Yes ● No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ● No ( )

If Yes, which office? MAIN POST OFFICE

Would you retain your post office box if it was moved to a nearby location?

Yes ● No ( )

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional) _____

Date 4/13/04

Comments I don't have a road side mail Box

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

43920-A

DOCKET NO.
ITEM NO. 33
PAGE 148

UNITED STATES
POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services could be provided by the carrier to a roadside mailbox located close to the customers residences. The Postal Service now offers a wide variety of services that enable you to run a business from your home and never have to go to the post office. Some of our services include Click-n-Ship and carrier pick up service both of which are accessible from your home PC. You will find all the details of these services on the web at www.usps.com or by simply calling your local postmaster.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 53
PAGE 149

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

N/A Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optiona

Date 4/12/04

Comments

I ship from this office because the service is exceptional and it is close to my home. If this office were closed I would not go to the main PO in E. Liverpool. I would probably purchase stamps and money orders from Wal-Mart and ship from Staples etc. The service isn't as good at the Main Branch and it is out of my way.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 150

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	(X)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other PACKAGING & MAILING SUPPLIES

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? PENN. AVE. E.LP OH

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional

Date 4/12/09

Comments

MY WIFE AND I BOTH RUN BUSINESS OFF EBAY AND DO ALL OUR SHIPPING THRU THIS OFFICE. WE SHIP PACKAGES OUT EVERY OTHER DAY. IF THIS BRANCH/OFFICE WERE CLOSED IT WOULD BE HARD

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

INCONVENIENCE AND WOULD LEAVE ME TO SHIP THRU ANOTHER COMPANY LIKE STAPLES.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 151

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services could be provided by the carrier to a roadside mailbox located close to the customers residences. The Postal Service now offers a wide variety of services that enable you to run a business from your home and never have to go to the post office. Some of our services include Click-n-Ship and carrier pick up service both of which are accessible from your home PC. You will find all the details of these services on the web at www.usps.com or by simply calling your local postmaster.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 152

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	X	( )	( )
Mailing Letters	X	( )	( )	( )
Mailing Parcels	( )	X	( )	( )
Picking Up PO Box Mail	( )	X	( )	( )
Sending Express Mail	( )	X	( )	( )
Purchasing Money Orders	X	( )	( )	( )
Fill Postage Meters	( )	( )	( )	X
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	X	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No X

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No X

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No X

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional)

Date 4-12-04

Comments

I SPEND APX $800.00 MONTHLY AT THIS POST OFFICE SHIPPING MAIL ORDER. IF OFFICE CLOSES, I WILL SWITCH TO U.P.S. BECAUSE OF TIME INVOLVED GOING TO ANOTHER LOCATION. EAST END deserves a postal OFFICE & NEEDS one, especially FOR SENIOR CITIZENS.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 153

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. If we are unable to provide curbside delivery to your place of residence we would continue to provide you with the same service you currently have just at the main office in East Liverpool. Please keep in mind, if your box was moved to the main office you would be able to retain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 154

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	●	( )
Mailing Letters	( )	●	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	●	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ●

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (●) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (●) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) [redacted]

Date 4/12/04

Comments

EAST END IS CONVIENT TO GO TO WHERE AS DOWN TOWN, WOULD HAVE TO GO OUT OF OUR WAY FOR MAIL AS WE HAVE NO MAIL DELIVERY WHERE WE LIVE THATS WHY

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

THEY GAVE US A FREE PO BOX AT EAST END STATION.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 155

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	(✓)	( )	( )	( )
Purchasing Money Orders	(✓)	( )	( )	( )
Fill Postage Meters	(✓)	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(✓)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I PAY ALL MY BILL WITH MONEY ORDERS AND THAT THE OFFICE I USE. THIS PART OF TOWN NEED THIS OFFICE THANK YOU

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 156

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(✓)	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? Calcutta / Chesterhill

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I really like having a Post Office so close to home, especially since my husband is overseas and I mail letter and packages to him weekly and daily. My only complaints about the office is the variety of stamps. To get specific types of stamps I still have to go to one of the other branches.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 157

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	(✓)	( )	( )	( )
Purchasing Money Orders	(✓)	( )	( )	( )
Fill Postage Meters	(✓)	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(✓)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/13/04

Comments

I have receivin my mail there since it opened. I am only about 5 min away from Post Office. I would have my mail delivered by a Carrier. Seems to me like they are taking to take everything out of East End.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 158

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I live in East End and conduct all my business at E.E. Post Office. If this P.O. closes I will begin paying all my bills by electronic debit. I will not go out of my way to downtown P.O.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 159

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-12-04

Comments It is inconvenient to go all the way to town. Many people reside in the east end area

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 160

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	(✓)	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

IF YOU MOVE IT WOULD BE AN INCONVIENCE TO A WHOLE LOT OF PEOPLE, ESPECIALLY THOSE WHO ARE IN WALKING DISTANCE

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43926-A
ITEM NO. 33
PAGE 16

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

But not willingly

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-13-04

Comments

This is going to be a great inconvenience for the Elderly in the Sta. 4 area who walk to to P. Office who ~~have~~ have no dependable transportation to E. L. We have used this P. Office for 40 years.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 162

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other I buy packaging material for mailing letters, photos, packages, etc. frequently.

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/14/04

Comments

Station "A" is located within walking distance from my home. I use this post office for all of my daily postal needs. It would not be in the best interest of local consumers to close this station. There are a lot of people that walk because of lack of transportation and it is very convenient and helpful to the young and old.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 1163

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	(X)	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-12-04

Comments

Like the Local OFFICE - Don'T Like going downTown OR the one in Calcutta - we have Lived in East End a long Time & hate Everything going away - we Need Things in East End Too.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 164

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-12-04

Comments

It won't work for me but Thank's for Asking

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 165

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(X)

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No ( )

If Yes, which office? CHESTER POST OFFICE

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-12-04

Comments This Post office is convenient for where we live and If they should close it I will not have a P.O. Box at another Post Office.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 166

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	X	( )	( )	( )
Mailing Letters	X	( )	( )	( )
Mailing Parcels	X	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	X
Sending Express Mail	( )	( )	( )	X
Purchasing Money Orders	( )	X	( )	( )
Fill Postage Meters	( )	( )	( )	X
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	X	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No X

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No X

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No X

Name (Optional) [redacted]

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-12-04

Comments

This will be a real disservice to the East End resident's and businesses. to have this post office closed.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 161

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	(X)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

Please do not shut down Station A. The clerks are friendly and the office is convenient

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 168

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

This is the most convenient way to pay bills by money order and close to residence, especially in the winter.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 169

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	(✓)	( )	( )	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/12/04

Comments

Please, Do not Close the station "A" post office, in the East End of East Liverpool, Ohio

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 170

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	(X)
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) Dwyer Slaus

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/15/04

Comments

I DO NOT WANT STATION A. OR ANY PART OF STATION A CLOSED.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 171

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

Keep it open

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 1 of 1

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	(✓)
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments Stay Open Please!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 113

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which offiee? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I Like it where it is

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 174

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	X	( )	( )
Mailing Letters	X	( )	( )	( )
Mailing Parcels	( )	X	( )	( )
Picking Up PO Box Mail	( )	X	( )	( )
Sending Express Mail	X	( )	( )	( )
Purchasing Money Orders	( )	X	( )	( )
Fill Postage Meters	( )	( )	( )	X
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	X	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No X

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No X

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No X

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments Please Keep the post Office where its At.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 175

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	(✓)
Picking Up PO Box Mail	(✓)	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? East Liverpool Main Post offeces

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments I would like to keep the same Post office number BOX 1272 Sta A

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 176

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	✓	( )
Mailing Letters	( )	( )	✓	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments Please keep open!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 177

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	once or twice a year	Never
Buying Stamps	( )	( )	( )	(✓)	( )
Mailing Letters	( )	( )	( )	(✓)	( )
Mailing Parcels	( )	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	(✓)	( )	( )
Sending Express Mail	( )	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( ) If we had the same no.

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I think the hours of operation prohibit some activity at this station. Two hours for lunch — who needs it?

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 178

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-15-04

Comments

Have always used the services of the Station A Post Office. I would certainly hope it will continue to remain open. The East End area needs this facility.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO.
PAGE 33 179

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	(X)
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(X)

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

We use this Post office All the time
It is right down the road from our business.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 53
PAGE 190

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? Calcutta Branch

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I work in East End so this East End Branch is convenant for me. And alot of Senior Citizens I know do not have a car and they can walk to the E. E. Branch.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 18

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? Beaver Hill EXO

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I do not have a Post Office Box. I know a few people that are not able to drive that do use your post office. In case they come walk there.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 182

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	(X)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(X)

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

Station "A" is needed for all citizens of the East Liverpool area, especially those of the East End. Many of the citizens are seniors and will find it difficult to use the postal services of the downtown "Main Post Office."

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43926-A
ITEM NO. 33
PAGE 183

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Almost Never
Buying Stamps	( )	( )	( )	(✓)
Mailing Letters	( )	( )	( )	(✓)
Mailing Parcels	( )	( )	( )	(✓)
Picking Up PO Box Mail	( )	( )	(✓)	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? Calcutta

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( ) If it was to go to calcutta.

Name (Optional) Open Door Fellowship

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-13-04

Comments

When we first opened this box, one of our members lived in East End & got the mail with his but they no longer check the mail and no one else lives near there. We have been thinking of changing the box because many of our members are in the calcutta area or go by it several times a day.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 184

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	X	( )	( )
Mailing Letters	( )	X	( )	( )
Mailing Parcels	( )	X	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	X	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments We need to keep this open

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO.
PAGE 32 / 185

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	X	( )
Mailing Letters	X	( )	( )	( )
Mailing Parcels	( )	( )	X	( )
Picking Up PO Box Mail	X	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments DO NOT WANT TO DRIVE 3 MILES TO POST OFFICE

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 186

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail NA	( )	( )	( )	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters NA	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

This is the only Postal Service in our "East End Area". We need it to stay open. A lot of older people in our community walk to this post office.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43930-A
ITEM NO.
PAGE 33 / 187

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	(X)	( )	( )
Purchasing Money Orders	( )	( )	(X)	(X)
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments Please, Please, Please, do not move the P.O. from the East End. So many residents have counted on this convenience for years. There are a lot of elderly who couldn't manage

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

getting to the down-town office, wich is busy enough, without us. I for one would have to walk 4 miles to get my mail. Please don't!

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 187

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments I can see station A from my House

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 189

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	(✓)	( )	( )
Sending Express Mail	( )	(✓)	(✓)	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(✓)	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No ( )

If Yes, which office? Sometimes

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) _____

Date 4-15-04

Comments

I see no reason to close this office. It benefits many seniors in the east end which is the most populated area of East Liverpool and also the most neglected !!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO 33
PAGE 190

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(✓)	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) _____

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) _____

Date _____

Comments

WE NEED STATION A.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 191

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	(X)
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No (\)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) [redacted]

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-15-04

Comments

I DO NOT WANT STATION A OR ANY PART OF STATION A SERVICES CLOSED

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 192

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other Sometimes

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

Been dealing with East End Post Office for many years I am 74 years old lived in East all my life. Only thing I hate is 2 hours for lunch they take. 1 hour is enough!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 193

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) Erie St.

City/State/Zip (Optional) East Liverpool, Ohio 43920

Telephone Number (Optional) _____

Date 4-13-04

Comments To close this post office would be inconvenient to us as we are both senior citizens.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 194

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	(X)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	(X)	( )	( )
Purchasing Money Orders	(X)	( )	( )	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(X)	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/12-04

Comments

KEEP IT OPEN. SENIOR CITIZENS HAVE NO WAY DOWN TOWN. MANY OF US DO NOT DRIVE. There are Villages smaller Than The EAST END That have Full TIME POSTAL Services.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 95

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	(X)	( )	( )	( )
Purchasing Money Orders	(X)	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(X)	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/15/04

Comments

Within walking distance of a large residential community. Elderly cannot get transportation to downtown office easily. Please keep the East End office open. Hundreds of people depend upon this community post office.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 196

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	(X)	( )	( )
Picking Up PO Box Mail	( )	(X)	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) _____

City/State/Zip (Optional) 43920

Telephone Number (Optional) _____

Date 4-14-04

Comments

It will be out of my way to go down town you dont have later hours A LOT of Older people in East End walk to this Post Office I don't want it closed Dolores E. Weir

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 197

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? Calcutta

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 04/16/04

Comments

I am disabled and Station A is very accessible. The Kindness of the Postal Clerk brightens my day unlike the unfriendly workers downtown.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 198

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	(✓)
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

We are seniors - and would be an inconvenience to travel to E.L. we live in East End close to Walls.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 199

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	(X)
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	( )	(X)	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(X)	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-16-04

Comments

older people cant get down town to mail there mail

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 100

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) East Liverpool Ohio 43920

Telephone Number (Optional) _____

Date 4/14/04

Comments

I would like to see our East End Post A. office kept opened as we have several elderly people that depend on it and would have to go out of my way to buy stamps

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 201

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(✓)	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments You Need To Think About The People You Serve Think About The Senior Citizens

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Station 'A' Post Office
East Liverpool Ohio
East End Resident

Postal Customer Questionnaire

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 202

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

DOCKET NO. _____
ITEM NO. _____
PAGE _____

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other Check Missing children Photos; - job opportunities posted

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( ) Undecided at this time.

Name (Optional) —

Address (Optional) —

City/State/Zip (Optional) —

Telephone Number (Optional) —

Date 04-14-04

Comments

This is the closest post office to my home. It provides all my needs. There is plenty parking space. The employees are like family but very professional, experienced and very helpful in customers decision making on different types of mailings.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Senior Citizens find the small post office less intimidating. Thank you for at least allowing us to give our opinion on this foreseeable change in service and hope that they will be well considered with "Station A" results, during your deliberation.

"KEEP IT OPEN" and a part of our area.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 263

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(✓)	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments This branch is the only one in East Liverpool that I can get in + out of - I am Handicapped - Please do not close

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 204

May 19, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 205

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	( )	( )
Mailing Letters	( )	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	(X)	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) _____

Date 4-27-04

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 200

UNITED STATES
POSTAL SERVICE

May 19, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 4392-A
ITEM NO. 33
PAGE 207

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	(✓)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓) ✓ ✓ ✓	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) [redacted]

Telephone Number (Optional) _____

Date 04-17-04

Comments

We need & want to keep our East End post office. It is convenient & we need it very much. Sometimes it is a hardship to go any farther than where it is located. We love the kindness & good service that the people there provide.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 708

UNITED STATES
POSTAL SERVICE

May 19, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 209

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	(✓)	( )	( )	(✓)
Picking Up PO Box Mail	(✓)	( )	( )	(✓)
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (✓) No ( )

If Yes, which office? E. Liverpool, OH

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional)

Date 4-26-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 210

UNITED STATES
POSTAL SERVICE

May 19, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A 4-26-04 Rec'd
ITEM NO. 33
PAGE 21

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional)

Date 4-19-2004

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

UNITED STATES
POSTAL SERVICE

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 212

May 19, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 213

Recd 4-26-04

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	(X)	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(X)	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional)

City/State/Zip (Optional)

Telephone Number (Optional)

Date 4/18/04

Comments

It would be a great inconvenience for a lot of people if this post office is closed. There are people who don't have a car and walk to it. I have had my box for 20 years and can't believe you are moving it.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 219

UNITED STATES
POSTAL SERVICE

May 19, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg Oh 44430-9998

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 25 ~~[illegible]~~ 4-26

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	(✓)	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	(✓)	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	(✓)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) [redacted]

City/State/Zip (Optional)

Telephone Number (Optional) _____

Date 4/22/03

Comments

This action would cause a great inconvenience for the elderly and disadvantage people who might not have transportation & limited funds a very bad move!

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

East End is deprived enough.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 216

UNITED STATES POSTAL SERVICE

April 26, 2004

[redacted]

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the East Liverpool Station A Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

You expressed concerns about the convenience of Station A. Customers are not required to travel to another post office to receive mail or obtain retail services. These services could be provided by the carrier to a roadside mailbox located close to the customers residences or place of business. If your PO box were to be moved to the downtown office you would be able to maintain your same mailing address.

If it is determined that a discontinuance of the East Liverpool Station A Post Office should be pursued, a formal proposal will be posted in the East Liverpool Post Office at a later date. If you have additional questions or comments, please feel free to contact me at 330 898 3811.

Sincerely,

D Swindler

Deb Swindler
Post Office Review Coordinator
3825 W Market St
Leavittsburg, Oh 44430-9998

April 27, 2004

The East End Community encompasses several thousand people and should continue to have its own postoffice. Many major employers such as Hall China, S. H. Bell, the Bunting Co., the various tenants of the Columbiana County Port Authority as well as markets, drive-throughs, Dollar Stores etc, use the Station A facility. — The downtown office is already highly congested with limited parking and interminable waits for service. Perhaps office hours could be modified, but please do not effect a complete closure of the East End office. Many others share this request. [redacted]

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 217

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) [redacted]

Address (Optional) [redacted]

City/State/Zip (Optional) East Liverpool, Ohio 43920

Telephone Number (Optional) _____

Date 5-2-04

Comments

This office is the only one for our elderly community, we have been told by others that if closed we will NOT - STOP Post Office Boxes.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

43920-A

DOCKET NO.
ITEM NO. 33
PAGE 218

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

Do not hurt the reputation of the Postal service which is already suffering.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 2/9

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	(✓)	( )	(✓)
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/12/04

Comments

I think this would be a really bad thing for this area. There are not a lot of transportation choices here in town and may cause problems

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 220

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(✓)	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/15/04

Comments

Please Keep Post office in the East End area Thank You
local neighbor

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 22

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

The Station A Clerk(s) are friendly and helpful. Due to my age I'm unable to travel very far. I would not be able to pick up my mail if it was downtown. Therefore this office needs to stay open.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43930 -A
ITEM NO. 33
PAGE

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	(X)	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	(X)	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

I have my own business and use e-bay also as a second income. Before I'd go to the other East Liverpool office, I would have UPS pick up all my packages at my store. The post office will lose all my business if Station A closes.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

VI

DOCKET NO. A3920-A
ITEM NO. 33
PAGE 222

Recd 4-26-04

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	( )	(X)
Picking Up PO Box Mail	( )	( )	(X)	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	( )	(X)
Speeial Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-14-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43926-A
ITEM NO. 33
PAGE 223

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 5/12/04

Comments

Debby is a wonderful clerk and very helpful to everyone. I will not appreciate this office closing. I strongly urge you to keep Station A open. The entire East End depends on this office because there's a lot of seniors in this area.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 224

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	**Daily**	**Weekly**	**Monthly**	**Never**
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date May 15, 2004

Comments

Please do not close down Station A. It's the only office some of us can go to.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 225

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	X	( )	( )
Mailing Letters	( )	X	( )	( )
Mailing Parcels	( )	X	( )	( )
Picking Up PO Box Mail	X	( )	( )	( )
Sending Express Mail	( )	( )	X	( )
Purchasing Money Orders	( )	( )	( )	X
Fill Postage Meters	( )	( )	( )	X
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	X	( )

Non Postal Services

Picking up tax forms Yes ( ) No X

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No X

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No X

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 5/13/04

Comments

This office has been here my whole life and I would be outraged if it were closed down.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 226

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-16-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 227

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(✓)	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/16/04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 228

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	(✓)	( )	( )
Purchasing Money Orders	( )	(✓)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4/15/04

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 229

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	( )	(✓)	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	( )	( )	( )	(✓)
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date 4-19-04

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 238

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(X)	( )	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	(X)	( )	( )	( )
Fill Postage Meters	(X)	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 439/20-A
ITEM NO. 33
PAGE 231

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 232

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	(X)	( )	( )
Picking Up PO Box Mail	( )	( )	(X)	( )
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(X)	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) [redacted]

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 233

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(X)

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 53
PAGE 234

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	( )	( )	( )	( )
Mailing Parcels	( )	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes (X) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (X) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 235

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	( )	(✓)	( )	( )
Mailing Parcels	(✓)	( )	( )	( )
Picking Up PO Box Mail	( )	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes ( ) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No ( )

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 236

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	( )	(X)
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	( )	( )	(X)
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	(X)	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 237

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	(X)	( )	( )
Mailing Parcels	( )	( )	( )	(X)
Picking Up PO Box Mail	(X)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(X)
Purchasing Money Orders	( )	(X)	(X)	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(X)

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 238

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	( )	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (✓) No ( )

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes (✓) No ( )

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) E. LIVERPOOL OH 43920

Telephone Number (Optional) _____

Date 4/13/04

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 239

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(X)	( )
Mailing Letters	( )	( )	(X)	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	(X)	( )	( )
Sending Express Mail	( )	( )	( )	( )
Purchasing Money Orders	( )	( )	(X)	( )
Fill Postage Meters	( )	( )	( )	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	( )

Non Postal Services

Picking up tax forms Yes (X) No ( )

Other _____

Do you pass anotber Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 240

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(X)	( )	( )
Mailing Letters	(X)	( )	( )	( )
Mailing Parcels	( )	( )	(X)	( )
Picking Up PO Box Mail	( )	( )	( )	(X)
Sending Express Mail	( )	( )	(X)	( )
Purchasing Money Orders	( )	(X)	( )	( )
Fill Postage Meters	( )	( )	( )	(X)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(X)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (X)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (X)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (X)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 241

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	(✓)	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	( )	(✓)
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	(✓)	( )
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 242

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	(✓)
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	( )	(✓)
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 243

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	( )	( )	(✓)	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	(✓)	( )	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	(✓)	( )
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	( )	(✓)

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

DOCKET NO. 43920-A
ITEM NO. 33
PAGE 297

Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Station "A" East Liverpool Post Office for any of the following:

Postal Services	Daily	Weekly	Monthly	Never
Buying Stamps	(✓)	( )	( )	( )
Mailing Letters	(✓)	( )	( )	( )
Mailing Parcels	( )	( )	(✓)	( )
Picking Up PO Box Mail	(✓)	( )	( )	( )
Sending Express Mail	( )	( )	( )	(✓)
Purchasing Money Orders	( )	( )	(✓)	( )
Fill Postage Meters	( )	( )	( )	(✓)
Special Services e.g. Certified, Registered, Insured Mail, Delivery or Signature Confirmation.	( )	( )	(✓)	( )

Non Postal Services

Picking up tax forms Yes ( ) No (✓)

Other _____

Do you pass another Post Office during your business hours while traveling to or from work, shopping, or for personal needs?

Yes ( ) No (✓)

If Yes, which office? _____

Would you retain your post office box if it was moved to a nearby location?

Yes ( ) No (✓)

Name (Optional) _____

Address (Optional) _____

City/State/Zip (Optional) _____

Telephone Number (Optional) _____

Date _____

Comments

_____

_____

_____

_____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

NO. 43920-"A"
ITEM NO. 34
PAGE 1 OF 1

TOWN HALL MEETING

Westgate Middle School Auditorium

810 West 8th Street
East Liverpool, Ohio 43920

Thursday June 24th, 2004

6:00 PM Until 8:00 PM

To discuss the relocation study of retail services at East Liverpool Station "A" (East End Station)

Questions, comments, and concerns expressed by the approximately 50 people in attendance following opening remarks by William Donaldson,

Lonza Speser (spelling?) from the Port Authority and President of save our County INC. said "We would like to go on record as opposing the closing the east end post office.
We think that it is ironic that we (the US) would be subsidizing foreign businesses and eliminating post offices. On behalf of the Columbiana port authority I would like to read a statement, 'Dear Sir or Madam. This letter is to express the strong opposition to closing the Station A post office. The port authority is housed in the east end and patronizes this office. We believe the proposed closing will reflect a negative statement on this area by the Federal Government.' We align our sentiments with the port authority."

Q: Ellis Williams, a representative from the APWU said, "I want to go on record that our union strongly opposes the closing of station A due to that it is not a processing station but that it is a convenience to the East Liverpool people and the savings are minimal so I don't see what the closing process will do to benefit anyone."

Q: Customer: "My problem is that this post office is very convenient to the people that live there. I would like a refund to my post office box."

Q: Customer: "Living in the East end where I live we do not have home delivery and we need the post office. If they close the office will they put a box up or start home delivery?"

A Bill: Both options that you mentioned that would be possible options depending on the results of the study.

Q: They told me that they are not allowed to do that.
A: Bill: Everyone is entitled to free delivery but there are regulations that deal with that

Q: Customer: "Just like he was talking about. We don't have mailman coming up to our house either. We have elderly and handicapped. What is wrong with the mailmen? We want delivery."

Q: "My name is Ron Conrad. One of the major concerns that the Union has in this is that we don't want to lose universal service for our customers. Universal service is important. Closing the facility is bad for the customer and for the Postal Service. We strongly appose the closing of this station."

Q: Council representative: "Why didn't we set up this meeting at a school in the

East end?
A: We tried to set it up in the east end, but were only able to contract this school because of the custodial staff and because it had an auditorium.

Q: "Run the post office effectively and efficiently? I would like documentation on what would be saved? I would like information on what money would be saved."

A: Bill: I will mail you the information.

Q: Customer: "It is inconvenient to have to go downtown to get the mail. Please don't close the post office in the east end."

Q: VP of local 443 Youngstown. "If this is being done to reduce the cost, post office boxes are already the cheapest way to deliver. Also, the postal commission was made up of big business people. And, there is only one person working at that station now who would be moved to the main office. That would reduce the hours worked there."

Q: Customer: "What type of study was actually done? Did they come in at one time, or at different times or what? What do they do to determine it?"
A: Function four review and the W.A.S were explained.

Q: President of East End "something" association: "We have 7000 people and 80 businesses in the East end Area, and if you were really run like a business we would go get another business to replace you, but we cannot do that, You provide a necessary service. We have elderly people who walk over there every day and these are the people who still send letters and postcards."

A: Bill: Nationwide we are seeing a reduction in First Class. We are sensitive to the elderly and we are set to be run like a business. The only service that is sacred to the Postal Service is first class mail. In 2003 we had the highest service rates since 1972. 94 percent it made it on time. CSM is 94%; the postal service is the highest trusted government agency Talked about the retirement pay discrepancies.

Q: Pres: "But sir, these people are loyal to you. Tell us what we need to do to keep our post office. Should we write to congress? Who should we go to?"

Q: APWU official: "Mr. Donaldson does bring up a good point, the FC mail is down. But there is a reason for that, and the postal service is giving big business a better rate through presort first class mail. When this commission did their figuring they said the PS employees made too much money, because they compared us to people who work at McDonalds. Right your congress! The more noise you make the more people you contact the better chance you have."

Q: "The President of city council has some questions. What community input was

sought to have the new hours for Station A that took effect on Jan 1? It appears that the PS structured the new hours to set up the postal service to fail. These new hours are not convenient to the business owners in the area. We are very displeased with change in hours and to threaten the post office in our community."

A: Adjusted hours were based on customer visit times.

Q: Council man of City: "I live in East End. This is another ditch against the East End people. My question is this: Convenience is what we are looking for, convenience. It's closed too much now! That is not convenient! I have to make it convenient for people as a business man.

Q: Customer: "If they have click in ship and customer pick up. Why cant' they deliver mail to our house?"

Q: Business owner: "I spend 50,000 dollars a year with the post office. Closing the post office will cost me 5000 more per year in travel time and fuel. Our street mail is delivered late in the day. The post office box is very convenient to us. Most of our PP deliveries are sent to the military, we send a lot of mail. Closing the East end station will cost my little company a lot of grief."

Q: Customer: "Why do you offer services to giant eagle?"
A: Nationwide we are expanding services as much as possible with partnering businesses like Giant Eagle and Hallmark stores?

Q: Customer: "Why is Giant Eagle getting a service we can't get?"

Q: Customer: "You shouldn't outsource to other businesses when the post office is losing money."

Q: Customer: "As one of the 7000 retired people in the East End. I understand about Giant Eagle and those things, but why when they are only half a mile from the post office, why should the post office be punished by having mail services in the East End?"

Q: Customer: "Is it true that your superiors get a bonus at the end of the year for saving costs? It doesn't seem right that management get a bonus when closing our station."

Q: USPS Clerk made a comment. "I believe the post office is based on the service to the customer and that is where it needs to stay."

Q: Customer; "If you close the East end Office, then all the traffic will go to the downtown and the parking will be terrible."

Q: Ron Conrad: "Is it not true that they are not doing this for free? They are

taking a cut out of business away from us. We are trying to get away from the retail business and contract out our services. Doesn't that hurt our bottom line? The money we used to generate is going to other businesses."

A: Bill: "In some situations we do pay those contract stations. Does it affect the revenue we get? Not necessarily, because we increases our hours of service to those customers. There is more availability to them."

Q: Conrad: "When you take away the hours during lunch, you hurt convenience."
A: Bill, Ron, how many offices under your influence close during lunch?"

Q: I don't believe it is unique to be closed during lunch, but it does make it less convenient to the customers.

Q: State Rep for Columbiana County: "I appose closing the post office. Will the study take into consideration the volume that Terry's business does with the post office? Will the study take into consideration any development in the East end?

Closing remarks.

Q: Clerk assigned to Station A: I appose the closing of this office and appreciate all your patronage.

CITY NO. 43920 - "A"
ITEM NO. 36
PAGE 1 OF 4

UNITED STATES POSTAL SERVICE

Community Meeting Roster

Postal Service Representatives (Names and Titles):

Date: 6/24/04

Time: 6:00 pm

BILL DONALDSON / MANAGER MARKETING
CHERYL DUCHNAK / POOM SOUTH AREA
TOM LIPKER / CSA
DEB SWINDLER / POSTMASTER JIM Schweizer ~~SWITZER~~ / OIC ~~POSTMA~~ 43920

Total Number of Customers Present: 80 Place: WESTGATE MIDDLE SCHOOL 44430

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	ZIP Code	Phone Number
[redacted]	[redacted]	43920	[redacted]
		43920	
		43920	
		43920	
		43920	
		43920	
		44331	
		43920	
		4392	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		"	
		43964	[redacted]

Medical

UNITED STATES POSTAL SERVICE

Community Meeting Roster

Postal Service Representatives (Names and Titles):

Date: 6/24/04

Time: 6:00 PM

BILL DONALDSON / MANAGER MARKETING

CHERYL DUCHNAK / POOM SOUTH AREA

TOM LIPKER / CSA

DEB SWINDLER / POSTMASTER 44430 Jim ~~SPILLZER~~ Schweizer / OIC POSTMASTER 43920

Total Number of Customers Present: 80 Place: WESTGATE MIDDLE SCHOOL

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	ZIP Code	Phone Number
[redacted]	[redacted]	43920	[redacted]
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		[redacted]	
		43920	
		43920	
		43920	
		43920	
		"	
		44515	
		43920	
		0.4392	
		43920	
		43920	
		43920	

DOCKET NO. 43920-"A"
ITEM NO. 36
PAGE 3 OF 4

UNITED STATES POSTAL SERVICE

Community Meeting Roster

Postal Service Representatives (Names and Titles):

BILL DONALDSON / MANAGER MARKETING
CHERYL DUCHNAK / POOM SOUTH AREA
TOM LIPKER / CSA
DEB SWINDLER / POSTMASTER 44430

Date: 6/24/04
Time: 6:00 PM

Jim Schweizer
OIC 43920

Total Number of Customers Present: 80 Place: WESTGATE MIDDLE SCHOOL

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	ZIP Code	Phone Number
[redacted]	[redacted]	43920	[redacted]
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43920	
		43034	
		43920	
		43920	
		ungstown	
		43920	
		43952	
		43920	

UNITED STATES POSTAL SERVICE

Community Meeting Roster

Postal Service Representatives (Names and Titles):

BILL DONALDSON / MANAGER MARKETING
CHERYL DUCHNAK / POOM SOUTH AREA
TOM LIPKER / CSA
DEB SWINDLER / POSTMASTER 44430

Date: 6/24/04
Time: 6:00 pm

Jim Schweizer
OIC 43920

Total Number of Customers Present: 80 Place: WESTGATE MIDDLE SCHOOL

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	~~ZIP Code~~	Phone Number
[redacted]	[redacted]	330-	[redacted]
		CC	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	
		330	

Cognos PowerPlay Web Explorer

All Customers

43920 | All Product Types | All States | All Channels

All Clients

DOCKET NO. 43920 - "A"
ITEM NO. 37
PAGE 1 OF 2

Store Count as values	ATM	OTC	All Product Types
STAPLES #00865	0	1	1
US BANK #S1A01771	1	0	1
43920	1	1	2

All Customers

US BANK #S1A01771 | All Product Types | All States

All Channels | All Clients

Store Count as values	ATM	OTC	All Product Types
15937 STATE ROUTE 170 EAST LIVERPOOL OH 43920	1	0	1
US BANK #S1A01771	1	0	1

DOCKET NO. 43920-"A"
ITEM NO. 37
PAGE 2 OF 2

Columbiana County Port Authority

1250 St. George Street, East Liverpool, Ohio 43920
(330) 386-9051 • FAX (330) 386-1122

DOCKET NO. 43920-"A"
ITEM NO. 38
PAGE 1 OF 1

June 24,2004

To the United States Postal Service

Dear Sir or Madame:

This letter is to express the Columbiana County Port Authority's strong opposition to the proposed closing of the U.S. Post Office located at 1577 Pennsylvania Avenue, East Liverpool Ohio. This local office serves over eighty businesses in this distinct geographic area of East Liverpool.

The Port Authority, which is located in the east end, houses fourteen businesses which patronize this office. As the entity charged with the primary responsibility for economic development in Columbiana County we believe the proposed closing will imply a negative reflection of this area's economic viability by the federal government.

Yours truly

Tracy V. Drake
Chief Executive Officer

TVD/jdw

COLUMBIANA COUNTY

Board of County Commissioners

Jim Hoppel, President
Sean Logan
Gary Williams

June 30, 2004

DOCKET NO. 43920 - "A"
ITEM NO. 39
PAGE 1 OF 1

William Donaldson
Marketing Manager, NE Ohio District
United States Postal Service
2200 Orange Ave.
Cleveland, OH 44101

Dear Mr. Donaldson:

We are writing to offer our support for the continued operation of Station A of the East Liverpool, Ohio Post Office.

First, we are disappointed that you failed to notify our office of the public hearing held last week in East Liverpool. While we are not direct customers of Station A, we do represent the thousands of customers that use your East End facility. Further, we believe that the USPS should be responsive to all parties involved in an evaluation of your facilities.

Second, as you know, many residential and commercial customers rely on the operation of Station A. Quite telling was the published report by the W.C. Bunting Company that it would cost them thousands of dollars in additional operating expenses if Station A were to close.

Please inform us as soon as possible of the status and estimated time frame/deadlines of your evaluation of Station A, East Liverpool, Ohio. Further, if there is any further information or assistance we can provide, please contact us.

Sincerely,

Jim Hoppel | Sean Logan | Gary Williams

Courthouse • 105 S. Market St. • Lisbon, Ohio 44432 • Telephone: (330) 424-9511 • Fax (330) 424-5067

Deb Swindler
PM Lisbon

UNITED STATES
POSTAL SERVICE

July 26, 2004

COLUMBIANA COUNTY
BOARD OF COUNTY COMMISSIONERS
105 S. MARKET STREET
LISBON OH 44432

Dear Sirs:

This is in response to your letter dated June 30, 2004 regarding the continued operation of the Station A branch of the East Liverpool Post Office.

Please accept my apology for failing to notify you prior to the public town hall meeting held Thursday evening, June 24, 2004 at the Westgate Middle School Auditorium in East Liverpool Ohio. Congressman Ted Strickland, Mayor James Swogger, Station A customers, local news media and others were notified well in advance of the meeting. Regretfully, we unintentionally overlooked your office.

As part of normal business processes, the Postal Service regularly examines and evaluates local postal operational and staffing requirements in an effort to determine any opportunities for improving efficiencies. As I am sure you are aware, the Postal Service is mandated by Congress to operate in a business-like manner, to break even over a period of time, and to rely on revenues generated from our services - not tax dollars - to fund its operations.

These examinations and evaluations reflect the responsibility and trust we hold to keep postage rates as low as possible for all our customers. Due to these and other similar practices, First Class letter rates are anticipated to remain stable at present rates until 2006.

The public concerns expressed during the town meeting play an important role in the final decision making process. Let me assure you that your letter has been included in that process. At this time, the study is still under review - no decision has been made. When a decision is finalized, you will receive a letter detailing the resultant findings and/or any plans for the future.

In closing, I would like to mention that the U.S. Postal Service is a unique government agency providing solid service to the public, while operating with no taxpayer dollars. We are totally funded with revenue from our operations. Therefore, to stay healthy we must take advantage of efficiencies as they are identified. When we can do this while continuing to provide excellent service to the public, it is indeed a win-win situation for the American public and our organization.

If you have any questions, please contact me at 216-443-4076.

Sincerely,

William H. Donaldson
Marketing Manager
Northern Ohio District

East End Businesses

D.W. Dickey & Son, Inc.	Elmwood St.
Wallover Oil Co.	Pennsylvania Ave.
Ferro Porcelain Co.	Railroad St.
Waste Technology Industries	St. George St.
Kentak	Railroad St.
Port Authority	St. George St.
Casa de Emanuel	Mulberry St.
Six Recycling	Mulberry St.
Ann Lou Carryout	St. George St.
Ace Moving & Storage	Virginia Ave.
D.W. Dickey Fertilizer	Elmwood St.
C.C.W. Machine Shop	Elmwood St.
Community Resource Center	State St.
Matlack Trucking	State St.
Rusty Ryman - Garage Truck Repair	State St.
Headpin Lanes	Mulberry St.
Woody's Appliance	Mulberry St.
Marathon Gas Station	Pennsylvania Ave.
Howard's Transmission	Pennsylvania Ave.
East End Medical Center	Pennsylvania Ave.
Gina's Drive Thru	Pennsylvania Ave.
Harker Cafe	Harker Ave.
Hamilton Radiator	Pennsylvania Ave.
Locker Room	Pennsylvania Ave.
Club 25	Pennsylvania Ave.
ABC Carryout	Pennsylvania Ave.
Sylvia's Bar	Pennsylvania Ave.
Nickel's Bakery	Pennsylvania Ave.
City Street/Incinerator Dept.	Pennsylvania Ave.
Pat Gallagher Trucking	Pennsylvania Ave.
E.L. Fire Dept.	Pennsylvania Ave.
Starkey's Aquarium	Palissey St.
W.C. Bunting Co.	Globe St.
East Elementary School	Etruria St.
E.L. School Administration	Maryland St.
Grand Ford	Pennsylvania Ave.
White's Alignment	Pennsylvania Ave.
Wash & Dry Laundromat	Pennsylvania Ave.
Rentway	Pennsylvania Ave.
U.S. Post Office	Pennsylvania Ave.
Dom's Pizza	Pennsylvania Ave.
Family Dollar	Pennsylvania Ave.
Sky Bank	Pennsylvania Ave.

Ramsey's Car Lot	Pennsylvania Ave.
Penn Sparkle Market	Pennsylvania Ave.
East Bay Car Wash	Pennsylvania Ave.
Sanford & Son Plumbing	Pennsylvania Ave.
S.H. Bell	Michigan Ave.
Hall China Co.	Anna Ave.
Bettridge Sign	Elizabeth St.
Maxi's Lunchbox	Harvey Ave.
Venezia's Auto Sales II	Harvey Ave.
Dacar Chemical	Michigan Ave.
Perorazio Auto Body	Putnam St.
Shear D'Lite	Michigan Ave.
E.L. Water Dept.	Michigan Ave.
Griffith Washington Barbershop	Elizabeth St.
Pelloni's Auto Sales	Pennsylvania Ave.
Precision Powders	St. George St.
Spore Technologies	St. George St.
G.R.H. Co.	St. George St.
J.T. Stewart Enterprises	St. George St.
Hayes Oil Co.	Elmwood St.
Carter's BBQ	Erie St.
Matec Ind.	St. George St.
Swoger Quick Lube	Elizabeth St.
Fullerton's Pressure Washer & Painting	Virginia Ave.
Executive Motors	Pennsylvania Ave.
Bob Savors Auto	Mulberry St.
Pack's Bar	Mulberry St.
Clearly the Best	Pennsylvania Ave.
Columbiana County Port Authority Louthan Plant	Harvey Ave.
Dollar General (coming soon)	Pennsylvania Ave.

DOCKET NO. 43920-A
ITEM NO. 42
PAGE 1 of 2

CHARGES

RENTAL: **CUSTODIAL:**
SECURITY: _____ **EQUIPMENT:** _____
KITCHEN PERSONNEL: _____ **OTHER:** _____

TOTAL CHARGES: __NO CHARGE_____

You will receive a copy of all THE RULES & REGULATIONS, (which MUST be strictly enforced).

VERBAL APPROVAL DOES NOT ASSURE USE OF FACILITY
THIS CONTRACT IS NOT VALID UNTIL ALL SIGNATURES HAVE BEEN SECURED.
PLEASE SIGN AND RETURN THIS CONTRACT TO THE EAST LIVERPOOL HIGH SCHOOL, 100 MAINE BLVD., ATTN: RENTALS , EAST LIVERPOOL, OHIO 43920
PLEASE DIRECT ALL CALLS TO: 386-8767 (Mrs. Cheryl Wright)

AFTER FINAL APPROVAL OF YOUR CONTRACT, AND ALL SIGNATURES ARE SECURED, A COPY OF THIS CONTRACT WILL BE MAILED TO YOU.
YOU MUST SHOW THE COPY OF YOUR CONTRACT TO THE CUSTODIAN ON DUTY OR SECURITY PERSON ON DUTY ON THE DATE OF YOUR EVENT.

I hereby certify that I understand the rules and regulations for utilizing school facilities, that I have been proved a copy of such. I also affirm that my organization and/or I will abide by such rules.
I also hereby swear that my organization and/or I will be responsible for any damage caused through use of these facilities. Moreover, my organization and/or I do hereby indemnify and hold harmless the East Liverpool Board of Education, and its members and all employees of said Board of Education from all injuries, damage to or loss of personal belongings, any and all claims (including liability and bodily injury) arising from the use of this school facility. *NOTE: a liability insurance policy on behalf of the Board of Education is strongly recommended and may be required. I further agree that my organization and/or I will provide legal defense for the Board of Education, its members, any of its employees in the event of litigation arising from the use of this facility.

Signed this 24TH day of May 2004

U.S. Postal Service
(Name of Organization)

D. James Schweitzer
D. James Schweitzer
(Name of Representative)

EAST LIVERPOOL CITY SCHOOLS

_____
(Treasurer)

CONTRACT FOR USE OF BUILDING/GROUNDS FACILITY
EAST LIVERPOOL CITY SCHOOL DISTRICT

14 Grade Level for Dance_____

The following contract is entered into by and between:
Name of Organization: **Post Office**
Name of Person Responsible: **Jim Schweizer**
Address: **700 Dresden Ave.**
East Liverpool, OH 43920
Phone# - Home:
Work: **1-740-676-0915**

And the EAST LIVERPOOL BOARD OF EDUCATION (lessor) represented by the Treasurer of said Board. The lessee is granted use of:

Building/Facility: **M.S. Auditorium**
For: **Town Hall Meeting- Closing of Station A**

(Purpose of Rental)

Date(s): **June 24, 2004**

Day of the Week/Hours Requested:

Monday	From: ___	am/pm	To: ____	__am/pm
Tuesday		am/pm		am/pm
Wednesday		am/pm		am/pm
Thursday	**6:00**	**am/pm**	**_____8:00**	**_am/pm**
Friday	_____	am/pm	_____	am/pm
Saturday	_____	am/pm	_____	am/pm
Sunday				

Will admission be charged? Yes_____ No__**X**____

Do you plan to serve food/refreshments? Yes___ No__X__

If YES, will cafeteria facilities/equipment be needed? Yes_____ No__**X**____
Please list any other school equipment needed for this date (may be subject to an additional charge):

NOTES:

Continued on Reverse Side

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

PREPARED FOR

Jim Schweizer

WOS Completion Date:	July 17-23, 2004
Unit Name:	East Liver Pool Station A
WOS Team Leader	Lillian Flores

IDENTIFIED WORKHOUR OPPORTUNITY

5

NO. 43920-A
ITEM NO. 43
PAGE 2 of 7

WINDOW OPERATIONS SURVEY
WOS RESULTS BRIEFING PACKAGE

East Liver Pool Station A

Workhours

WOS	10.8
Actual week of WOS	15.82
Eight week average	17

Demonstrated Performance **15.82**

Recommendations	**Value**
	5

Workhour Savings Opportunities **5**

Target Performance 10.82

Walk In Revenue $ 1,193.39

Target Productivity **$ 110.29**

Jan 2001 Version 4.5

WOS EXIT PACKAGE
PERFORMANCE SUMMARY

				A/P	Week	FY
UNIT NAME:	East Liver Pool Station A	WEEK OF WOS:			43	2004
DISTRICT:	Northern Ohio District	WOS COMPLETION DATE:			July 17-23, 2004	
CITY/ZIP CODE:	43920-9998	DATE OF WOS RESULTS BRIEFING:				
LEVEL:		DATE OF WOS EXIT CONFERENCE:				

POOM	Cheryl Duchnak	TEAM LEADER:	Lillian Flores
Postmaster:	Jim Schweizer (A)	TEAM MEMBERS:	James Corvino
Unit Manager:			
Supervisor:	Curt Havens		

ACTUAL UNIT PERFORMANCE DURING THE WEEK OF THE WOS

Unit Performance	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
# Hrs Window Open	2.5		5.5	5.5	5.5	5.5	5.5	30
Daily Walk-in Rev	$232.94		$216.40	$185.55	$102.64	$220.64	$235.22	$1,193.39
Actual Daily LDC 45 Wkhrs	1.9		2.8	2.9	2.8	2.7	2.7	15.8
Actual Daily Productivity	$121.32	$0.00	$76.20	$65.11	$37.05	$81.12	$86.48	$75.44

Customer Wait Time

Longest:							
[illegible] segment:							
[illegible]test:							
Time segment:							

Service Failures

# 15-min time segments							
% 15-min time segments	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Eight Week Analysis

Eight Week Average	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Avg Daily Walk In Revenue	$ 232.50	$ -	$ 346.57	$ 294.38	$ 215.50	$ 303.88	$ 297.25	$ 1,690.07
Avg Daily LDC 45 Wrkhrs	2.0	0.0	3.0	3.0	3.0	3.0	3.0	17.0
Average Daily Productivity	$116.25	$0.00	$115.52	$98.13	$71.83	$101.29	$99.08	$99.42

WOS Results

WOS Results	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Daily Workhours	1.8		2.1	1.5	1.4	1.5	2.5	10.8
Productivity Target	$129.41	$0.00	$103.05	$123.70	$73.31	$147.09	$94.09	$110.50

[illegible]num Workhour Opportunity	0.1	0.0	0.7	1.4	1.4	1.2	0.2	5.0

East Liver Pool Station A
WOS EXIT PACKAGE
ANALYSIS AND RECOMMENDATIONS

Value of Implementing Best Practices or Correcting Inefficiencies

Recommendations:	Service Value	Workhour Value
Unit opens for total of 30.0 hrs a week. POS/WOS reports unit earned a week at window 343.79 minutes = 5.72 hrs a week. Walk in revenue for July is -18.71% from SPLY		
	0	Total

Observations and Recommendations

East Liver Pool Station A
WOS EXIT PACKAGE
ACTION PLAN

Productivity Target: _____

Action Items		Implementation	
Operational Changes	**Responsibility:**	**Target Date:**	**Value:**
		Total Value	**0.0**
		Total Value	**0.0**
		Total Value	**0.0**
		Total Value	**0.0**

Postmaster: _____

Unit Manager _____ **Mgr., Post Office Opns:** _____

For District and Area Use **Follow-up on Action Plan**

14 Days from Exit Conference **Date:** _____

30 Days from Exit Conference **Date:** _____

NO. 43920-A
ITEM NO. 43
PAGE 7 OF 17

WOS
EIGHT WEEK UNIT PERFORMANCE

OFFICE NAME	ZIP CODE	POSTMASTER/UNIT MANAGER
East Liver Pool Station A	43920-9998	Jim Schweizer

UNIT WALK-IN REVENUE

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL
2	1	$298.00		$444.00	$218.00	$130.00	$301.00	$433.00	$1,824.00
2	2	$282.00			$422.00	$163.00	$463.00	$161.00	$1,491.00
2	3	$290.00		$332.00	$220.00	$153.00	$331.00	$324.00	$1,650.00
2	4	$285.00		$265.00	$282.00	$119.00	$312.00	$378.00	$1,641.00
8	1	$187.00		$263.00	$198.00	$286.00	$316.00	$158.00	$1,408.00
8	2	$186.00		$274.00	$343.00	$401.00	$274.00	$335.00	$1,813.00
8	3	$173.00		$564.00	$324.00	$276.00	$239.00	$219.00	$1,795.00
8	4	$159.00		$284.00	$348.00	$196.00	$195.00	$370.00	$1,552.00
AVERAGE		$232.50		$346.57	$294.38	$215.50	$303.88	$297.25	$1,690.07

UNIT LDC 45 WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL
2	1	2.00		3.00	3.00	3.00	3.00	3.00	17.00
2	2	2.00		3.00	3.00	3.00	3.00	3.00	17.00
2	3	2.00		3.00	3.00	3.00	3.00	3.00	17.00
2	4	2.00		3.00	3.00	3.00	3.00	3.00	17.00
8	1	2.00		3.00	3.00	3.00	3.00	3.00	17.00
8	2	2.00		3.00	3.00	3.00	3.00	3.00	17.00
	3	2.00		3.00	3.00	3.00	3.00	3.00	17.00
	4	2.00		3.00	3.00	3.00	3.00	3.00	17.00
AVERAGE		2.00		3.00	3.00	3.00	3.00	3.00	17.00

UNIT REVENUE PER WORKHOUR

A/P	Week	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL
2	1	$149.00		$148.00	$72.67	$43.33	$100.33	$144.33	$107.29
2	2	$141.00			$140.67	$54.33	$154.33	$53.67	$87.71
2	3	$145.00		$110.67	$73.33	$51.00	$110.33	$108.00	$97.06
2	4	$142.50		$88.33	$94.00	$39.67	$104.00	$126.00	$96.53
8	1	$93.50		$87.67	$66.00	$95.33	$105.33	$52.67	$82.82
8	2	$93.00		$91.33	$114.33	$133.67	$91.33	$111.67	$106.65
8	3	$86.50		$188.00	$108.00	$92.00	$79.67	$73.00	$105.59
8	4	$79.50		$94.67	$116.00	$65.33	$65.00	$123.33	$91.29
AVERAGE		$116.25		$115.52	$98.13	$71.83	$101.29	$99.08	$99.42

439204
43
8 of 17

ITEM NO.
PAGE

WEEKLY RECAP SHEET

UNIT NAME: East Liver Pool Station A
SUPERVISORS NAME: Kurt Havens
AP:
WK: 43
FY: 04

ENTER DATA IN YELLOW CELLS ONLY

WORKHOURS		VAR. TO ACTUAL
ACTUAL		
SCHEDULED		
PLAN	18	
SPLY	19	

REVENUE		VAR. TO ACTUAL
ACTUAL		
PROJECTED	$1,193	
PLAN	$18	
SPLY	$1,468	

REV. PER WORKHOUR		VAR. TO ACTUAL
ACTUAL		
TARGET	$75	
PLAN	$1	
SPLY	$77	

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
SPLY Walk-in Revenue	$111		$520	$146	$281	$147	$264	$1,468
% Variance SPLY	-18.7%	-18.7%	-18.7%	-18.7%	-18.7%	-18.7%	-18.7%	-18.7%
Projected revenue	$90		$423	$118	$228	$119	$215	$1,193
Projected workours	2.7		3.1	2.2	2.1	2.2	3.6	15.8
Productivity	$34		$137	$54	$109	$55	$59	$75

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
Actual Workhours								
Actual Revenue								
Actual Productivity								

439204
43
9 of 17

SATURDAY

UNIT NAME: East Liver Pool Station A

SUPERVISOR'S NAME: Kurt Havens

AP:
WK: 43
Date: ######

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	I	X	I X	RX			XO	43	44	46	48	RK	B/E

INSTRUCTIONS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00	2:00 - 1:30	2:30 - 2:00	3:00 - 2:30	3:30 - 3:00	4:00 - 3:30	4:30 - 4:00	5:00 - 4:30	5:30 - 5:00	6:00 - 5:30	6:30 - 6:00	7:00 - 6:30	7:30 - 7:00	8:00 - 7:30	8:30 - 8:00	9:00 - 8:30	LDC 45 WORKHOURS SCHED	LDC 45 WORKHOURS ACTUAL
CLERKS																																																		
TARGET WORKLOAD	0.1	0.2	0.7	2.0	0.4																																													
Curran																																																			
ACTUAL PROJECTED																																																			WALK IN REVENUE
																																																		TOTAL	

LDC 45 WORKHOURS	
PROJECTED	2.7
ACTUAL	
VAR	

REVENUE	
PROJ	$90
ACT.	
VAR	-$90

REV PER WORKHOUR	
PROJ	$34
ACT.	
VAR	

43920-A
43
10 of 17

SUNDAY

UNIT NAME: East Liver Pool Station A

SUPERVISORS NAME: Kurt Havens

AP:
WK: 43
Date: #####

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	OTR HR.
X	L	XL	LX	RX		OX	XO	4X	44	4R	4R	RK	B/E

INSTRUCTIONS	0:30 - 0:30	1:00 - 1:00	1:30 - 1:30	2:00 - 2:00	2:30 - 2:30	3:00 - 3:00	3:30 - 3:30	4:00 - 4:00	4:30 - 4:30	5:00 - 5:00	5:30 - 5:30	6:00 - 6:00	6:30 - 6:30	7:00 - 7:00	7:30 - 7:30	8:00 - 8:00	8:30 - 8:30	9:00 - 9:00	9:30 - 9:30	10:00 - 10:00	10:30 - 10:30	11:00 - 11:00	11:30 - 11:30	12:00 - 12:00	12:30 - 12:30	13:00 - 13:00	13:30 - 13:30	14:00 - 14:00	14:30 - 14:30	15:00 - 15:00	15:30 - 15:30	16:00 - 16:00	16:30 - 16:30	17:00 - 17:00	17:30 - 17:30	18:00 - 18:00	18:30 - 18:30	19:00 - 19:00	19:30 - 19:30	20:00 - 20:00	20:30 - 20:30	21:00 - 21:00	21:30 - 21:30	22:00 - 22:00	22:30 - 22:30	23:00 - 23:00	23:30 - 23:30	0:00 - 0:00	LDC 4S WORKHOURS SCHED.	LDC 4S WORKHOURS ACTUAL
CLERKS																																																			
TARGET WORKLOAD																																																			
Curran																																																			
ACTUAL PROJECTED																																																			

WALK IN REVENUE

TOTAL

LDC 4s WORKHOURS	
PROJECTED	
ACTUAL	
VAR	

REVENUE	
PROJ	
ACT.	
VAR	

REV PER WORKHOUR	
PROJ	
ACT.	
VAR	

43920-A
43
11 of 17

MONDAY

UNIT NAME: East Liver Pool Station A

SUPERVISORS NAME: Kurt Havens

AP:
WK: 43
Date: 3/1/2004

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	OTHER
X	X	X	X	RX		RX	XO	X	44	AR	AR	RK	DE

INSTRUCTIONS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 18:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00	2:00 - 1:30	2:30 - 2:00	3:00 - 2:30	3:30 - 3:00	4:00 - 3:30	4:30 - 4:00	5:00 - 4:30	5:30 - 5:00	6:00 - 5:30	6:30 - 6:00	7:00 - 6:30	7:30 - 7:00	8:00 - 7:30	8:30 - 8:00	9:00 - 8:30	LDC 46 WORKHOURS SCHED.	LDC 46 WORKHOURS ACTUAL
CLERKS																																																		
TARGET WORKLOAD	0.3	0.4	0.5	0.9	0.1	0.3	0.7	0.2					0.8	0.3	0.7																																		
Curran																																																		
ACTUAL PROJECTED																																																		

	LDC 45 WORKHOURS	REVENUE		REV PER WORKHOUR	
PROJECTED	3.1	PROJ	$423	PROJ	$137
ACTUAL		ACT.		ACT.	
VAR		VAR	-$423	VAR	

TOTAL

WALK IN REVENUE

43920A
43
1 of 17

TUESDAY

ITEM NO.

UNIT NAME: East Liver Pool Station A

SUPERVISORS NAME: Kurt Havens

AP:
WK: 43
Date: 3/2/2004

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
X	L	7L	1X	RX		RX	XO	41	44	4R	4S	RK	B/E

INSTRUCTIONS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00	2:00 - 1:30	2:30 - 2:00	3:00 - 2:30	3:30 - 3:00	4:00 - 3:30	4:30 - 4:00	5:00 - 4:30	5:30 - 5:00	6:00 - 5:30	6:30 - 6:00	7:00 - 6:30	7:30 - 7:00	8:00 - 7:30	8:30 - 8:00	9:00 - 8:30	LOC 45 WORKHOURS SCHED.	LOC 45 WORKHOURS ACTUAL
CLERKS																																																	
TARGET WORKLOAD	0.4	0.6	0.3	0.4	0.2	0.1	0.1	0.1					0.6	0.4	0.1																																		
Curran																																																	
ACTUAL PROJECTED																																																	

	SCHED.	ACTUAL
TOTAL		

WALK IN REVENUE

LOC 45 WORKHOURS	
PROJECTED	2.2
ACTUAL	
VAR	

REVENUE	
PROJ	$118
ACT.	
VAR	-$118

REV PER WORKHOUR	
PROJ	$54
ACT.	
VAR	

43920-A
43
13 of 17

WEDNESDAY

UNIT NAME: East Liver Pool Station A

SUPERVISORS NAME: Kurt Havens

AP:
WK: 43
Date: 3/3/2004

WINDOW	LUNCH 1	LUNCH 2ND 15 XI	LUNCH 1ST 15 IX	BREAK 1ST RX	BREAK 2ND	OPEN OX	CLOSE XO	DIST 43	BOX 44	VEND 46	OTHER 48	BREAK RK	DTR IN 8/E

INSTRUCTIONS

CLERKS	8:30 - 9:00	9:00 - 9:30	9:30 - 10:00	10:00 - 10:30	10:30 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	13:00 - 13:30	13:30 - 14:00	14:00 - 14:30	14:30 - 15:00	15:00 - 15:30	15:30 - 16:00	16:00 - 16:30	16:30 - 17:00	17:00 - 17:30	17:30 - 18:00	18:00 - 18:30	18:30 - 19:00	19:00 - 19:30	19:30 - 20:00	20:00 - 20:30	20:30 - 21:00	21:00 - 21:30	21:30 - 22:00	22:00 - 22:30	22:30 - 23:00	23:00 - 23:30	23:30 - 0:00	0:00 - 0:30	0:30 - 1:00	1:00 - 1:30	1:30 - 2:00	2:00 - 2:30	2:30 - 3:00	3:00 - 3:30	3:30 - 4:00	4:00 - 4:30	4:30 - 5:00	5:00 - 5:30	5:30 - 6:00	6:00 - 6:30	6:30 - 7:00	7:00 - 7:30	7:30 - 8:00	8:00 - 8:30	8:30 - 9:00	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
TARGET WORKLOAD	0.3	0.4	0.3	0.3	0.4	0.4	0.1	0.3					0.2	0.2	0.2																																			
Curran																																																				
ACTUAL PROJECTED																																																				

LDC 45 WORKHOURS	
PROJECTED	2.1
ACTUAL	
VAR	

REVENUE	
PROJ	$228
ACT.	
VAR	-$228

REV PER WORKHOUR	
PROJ	$109
ACT.	
VAR	

TOTAL

WALK IN REVENUE

4292A-A
43
14 of 17

THURSDAY

ITEM NO.
PAGE NO.

UNIT NAME: East Liver Pool Station A

SUPERVISORS NAME: Kurt Havens

AP:
WK: 43
Date: 3/4/2004

WINDOW LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QTR HR
L	XI	I X	RX		OX	XO	AT	44	4R	4R	RK	B/E

INSTRUCTIONS	8:30 - 9:00	9:00 - 9:30	9:30 - 10:00	10:00 - 10:30	10:30 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	13:00 - 13:30	13:30 - 14:00	14:00 - 14:30	14:30 - 15:00	15:00 - 15:30	15:30 - 16:00	16:00 - 16:30	16:30 - 17:00	17:00 - 17:30	17:30 - 18:00	18:00 - 18:30	18:30 - 19:00	19:00 - 19:30	19:30 - 20:00	20:00 - 20:30	20:30 - 21:00	21:00 - 21:30	21:30 - 22:00	22:00 - 22:30	22:30 - 23:00	23:00 - 23:30	23:30 - 0:00	0:00 - 0:30	0:30 - 1:00	1:00 - 1:30	1:30 - 2:00	2:00 - 2:30	2:30 - 3:00	3:00 - 3:30	3:30 - 4:00	4:00 - 4:30	4:30 - 5:00	5:00 - 5:30	5:30 - 6:00	6:00 - 6:30	6:30 - 7:00	7:00 - 7:30	7:30 - 8:00	8:00 - 8:30	8:30 - 9:00	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																			
TARGET WORKLOAD	0.3			0.6	0.5	0.5	0.1	0.1	0.3					0.4	0.5	0.2																																		
Curran																																																			
ACTUAL PROJECTED																																																			

LDC 45 WORKHOURS	
PROJECTED	2.2
ACTUAL	
VAR	

REVENUE	
PROJ	$119
ACT.	
VAR	-$119

REV PER WORKHOUR	
PROJ	$55
ACT.	
VAR	

TOTAL

WALK IN REVENUE

JAN 2001 VERSION 4.5

43920-A
43
15 of 17

FRIDAY

UNIT NO.
PAGE

UNIT NAME: East Liver Pool Station A

SUPERVISORS NAME: Kurt Havens

AP:
WK: 43
Date: 3/5/2004

WINDOW	LUNCH	LUNCH 2ND 15	LUNCH 1ST 15	BREAK 1ST	BREAK 2ND	OPEN	CLOSE	DIST	BOX	VEND	OTHER	BREAK	QUICK BK
X	L	XI	I X	RX		OX	XO	43	44	4R	4S	RK	B/E

INSTRUCTIONS	9:30 - 9:00	10:00 - 9:30	10:30 - 10:00	11:00 - 10:30	11:30 - 11:00	12:00 - 11:30	12:30 - 12:00	13:00 - 12:30	13:30 - 13:00	14:00 - 13:30	14:30 - 14:00	15:00 - 14:30	15:30 - 15:00	16:00 - 15:30	16:30 - 16:00	17:00 - 16:30	17:30 - 17:00	18:00 - 17:30	18:30 - 18:00	19:00 - 18:30	19:30 - 19:00	20:00 - 19:30	20:30 - 20:00	21:00 - 20:30	21:30 - 21:00	22:00 - 21:30	22:30 - 22:00	23:00 - 22:30	23:30 - 23:00	0:00 - 23:30	0:30 - 0:00	1:00 - 0:30	1:30 - 1:00	2:00 - 1:30	2:30 - 2:00	3:00 - 2:30	3:30 - 3:00	4:00 - 3:30	4:30 - 4:00	5:00 - 4:30	5:30 - 5:00	6:00 - 5:30	6:30 - 6:00	7:00 - 6:30	7:30 - 7:00	8:00 - 7:30	8:30 - 8:00	9:00 - 8:30	LDC 45 WORKHOURS SCHED.	LDC 45 WORKHOURS ACTUAL
CLERKS																																																		
TARGET WORKLOAD	0.3	0.3	0.1	0.6	0.3	0.3	1.1	0.5					1.4	0.7	0.4																																		
Curran																																																		
ACTUAL PROJECTED																																																		

LDC 45 WORKHOURS	
PROJECTED	3.8
ACTUAL	
VAR	

REVENUE	
PROJ	$215
ACT.	
VAR	-$215

REV PER WORKHOUR	
PROJ	$59
ACT.	
VAR	

TOTAL

WALK IN REVENUE

CLICK HERE FIRST

ITEM NO. 43920-A

PAGE 43 16 OF 17

WOS SETUP SHEET
IBM-POS
24 HOURS

	HOURS OPEN	BEGIN TIME																							
SATURDAY	2.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
	POS	0.78	1.78	7.43	23.11	4.56																			
	Reported Non-Rev		1																						
	Actual Non-Rev		1																						
	Proposed Staffing	0.0	0.1	0.3	1.0	0.2																			
SUNDAY			0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30
	POS																								
	Reported Non-Rev																								
	Actual Non-Rev																								
	Proposed Staffing																								
MONDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
	POS	3.78	6.28	7.62	12.59	1.56	3.56	10.40	2.34					11.84	3.70	9.92									
	Reported Non-Rev		2	3																					
	Actual Non-Rev		2	3																					
	Proposed Staffing	0.2	0.3	0.3	0.6	0.1	0.2	0.5	0.1					0.5	0.2	0.4									
TUESDAY	5.5	9:00	8:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	18:00	18:30	20:00	20:30
	POS	6.03	8.42	3.53	5.34	2.56	1.78	1.56	1.56					7.68	5.58	1.56									
	Reported Non-Rev		1	1																					
	Actual Non-Rev		1	1																					
	Proposed Staffing	0.3	0.4	0.2	0.2	0.1	0.1	0.1	0.1					0.3	0.2	0.1									
WEDNESDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
	POS	3.53	5.97	4.53	4.17	5.12	5.53	1.91	3.58					2.34	2.75	3.16									
	Reported Non-Rev	1	1	1	1		1								1	2									
	Actual Non-Rev	1	1	1	1		1								1	2									
	Proposed Staffing	0.2	0.3	0.2	0.2	0.2	0.2	0.1	0.2					0.1	0.1	0.1									
THURSDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
	POS	3.53		7.64	6.90	7.15	0.78	1.78	3.61					5.34	6.21	2.56									
	Reported Non-Rev	1		1	1									1											
	Actual Non-Rev	1		1	1									1											
	Proposed Staffing	0.2		0.3	0.3	0.3	0.0	0.1	0.2					0.2	0.3	0.1									
FRIDAY	5.5	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30
	POS	3.76	4.94	1.19	11.46	4.96	4.34	16.30	6.90					20.28	10.02	6.25									
	Reported Non-Rev		1	1		1	1		2																
	Actual Non-Rev		1	1		1	1		2																
	Proposed Staffing	0.2	0.2	0.1	0.5	0.2	0.2	0.7	0.3					0.9	0.4	0.3									

TARGET PRODUCTIVITY

	SAT	SUN	MON	TUE	WED	THUR	FRI	TOTAL
WALK-IN-REVENUE	$233		$216	$186	$103	$221	$235	$1,194
WOS DAILY WORKHOURS	1.8		2.1	1.5	1.4	1.5	2.5	11.0
DAILY TARGET PRODUCTIVITY	$127		$101	$123	$71	$146	$94	$109
PRODUCTIVITY GOAL	$88		$70	$85	$49	$101	$65	$75

WOS SETUP SHEET
IBM-POS
24 HOURS

T NO. 43920-A
ITEM NO. 43
PAGE 17 of 17

	HOURS OPEN																								
SATURDAY	2.5	21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

SUNDAY		12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00	19:30	20:00	20:30	21:00	21:30	22:00	22:30	23:00	23:30
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

MONDAY	5.5	21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

TUESDAY	5.5	21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

WEDNESDAY	5.5	21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

THURSDAY	5.5	21:00	21:30	22:00	22:30	23:00	33:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

FRIDAY	5.5	21:00	21:30	22:00	22:30	23:00	23:30	0:00	0:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	6:00	6:30	7:00	7:30	8:00	8:30
POS																									
Reported Non-Rev																									
Actual Non-Rev																									
Proposed Staffing																									

FILE COPY

SHEET NO. 43920-A

ITEM NO.

PAGE

U.S. POSTAL SERVICE

WORKLOAD

ANALYSIS AND SUMMARY

POST OFFICE EAST LIVERPOOL STATION A	GROSS INTERIOR AREA 878
STATE AND ZIP CODE OH 43922-9998	EXTERIOR PAVED 1,049
UNIT STATION A	EXTERIOR UNPAVED

LINE NO.	JOB REQUIREMENT (A)	OPERATION (B)	UNIT OF MEASURE (C)	MINUTES PER SQ. FT. OR UNIT (D)	WEEKLY QUANTITY (E)	WEEKLY MINS. (F)
1	WORKROOM TOILETS	CL	FX	4.5000	20	90.00
2		PL	FX	1.5000		
3	OFFICE TOILETS	CL	FX	4.0000		
4	LUNCH/ SWING RMS	CL	SF	0.0320		
5		PL	SF	0.0108		
6		WM	SF	0.0300		
7	LOCKER RMS	CL	SF	0.0240		
8		PL	SF	0.0060		
9		WM	SF	0.0300		
10	WORKROOMS	CL	SF	0.0108	2215	23.48
11		PL	SF	0.0053		
12	OFFICES	CL	SF	0.0375		
13	SUPPLY RMS	CL	SF	0.0120		
14	FREIGHT ELEVATORS	PL	UT	10.0000		
15	PASSENGER ELEVATORS	CL	UT	20.0000		
16	EXT POLICE	PL	SF	0.0012	1050	1.26
17	PLATFORMS	CL	SF	0.0108		
18		PL	SF	0.0053		
19	SERVICE/BOX LOBBY	CL	SF	0.0160	1925	30.80
20		PL	SF	0.0020		
21		WM	SF	0.0300	770	23.10
* 22		VS	SF	0.0084		
23		DM	SF	0.0150		
24	STAIRWAYS 12'	CL	UT	8.0000		
25		PL	UT	2.4000		
* 26	CORRIDORS	CL	SF	0.0060		
27		DM	SF	0.0150		
* 28		VS	SF	0.0084		
* 29		PL	SF	0.0020		
30	SHOP AREAS	CL	SF	0.0120		
31	JAN CLOSET	CL	EA	10.0000		
32	SUB TOTAL					168.64

LINE NO.	JOB REQUIREMENT (G)	OPERATION (H)	UNIT OF MEASURE (J)	MINUTES PER SQ. FT. OR UNIT (K)	QUANTITY (L)	FREQUENCY (M)	ANNUAL MINS. (N)
33	LIGHT FIXTURES (Feather)	DUST	FX	0.2500			
34	(Vacuum)	DUST	FX	1.0000	11	4.00	44.00
35	(Cloth)	DUST	FX	1.5000			
36	LIGHT FIXTURES (Sponge)	WASH	FX	10.0000	11	1.00	110.00
37	(Louver Tank)	WASH	FX	6.6900			
38	(Louver Mach.)	WASH	FX	5.0000			
39	VENETIAN BLINDS	WASH	BL	30.0000			
40		DUST	BL	5.0000			
41	LOBBY GLASS	WASH	SF	0.1790	103	12.00	221.24
42	EXTERIOR GLASS	WASH	SF	0.1790			
43	INTERIOR GLASS	WASH	SF	0.1790	108	2.00	38.66
44	WORKROOM PIPES/DUCTS	DUST	SF	0.0690			
45	OTHER PIPES/DUCTS	DUST	SF	0.0480			
46	LOOKOUT GALLERY	CL	LF	0.4800			
47	CARRIER CASE	CL	EA	4.0000			
48	OTHER CASE	CL	EA	1.5000			
49	EXT PAVED (Broom)	SWEEP	SF	0.0060	1049	52.00	327.29
50	EXT PAVED (Power Vac)	SWEEP	SF	0.0040			
51	EXT PAVED (Rider)	SWEEP	SF	0.0012			
52	ACTIVE STORAGE	CL	SF	0.0120			
53	INACTIVE STORAGE	CL	SF	0.0120			
54	RESILIENT FL	DM	SF	0.0150	443	12.00	79.74
55		INT	SF	0.2400	878	1.00	210.72
56		PERI	SF	0.0960	878	3.00	252.86
57	TERRAZZO	INT	SF	0.2400			
58		PERI	SF	0.1200			
59	CONCRETE	INT	SF	0.2400			
60		PERI	SF	0.0960			
61	CARPET	SHAMP	SF	0.2400			
62		SPOT	SF				
63	WOOD	INT	SF	0.2400			
64		PERI	SF	0.1200			
65	LAWNS (PUSH)	MOWP	SF	0.0120			
66	LAWNS (RIDER)	MOWR	SF	0.0060			
67	HEDGE/SHRUB	TRIM	LF	1.2000			
68	SNOW	REMOV	SF	0.0150	1049	20.00	314.70
69	P.O. BOXES	CL	EA	2.0000	384	1.00	768.00
70							
71							
72							
73							
74							
75							
76							
77	SUB TOTAL						2,367.21

WORK HOUR CALCULATIONS

	(O)	(P)	
A	MULT. TOTAL LINE 32 BY 52 WEEKS	8,769.28	MIN/YR
B	ENTER TOTAL FROM LINE 77	2,367.21	MIN/YR
C	TOTAL LINES A & B	11,136.49	MIN/YR
D	DIVIDE LINE C BY 60 MIN	186.00	WH/YR
E	MULT. LINE D BY % (TRG)	3.16	H/YR
F	MULT. LINE D BY % (BREAKS)	15.62	H/YR
G	MULT. LINE D BY % (WASH UPS)	5.21	H/YR
H	TOTAL LINES D + E + F + G	209.99	WH/YR
J	DIVIDE LINE H BY 52	4.04	WK HRS PER WEEK
K	DIVIDE LINE H BY 1760	0.10	WORK YRS
L	TOTAL EMPLOYEES	0.00	

REVIEWED BY:

MSC MGR.-DIR. PLANT MAINTENANCE — DATE 4/5/96

APPROVED BY:

MSC MANAGER/POSTMASTER-BMC MANAGER — DATE 4-2-96

* Justification needed.

PS Form 4852 11-17-82

73070-6708
03/15/96 09:02:31 am

USPS RESTRICTED INFORMATION DDE

NO. 43920-A
45
PAGE 1 OF 3

ON-LINE QUERY (OLQ) SEQ 1
EMPLOYEE MASTER RECORD PAGE 1
SEGMENT B - JOB

[redacted]

FINANCE NO	[redacted]	DUTY STA	[redacted]	REC EFF YR PP	Ø422
CAG	D			REC CHG CODE	
AREA CODE	C			SALARY RATE CODE	A
FDC	44Ø			SALARY ANNUAL	4264Ø
PAY LOC	ØØ3			ANNUAL HRLY RATE	2Ø.5ØØØ
DESIGNATION	16			SALARY HRLY RATE	2Ø.5Ø
ACTIVITY CODE	6			COLA ANNUAL AMT	
OCC CODE	35Ø2Ø3XX	LABORER CUSTODIAL		COLA HRLY AMT	.ØØØØ
LEVEL ENTRY DATE	[redacted]	TRC YTD WORK DAYS		LIMITED TOUR HRS	
RSC 2 DIGIT	P	JOB RSC 2 DIGIT		RED CIRCLE CODE	Ø
LEVEL	Ø3	JOB LEVEL		SAVED/PROT CODE	
STEP	0	PERFORMANCE CLUSTER	44Ø	S/P REC SEQ NO	
NEXT STEP DATE		SECURITY ROUTING ID	44Ø	SPEC SALARY CODE	
WORK WEEK TYPE	5			BA CODE	4C

OPTION/ACTION CODE: N [redacted] SEGMENT CODE:

NAME: LAST FIRST MI FIN:

AAD284

A1317 CASE NO. 43920A ITEM NO. 45 PAGE 2 OF 3

EMPLOYEE PROFILE

FORM 50 PROCESSED ACTIONS DISPLAY

PDAM0751

PAGE 1

[redacted]

EFF DATE	NOA	OCC CODE	DES ACT	RSC	LV/SP		BASIC SALARY	COLA	SSC	SPC	FINANCE NUMBER	JOB INST
2004 09 18	882	350203XX	166	P	03	0	42,640				[redacted]	LE31
2004 09 04	998	350203XX	166	P	03	0	42,640				[redacted]	LE31
2004 09 04	002	350203XX	166	P	03	0	42,016				[redacted]	LE31
2004 03 06	998	350203XX	166	P	03	0	42,016				[redacted]	LE31
2003 11 15	997	350203XX	166	P	03	0	41,808				[redacted]	LE31
2003 09 06	998	350203XX	166	P	03	0	41,271				[redacted]	LE31
2003 03 08	998	350203XX	166	P	03	0	40,980				[redacted]	LE31
2002 11 16	997	350203XX	166	P	03	0	40,730				[redacted]	LE31
2002 09 07	998	350203XX	166	P	03	0	40,193				[redacted]	LE31
2001 11 17	997	350203XX	166	P	03	0	39,881				[redacted]	LE31

SSC - SPECIAL SALARY CODE

SPC - SAVED PROTECT CODE

++++++++++++++++++++++++++++++++++

** USPS RESTRICTED INFORMATION **

++++++++++++++++++++++++++++++++++

DC900105 DEPRESS PF10 TO PAGE FORWARD - DEPRESS PF11 TO PAGE BACKWARDS

INSTALLATION: LE31 EAST LIVERPOOL POST OFFICE

JOB ID: 3615832 POSITION CLASS: MAINTENANCE SERVICE POSITION TYPE: FULL TIME

LABORER CUSTODIAL ORG ID: LE310000 ORG NAME: POSTMASTER RSC: P LEVEL: 03
OCC CODE: 350203XX FACILITY: EAST LIVERPOOL MAIN OFFICE SECTION: SECTION NOT FOUND TOUR: 2
STD NO: SP6013 WORK AREAS: D/A: 166 LDC: 3800 PAY LOCATION: 003
OCCUPIED
INCUMBENT: [redacted] [redacted] J EFFECTIVE: 04/17/04
NO SCHEMES FOR THIS JOB
NO SKILLS FOR THIS JOB
NO LICENSES FOR THIS JOB
SCHEDULE NO: 00010 START: 0500 END: 1330 DAYS OFF: SAT/SUN
ALLOWANCE: WORK CLOT
COMMENTS: PRINCIPAL ASSIGNMENT AREA IS MAIN OFFICE. WILL BE
REQUIRED TO WORK AT STATION A AND CALCUTTA BRANCH.

****
******* END OF REPORT R0083 *******
****

43920-A
45
3 OF 3

ITEM NO.
PAGE

INSTALLATION: LE31 EAST LIVERPOOL POST OFFICE

JOB ID: 3615835 POSITION CLASS: CLERK POSITION TYPE: PART-TIME FLEXIBLE

SALES,SVC/DIST ASOC ORG ID: LE310000 ORG NAME: POSTMASTER RSC: P LEVEL: 05
OCC CODE: 23200003 FACILITY: CALCUTTA BRANCH SECTION: SECTION NOT FOUND TOUR:
STD NO: SP2-1 WORK AREAS: D/A: 410 LDC: 4800 PAY LOCATION: 002
OCCUPIED
INCUMBENT: [redacted] EFFECTIVE: 09/27/97
NO SCHEMES FOR THIS JOB
SKILLS: SALES & SERVICE ASSOC TRAINING
NO LICENSES FOR THIS JOB
ALLOWANCE: UNIFORM
COMMENTS: CHANGED TO SALES, SERVICES AND DISTRIBUTION ASSOCIATE IN ORDER TO RECEIVE UNIFORM ALLOWANCE DURING WITHHOLDING UNDER ARTICLE 12.

****
******* END OF REPORT R0083 *******
****

ITEM NO. 439204
PAGE 46
1 OF 2

A1317 EMPLOYEE PROFILE PDAM0751

FORM 50 PROCESSED ACTIONS DISPLAY PAGE 1

[redacted]

EFF DATE	NOA	OCC CODE	DES ACT	RSC	LV/SP		BASIC SALARY	COLA	SSC	SPC	FINANCE NUMBER	JOB INST
2004 10 16	893	23200003	410	P	05	O	22.25					LE31
2004 09 04	998	23200003	410	P	05	N	21.83					LE31
2004 09 04	002	23200003	410	P	05	N	21.52					LE31
2004 03 06	998	23200003	410	P	05	N	21.52					LE31
2004 02 07	893	23200003	410	P	05	N	21.42					LE31
2003 11 15	997	23200003	410	P	05	M	21.00					LE31
2003 09 06	998	23200003	410	P	05	M	20.73					LE31
2003 05 31	893	23200003	410	P	05	M	20.59					LE31
2003 03 08	998	23200003	410	P	05	L	20.18					LE31
2002 11 16	997	23200003	410	P	05	L	20.05					LE31

SSC - SPECIAL SALARY CODE

SPC - SAVED PROTECT CODE

++++++++++++++++++++++++++++++++++++

** USPS RESTRICTED INFORMATION **

++++++++++++++++++++++++++++++++++++

DC900258 WARNING - SALARY CAN NOT BE DISPLAYED; CONTACT HRISSU.

PAGE
ITEM NO.
SET NO.

Date: 12/06/2004
Time: 8:26 AM
ZIP Code Range: 43920 - 43920

Collection Point Inventory By ZIP, By Location ID

Area: EASTERN **District:** NORTHERN OHIO

DOCKET NO. 43920 "A"
ITEM NO. 47
PAGE 1 OF 5

43920 EAST LIVERPOOL (330)385-3100

Location ID	Box Address / Description of Address / Last Box in the Area / Nearest Express Mail Box	Service Class / Type of Box	Loc Type Code	Weekdays Coll by	Weekdays AM	Weekdays Coll by	Weekdays PM	Saturdays Coll by	Saturdays AM	Saturdays Coll by	Saturdays PM	Holidays Coll by	Holidays AM	Holidays Coll by	Holidays PM
4392000001	300 W 6TH ST & JEFFERSON; ACROSS ST FROM PRES CHURCH (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	RES			43920C505	3:15			43920C605	3:15				
4392000002	145 W 5TH ST & JACKSON; SIDE MARTINS (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	RES			43920C505	3:15			43920C605	3:15				
4392000003	501 MARKET ST & W 5TH; SIDE LEROYS (NE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS			43920C505	3:15			43920C605	3:15				
4392000004	15713 STATE ROUTE 170 & UNKNOWN; FRNT CALCUTTA BRANCH POST OFFICE (SW) 15713 ST RT 170 CALCUTTA P O 15713 ST RT 170 CALCUTTA P O	MIXED JUMBO SNKL	POUT	CLK	7:30	43920P500	5:00	CLK	7:30	43920P600	1:00				
4392000006	15937 STATE ROUTE 170 & UNKNOWN; FRNT GIANT EAGLE (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS	43920R506	11:00			43920R606	11:00						
4392000007	517 BROADWAY ST & DRESDEN; IN HOMES S & L (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED MAIL CHUTE	C-LB			43920C505	3:15								
4392000008	101 E 6TH ST & DRESDEN; IN BLDG (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED MAIL CHUTE	C-LB	43920C508	9:15										
4392000009	212 E 5TH ST & BROADWAY; FRNT SOCIAL SECURITY BLDG (SE) 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	RES			43920C505	3:15			43920C605	3:15				

Date: 12/06/2004
Time: 8:26 AM
ZIP Code Range: 43920 - 43920

Collection Point Inventory By ZIP, By Location ID

Area: EASTERN **District:** NORTHERN OHIO

DOCKET NO. 43920 "A"
ITEM NO. 47
PAGE 2 OF 5

43920 EAST LIVERPOOL (330)385-3100

Location ID	Box Address / Description of Address / Last Box in the Area / Nearest Express Mail Box	Service Class / Type of Box	Loc Type Code	Weekdays Coll by	Weekdays AM	Weekdays Coll by	Weekdays PM	Saturdays Coll by	Saturdays AM	Saturdays Coll by	Saturdays PM	Holidays Coll by	Holidays AM	Holidays Coll by	Holidays PM
	700 DRESDEN E LIVERPOOL P O														
4392000010	600 BROADWAY ST & E 6TH; FRNT TICES GAS STATION (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS			43920C505	3:15			43920C605	3:15				
4392000014	49160 OAKMONT AVE & ST CLAIR; FRNT NATIONAL CITY BANK (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS			43920R504	1:00			43920R604	1:00				
4392000015	46635 Y AND O RD & STATION; FRNT BANK (NW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS	43920C514	11:30			43920C614	11:30						
4392000016	1032 PENNSYLANIA AVE & 1ST; SIDE WALLOVER (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS			43920C510	3:00			43920C610	3:00				
4392000018	1577 PENNSYLVANIA AVE & UNKNOWN; THRIFTY PRKNG LOT (NE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED SNORKEL	BUS	HCR	7:15	43920C509	3:00	HCR	7:15	43920C609	3:00				
4392000020	700 DRESDEN AVE & SMITH; FRNT E LIVERPOOL POST OFFICE (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED JUMBO SNKL	POUT	CTY	7:00	CTY CTY 43920P500	1:00 3:15 5:00	CTY	7:00	CTY CTY 43920P600	1:00 3:15 5:00				
4392000022	700 DRESDEN AVE & SMITH; FRNT E LIVERPOOL POST OFFICE (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	EXPRESS EXPRESS	POUT	CTY	7:00	CTY 43920P500	3:15 5:00	CTY	7:00	CTY 43920P600	3:15 5:00				
4392000023	700 DRESDEN AVE	MIXED	PO-L	CTY	7:00	CTY	1:00	CTY	7:00	CTY	1:00				

Date: 12/06/2004
Time: 8:26 AM
ZIP Code Range: 43920 - 43920

Collection Point Inventory By ZIP, By Location ID

Area: EASTERN **District:** NORTHERN OHIO

ITEM NO. 43920 "A"
ITEM NO. 47
PAGE 3 OF 5

43920 EAST LIVERPOOL (330)385-3100

Location ID	Box Address / Description of Address / Last Box in the Area / Nearest Express Mail Box	Service Class / Type of Box	Loc Type Code	Weekdays Coll by	AM	Coll by	PM	Saturdays Coll by	AM	Coll by	PM	Holidays Coll by	AM	Coll by	PM
	& SMITH; IN E LIVERPOOL P O LOBBY (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	WALL				CLK 43920P500	3:15 5:00			CLK 43920P600	3:15 5:00				
4392000024	2371 LISBON ST & UNKNOWN; FRNT UNKNOWN (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	RES	43920C506	11:00			43920C606	11:00						
4392000025	15713 STATE ROUTE 170 & UNKNOWN; FRNT CALCUTTA BRANCH P O (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	EXPRESS EXPRESS	POUT	HCR	7:30	CTY 43920P500	2:45 5:00	HCR	7:30	43920P600	1:00				
4392000027	16687 ST CLAIR AVE ST CLAIR & DOCTORS (SE) 700 DRESDEN E LIVERPOLL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	RES			43920R506	12:00			43920R606	12:00				
4392000029	16280 DRESDEN AVE & RT 170; FNRT WALMART (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS	43920R506	9:30			43920R606	9:30						
4392000030	15713 STATE ROUTE 170 & UNKNOWN; IN CALCUTTA BRANCH LOBBY (SE) 15713 ST RT 170 CALCUTTA P O 15713 ST RT 170 CALCUTTA P O	MIXED WALL	PO-L	CTY	8:00	CTY 43920P500	3:45 5:00	CTY	8:30	43920P600	1:00				
4392000031	15655 STATE ROUTE 170 & CAL SMITH FERRY; FRNT OGIVIES SQ (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS	43920R506	10:30			43920R606	10:30						
4392000032	517 MONROE ST & W 6TH; CITY HOSPITAL (SW) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	RES			43920C505	3:15			43920C605	3:15				

Date: 12/06/2004
Time: 8:26 AM
ZIP Code Range: 43920 - 43920

Collection Point Inventory By ZIP, By Location ID

Area: EASTERN **District:** NORTHERN OHIO

DOCKET NO. 43920 "A"
ITEM NO. 47
PAGE 4 OF 5

43920 EAST LIVERPOOL (330)385-3100

Location ID	Box Address / Description of Address / Last Box In the Area / Nearest Express Mail Box	Service Class / Type of Box	Loc Type Code	Weekdays Coll by	Weekdays AM	Weekdays Coll by	Weekdays PM	Saturdays Coll by	Saturdays AM	Saturdays Coll by	Saturdays PM	Holidays Coll by	Holidays AM	Holidays Coll by	Holidays PM
4392000034	1577 PENNSYLVANIA AVE & UNKNOWN; IN STATION A POST OFFICE LOBBY (NE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED WALL	PO-L			43920P500	3:00	43920P600	11:30						
4392000035	119 E 5TH ST & WASHINGTON; FRNT SKY BANK (SE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS			43920C505	3:15			43920C605	3:15				
4392000036	126 W 6 TH ST & DRESDEN; FRNT CITY HALL (NE) 700 DRESDEN E LIVERPOOL P O 700 DRESDEN E LIVERPOOL P O	MIXED STANDARD	BUS			43920C505	3:15			43920C605	3:15				

Total collection points for **43920 EAST LIVERPOOL : 26**

Date: 12/06/2004
Time: 8:26 AM
ZIP Code Range: 43920 - 43920

Collection Point Inventory By ZIP, By Location ID

Area: EASTERN **District:** NORTHERN OHIO

43920 "A"
47
5 OF 5

43920 EAST LIVERPOOL (330)385-3100

Location ID	Box Address / Description of Address / Last Box in the Area / Nearest Express Mail Box	Service Class / Type of Box	Loc Type Code	Weekdays Coll by	Weekdays AM	Weekdays Coll by	Weekdays PM	Saturdays Coll by	Saturdays AM	Saturdays Coll by	Saturdays PM	Holidays Coll by	Holidays AM	Holidays Coll by	Holidays PM

Collection Points By Box Type

	Standard	Express	Priority	Mail Chute	Rack	Post Box	Jumbo	High Density	Firm	Wall	Hub/Depot	PO Lobby Drop	APC	Other
Regular	16	2	0	2	0	0	0	0	0	3	0	0	0	0
Snorkle	1	0	0	xxx	xxx	xxx	2	0	xxx	xxx	xxx	xxx	xxx	xxx

Collection Points By Location

Post Office: 4 Residential: 6 Customer Dock: 0 PO Lobby: 3 Other: 0
Customer Lobby: 2 Business: 11 Mail Room: 0 Contract Station: 0 Airport: 0
Goverment: 0

Collection Points By Service Class

Mixed: 24 Express: 2 Stamped: 0
Priority: 0 Metered: 0 Local: 0
Letters: 0 Flats: 0 Relay: 0

UNITED STATES POSTAL SERVICE

CONTRACT ROUTE SERVICE ORDER

1. CONTRACT RATE

OLD: $121,234.28 PER ANNUM

NEW: $124,568.00 PER ANNUM

CONTRACT NO. 43920 "A"
ITEM NO. 48
PAGE 1 OF 16

2. CONTRACT NO.	3. BEGIN CONTRACT TERM	4. END CONTRACT TERM
439A4	11/15/2003	06/30/2007

5. FOR MAIL SERVICE IN OR BETWEEN	CITY & STATE	CITY & STATE
	STEUBENVILLE, OH	CALCUTTA BRANCH, OH

6. NAME AND ADDRESS OF SUPPLIER

DELMAS DAVIS
DBA 4 D'S TRUCKING
150 S BUFFALO ST
CADIZ OH 43907-1232

7. THIS SPACE FOR ASC USE ONLY

8. THE FOLLOWING ORDER IS HEREBY ISSUED

1 FUEL

OLD ANNUAL RATE $121,234.28 NEW ANNUAL RATE $123,022.28
ADJUST PAY BY $1,788.00 EFFECTIVE 4-Sep-04
ANNUAL MILEAGE 81,449.0 RPM $1.51042

2 CPI

OLD ANNUAL RATE $123,022.28 NEW ANNUAL RATE $124,568.00
ADJUST PAY BY $1,545.72 EFFECTIVE 2-Oct-04
ANNUAL MILEAGE 81,449.0 RPM $1.52940

9. SIGNATURE OF CONTRACTING OFFICER

Terry Rupert

11. TITLE OF CONTRACTING OFFICER

MGR TRANSPORTATION CONTRACTS

12. ADDRESS OF CONTRACTING OFFICER

EASTERN AREA DN
5315 CAMPBELLS RUN RD
PITTSBURGH PA 15277-7070

10. DISTRIBUTION

1 - Contracting Officer
2 - Accounting Service Center
3 - Administrative Official
4 - Supplier
5 - P&DC/F
6 - Customer Service District
7 - En Route Offices

13a. DATE ORDERED	b. ORDER NO.	c. ROUTE ORDER NO.	d. BUDGET ACCOUNT NO.	e. FINANCE NO.
OCT 21 2004	150-01077-05	6	53601	38-7910

PS Form 7440
September 2001

HCR SCHEDULE INFORMATION

ITEM NO. 43920 "A" 48
PAGE 1A OF 16

HCR: 439A4, STEUBENVILLE, OH - CALCUTTA BRANCH, OH
CONTRACT TERM: 11/15/03 TO 06/30/07
ADMINISTRATIVE OFFICIAL: STEUBENVILLE, OH
ESTIMATED ANNUAL SCHEDULE HOURS: 4,477
ESTIMATED ANNUAL SCHEDULE MILES: 81,449

EFFECTIVE DATE: 07/10/04

SUPPLIER NAME AND ADDRESS: DELMAS DAVIS
DBA 4 D'S TRUCKING 150 S BUFFALO ST
CADIZ OH 43907-1232

PHONE: 740-942-4126

A 5 Q7	A 3 K7	A 1 9-1	PART TRIP FREQUENCY	TIME ZONE	NASS CODE	A 2 9-1	A 4 K7	A 6 Q7
0550	0405	0250	LOAD/UNLOAD/CASE			0535	0650	0920
0600	0415	0300	Lv STEUBENVILLE,OH	ET Ar	439	0530	0645	0915
0620	0435	0320	Ar TORONTO,OH	ET Lv	43964	--	--	0900
0625	0440	0325	Lv TORONTO,OH	ET Ar	43964	--	--	0855
0635	--	--	Ar EMPIRE,OH	ET Lv	43926	--	--	--
0640	--	--	Lv EMPIRE,OH	ET Ar	43926	--	--	--
0645	--	--	Ar STRATTON,OH	ET Lv	43961	--	--	--
0650	--	--	Lv STRATTON,OH	ET Ar	43961	--	--	--
0705	--	--	Ar WELLSVILLE,OH	ET Lv	43968	0440	0555	0835
0710	--	--	Lv WELLSVILLE,OH	ET Ar	43968	0430	0545	0830
0725	--	--	Ar EAST LIVERPOOL,OH	ET Lv	43920	--	--	--
0730	--	--	Lv EAST LIVERPOOL,OH	ET Ar	43920	--	--	--
07[illegible]	--	--	Ar E LIVERPOOL(STATION A),OH	ET Lv	439SA	--	--	--
0745	--	--	Lv E LIVERPOOL(STATION A),OH	ET Ar	439SA	--	--	--
0800	--	--	Ar CALCUTTA BRANCH,OH	ET Lv	439CB	--	--	--
0805	--	--	Lv CALCUTTA BRANCH,OH	ET Ar	439CB	--	--	--
0815	0520	0405	Ar EAST LIVERPOOL,OH	ET Lv	43920	0415	0530	0820
0820	0525	0410	LOAD/UNLOAD/CASE			0410	0525	
SB1200	SB1200	SB1200	VEHICLE REQMT			SB1200	SB1200	SB1200
21.7	25.3	25.3	MILEAGE			24.6	24.6	25.9

* Collect Box
* Collect Box

UNITED STATES POSTAL SERVICE

CONTRACT ACTIVITY LOG

1. CONTRACT NO. 43[redacted]	2. BEGIN CONTRACT TERM 11/15/2003	3. END CONTRACT TERM 06/30/2007	4. NAME & ADDRESS OF SUPPLIER DELMAS DAVIS DBA 4 D'S TRUCKING 150 S BUFFALO ST CADIZ OH 43907-1232	5. TELEPHONE NO. 740-942-4125
6. FOR MAIL SERVICE IN OR BETWEEN	CITY & STATE STEUBENVILLE, OH			7. 24-HOUR TELEPHONE NO.
	CITY & STATE CALCUTTA BRANCH, OH			8. DOT NO. 1013026
9. [redacted]ATIVE OFFICE STEUBENVILLE		10. ADMIN. TELEP[redacted] NO. 740-282-6221	11. NAME & ADDRESS OF SUBCONTRACTOR [redacted]	12. TELEPHONE NO.
13. TYPE OF ROUTE REGULAR	14. TYPE OF SERVICE TRANSPORTATION			15. 24-HOUR TELEPHONE NO.
16. ANNUAL MILES 81,449.0	17. ANNUAL HOURS 4,477	18. BOXES SERVED 0		19. DOT NO.

PAGE 1 OF 16

20. VEHICLES

COST SEGMENT	QUANTITY	DESCRIPTION	LENGTH	CUBES	PAYLOAD
A	2	Van	22	1200	15000

21. SUMMARY OF CONTRACT ACTIVITY

ORDER NO.	ROUTE ORDER NO.	TYPE OF ACTIVITY	EFFECTIVE DATE	COST SEGMENT	PAYMENT METHOD	CONTRACT RATE	ANNUAL UNITS	RATE PER MILE	FINANCE NO.	BUDGET ACCT. NO.
150-02172-05	7	One-Line Fuel	10/02/2004	A	PER ANNUM	$126,640.59	81,449.00	$1.55485	38-7910	53601
150-01077-05	6	P.L. General	10/02/2004	A	PER ANNUM	$124,568.00	81,449.00	$1.52940	38-7910	53601
150-14396-04	5	Reestablishment of Service	07/10/2004	A	PER ANNUM	$121,234.28	81,449.00	$1.48847	38-7910	53601
150-14340-04	4	One-Line Fuel	05/15/2004	A	PER ANNUM	$121,234.28	81,449.00	$1.48847	38-7910	53601
150-05389-04	3	One-Line Fuel	01/24/2004	A	PER ANNUM	$120,405.40	81,449.00	$1.47830	38-7910	53601
150-02975-04	2	One-Line Fuel	11/29/2003	A	PER ANNUM	$119,219.23	81,449.00	$1.46372	38-7910	53601
150-01202-04	1	Award Regular Service	11/15/2003	A	PER ANNUM	$118,499.00	81,449.00	$1.45478	38-7910	53601

PS Form 5443
September 2001

A 11 9-2	A 9 Q7	A 7 K		PART TRIP FREQUENCY		TIME ZONE	NASS CODE	A 8 K	A 10 Q7	A 12 9-2
0930	1535	1200		LOAD/UNLOAD/CASE				1535	1910	1720
0940	1545	1210	Lv	STEUBENVILLE,OH	ET	Ar	439	1530	1900	1710
1000	--	1230	Ar	TORONTO,OH	ET	Lv	43964	1510	1845	1650
1005	--	1235	Lv	TORONTO,OH	ET	Ar	43964	1505	1835	1645
--	--	--	Ar	EMPIRE,OH	ET	Lv	43926	1455	--	1635
--	--	--	Lv	EMPIRE,OH	ET	Ar	43926	1450	--	1630
--	--	--	Ar	STRATTON,OH	ET	Lv	43961	1445	--	1625
--	--	--	Lv	STRATTON,OH	ET	Ar	43961	1440	--	1620
1030	--	1300	Ar	WELLSVILLE,OH	ET	Lv	43968	1430	1815	1605
1035	--	1305	Lv	WELLSVILLE,OH	ET	Ar	43968	1425	1810	1600
1050	--	--	Ar	EAST LIVERPOOL,OH	ET	Lv	43920	1410	--	1545
--	--	--	Lv	EAST LIVERPOOL,OH	ET	Ar	43920	1400	--	--
--	1640	--	[redacted]	E LIVERPOOL(STATION A),OH	ET	Lv	439SA	--	--	--
--	1645	--	[redacted]	IVERPOOL(STATION A),OH	ET	Ar	439SA	--	--	--
--	1720	1340	Ar	CALCUTTA BRANCH,OH	ET	Lv	439CB	1350	--	--
--	1735	--	Lv	CALCUTTA BRANCH,OH	ET	Ar	439CB	--	--	--
--	1745	--	Ar	EAST LIVERPOOL,OH	ET	Lv	43920	--	1800	--
1055	1755	1350		LOAD/UNLOAD/CASE					1755	1540
SB1200	SB1200	SB1200		VEHICLE REQMT				SB1200	SB1200	SB1200
25.9	39.0	33.8		MILEAGE				30.0	25.9	27.0

FREQUENCY	IDENTIFICATION:	ANNUAL TRIPS:
9-1	Mondays. Any scheduled trip falling on a Monday holiday will be performed the following day.	52.18
9-2	Holidays except New Year's Day, Thanksgiving Day and Christmas Day	7.00
K	Daily except holidays	355.25
K7	Daily except Sundays and holidays	303.07
Q7	Daily except Sundays and holidays other than Martin Luther King, Jr.'s Birthday, Washington's Birthday, Columbus Day and Veterans Day	307.07

VEHICLE REQUIREMENTS:

QTY	DESCRIPTION	LENGTH	CUBES	PAYLOAD
2	Van	22	1200	15000

SCHEDULE NOTES:

Amendments 1 through 7 are incorporated with this contract.

FREQUENCY NOTE: All holidays as shown above are defined as those days on which the Postal Service observes holidays.

A 11 9-2	A 9 Q7	A 7 K		PART TRIP FREQUENCY		TIME ZONE	NASS CODE	A 8 K	A 10 Q7	A 12 9-2
0930	1535	1200		LOAD/UNLOAD/CASE				1535	1910	1720
0940	1545	1210	Lv	STEUBENVILLE,OH	ET	Ar	439	1530	1900	1710
1000	--	1230	Ar	TORONTO,OH	ET	Lv	43964	1510	1845	1650
1005	--	1235	Lv	TORONTO,OH	ET	Ar	43964	1505	1835	1645
--	--	--	Ar	EMPIRE,OH	ET	Lv	43926	1455	--	1635
--	--	--	Lv	EMPIRE,OH	ET	Ar	43926	1450	--	1630
--	--	--	Ar	STRATTON,OH	ET	Lv	43961	1445	--	1625
--	--	--	Lv	STRATTON,OH	ET	Ar	43961	1440	--	1620
1030	--	1300	Ar	WELLSVILLE,OH	ET	Lv	43968	1430	1815	1605
1035	--	1305	Lv	WELLSVILLE,OH	ET	Ar	43968	1425	1810	1600
1050	--	--	Ar	EAST LIVERPOOL,OH	ET	Lv	43920	1410	--	1545
--	--	--	Lv	EAST LIVERPOOL,OH	ET	Ar	43920	1400	--	--
--	1640	--	Ar	E LIVERPOOL(STATION A),OH	ET	Lv	439SA	--	--	--
--	1645	--	Lv	E LIVERPOOL(STATION A),OH	ET	Ar	439SA	--	--	--
--	1720	1340	Ar	CALCUTTA BRANCH,OH	ET	Lv	439CB	1350	--	--
--	1735	--	Lv	CALCUTTA BRANCH,OH	ET	Ar	439CB	--	--	--
--	1745	--	Ar	EAST LIVERPOOL,OH	ET	Lv	43920	--	1800	--
55	1755	1350		LOAD/UNLOAD/CASE					1755	1540
SB1200	SB1200	SB1200		VEHICLE REQMT				SB1200	SB1200	SB1200
25.9	39.0	33.8		MILEAGE				30.0	25.9	27.0

FREQUENCY	IDENTIFICATION:	ANNUAL TRIPS:
9-1	Mondays. Any scheduled trip falling on a Monday holiday will be performed the following day.	52.18
9-2	Holidays except New Year's Day, Thanksgiving Day and Christmas Day	7.00
K	Daily except holidays	355.25
K7	Daily except Sundays and holidays	303.07
Q7	Daily except Sundays and holidays other than Martin Luther King, Jr.'s Birthday, Washington's Birthday, Columbus Day and Veterans Day	307.07

VEHICLE REQUIREMENTS:

QTY	DESCRIPTION	LENGTH	CUBES	PAYLOAD
2	Van	22	1200	15000

SCHEDULE NOTES:

Amendments 1 through 7 are incorporated with this contract.

FREQUENCY NOTE: All holidays as shown above are defined as those days on which the Postal Service observes holidays.

Trip 7: Supplier will stop at East Liverpool, OH as needed and will be compensated at the current rate per mile.

Metro pickups:

Trip 8: Toronto at 1510
Trip 9: Calcutta at 1715
Trip 10: Toronto at 1845

PHYSICAL LOCATION OF POINTS SERVED:

CALCUTTA BRANCH
US POSTAL SERVICE
15713 STATE ROUTE 170
EAST LIVERPOOL OH 43920-9633
330-385-8600

E LIVERPOOL(STATION A)
US POSTAL SERVICE
1577 PENNSYLVANIA AVE
EAST LIVERPOOL OH 43920-9998
330-385-1005

EAST LIVERPOOL
US POSTAL SERVICE
700 DRESDEN
EAST LIVERPOOL OH 43920-9998
330-385-3100

EMPIRE
US POSTAL SERVICE
NESSLY ST
EMPIRE OH 43926-9998
614-537-3583

STEUBENVILLE
US POSTAL SERVICE
150 N 3RD ST
STEUBENVILLE OH 43952-9998
740-282-6221

STRATTON
US POSTAL SERVICE
107 2ND AVE
STRATTON OH 43961-9998
330-537-4402

TORONTO
US POSTAL SERVICE
106 S 4TH ST
TORONTO OH 43964-9998
614-537-3222

WELLSVILLE
US POSTAL SERVICE
1075 MAIN ST
WELLSVILLE OH 43968-9998
330-532-3088

TRIP PURPOSE AND MAIL CLASS:

TRIP	PURPOSE	MAIL CLASS

c. At offices where postal personnel are on duty, supplier will inquire prior to departure to determine if all mail has been tendered.

d. Supplier will be required to spot loads where applicable upon arrival at destinations as directed by a postal official. Supplier will also be required to pick up outbound loads at location(s) directed by a postal official prior to departure.

e. In order to maintain schedule, postal personnel may assist with loading and unloading.

f. The Administrative Official for this route is located at STEUBENVILLE OH.

g. The supplier will be required to report in sufficient time to load and depart on schedule.

h. The supplier will be required to load, transport, and unload all classes of mail at the headout, en route, and destinating offices.

i. The supplier may be assigned lobby/vestibule keys or CMS wands, to be used in the delivery and collection of mail along the contract route. These are accountable items that must be signed out prior to the start of the designated trip(s) and turned in at the end of the trip(s). Loss, negligent damage, or failure to turn in accountable item(s) as scheduled may result in assessment of damages or termination of the contract.

B.2 VEHICLE REQUIREMENTS AND SPECIFICATIONS

a. The number of vehicles identified below is the minimum vehicle requirement. The supplier will also be required to have readily available sufficient stand-by equipment of the type(s) listed below to perform extra trips, to permit vehicle maintenance, and to prevent delays in emergencies such as mechanical failures and poor weather conditions.

b. All equipment shall be presented for inspection at the location and time indicated by the contracting officer or authorized representative. Equipment used on the contract must at all times be maintained in a condition that reflects favorably on the Postal Service and is acceptable to the contracting officer or authorized representative for the full term of the contract and any subsequent renewals that might be negotiated.

c. The supplier will be required to provide as a minimum the vehicle(s) indicated below:

TYPE OF VEHICLE	CUBES	NUMBER
Van	1200	2

SPECIFIC VEHICLE REQUIREMENTS

1. Van (1200 cubes)

CARGO COMPARTMENT MEASUREMENTS

INTERIOR	EXTERIOR
Minimum Length 22	Maximum Length 36
Minimum Width 7.5	Maximum Width 8.5
Minimum Height 7	Maximum Height 13.5

Minimum usable load space 1200 cubic feet

Bed Height (from ground): 48 inch minimum to 52 inch maximum

a. The minimum acceptable gross vehicle weight rating (GVW/GCW) for the vehicle(s) listed above must equal or exceed the combined weight of the following:

1. The curb weight of the vehicle;
2. An operating crew's weight of 600 pounds; and
3. A payload weight of 15,000 pounds.

SPECIAL NOTE: The vehicle curb weight includes the weight of the vehicle with all installed attachments, accessories, equipment and a full complement of fuel, lubricants and coolant.

b. Each cargo compartment must contain three louvers that can be opened and closed in order to provide proper ventilation for the transportation of live mailable matter. The louvers must be located in the upper side front left, the upper side front right, and the upper side right rear of the cargo compartment. The louvers must be at least 6 inches by 10 inches in size.

c. Interior side and front walls of the cargo compartment must be fully covered with 1/4" plywood, floor to ceiling. Installation of a durable flat sheet scuff liner (metal, fiberglass, etc.) is also required and must be bonded over the plywood without any protruding fasteners. Two bands of scuff lining must be applied to the full length of each interior side wall and the front wall; one band 26 inches wide positioned from the floor to a height of 26 inches and a second band 6 inches wide positioned immediately above the upper retainer rail or, in the absence of an upper rail, 67 inches on center above the floor.

The Postal Service intends to transport mail loaded on pallets, in wheeled containers, metal and non-metal containers, in sacks and loose loaded. The cargo compartment must be constructed so that it is protected from damage during loading and unloading by either manual or mechanized methods.

d. The cargo compartment must be equipped with a load restraint system and door saver as indicated in Specification B and Specification D. The cargo compartment must also be equipped with 0 metal E-type shoring bar(s) and 5 ratchet type restraining strap(s).

e. Rear door must be full roll-up type equipped with security locking device,

safety chain and pull-down strap.

f. Each cargo compartment must have interior lights which are adequate to provide sufficient light for safe loading and unloading and operate off the electrical system of the vehicle.

g. Each vehicle must, at a minimum, be licensed to carry the combined vehicle curb weight, crew weight and payload weight specified above. The suspension and tires on vehicle(s) must be compatible with the gross axle weight rating.

B.3 GENERAL REQUIREMENTS AND PROHIBITIONS

The supplier shall provide transportation services as specified in this Statement of Work and Specifications.

a. Sanctity of the Mail

The supplier shall carry all mail tendered for transportation under this contract, whatever may be its size and weight, with certainty, celerity, and security, in accordance with the operating schedule and between the points fixed in the schedule, as modified from time to time pursuant to this contract. The supplier, when so directed by the contracting officer, shall (i) load and unload mail, (ii) make the exchange of mail, and (iii) perform all minor administrative services as may be necessary to track and trace the mail. Passengers, freight and other traffic, if authorized by this contract, may be accommodated, but shall not delay the mail or reduce the contracted cubic capacity. In the event that this is a contract for carriage of mail by domestic water vessel, the supplier shall serve terminal post offices without regard to distance from the nearest landing, unless the Postal Service has previously assumed such a terminal service, and shall serve all intermediate post offices along the route located not more than one-fourth of a mile from the vessel landing.

b. Extra Trips

Supplier will be required to perform additional trips of service as outlined below:

The supplier must proceed to perform any extra trips ordered by the contracting officer or authorized representative. The supplier must provide such service departing from the office having the requirement for service within (4) hours after notification by the contracting officer or authorized representative. Extra round trips of service shall be performed within the total elapsed time (total hours) reflected in the regular trip schedule.

c. Protection of the Mail

The supplier shall protect the mail from loss, depredation, or damage. The mail shall be transported in an enclosed, water-proof compartment, equipped

with secure locking devices, which shall be kept locked at all times except when access thereto is required for performance of service under this contract. The supplier shall await completion of all delayed mail connections except when otherwise directed by the contracting officer or authorized representative, or the supplier's vehicle is carrying passengers on a fixed schedule. If the supplier is authorized to carry passengers, the mail must be carried in a compartment separate from the passengers so that they cannot have access to the mail. The supplier shall not transport hitchhikers in vehicles while the vehicles are being used in the performance of service on this contract.

d. Appearance of Equipment

The supplier shall at all times maintain its transportation equipment used under this contract so as to present a creditable appearance and comply with applicable Postal Service regulations. The supplier may use a sign on its vehicle(s) that states "United States Mail," but only when vehicle(s) are being used in the performance of service under this contract. Vehicle(s) (including both tractors and trailers) which are painted red, white and blue must have inscribed on their doors in black letters at least one inch high the following words: "United States Mail Contractor." Trailers so painted must also bear the same inscription on the front of the trailer in black letters two inches high and placed sufficiently high to be visible above the tractor unit.

e. Alcohol and/or Drugs

The supplier and his/her employees must not perform contract operations while under the influence of alcohol, narcotics, or any other substance that tends to impair judgement; nor will they consume any of the foregoing while engaged in contract operations.

f. Weapons and Explosives

No person while on Postal property, or while performing services under a Postal contract, shall carry firearms, other dangerous or deadly weapons, or explosives, either openly or concealed.

g. Carriage of Letters

The supplier shall not carry letters outside of the mails.

h. Denial of Access to the Mails

The supplier shall deny access to the mail to any employees or personnel when required to do so by the contracting officer.

i. Suitability of Contract Personnel

In conducting operations under this contract, the supplier shall not employ any individual who is: lacking sufficient ability to perform

properly the required duties; not a reliable and trustworthy person of good moral character; barred by law or Postal Service regulations from performing such duties.

Suppliers and their employees are required to maintain a neat, clean and professional appearance reflecting a positive image while engaged in contract operations.

Driver uniforms are not required under this contract. Suppliers who require their drivers to wear uniforms may include the cost only in the general overhead line.

B.4 LIABILITY FOR EQUIPMENT DAMAGE AND REPAIRS

a. Either party's liability for loss of or damage to the equipment of the other party shall be governed by this subparagraph a as follows:

(1) The Postal Service shall be liable to the supplier for loss of or damage, exclusive of fair wear and tear, to equipment of the supplier only when such loss or damage is caused by a negligent act or omission of the Postal Service, or of its employees, agents, suppliers, or subcontractors.

(2) The supplier shall be liable to the Postal Service without regard to fault or negligence, for the loss of or damage, exclusive of fair wear and tear, to equipment furnished by the Postal Service while the equipment is in the custody and control of the supplier. For the purposes of this subparagraph a, equipment furnished by the Postal Service includes equipment owned or leased by the Postal Service, and equipment of other Postal Service mail transportation suppliers or of their subcontractors.

(3) The Postal Service may deduct from any compensation otherwise due the supplier a sum or sums equal to the amount(s) for which the supplier is liable to the Postal Service under subparagraph a.(2).

b. Either party's liability for ordinary repairs to or maintenance of the equipment of the other party shall be governed by this subparagraph b as follows:

(1) The supplier, and not the Postal Service, shall be liable for the cost of all repairs to or maintenance of equipment furnished by the supplier under this contract (including any equipment leased by the supplier from the Postal Service).

(2) In the event that any equipment used by the supplier breaks down en route between postal facilities, the supplier shall secure any tires, tire repairs, or other ordinary repairs or maintenance needed to put the equipment back in service. This obligation extends to all equipment used by the supplier under this contract, including equipment owned or leased by the Postal Service, and equipment of other Postal Service

mail transportation suppliers or of their subcontractors.

(3) If, pursuant to subparagraph b.(2) above, the supplier repairs equipment owned or leased by the Postal Service, or equipment of other Postal Service mail transportation suppliers or their subcontractors, the Postal Service shall, upon submission of a properly documented claim to the contracting officer, reimburse the supplier for the cost of such repairs. Such reimbursement shall include additional costs, if any, associated with delays in securing repairs, when such delays are beyond the control and without the fault or negligence of the supplier. The supplier must obtain the contracting officer's approval for repairs in excess of $500.00 to Postal Service equipment or equipment of other Postal Service mail transportation suppliers or of their subcontractors.

B.5 SCREENING/IDENTIFICATION REQUIREMENTS

At contract award, and thereafter, the supplier must identify to the administrative official all individuals who require access to facilities, the mails, or need authority to drive. Before contract employees are allowed to perform under the contract, the supplier must submit to the administrative official two original Forms 2025, Contract Personnel Questionnaire, one original Form 2181-C, Authorization and Release, Background Investigation, two original Forms FD 258, Fingerprint Card, and two full face, 1 1/4" x 1 1/4", color photographs. If the contract employee has driving responsibilities, a current driving record must also be submitted to the administrative official. A 5-year driving record is preferable; however, some states issue a 3-year driving record. The minimum allowable driving record is 3 years, and must be dated no more than 30 days prior to the date submitted to the administrative official. If fingerprints are determined to be unclassifiable,the contract employee must submit two additional fingerprint cards within 30 days of notification. The results of the Postal Service investigation will determine if the contract employee is granted a non-sensitive clearance. Non-sensitive clearances can be denied or revoked. Clearance will not be granted if the Postal Service is unable to obtain results from a criminal history inquiry through local agencies where the individual has resided and has been employed during the 5-year period prior to submission of the application forms. Suppliers and contract employees must report arrests or convictions occurring during the contract term to the administrative official.

Pending clearance, a temporary photo identification badge, PS Form 5139, Non Postal Service Temporary Employee, will be issued to the contract employee. Once clearnce is granted,photo identification badge, PS Form 5140, Non Postal Service Contractor Employee, will be issued. The contract employee must display the identification badge on their outer garment when on postal property. The supplier is responsible for the recovery and return of identification badges to the Postal Service when an employee is separated.

Postal regulations require that suppliers and their employees who drive be rescreened once every four years,or by direction of the administrative official. All forms specified above, with the exception of Form FD 258, must be submitted to the administrative official. Form FD 258 may be required if so advised by the

administrative official.

Form 2081, Contractor Employee Assignment Notification, may be used in lieu of the above screening requirements for emergency service not exceeding 15 days. The supplier must complete and submit Form 2081 and a full-face, 1 1/4" x 1 1/4" color photograph for each contract employee to the administrative official. The administrative official will issue Form 5139. If the emergency exceeds 15 days, the screening procedures defined above must be performed for all emergency contract employees. The supplier is responsible for the recovery and return of Form 5139 to the Postal Service at the end of the emergency service.

Security clearances are specific to an individual, not a contract. If a driver, who is separated, goes to work for another supplier within one year of the date of separation, the current supplier must provide two original Forms 2025, the current motor vehicle record and two full-face color photos to the administrative official. Postal Management Instruction, Screening Mailhandling Contract Employees, provides detailed instructions on screening contract employees.

B.6 SAFETY REQUIREMENTS

The supplier shall conduct its operations under this contract in full compliance with (i) the United States Department of Transportation (DOT) Motor Carrier Safety Regulations, as set out in 49 C.F.R. Parts 390 - 397, (ii) all other applicable federal laws and regulations, and (iii) all applicable state laws and regulations. The supplier shall maintain its vehicles in mechanically sound condition and, upon receipt of written notice from the DOT or the contracting officer, shall take such action as is necessary to maintain its equipment in a safe condition and comply with such written notice. Upon written notice from the contracting officer, the supplier shall submit any or all of its equipment, as specified in such notice, for inspection by the Postal Service at a location designated in such notice. In addition, the supplier shall meet each and every one of the following requirements:

a. Drivers

Drivers of motor vehicles must be at least 21 years of age, except that (i) if the vehicle driven is used exclusively under contract with the Postal Service, and (ii) the manufacturer's gross vehicle weight rating is 10,000 pounds or less, the driver must be at least 18 years of age.

Drivers must be properly licensed to operate the vehicles they will drive under this contract

b. Lightweight Mail Trucks

A lightweight mail truck is a vehicle whose manufacturer's gross vehicle weight rating is 10,000 pounds or less. Suppliers and drivers of motor vehicles which are used to transport mail under a contract with the Postal Service who are exempt from compliance with DOT regulations are required to comply with the following minimum requirements:

(1) Qualifications of Drivers

Drivers must meet the minimum physical requirements imposed by state or local authorities to obtain permits to operate the vehicles they will drive under this contract.

(2) Driving of Motor Vehicles

(a) Driving Rules

Drivers must obey all laws, ordinances, and regulations of the jurisdiction in which they operate motor vehicles under this contract. They must not be permitted to drive when fatigue, illness, or other causes impair their ability or alertness, or when under the influence of drugs or intoxicating beverages. Any driver convicted of driving while under the influence of drugs or intoxicating beverages may be denied access to the mail as a driver for up to five years from the date of offense.

(b) Inspection of Equipment

Drivers shall satisfy themselves that the emergency equipment is in place and ready for use and the following parts and accessories are in good working order:

(i) Servicing and parking brakes
(ii) Steering mechanism
(iii) Lighting devices and reflectors
(iv) Tires
(v) Horn
(vi) Windshield wipers
(vii) Rear vision mirrors

c. Safe Loading and Security of Equipment

Drivers responsible for loading or assisting in the loading of their vehicles must ensure that loads are properly distributed and secured and that doors, tailgates, and other equipment are fastened properly to permit safe operations.

d. Hazardous Conditions

Extreme caution, even to the extent of stopping operation if necessary, shall be exercised by drivers when hazardous road or weather conditions prevail.

e. Stopped Vehicles

Whenever a motor vehicle becomes disabled and cannot be removed from the traveled portion of the highway or the shoulder thereof, and is not clearly discernible to persons on the highway from a distance of at least 500 feet,

the driver shall immediately set out emergency signals as follows:

(1) During Daylight Hours

Red flags in the center of the traffic lane 100 feet to the rear of the vehicle.

(2) When Lighted Lamps Are Required

Fusees, flares, lanterns, or reflective triangles 100 feet in front, 100 feet to the rear, and along the side of the vehicle. Signals should be placed more than 100 feet but no more than 500 feet from the vehicle, but in all cases should allow ample warning to other drivers regardless of a curve, crest of hill, or other obstruction of view.

f. Emergency Equipment

Vehicles shall be equipped with no less than the following ready for use:

(1) Fire Extinguisher

One four-pound CO2 or one four-pound dry chemical fire extinguisher.

(2) Spare Fuses

One of each kind of fuse (or equivalent) used on the vehicle.

(3) Tire Chains

One set for at least one drive wheel on each side of the vehicle. The contracting officer may exempt vehicles that are operated in areas where the weather does not require tire chains.

(4) Warning Devices

One of the following combinations:

(a) Three flares (pot torches), three fusees, and two red flags;
(b) Three red electric lanterns and two red flags; or
(c) Three red reflectors and two red flags.

g. Hours of Service for Drivers

Drivers will not be permitted or required to exceed the hours of "on duty" and "driving time" as specified by the Department of Transportation (DOT).

B.7 INSURANCE REQUIREMENTS

If this contract requires the operation of a motor vehicle, the supplier shall establish and maintain continuously in effect a policy or policies of liability insurance for all motor vehicles to be used under this contract providing, at a

minimum, the following coverage:

a. Vehicles with a gross vehicle weight rating of under 10,000 pounds:

(1) Limit for bodily injuries to or death of one person: $100,000 and
(2) Limit for bodily injuries to or death of all persons in any one accident: $300,000 and
(3) Limit for loss or damage in any one accident to property of others (other than mail): $50,000.

In the alternative to (1), (2) and (3) above, a combined single limit (CSL) for bodily injury to, or death of persons and loss or damage of property per single accident: $500,000.

b. Vehicles with a gross vehicle weight rating of 10,000 pounds or more, require a minimum of $750,000 Combined Single Limit (CSL).

Coverage must meet all minimum insurance requirements imposed by federal, state and local law or regulation when such requirements exceed the minimum coverage required by the Postal Service as stated above.

The supplier shall furnish to the contracting officer, prior to commencement of service under this contract, and thereafter as the contracting officer may require, proof that the supplier has all required insurance, plus a copy of the applicable policy or policies.

B.8 ADDITIONAL INFORMATION

a. The contract rate must include all elements of cost the supplier expects to incur in performing the service. The supplier must include the total anticipated costs (based on the total regular hours) for vacation time or other fringe benefits in the contract rate. Adjustments to include these costs in the second or subsequent years of the contract will not be allowed. Included in the cost comprising the total contract rate are those associated with the payment for vacation time and other fringe benefits as outlined in the attached Department of Labor Wage Determination(s) listed below:

1977-0195(Rev.-35) (D1) and dated 05/30/2003

b. The supplier, depending on actual route operations, may be required to pay round trip compensation to drivers even though the contract requires one-way trips. In this, and all other cases, it is the SUPPLIER'S RESPONSIBILITY to verify DOL requirements and include the cost in the proposed price. Adjustments to include these costs at a later time will not be allowed.

c. The following requirements apply to vehicle(s) used on this contract whose Gross Vehicle Weight Rating (GVWR) is 10,001 pounds or greater:

In order to be awarded a contract, a supplier may not be rated unsatisfactory on the Department of Transportation (DOT) Unsatisfactory Safety Rating Report at that time when the contracting officer makes the

determination of responsibility.

The supplier must provide a DOT number. If the supplier does not have a DOT number, a copy of the application form (FORM MCS 150, Motor Carrier Identification Report) submitted to DOT must be provided to the contracting officer. Immediately upon receipt, but not more than six months from the date of the application, the DOT number must be provided to the contracting officer.

Failure to provide the DOT number within six months of application may result in termination of the contract for default.

If a supplier receives a DOT unsatisfactory rating during the term of the contract, the unsatisfactory rating must be resolved within six months of that rating. Failure to resolve the unsatisfactory rating may result in termination of the contract for default.

During the term of the contract the Postal Service, its designated representative, or the DOT may randomly inspect vehicles used in the performance of service on this contract.

If the equipment fails to meet DOT safety requirements, the equipment must be placed "Out of Service" at the expense of the supplier and suitable replacement equipment must be provided.

Failure by the supplier to meet DOT safety standards on equipment may result in the termination of this contract for default.

During the term of the contract, the Postal Service may require the supplier to attend up to three safety seminars sponsored by the Postal Service and/or DOT, at no additional charge to the Postal Service.

d. Whenever the US Postal Service cancels or annuls trips or parts of a trip on this Highway Contract Route, the Contractor agrees to accept a pro-rata reduction of 75% (percent) of the trip value of the contract rate in effect at the time of the canceled or annulled trip or part of a trip.

Section C. Delivery or Performance

PHYSICAL LOCATION OF POINTS SERVED

CALCUTTA (CPO)
US POSTAL SERVICE
15937 STATE ROUTE 170
EAST LIVERPOOL OH 43920-9633
330-385-5220

43920-"A"
48
16 OF 16

CALCUTTA BRANCH
15713 STATE ROUTE 170
EAST LIVERPOOL OH 43920-9633
330-385-8600

E LIVERPOOL(STATION A)
US POSTAL SERVICE
1577 PENNSYLVANIA AVE
EAST LIVERPOOL OH 43920-9998
330-385-1005

EAST LIVERPOOL
US POSTAL SERVICE
700 DRESDEN
EAST LIVERPOOL OH 43920-9998
330-385-3100

EMPIRE
US POSTAL SERVICE
NESSLY ST
EMPIRE OH 43926-9998
614-537-3583

STEUBENVILLE
US POSTAL SERVICE
150 N 3RD ST
STEUBENVILLE OH 43952-9998
740-282-6221

STRATTON
US POSTAL SERVICE
107 2ND AVE
STRATTON OH 43961-9998
330-537-4402

TORONTO
US POSTAL SERVICE
106 S 4TH ST
TORONTO OH 43964-9998
614-537-3222

WELLSVILLE
US POSTAL SERVICE
1075 MAIN ST
WELLSVILLE OH 43968-9998
330-532-3088

NO. 43970 - "A"
ITEM NO. 49
PAGE 1 OF 1

FREE BOXES

X 3 THAT PAY RENT

No and Street	Name	P.O. Box No
[redacted]	[redacted]	[redacted]

TOM LIPKEC -
STATION A INFO
EAST LIVERPOOL

UNITED STATES
POSTAL SERVICE

NO. 43920 - "A"
ITEM NO. 50
PAGE 1 OF 5

March 3, 2005

Ron Conrad
APWU
PO Box 443
Youngstown, OH 44501

Dear Mr. Conrad:

This letter is to update you regarding the progress of the proposed change of services at the East Liverpool Post Office.

As you may recall, initial evaluations indicated a loss of work load in the East Liverpool Station A Branch. In light of those findings, a proposal was put forward suggesting that all post office boxes and all retail activity at the Station A Branch relocate to the East Liverpool Main Office. We stated that post office box patrons would keep the same box numbers, have 24/7 access to their mail, and enjoy uninterrupted retail services throughout normal working hours. We viewed this proposal as an improvement to customer service and operational efficiency.

We also held a town hall meeting discussing this proposed change with the community on Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920. During the meeting questions were addressed, additional information was provided, and community feedback was collected and documented. We promised at that time to keep you updated regarding the progress of the study. Following the meeting, further window operation surveys and analyses were performed.

All data has been compiled into a comprehensive and detailed report package which is being forwarded this week to Postal Headquarters in Washington DC for final analysis. No decision has been made at this time. You will be informed of any change in status of the Station A Branch

If you have any questions, please contact Marketing Manager Harry Myers at 216-443-4076.

Kathy Ainsworth
District Manager
Customer Service and Sales
Northern Ohio PC

UNITED STATES
POSTAL SERVICE

NO. 43920 - "A"
ITEM NO. 50
PAGE 2 OF 5

March 3, 2005

Ted Strickland
Member of Congress
35 South 5th. St.
Martins Ferry, OH 43935

Honorable Congressman Strickland:

This letter is to update you regarding the progress of the proposed change of services at the East Liverpool Post Office.

As you may recall, initial evaluations indicated a loss of work load in the East Liverpool Station A Branch. In light of those findings, a proposal was put forward suggesting that all post office boxes and all retail activity at the Station A Branch relocate to the East Liverpool Main Office. We stated that post office box patrons would keep the same box numbers, have 24/7 access to their mail, and enjoy uninterrupted retail services throughout normal working hours. We viewed this proposal as an improvement to customer service and operational efficiency.

We also held a town hall meeting discussing this proposed change with the community on Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920. During the meeting questions were addressed, additional information was provided, and community feedback was collected and documented. We promised at that time to keep you updated regarding the progress of the study. Following the meeting, further window operation surveys and analyses were performed.

All data has been compiled into a comprehensive and detailed report package which is being forwarded this week to Postal Headquarters in Washington DC for final analysis. No decision has been made at this time. You will be informed of any change in status of the Station A Branch

If you have any questions, please contact Marketing Manager Harry Myers at 216-443-4076.

Kathy Ainsworth
District Manager
Customer Service and Sales
Northern Ohio PC

UNITED STATES
POSTAL SERVICE

NO. 43920-"A"
ITEM NO. 50
PAGE 3 OF 5

March 3, 2005

Mayor John Swoger
126 West Sixth St.
East Liverpool, OH 43920

Honorable Mayor Swoger:

This letter is to update you regarding the progress of the proposed change of services at the East Liverpool Post Office.

As you may recall, initial evaluations indicated a loss of work load in the East Liverpool Station A Branch. In light of those findings, a proposal was put forward suggesting that all post office boxes and all retail activity at the Station A Branch relocate to the East Liverpool Main Office. We stated that post office box patrons would keep the same box numbers, have 24/7 access to their mail, and enjoy uninterrupted retail services throughout normal working hours. We viewed this proposal as an improvement to customer service and operational efficiency.

We also held a town hall meeting discussing this proposed change with the community on Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920. During the meeting questions were addressed, additional information was provided, and community feedback was collected and documented. We promised at that time to keep you updated regarding the progress of the study. Following the meeting, further window operation surveys and analyses were performed.

All data has been compiled into a comprehensive and detailed report package which is being forwarded this week to Postal Headquarters in Washington DC for final analysis. No decision has been made at this time. You will be informed of any change in status of the Station A Branch

If you have any questions, please contact Marketing Manager Harry Myers at 216-443-4076.

Kathy Ainsworth
District Manager
Customer Service and Sales
Northern Ohio PC

UNITED STATES
POSTAL SERVICE

NO. 43920-"A"
ITEM NO. 50
PAGE 4 OF 5

February 28, 2005

Columbiana County
Board of County Commissioners
105 S. Market St.
Lisbon, Ohio 44432

Dear Sirs:

This letter is to update you regarding the progress of the proposed change of services at East Liverpool Post Office.

As you may recall, initial evaluations indicated a loss of work load in the East Liverpool Post Office. In light of those findings, a proposal was put forward suggesting that all post office boxes and all retail activity at the Station A Branch be relocated to the East Liverpool Main Office. We stated that post office box patrons would keep the same box numbers, have 24/7 access to their mail, and enjoy uninterrupted retail services throughout normal working hours. We viewed this proposal as an improvement to customer service and operational efficiency.

We also held a town hall meeting discussing this proposed change with the community on Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920. During the meeting questions were addressed, additional information was provided, and community feedback was collected and documented. We promised at that time to keep you updated regarding the progress of the study. Following the meeting, further window operation surveys and analyses were performed.

All data has been compiled into a comprehensive and detailed report package which is being forwarded this week to Postal Headquarters in Washington D.C. for final analysis. No decision has been made at this time. You will be informed by letter of any change in status.

If you have any questions, please contact Marketing Manager Harry Myers at 216-443-4076.

Kathy Ainsworth
District Manager
Customer Service and Sales
Northern Ohio PC

UNITED STATES
POSTAL SERVICE

NO. 43920-"A"
ITEM NO. 50
PAGE 5 OF 5

March 3, 2005

Columbiana County Port Authority
Tracy Drake
1250 St. George St.
East Liverpool, OH 43920

Dear Ms. Drake:

This letter is to update you regarding the progress of the proposed change of services at the East Liverpool Post Office.

As you may recall, initial evaluations indicated a loss of work load in the East Liverpool Station A Branch. In light of those findings, a proposal was put forward suggesting that all post office boxes and all retail activity at the Station A Branch relocate to the East Liverpool Main Office. We stated that post office box patrons would keep the same box numbers, have 24/7 access to their mail, and enjoy uninterrupted retail services throughout normal working hours. We viewed this proposal as an improvement to customer service and operational efficiency.

We also held a town hall meeting discussing this proposed change with the community on Thursday, June 24, 2004 from 6 p.m. until 8 p.m. at the Westgate Middle School Auditorium, 810 West 8th Street, East Liverpool, Ohio, 43920. During the meeting questions were addressed, additional information was provided, and community feedback was collected and documented. We promised at that time to keep you updated regarding the progress of the study. Following the meeting, further window operation surveys and analyses were performed.

All data has been compiled into a comprehensive and detailed report package which is being forwarded this week to Postal Headquarters in Washington DC for final analysis. No decision has been made at this time. You will be informed of any change in status of the Station A Branch

If you have any questions, please contact Marketing Manager Harry Myers at 216-443-4076.

Kathy Ainsworth
District Manager
Customer Service and Sales
Northern Ohio PC

UNITED STATES POSTAL SERVICE

NO. 43920 "A"
ITEM NO. 51
PAGE 1 OF 3

Classified Station/Branch or Community Post Office Discontinuance Checklist

District: **Northern Ohio District**

District Contact: **Thomas Lipker** Telephone Number: **216-443-4508**

Office Name, State: **East Liverpool Station "A"** ZIP Code: **43920**

County: **Columbiana** Congressional District: **13th.**

Date Office Established: **1972 – Current Location**

Reason for Discontinuance:

When does the lease or contract expire? **October 31,2008**

Is there a 30-day cancellation clause? ☐ Yes x☐ No

Are there suitable alternate quarters of contractors available? ☐ Yes x☐ No

How many customers are affected:

Post Office box customers: **206**

General Delivery: **1**

Rural Route: _____

Highway Contract Route (HCR): _____

City Route: _____

Intermediate Rural: _____

Intermediate HCR: _____

Total number of customers: **207**

Number of customers receiving duplicate delivery service: **0**

Window Service Hours: M-F: **0900-1200 / 1500-1700** Sat: **0900-1130**

Lobby Hours: M-F: **0900-1700** Sat: **0900-1200**

Names of schools, religious institutions, organizations and business in service area:
Attached to data book.

Indicate the number of permit and postage meter customers and the provisions that will be made for them. **N/A**

How many career employees will be affected and what accommodations will be made for them? **Two Employees will be effected:**

PTF Clerk – [redacted] will be re-assigned to the East Liverpool Main Post Office.
Custodian – [redacted] will perform his duties at the East Liverpool Main Post Office.

How many handicapped or other special provision customers will be affected and what accommodations will be made for them?

The East Liverpool Main Post Office has Is handicap assessable.

Office receipts for the last three fiscal years were:

$	**142,744**	____	Revenue units in FY **2002**
$	**99,704**	____	Revenue units in FY **2003**
$	**79,915**	____	Revenue units in FY **2004**

Expenses for last FY:

Clerk Salary	**$34,710**	Clerk
Fringe benefits 33.5%:	**$11,627**	
Custodian Salary	**$4,284**	
HCR Contract	**$2,960**	
Rental Costs	**$7,200**	
Total Expenses	**$60,781**	

Alternate service to be provided:

Current PO Box customer's at the East Liverpool East Liverpool Station "A" renting PO Boxes will have their PO Boxes moved to the East Liverpool Main Post Office (24 Hour availability). No address changes will need to be made for these customers. All retail services will be available at the East Liverpool Main Post Office.

The PO Box customers that currently receive free PO Boxes will have city delivery made available to them. Customers will need to make address changes. The city carrier will deliver mail to Central Box Units established at the bottom of the customer's streets (Lee, Price, and Clark). The collection boxes in the area of the East Liverpool Station "A" will remain.

Cost of proposed alternate service **$6,067**

Total savings: **$54,714**

One-time CBU cost: **$3,861**

Administrative Office

Name, State & ZIP: **East Liverpool Main Post Office** EAS level: **21** Miles away: **3.8**

Window Service Hours: M-F: **0800-1700** Sat: **0830-1200**

Lobby Hours: M-F: **24 Hours** Sat: **24 Hours**

Number of PO Boxes Available: **786** Finance Number: [redacted]

Community meeting: Date: **06/24/04** Number of customers attended: **80**

Questionnaire: Date: **04/04/04** Number returned: **127**

Favorable: **0** # Unfavorable: **87** #No opinion: **40**

Attach postal and nonpostal concerns of affected customers with Postal Service responses

Prepared By: **Thomas Lipker** Title: **Customer Service Analyst**

Signature: Date **03/03/2005**

Telephone Number: **216-443-4508** (remember to include your area code)

I Responsiveness to Community Postal Needs

The Postal Service is proposing to discontinue service at the East Liverpool Station "A" Finance Unit for the reason of loss in workload.

Identified work hour losses are calculated by a Window Operations Survey (WOS), which includes actual daily LDC45 hours and walk-in revenue. WOS's were conducted the week of May 24, 2002, February 13, 2004, July 23, 2004 and October 22, 2004.

The WOS results conducted by the Function 4 team shows a decline in workload beginning 05/24/02 with a total of 19 hours earned followed by the second WOS completed on 02/13/04 with a total of 12.3 hours earned. The third WOS completed on 07/23/04 showed a total of 10.8 hours earned. The weekly hours of operation at the Station "A" Unit during the 05/04/02 WOS period were 44.5 hours. The hours of operation were reduced to 30 hours per week, and the decline in workload continued. The final WOS completed on 10/22/04 showed only 11.9 hours earned.

East Liverpool is located in the northeastern section of Ohio on the West Virginia state line. There are approximately 11821 possible deliveries in the 43920 Zip Code areas. East Liverpool has a main post office located in the downtown area of East Liverpool (700 Dresden Ave.). There are two subordinate offices; The Calcutta Branch located three miles from the main post office at 15713 State route 170 and Station "A" which is located 3.8 miles from the main post office at 1577 Pennsylvania Ave, Ste "3", East Liverpool, Ohio 43920-2160.

The East Liverpool Station "A" Unit is a 983 square foot leased facility. The current lease at an annual rate of $7200 expires October 31, 2008. The customer base is comprised of business and local residents in the East End area. The office hours are 9:00 a.m. to 1:00 p.m. and 3:00 p.m. to 4:30 p.m. Monday – Friday, and 09:00 a.m. to 11:30 a.m. on Saturdays. The unit is closed on Sunday and Holidays. The lobby is closed after hours. There is one POS set up. There are 387 post office box's available; of which 173 were rented as of 05/19/04 (14 of the active boxes are rented to businesses in the area). One Part Time Flexible clerk is currently employed at the Station "A" branch. Retail services include the sale of stamps and money orders. Special services such as registered, certified, insured, delivery confirmation, signature confirmation, COD's, and Express Mail are also provided. The unit accepts and dispatches mail of all classes. The unit handles an average of 71.83 daily transactions with an average of 36.83 customers per day. Post Office box mail is dispatched from the East Liverpool Main Post Office to the Station "A" unit at 08:30 a.m. by the HCR driver Monday through Saturday. Outgoing mail is collected and dispatched for processing at 5:00 p.m. by the HCR driver. The outgoing mail is collected by a city carrier at 3:00 p.m. by a city carrier. There is one mixed snorkel collection box in the parking lot of the plaza in which the unit is located. Customers of the unit have on site parking.

Station "A" had revenue of $142,744 in 2002, $99,704 in 2003, and $79,915 in 2004.

When this proposal is implemented, retail services will be available at the East Liverpool Main Post Office. Retail hours at the East Liverpool Main Post Office are Monday through Friday 08:00 a.m. – 5:00 p.m. and Saturday 08:30 – 12:00. The lobby is open 24 hours with vending. Retail service will also be available at the Calcutta Branch located three miles from the main post office at 15713 State route 170. Retail hours at the Calcutta Branch are Monday through Friday 0830 a.m. – 5:00 p.m. and Saturday 0835 a.m. – 12:00 p.m. The lobby is open 24 hours.

Customers will be able to drop off outgoing mail at the East Liverpool Main Post Office or in the collection box located at 1577 Pennsylvania Ave (Thrifty Store Parking Lot). The collection box is collected every day at 1500 by a city carrier route 09 and taken to the East Liverpool Main Post Office for dispatch.

Post Office Box customers will have their Post Office boxes moved to the East Liverpool Main Post Office. These customers will see no address changes with the move of the post office boxes to the East Liverpool Main Post Office. All PO Box numbers will remain the same. The East Liverpool Main Post Office is handicap accessible.

Customers (41 total) whom reside on Clark St., Lee St. and Price St. are currently receiving free PO Boxes. When this plan is implemented, these customers will receive city delivery. Clark St. residents will have a Cluster Box Unit established at 1253 Pennsylvania Ave. and will be delivered by city route 09. Lee St. residents will have a Cluster Box Unit established at 1275 Pennsylvania Ave. and will be delivered by city route 09. Price St. residents will have a Cluster Box Unit established at 1751 Pennsylvania Ave. and will be delivered by city route 10. These customers will need to make an address correction from their PO Box number to their street address.

On March 30th, 2004 500 questionnaires were distributed to the post office box customers and the counter customers at East Liverpool Station "A". A total of 127 of these questionnaires were returned, 87 unfavorable to the proposal and 40 expressing no opinion.

On Thursday June 24th, 2004 6:00 PM, representatives from the Postal Service were available at the Westgate Middle School in East Liverpool, Ohio 43920 to answer questions and provide information to postal customers. 80 customers attended the meeting. Post Office Box customers were informed of this meeting by a letter placed into their post office boxes. Retail customers were informed of this meeting by flyers left at the service windows.

The following postal concerns were expressed on the returned questionnaires:

1.) **Concern**: Convenience of Office.

Response: Customers are not required to travel to another office to receive mail or obtain retail services. These services would be provided by the carrier to roadside mailboxes located close to the customer's residences.

2.) **Concern**: Senior Citizens / Hardships.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for their service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the East Liverpool Postmaster.

3.) **Concern**: Security of the mail in roadside boxes.

Response: Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customers normal mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this Purpose.

4.) **Concern**: Retaining same PO Box Number.

Response: If boxes were moved to East Liverpool Main Office they could retain their Same address.

5.) **Concern**: Mailing Packages.

Response: The Postal Service now offers a wide variety of services that enable you to Run a business from your home and never have to go to the post office. Some of these Services include Click-n-Ship and carrier pickup service both of which are accessible From your home PC. You will find all the details of these services on the web at www.usps.com or by simply calling your local postmaster.

The following postal concerns were expressed at the community meeting:

1.) **Concern:** Living in the East End we do not have home delivery and we need the post office.

Response: Options will be made available to have home delivery.

2.) **Concern**: What type of study was actually done?

Response: A Window Operations Survey Function 4 Review.

Some advantages to this proposal are:

1.) A savings for the Postal Service, which contributes to efficiencies and, in the long run to stable postage rates and savings for customers.
2.) Post Office box customers being re-assigned from the Station "A" to the East Liverpool Main Post Office will have 24 hour access to their PO boxes.

Some disadvantages to this proposal:

1.) Loss of an office in the area.
2.) Some customers will have to travel a distance 3.1 miles to receive retail services at the East Liverpool Main Post Office.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II Effect on Community:

The East Liverpool Station "A" is located in the incorporated city of East Liverpool, Ohio. The area is administrated politically by a mayor and council form of government. Police and fire protection is proved by the city of East Liverpool. The community is comprised of those that commute into the East End area and those who live in the area (elderly/low income).

73 businesses have been identified in the East End area of East Liverpool.

The physical deliveries in the 43920 zip code have decreased from 11078 active deliveries in 2003 to 10874 active deliveries in 2004. A decrease of 1% of total active deliveries has been experienced.

Non-Postal services provided at the Station "A" unit will be provided at the East Liverpool Main Post Office.

The proposed closure of the East Liverpool Station "A" will have no effect on the community identity.

III Effect on Employees:

The Station "A" unit is currently being staffed by one Part Time Flexible (PTF – Betty Davidson) clerk. The PTF clerk will be re-assigned to the East Liverpool Main Office. The East Liverpool Post Office currently has a vacant position for one Part time flexible clerk. PTF Clerk Ms. Betty Davidson would fill this position.

The custodian (Bill McComas) will maintain only the East Liverpool Main Post Office and the Calcutta Branch. The Unit is currently looking to fill a contract position for the Station "A" facility. Closure of the Station "A" Finance Unit will eliminate the need for a contracted custodial position.

IV Economic Savings:

The Postal Service estimates annual savings of $54,714 with as a breakdown as follows:

SAVINGS:

Clerks Salary (1 PTF Clerk)	$22.25 @ Hour 30 Hours Weekly	$34710 Yearly
	Fringe Benefits 33.5%	$11627 Yearly
Janitor Staffing	$20.50 @ Hour 209 Hours Year	$4284 Yearly
Rental Costs	Rental Contract Expires 10/31/08	$7200 Yearly
Highway Contract Route	6.2 miles daily @ 307.07 days = 1903.834 yearly miles. 1903.834 yearly miles @ $1.55485 per mile.	$2960 Yearly
SAVINGS TOTAL		$60,781Yearly

EXPENSES:

Cost of proposed alternate service		
City Delivery	(41 CBU Delivery .49 per delivery X 302)	$6067 Yearly
EXPENSES TOTAL		$6067 Yearly

ONE TIME COST

3 Central Box Units @ $1287	$3861

The East Liverpool Main Post Office Postmasters salary will reflect the current evaluation.

V Other Factors:

The Postal Service has identified no other factors for consideration.

VI Summary:

The Postal Service is proposing to close East Liverpool Station "A" Finance Unit and provide retail services at the East Liverpool Main Post Office.

Retail services currently offered at the East Liverpool "Station "A" Finance unit will be available at the East Liverpool Main Office.

Post Office Box customers of East Liverpool Station "A" Finance Unit currently paying box fees will have their post office boxes relocated to the East Liverpool Main Post Office. These customers will not need to make an address change. Customers will realize the benefit of 24 hour availability to their mail.

The Post Office Box customer of East Liverpool Station "A" Finance Unit currently receiving free post office boxes will have their mail delivered by city carrier to Cluster Box Units positioned at the bottom of their streets. These customers will need to make an address change.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

UNITED STATES
POSTAL SERVICE

March 7, 2005

VICE PRESIDENT, DELIVERY AND RETAIL
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA RM 5621
WASHINGTON DC 20260-5621

SUBJECT: OFFICIAL RECORD

Enclosed for your review and approval is the official record to discontinue the East Liverpool Station "A" Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Thomas Lipker, Post Office Review Coordinator, at 216-443-4508.

Kathy Ainsworth
District Manager
Customer Service and Sales
Northern Ohio PC

cc: Vice President, Area Operations, Alexander Lazaroff, Eastern Area