

BEFORE THE
POSTAL REGULATORY COMMISSION
WASHINGTON, D.C. 20268-0001

STATION AND BRANCH OPTIMIZATION AND
CONSOLIDATION INITIATIVE, 2009

Docket No. N2009-1

RESPONSE OF THE UNITED STATES POSTAL SERVICE
TO PUBLIC REPRESENTATIVE INTERROGATORY
REDIRECTED FROM WITNESS MATALIK
(PR/USPS-T2-16)
(September 11, 2009)

The United States Postal Service hereby provides an institutional response to the following Public Representative interrogatory: PR/USPS-T2-16, which was filed on July 31, 2009. The interrogatory was redirected from witness Matalik to the Postal Service for response. The interrogatory is stated verbatim and followed by the response.

Respectfully submitted,

UNITED STATES POSTAL SERVICE

By its attorneys:

Daniel J. Foucheaux, Jr.
Chief Counsel, Pricing and Product Support

Michael T. Tidwell
Attorney

475 L'Enfant Plaza West, S.W.
Washington, D.C. 20260-1137
(202) 268-2998; Fax -5402
michael.t.tidwell@usps.gov

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PR/USPS-T2-16

In response to PR/USPS-T2-3, you stated that the “‘directive’ to initiate studies was communicated during teleconferences between Headquarters and Area managers.”

- a. Were any materials or documents (including e-mails) distributed to potential attendees prior to the teleconferences? If so, please provide copies of those materials or documents.
- b. Were any materials or documents distributed as follow up to the teleconferences? If so, please provide copies of those materials.
- c. Please provide a list of the dates and times of the teleconferences including the length of each conference.
- d. Please provide the number of attendees at each teleconference and the titles of the attendees.
- e. Was an agenda prepared for any of these teleconferences? If so, please provide copies of those agendas.
- f. Did the Postal Service prepare any formal minutes of, or did any Postal Service employee take written or typed notes during any of the teleconferences? If so, please provide copies of those notes and minutes.
- g. Please provide the names and titles of the individuals leading the teleconferences.
- h. Please provide written summaries of each teleconference.

RESPONSE

- (a) The concept of optimizing the retail network through the discontinuance of stations/branches that operate in close proximity to other postal retail outlets (the SBOC Initiative) emerged from April 2009 discussions during a bi-weekly Area Vice President (AVP) meeting presided over by the Deputy Postmaster General, and involving the Senior Vice President for Operations, other Headquarters Vice Presidents and the 9 Area Vice Presidents. It was not a pre-determined agenda item.
- (b) After the concept emerged, the Vice President for Delivery and Post Office Operations was directed to shape and implement it. During an April 22 AVP meeting, details were fleshed out and the PowerPoint slides attached

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RESPONSE to PR/USPS-T2-16 (continued)

- to the response to PR/USPS-4 were created to communicate the concept to the field.
- c) As reflected in the attached agendas, the April 22 and June 17 AVP meetings were day-long events, with 30 minutes reserved for discussion of the SBOC concept. The hour-long June teleconferences with Area/District managers and EAS-24 and above Postmasters were conducted by the VP for Delivery and Post Office Operations were scheduled to start on June 3 at 2:30 p.m. and June 16 at 1:30 and 3:30 p.m.
- (d) AVP meetings and teleconference attendees typically include the Senior Vice President for Operations, each of the five Vice Presidents who report to that person, and the 9 Area Vice Presidents – or their designees. For the Area/District management teleconferences, typically the District Manager and/or that person's designee participates. For the Postmaster teleconferences, typically the Postmaster or that person's designee participates. No records have been maintained which would confirm which titled officials/designees participated in which teleconferences.

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RESPONSE to PR/USPS-T2-16 (continued)

- (e-f) No one was designated to record minutes for any of these teleconferences. It is not known whether any employees took personal notes. The PowerPoint slides attached to the response to PR/USPS-4 were circulated in advance of meetings/teleconferences during which they were discussed
- (g) The Deputy Postmaster General or that person's designee presides over AVP meetings/teleconferences. The current Deputy PMG is Patrick Donahoe. The SBOC Initiative discussions scheduled for the April 22 and June 17 AVP meetings, as well as the June 3 and 16 teleconferences were led by Linda Welch, Acting Vice President, Delivery and Post Office Operations.
- (h) Please see the responses to subparts (e-f). The AVP meetings at which the SBOC Initiative was a scheduled topic of discussion are attached. Those meetings included discussion of matters beyond the scope of and unrelated to the SBOC Initiative. Accordingly, such topics are redacted from the copies of the agendas attached to this response. The Postal Service has no records reflecting summaries of any discussions of the SBOC concept that occurred during these teleconferences.



Agenda, AVP Meeting April 22, 2009 (cont.)

12:00 noon – 1:00 p.m. - Lunch

1:00 p.m. – 2:00 p.m.

XX - Bill Galligan / Tony
Morrow

2:00 p.m. – 3:30 p.m.

- XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX / Linda Welch
- Post Office Consolidation – Linda Welch
- XXXXXXXXXXXXXXX – Bill Galligan

3:30 p.m. – 3:45 p.m. BREAK

3:45 p.m. – 5:00 p.m.

- Go Around / General Discussion – Group
- Closing - Pat Donahoe



Agenda , AVP Telecon June 11, 2009

- 1) Introduction and General Update**
- 2) xxxxxxxxxxxxxxxx – Bill Galligan**
- 3) xxxxxxxx**
- 4) xxxxxxxx - Jordan Small**
- 5) xxxxxx - Linda Welch**
- 6) Go Around**



Agenda, AVP Meeting June 17, 2009 (cont.)

1:00 p.m. – 3:45 p.m.

(Approximately 30 minutes each unless noted)

- xxxxxxxxxxxxxxxx – Jordan Small
- xxx – Walt O'Tormey, Rosa Fulton, Linda Welch
- Station and Branch Consolidation – Linda Welch
- xxxxx – Linda Welch
- xxxxxxxx – Jordan Small (15 minutes)
- xxxxxxxxxxxxxxxxxxxx – Pat Donahoe
- xxxxxxxxxxxxxxxxxxxx – Pat Donahoe

3:45 p.m.- 4:00 p.m. BREAK

4:00 p.m. – 5:00 p.m.

- Go Around / General Discussion (includes xxxxxxxxxxxx) – Group
- Closing - Pat Donahoe