

Matalik, Kimberly I - Washington, DC

Subject: Facility Optimization Report Tool Training- Western Area
Location: Meeting Place -Dial in number

Start: Thu 7/9/2009 1:30 PM
End: Thu 7/9/2009 3:30 PM

Recurrence: (none)

Meeting Status: Accepted

Required Attendees: Coleman, E Keith - Aurora, CO; Jacobs, Cheryl J - Denver, CO; Gamboa, Lisa D - Denver, CO; Kowalski, Kerry J - Lincoln, NE; Reed, Sam S - Las Vegas, NV; Kirkpatrick, Loretta I - Las Vegas, NV; Tuomi, Sally - Billings, MT; Harden, Mark - Billings, MT; Montgomery, Robert C - Seattle, WA; McNeal, Trent J - Seattle, WA; Moody, Pamela R - Anchorage, AK; Timm, Charles F - Anchorage, AK; Woodrum, Deborah S - Kansas City, MO; Wing, Rebecca - Kansas City, MO; Campbell, Margaret A - Minneapolis, MN; Mooney, Dan J - Minneapolis, MN; Vunder, Robert H - Salt Lake City, UT; Wright, Charley B - Salt Lake City, UT; Lovendahl, Sara S - Vancouver, WA; Spitsnogle, Marilee M - Eugene, OR; Hubert, Jeffrey L - Sioux Falls, SD; Mintun, Bill G - Phoenix, AZ; Maher, Trent C - Des Moines, IA; Collinsworth, Kyle D - Des Moines, IA; Lund, Dolly L - Sioux Falls, SD; Herrera, Pattie M - Denver, CO; Ruth, Omega L - Washington, DC; Matalik, Kimberly I - Washington, DC; Swan, Herb M - Norfolk, NE; Stenson, Yolanda C - Phoenix, AZ; Stillmunkes, Patricia A - Denver, CO

Optional Attendees: Patel, Jhankhana N - Washington, DC - Contractor

When: Thursday, July 09, 2009 1:30 PM-3:30 PM (GMT-05:00) Eastern Time (US & Canada).

Where: Meeting Place -Dial in number

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All,

You are invited to join this Facility Optimization Reporting Tool training, next Thursday, July 9. The training is estimated to take approximately 1 1/2- 2 hours to complete, and will assist in familiarizing you with the Optimization Reporting Tool.

Thank you,
Jeff

NOTE: You can attend only 30 minutes prior to the meeting start time.

TO ATTEND WITH AUDIO ONLY: From a BlackBerry, select: 800-932-9280x15134340#1

From a phone, dial:

Phone Number(s): 800-932-9280
Meeting ID: 5134340
Date/Time: JUL 9, 2009 at 1:30 PM America/New_York
Password:

TO ATTEND THE WEB CONFERENCE AND JOIN WITH AUDIO (No earlier than 30 minutes prior to the start):

- 1) Browse to: <http://meetingplace1.usps.gov/a/0ff69abfe1a430c8ff5407deb7ac8e96>
- 2) After the MeetingPlace window is open, click the Phone icon (under the Participant List or in the upper right-hand corner).
- 3) Click Connect Me, validate or update your phone number and click Connect Me again.
- 4) When the system calls you press 1 to join.

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