

PRC Docket No. N2006-1

USPS Library Reference N2006-1/14

Newark NJ Area Mail Processing Decision Package

As a matter of policy, the Postal Service routinely publicly discloses a facility's total mail volume, but not disaggregated on a mail class-specific or service specific basis.

Worksheet 4 of a typical AMP decision package contains facility-specific data reflecting estimated operation-specific originating and/or destinating mail volumes and processing costs. Some of these operations are specific to one mail class or service.

Worksheet 7 of an AMP decision package can reflect mail class-specific origin-destination volume data, reflecting the volume per mail class that originates or destinate at a single facility, or travels from one specific 3-digit ZIP Code area to another specific 3-digit ZIP Code area.

The Postal Service regards such disaggregated facility-specific or point-to-point volume data (and other data from which such disaggregated volumes could be deduced) to be privileged and commercially-sensitive. Their public disclosure could harm the competitive interests of the Postal Service by providing postal competitors, who do not publicly disclose similar data, with information that could be used to improve their ability to compete against the Postal Service for the carriage or transmission of mailable matter. The Postal Service does not regard the disclosure of disaggregated Worksheet 4 or disaggregated Worksheet 7 data to be in keeping with good business practice, within the meaning of 39 U.S.C. § 410(c)(2). Accordingly, such data are not provided in this Library Reference.

WILLIAM P. GALLIGAN
SENIOR VICE PRESIDENT
OPERATIONS



March 20, 2006

MR. SOLOMON

SUBJECT: Approval of Area Mail Processing Proposal

A functional review of the Area Mail Processing (AMP) proposal to transfer the originating operations from the Newark Post Office for ZIP Code 071 to the Dominick V. Daniels Processing and Distribution Center (P&DC) and the Northern New Jersey Metro P&DC has been completed at headquarters.

The Newark, New Jersey, AMP proposal, which has a projected annual savings of \$3,959,581, has been approved.

Please provide me with the date you expect this AMP to be implemented. Should you have any questions or concerns, please contact David Williams at (202) 268-4305.

A handwritten signature in cursive script that reads "William P. Galligan".

William P. Galligan

cc: Mr. Donahoe
Mr. Day
Mr. Vegliante
Mr. Vogel
Mr. Williams
Mr. Pajunas
Mr. Jaffer
Ms. Heppenstall
Ms. Weaver

 ORIGINAL



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November 23, 2005

WILLIAM P. GALLIGAN

SUBJECT: Newark to DVD and Northern New Jersey Metro Area Mail Processing Proposal

The New York Metro Area is requesting approval of the Newark P&DC Area Mail Processing (AMP) proposal. This initiative will improve operations and performance relating to service, budget, and productivity.

- Potential annual savings of 143,000 work hours as a result of the elimination of duplicate mail processing operations and maintenance activities for the affected 225 million pieces of mail
- Reduction in Newark's EAS complement by 10 positions
- Reduction in Newark's craft complement by 138
- Reassignment of 56 for a net savings of 82 craft positions
- Net reduction of 11 pieces of mail processing and support equipment
- Potential annual savings of \$3,833,987 except for the first year one-time renovation costs

A full summary of all worksheets and communication documents is attached, and electronic versions of these documents will be forwarded via email.

Your usual cooperation is appreciated.



David L. Solomon

cc: Steven J. Forte

Attachments: Newark AMP
Narrative summary
Local employee organizational letters of intent
Governmental letters of intent
Major mailer letters of intent
Environmental survey

000002

AREA MAIL PROCESSING (AMP) PROPOSAL - NEWARK NJ

SUMMARY

This AMP proposal for Newark P&DC includes the planned removal of all processing activities for the following operations:

1. All Originating Mail
2. Destinating SCF (070,072-073) that originates within Northern NJ and Central NJ plants.

The major portion of the projected savings is associated with work hour reductions.

- A potential annual savings of 143,000 work hours in mail processing and maintenance as a result of a net reduction in Newark's complement by:
 - EAS - (10) positions.
 - Craft - (138) positions.
- The removal of originating operations will enable the reallocation of work floor space on the 1st and 2nd floors.
- Improve the collection arrival profile at Dominick V. Daniels P&DC.
- A net reduction of (11) pieces mail processing and support equipment.

This AMP will affect operations in the Newark, Dominick V. Daniels (DVD) and Northern NJ Metro P&DC's (NNJ Metro).

CUSTOMER & SERVICE IMPACTS

There will be no changes, either upgrades or downgrades in overnight First Class Mail (FCM) service standards from this proposal.

EMPLOYEE IMPACTS

The removal of Newark's Originating and SCF mail will enable a net reduction of (10) EAS positions and a reduction of the craft complement by (132) as shown below.

The complement reduction will be offset through reassignment of (56) positions to DVD and NNJ Metro.

The remaining (76) positions are excess to the needs of the facility.

000003

| | FUNCTION 1 | | | FUNCTION 3 | | | Total | Wk Hrs |
|------------------|------------|----|------------|------------|-----|------------|-------|---------|
| | Clerk | MH | F1 - Total | ET | MPE | F3 - Total | | @1748 |
| NEWARK Impact | 72 | 58 | 130 | 4 | 4 | 8 | 138 | 241,224 |
| Casual Reduction | 7 | 6 | | | | | | |
| Career Impact | 65 | 52 | 117 | 4 | 4 | 8 | 125 | 218,500 |
| DVD Plan | 28 | 10 | | 0 | 0 | | | |
| w/ 15% leave | 33 | 12 | 45 | 0 | 0 | 0 | 45 | 78,660 |
| NNJ METRO Plan | 6 | 3 | | 0 | 1 | | | |
| w/ 15% leave | 7 | 3 | 10 | 0 | 1 | 1 | 11 | 19,228 |
| Net Reassigned | 40 | 15 | 55 | 0 | 1 | 1 | 56 | 97,888 |
| Excessed Total | 32 | 43 | 75 | 4 | 3 | 7 | 82 | 143,336 |

CURRENT OPERATIONS

Newark P&DC currently processes originating mail for (13) Stations / Branches and (15) 070 Associate Offices including:

071 Stations / Branches:

- | | |
|----------------------|--------------------------|
| 1. Main Office | 8. Springfield Ave Sta. |
| 2. Clinton Hill Sta. | 9. Vailsburg Sta. |
| 3. Ironbound Sta. | 10. Washington Park Sta. |
| 4. Midtown Sta. | 11. Belleville 07109 |
| 5. River Front Sta. | 12. Nutley 07110 |
| 6. Roseville Sta. | 13. Irvington 07111 |
| 7. South Sta. | |

070 Associate Offices

- | | | | |
|----------------|----------|----------------------|--------------|
| 1. Bloomfield | 07003 | 9. Plainfield | 07059-63, 69 |
| 2. Cedar Grove | 07009 | 10. Scotch Plains | 07076 |
| 3. Cranford | 07016 | 11. South Plainfield | 07080 |
| 4. Fanwood | 07023 | 12. Springfield | 07081 |
| 5. Garwood | 07027 | 13. Vauxhall | 07088 |
| 6. Glen Ridge | 07028 | 14. Westfield | 07090-92 |
| 7. Kenilworth | 07033 | 15. Woodbridge | 07095 |
| 8. Montclair | 07042-44 | | |

- Originating turn-around SCF for the 070-073 service area.
- Incoming 071 City Primary
- 071 DPS

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AMP MAIL PROCESSING IMPACTS

1. The Newark originating mail from the (13) Stations / Branches and (15) 070 Associate Offices listed above in Current Operations is to be transferred to DVD.
2. The originating mail currently processed at DVD from the following (7) offices will be transferred to NNJ Metro. This off-load of collection volumes will improve the ability of DVD to process the additional Newark collection volumes. Additionally, the offices are geographically closer to NNJ Metro than to DVD.

| | | | |
|-------------------|-----------|-------------|----------|
| 1. Caldwell | 07004, 06 | 5. Fort Lee | 07024 |
| 2. Cliffside Park | 07010 | 6. Garfield | 07026 |
| 3. Edgewater | 07020 | 7. Passaic | 07055-57 |
| 4. Fairview | 07022 | | |

3. All Destinating SCF operations are to be transferred to DVD.

Exceptions:

Registered Mail

- Originating and Destinating Registered mail operations are to remain in Newark.
- Newark currently processes all Originating Registered Mail for the 070-073 service area and the Destinating Registered Mail for the 070-079, 085-089 service area.
- DVD does not have a vault or a registry operation equipped to handle the volume processed at Newark.
- DVD currently transfers all registered mail to Newark on existing PVS transportation for processing.
- MVS and HCR Collection trips will bring registered mail to DVD where they will be consolidated and transferred to Newark on existing transportation. This is the current processing SOP at DVD.

Express Mail

- Originating Express mail will be processed at DVD.
- Destinating Express Mail for the 070-073 service area is processed at Newark with the exception of the last A.M. Eagle flight into Newark AMC.

TRANSPORTATION

Newark P&DC utilizes PVS for its primary transportation requirements with additional service provided through HCR's.

This AMP includes adjustments as follows:

| | | |
|-----------------|-----------------|--|
| HCR add'l costs | 585,000 | Extend existing collection trips to DVD. |
| HCR savings | <u>(96,000)</u> | Deleted trips and changes to termini |
| Net Impact | 489,000 | Additional Costs |

Any potential savings through improved utilization of existing transportation to AMC, HASP and PMC's cannot be quantified at this time.

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MAINTENANCE

The transfer of the collection volumes will increase the overall processing costs of the same volumes at DVD and NNJ Metro due to the higher maintenance costs per /1000 pieces processed.

Cost/1000 Pieces Processed - Methodology:

Data Sources: 9/01/04 – 8/31/05

MODS TPH volumes
 NMARS Maint. Cost Report

TPH volumes by Equip Acronym / Total Cost = Cost/1000 processed for each P&DC
 Cost/1000 * TPH transferred = Savings or Additional cost to process

These changes in processing costs are a result of the difference in cost for labor and materials between facilities.

Due to some anomalies in the data, the Automated Letter machine types were averaged for each facility to mitigate these differences.

Detailed information is included in the AMP package on the tab titled "AVG Equip Costs Table".

WORK FLOOR EVALUATION

The removal of originating operations will enable the reallocation of work floor space on the 1st and 2nd floors. The planned use for that space is currently under review and the time constraints of this AMP proposal prevent adequate time to formalize a plan and establish all associated costs.

EQUIPMENT

Elimination of Originating operations in Newark will result in a reduction of (14) pieces of mail processing and support equipment along with the relocation of (3).

Elimination of Originating operations in Newark will result in the following equipment relocations.

| Equipment | Newark | | NNJ Metro | Excess |
|------------|---------|----------------|-----------|--------|
| | Current | Proposed | | |
| AFCS | 2 | - | +1 | 1 |
| AFCS - VFS | 2 | - | +1 | 1 |
| DPRC | 1 | - | - | 1 |
| DPRC - VFS | 1 | - | - | 1 |
| MLOCR-ISS | 3 | 1 | - | 2 |
| MPBCS-OSS | 1 | 1 | - | - |
| DBCS | 7 | 9 | - | - |
| DBCS-OSS | 2 | 0 ¹ | - | - |
| AFSM | 1 | 1 | - | - |
| BDS | 3 | - | +1 | 2 |
| DPRC | 1 | - | - | 1 |
| LMLM | 2 | 1 | - | 1 |
| SWYB | 2 | - | - | 2 |

¹ Changes to the number of DBCS-OSS' and DBCS' is only to indicate removal of OSS modification.



ORIGINAL

November 14, 2005

Sid Schlomann, A/E NYFSO

Northern NJ District Offices – preliminary budget opinion

| | |
|---------------------------|-------------|
| 33,000 square feet @ \$75 | \$2,475,000 |
| 25% contingency | \$ 618,750 |
| Sub-total | \$3,093,750 |
| Design 6% | \$ 185,625 |
| Support 7% | \$ 216,563 |
| Total | \$3,495,937 |
| | |
| Say | \$3,500,000 |

Assumes District requires all of 33,000 sf
Scope includes interior partitions, floor, wall & ceiling finishes, doors, lighting,
electrical & HVAC distribution

Exclusions:

- asbestos/lead issues
- repairs/modifications to Broad Street space
- moving/storage costs
- major infrastructure modifications (HVAC, elec, etc.)
- USPS specific data & computer requirements
- New restrooms
- Furniture

000007

Area Mail Processing



ORIGINAL

Consolidated Office : Newark P&DC 07102
Primary AMPC Facility : Dominick V Daniels P&DC 07099
Secondary AMPC Facility : Northern NJ Metro P&DC 07699
Type Distribution: Originating / SCF

Approving Signatures

AMP Origination

Postmaster(s)/Manager
(Manager responsible for processing offices from which mail is consolidated) Thomas H. Utzinger Date: 11/2/05
Thomas Utzinger

District Manager, Northern NJ PFC
(District from which mail is consolidated) Eugene Rear Date: 11/2/05
Eugene Rear

Senior Plant Manager, DVD P&DC
(Plant that will receive the mail) Louis R. Rizzolo Date: 11/2/05
Louis R. Rizzolo

Plant Manager, Northern NJ Metro P&DC
(Plant that will receive the mail) Frank Bongiovanni Date: 11/2/05
Frank Bongiovanni

Area Office

Vice President, Area Operations David Solomon Date: 11/2/05
David Solomon

Headquarters

Senior Vice President, Operations Will P. Hallig Date: 3/20/06
Will P. Hallig

Implementation Date: _____

Reason for disapproval:

(Signature)

(Title)

(Date)

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ORIGINAL

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Executive Summary

Area Mail Processing Center/Facility and ZIP Code: Dominick V Daniels P&DC 07099
Northern NJ Metro P&DC 07699

| Office(s) Consolidated | ZIP Code | Type Distribution (Originating and/or Destinating) | Miles to AMPC Facility |
|------------------------|------------|--|---------------------------|
| <u>Newark P&DC</u> | <u>071</u> | <u>Originating</u> | <u>5</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Summary of Worksheets

Savings/Cost

| | | |
|-----------------------------------|----------------------|--------------------|
| Annual Workhour Savings/Cost = | \$3,833,987 | |
| EAS Workhour Savings/Cost = | \$884,680 | |
| Transportation Savings/Cost = | (\$496,342) | |
| Annual Associated Savings/Cost = | (\$262,744) | |
| Total Annual Savings = | \$3,959,581 | |
| One-Time Associated Cost = | (\$3,444,961) | (includes WS 11) |
| One-Time Indemnity Cost = | \$0 | |
| Total One-Time Cost = | (\$3,444,961) | |
| Total First Year Savings = | \$514,620 | |

Personnel

Craft Personnel Gain/Loss = (82)

EAS Personnel Gain/Loss = (10)

Service

FCM ADV Service Commitment OND (+/-) = 0

PRIORITY ADV Service Commitment OND (+/-) = 0

000010

Communication Documentation
Consolidated Office

 ORIGINAL

ZIP Code: 07102

Facility: Newark P&DC 07102

Notify the following:

Date:

| | | | |
|-------------------------------------|--|---|---------------------|
| <input checked="" type="checkbox"/> | Local Employee Organizations | | |
| | Elizabeth Powell (Contact Person) | Regional Coordinator / A.P.W.U Northeast Region (Title) | <u>11/18/05</u> |
| | Jack Dougherty (Contact Person) | President - A.P.W.U. - North Jersey Area Local 190 (Title) | <u>11/21/05</u> |
| | Paul Hogrogian (Contact Person) | President, Local 300 - N.P.M.H.U (Title) | <u>11/18/05</u> |
| | Stephen Craig (Contact Person) | President - N.P.M.H.U Newark Branch Local 300 (Title) | <u>11/21/05</u> |
| | John Farrell (Contact Person) | President - N.A.P.S. Branch 53 (Title) | <u>11/21/05</u> |
| | Andrew Sozzi (Contact Person) | Northeast Area Vice President / N.A.P.S. (Title/Location) | <u>11/18/05</u> |
| | Hans P. Aqlidian (Contact Person) | Mideast Area Vice President / N.A.P.S. (Title/Location) | <u>11/18/05</u> |
| <input checked="" type="checkbox"/> | Employees | | <u>01/13/06</u> |
| | Standup Talks and Written Notification - EAS (Method of Notification) | | <u>1/18 - 19/06</u> |
| | Standup Talks and Written Notification - Craft (Method of Notification) | | |
| <input checked="" type="checkbox"/> | Appropriate Level of Government | | <u>11/21/05</u> |
| | Hon. Sharpe James (Contact Person) | Mayor / 920 Broad St., Newark, NJ (Title/Location) | <u>11/21/05</u> |
| | Senator Jon S. Corzine (Contact Person) | Senator / Newark NJ, 1Gateway Ctr. 11 th Fl (Title/Location) | <u>11/21/05</u> |
| | Senator Frank Lautenberg (Contact Person) | Senator / Newark NJ, 1Gateway Ctr. 23 rd Fl (Title/Location) | <u>11/21/05</u> |
| | Rep. Donald Payne (Contact Person) | Congressman, 10th District / 50 Walnut St., Newark, NJ (Title/Location) | <u>11/21/05</u> |
| | Rep. Mike Ferguson (Contact Person) | Congressman, 7th District / 45 Mountain Blvd., Warren, NJ (Title/Location) | <u>11/21/05</u> |
| | Rep. Rodney Frelinghuysen (Contact Person) | Congressman, 11th District / 30 Schuyler PL., Morristown, NJ (Title/Location) | <u>11/21/05</u> |
| | Rep. Scott Garrett (Contact Person) | Congressman, 5th District / 93 Main St., Newton, NJ (Title/Location) | <u>11/21/05</u> |
| | Rep. Rush Holt (Contact Person) | Congressman, 12th District / 50 Washington Rd., West Windsor, NJ (Title/Location) | <u>11/21/05</u> |
| | Rep. Robert Menendez (Contact Person) | Congressman, 13th District / 911 Bergen Ave., Jersey City, NJ (Title/Location) | <u>11/21/05</u> |
| | Rep. William Pascrell Jr. (Contact Person) | Congressman, 8th District / 200 Federal Plaza, Paterson, NJ (Title/Location) | <u>11/21/05</u> |
| | Rep. Steven Rothman (Contact Person) | Congressman, 9th District / 25 Main St., Hackensack, NJ (Title/Location) | <u>11/21/05</u> |
| <input checked="" type="checkbox"/> | Media | | <u>11/23/05</u> |
| | Jonathon Knopf (Contact Person) | New Director, News 12 New Jersey (Name of Company) | |
| <input checked="" type="checkbox"/> | Local Newspaper(s) | | <u>11/23/05</u> |
| | David Allen (Contact Person) | Business Editor, Newark Star Ledger - 1 Star-Ledger Plaza (Name/Location of Newspaper) | |
| <input checked="" type="checkbox"/> | Community Organizations/Groups | | |
| | | None (Name/Location of Organization) | |

000011

Communication Documentation
Consolidated Office



Facility: Newark P&DC 07102

ZIP Code: 07102

Notify the following:

Date:

Major Mailers

Evelio Velez
(Contact Person)

Herb Hummel
(Contact Person)

Al Strobe
(Contact Person)

Keith Adams
(Contact Person)

Lisa Lake
(Contact Person)

Frank Valerio
(Contact Person)

Roy Winters
(Contact Person)

Henry Burnham
(Contact Person)

Chris Cartelli
(Contact Person)

Marcela Alvarez
(Contact Person)

Gloria Fisher
(Contact Person)

Ron George
(Contact Person)

Gloria Valentine
(Contact Person)

Jim Puzzo
(Contact Person)

Ed Hutchinson
(Contact Person)

Full Service Mailers, Garfield NJ 07026
(Name/Location of Organization)

Hummel Dist., Union NJ 07083
(Name/Location of Organization)

A & E Mailers, Plainfield NJ 07060
(Name/Location of Organization)

Adams Addressing, E. Hanover NJ 07936
(Name/Location of Organization)

Jerry Lake Mailing Services, Newark NJ 07114
(Name/Location of Organization)

Comtec Inc, Fairfield NJ 07004
(Name/Location of Organization)

Sir Speedy, Newark NJ 07102
(Name/Location of Organization)

Registrar & Transfer, Cranford NJ 07016
(Name/Location of Organization)

APX / Clifton NJ 07011
(Name/Location of Organization)

BOWNE, Secaucus NJ 07094
(Name/Location of Organization)

Horizon Blue Cross / Blue Shield, Harrison NJ
(Name/Location of Organization)

Reynolds Brothers, Wall NJ 07719
(Name/Location of Organization)

City of Newark, Newark NJ
(Name/Location of Organization)

Printing Design, Scotch Plains NJ 07076
(Name/Location of Organization)

Bank of New York, Secaucus NJ 07094
(Name/Location of Organization)

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ORIGINAL

Consolidated Office

Newark P&DC 07102

Proposed - Annual Workhour Savings/Cost

Primary AMPC Facility Name:

Dominick V Daniels P&DC 07099

Northern NJ Metro P&DC 07699

Secondary AMPC Facility Name:

| (11) Proposed Operation Numbers | (12) Proposed Annual FHP Volume [000] | (13) Proposed Annual TPH Volumes [000] | (14) Proposed TPH Annual Workhours | (15) Proposed Annual Cost | (16) Proposed Operation Numbers | (17) Proposed Annual FHP Volume [000] | (18) Proposed Annual TPH Volumes [000] | (19) Proposed TPH Annual Workhours | (20) Proposed Annual Cost | (21) Proposed Operation Numbers | (22) Proposed Annual FHP Volume [000] | (23) Proposed Annual TPH Volumes [000] | (24) Proposed TPH Annual Workhours | (25) Proposed Annual Cost |
|--|---|--|---|------------------------------------|--|---|--|---|------------------------------------|--|---|--|---|------------------------------------|
| | | | | | 002 | | | | | 002 | | | | |
| | | | | | 010 | | | | | 010 | | | | |
| | | | | | 013 | | | | | 013 | | | | |
| | | | | | 014 | | | | | 014 | | | | |
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| | | | | | 066 | | | | | 066 | | | | |
| | | | | | 067 | | | | | 067 | | | | |
| | | | | | 074 | | | | | 074 | | | | |
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| | | | | | 334 | | | | | 334 | | | | |
| | | | | | 831 | | | | | 831 | | | | |
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| | | | | | 844 | | | | | 844 | | | | |
| | | | | | 851 | | | | | 851 | | | | |
| | | | | | 852 | | | | | 852 | | | | |
| | | | | | 874 | | | | | 874 | | | | |
| | | | | | 881 | | | | | 881 | | | | |
| | | | | | 891 | | | | | 891 | | | | |
| | | | | | 892 | | | | | 892 | | | | |
| | | | | | 894 | | | | | 894 | | | | |
| Proposed Totals | | | | | Proposed Totals | 821,204 | 1,728,153 | 505,987 | \$14,594,032 | Proposed Totals | 784,795 | 1,259,709 | 304,717 | \$9,059,507 |

(A + B + B2) \$27,487,526
 (C + D + E) \$23,653,539
 (A+B+B2) - (C+D+E) \$3,833,987

Work Hour Reduction >> 123,278

Proposed Annual Cost >>

000013

ORIGINAL

Consolidated Office

Current - Annual Workhour Cost

Secondary AMPC Facility Name:

Northern NJ Metro P&DC 07699

| (1) Current Operation Numbers | (2) Current Annual FHP Volume (000) | (3) Current Annual TPH Volumes (000) | (4) Current TPH Annual Workhours | (5) Current Annual Cost |
|-------------------------------|-------------------------------------|--------------------------------------|----------------------------------|-------------------------|
| 002 | | | | |
| 010 | | | | |
| 013 | | | | |
| 014 | | | | |
| 015 | | | | |
| 016 | | | | |
| 017 | | | | |
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| 831 | | | | |
| 832 | | | | |
| 841 | | | | |
| 842 | | | | |
| 844 | | | | |
| 851 | | | | |
| 852 | | | | |
| 874 | | | | |
| 881 | | | | |
| 891 | | | | |
| 892 | | | | |
| 894 | | | | |
| Current Totals | 741,212 | 1,210,484 | 287,037 | \$8,533,508 |

Primary AMPC Facility Name:

Dominick V Daniels P&DC 07099

| (6) Current Operation Numbers | (7) Current Annual FHP Volume (000) | (8) Current Annual TPH Volumes (000) | (9) Current TPH Annual Workhours | (10) Current Annual Cost |
|-------------------------------|-------------------------------------|--------------------------------------|----------------------------------|--------------------------|
| 002 | | | | |
| 010 | | | | |
| 013 | | | | |
| 014 | | | | |
| 015 | | | | |
| 016 | | | | |
| 017 | | | | |
| 018 | | | | |
| 020 | | | | |
| 021 | | | | |
| 022 | | | | |
| 030 | | | | |
| 040 | | | | |
| 044 | | | | |
| 046 | | | | |
| 047 | | | | |
| 060 | | | | |
| 066 | | | | |
| 067 | | | | |
| 070 | | | | |
| 074 | | | | |
| 110 | | | | |
| 111 | | | | |
| 120 | | | | |
| 121 | | | | |
| 124 | | | | |
| 134 | | | | |
| 209 | | | | |
| 210 | | | | |
| 261 | | | | |
| 271 | | | | |
| 281 | | | | |
| 326 | | | | |
| 331 | | | | |
| 332 | | | | |
| 334 | | | | |
| 831 | | | | |
| 832 | | | | |
| 841 | | | | |
| 842 | | | | |
| 844 | | | | |
| 851 | | | | |
| 852 | | | | |
| 874 | | | | |
| 881 | | | | |
| 891 | | | | |
| 892 | | | | |
| 894 | | | | |
| Current Totals | 698,407 | 1,454,923 | 426,427 | \$12,207,360 |

Newark P&DC 07102

| (1) Current Operation Numbers | (2) Current Annual FHP Volume (000) | (3) Current Annual TPH Volumes (000) | (4) Current TPH Annual Workhours | (5) Current Annual Cost |
|-------------------------------|-------------------------------------|--------------------------------------|----------------------------------|-------------------------|
| 002 | | | | |
| 010 | | | | |
| 013 | | | | |
| 014 | | | | |
| 015 | | | | |
| 016 | | | | |
| 017 | | | | |
| 018 | | | | |
| 020 | | | | |
| 021 | | | | |
| 022 | | | | |
| 030 | | | | |
| 040 | | | | |
| 044 | | | | |
| 046 | | | | |
| 047 | | | | |
| 060 | | | | |
| 066 | | | | |
| 067 | | | | |
| 070 | | | | |
| 074 | | | | |
| 110 | | | | |
| 111 | | | | |
| 120 | | | | |
| 121 | | | | |
| 124 | | | | |
| 134 | | | | |
| 209 | | | | |
| 210 | | | | |
| 261 | | | | |
| 271 | | | | |
| 281 | | | | |
| 326 | | | | |
| 331 | | | | |
| 332 | | | | |
| 334 | | | | |
| 831 | | | | |
| 832 | | | | |
| 841 | | | | |
| 842 | | | | |
| 844 | | | | |
| 851 | | | | |
| 852 | | | | |
| 874 | | | | |
| 881 | | | | |
| 891 | | | | |
| 892 | | | | |
| 894 | | | | |
| Current Totals | 146,361 | 322,535 | 220,518 | \$6,686,658 |

000014

Positions @ 1768 Hrs =

Current Annual Cost >> (A + B + B2) \$27,487,626

Current Annual Work Hours >> 933,961

Impact on EAS Personnel

Consolidated Office Name/ZIP Code: Newark P&DC 07102

| LDC | EAS Staffing Position | Level | Positions | | Annual Workhours | | Annual Cost | |
|-----|-----------------------|-------|-----------|----------|------------------|----------|-------------|-------------|
| | | | Current | Proposed | Current | Proposed | Current | Proposed |
| | | | 42 | 29 | 92,712 | 65,051 | \$3,626,750 | \$2,530,366 |
| | Total | | (A) | (B) | (C) | (D) | (E) | (F) |

Position Gain/Loss (B-A): -13
(M)

Workhour Gain/Loss (D-C): -\$27,661
(N)

Annual Savings/Cost (E-F): \$1,096,384
(O)

Secondary AMPC Facility Name/ZIP Code: Northern NJ Metro P&DC 07699

| LDC | EAS Staffing Position/Level | Positions | | Annual Workhours | | Annual Cost | |
|-----|-----------------------------|-----------|----------|------------------|----------|-------------|-------------|
| | | Current | Proposed | Current | Proposed | Current | Proposed |
| | | 64 | 65 | 115,200 | 117,000 | \$4,461,897 | \$4,531,843 |
| | Total | (G) | (H) | (I) | (J) | (K) | (L) |

Position Gain/Loss (H-G): 1
(P1)

Workhour Gain/Loss (J-I): \$1,800
(Q1)

Annual Savings/Cost (K-L): -\$69,945
(R1)

Impact on EAS Personnel

AMPC Facility Name/ZIP Code: Dominick V Daniels P&DC 07099

| LDC | EAS Staffing Position/Level | | Positions | | Annual Workhours | | Annual Cost | |
|--------------|--------------------------------|----|------------|------------|------------------|----------------|--------------------|--------------------|
| | | | Current | Proposed | Current | Proposed | Current | Proposed |
| | | 25 | 1 | 1 | 1,800 | 1,800 | \$67,973 | \$67,973 |
| 10 | SR. MGR DIST OPERATIONS | 24 | 6 | 6 | 10,800 | 10,800 | \$407,839 | \$407,839 |
| 10 | MGR DIST OPERATIONS | 20 | 2 | 2 | 3,600 | 3,600 | \$135,946 | \$135,946 |
| 10 | MGR DIST OPERATIONS | 19 | 2 | 2 | 3,600 | 3,600 | \$135,946 | \$135,946 |
| 10 | MGR DIST OPERATIONS | 17 | 63 | 63 | 113,400 | 113,400 | \$4,282,313 | \$4,282,313 |
| 10 | SUPERVISOR DIST OPERATIONS | 15 | 2 | 2 | 3,600 | 3,600 | \$135,946 | \$135,946 |
| 10 | ASSOC. SUPV | 25 | 1 | 1 | 1,800 | 1,800 | \$92,275 | \$92,275 |
| 01 | MGR IN-PLANT SUPPORT | 21 | 1 | 1 | 1,800 | 1,800 | \$70,880 | \$70,880 |
| 03 | INDUSTRIAL ENG. SR (FLD) | 19 | 1 | 1 | 1,800 | 1,800 | \$70,880 | \$70,880 |
| 03 | INDUSTRIAL ENG. (FLD) | 20 | 1 | 1 | 1,800 | 1,800 | \$70,880 | \$70,880 |
| 03 | OPERATIONS SUPPORT SPECIALIST | 18 | 2 | 2 | 3,600 | 3,600 | \$141,759 | \$141,759 |
| 03 | OPERATIONS SUPPORT SPECIALIST | 17 | 5 | 7 | 9,000 | 12,600 | \$354,398 | \$496,158 |
| 03 | OPERATIONS SUPPORT SPECIALIST | 17 | 1 | 1 | 1,800 | 1,800 | \$59,175 | \$59,175 |
| 02 | QUALITY IMPROVEMENT SPECIALIST | 16 | 1 | 1 | 1,800 | 1,800 | \$70,880 | \$70,880 |
| 03 | DIRECTORY ANALYSIS SPECIALIST | 25 | 1 | 1 | 1,800 | 1,800 | \$72,205 | \$72,205 |
| 35 | MGR MAINTENANCE | 23 | 3 | 3 | 5,400 | 5,400 | \$216,615 | \$216,615 |
| 35 | MGR.MAINT. OPER. | 19 | 1 | 1 | 1,800 | 1,800 | \$72,205 | \$72,205 |
| 35 | MGR.MAINT. OPER. | 20 | 1 | 1 | 1,800 | 1,800 | \$72,205 | \$72,205 |
| 35 | MGR. MAINT OPS SUP | 18 | 1 | 1 | 1,800 | 1,800 | \$72,205 | \$72,205 |
| 35 | MGR. FLD MAINT.OPER. | 19 | 1 | 1 | 1,800 | 1,800 | \$72,205 | \$72,205 |
| 35 | MAINT ENGINEERING SPECIALIST | 17 | 14 | 14 | 25,200 | 25,200 | \$1,010,870 | \$1,010,870 |
| 35 | SUPERVISOR MAINT OPERATIONS | 23 | 1 | 1 | 1,800 | 1,800 | \$68,181 | \$68,181 |
| 30 | MGR. TRANS NETWORKS | 21 | 1 | 1 | 1,800 | 1,800 | \$68,181 | \$68,181 |
| 30 | MGR. TRANS NETWORKS | 20 | 1 | 1 | 1,800 | 1,800 | \$68,181 | \$68,181 |
| 30 | MGR. TRANS NETWORKS | 16 | 3 | 3 | 5,400 | 5,400 | \$204,543 | \$204,543 |
| 30 | NETWORKS SPECIALIST | 17 | 10 | 10 | 18,000 | 18,000 | \$681,811 | \$681,811 |
| 30 | SUPV. TRANS OPER | | | | | | - | - |
| Total | | | 127 | 129 | 228,600 | 232,200 | \$8,776,500 | \$8,918,259 |
| | | | (G) | (H) | (I) | (J) | (K) | (L) |

Position Gain/Loss (H-G): 2
(P2)

Workhour Gain/Loss (J-I): \$3,600
(Q2)

Annual Savings/Cost (K-L): -\$141,759
(R2)

Notes:

Newark "Current - Other Direct MP" includes (1) Associate Supervisor position which is included, although not necessarily

Total EAS Personnel Gain/Loss -10
M + P1 + P2

Total Annual Workhours Gain/Loss (22,261)
N + Q

Total Savings/Cost \$884,680
O + R

Service Commitments



Explain in detail any downgrades to services for other mail classes:

NO SERVICE COMMITMENT CHANGES APPLY.

Customer comments (Express, Priority, and 2C only):

Distribution Changes

DMM Labeling List L002 - 3 Digit ZIP Code Prefix Matrix

| 3-Digit ZIP | Column A - Label to | Column B - Label to | Column C - Label to |
|-------------|---------------------|---------------------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

DMM Labeling List L005 - 3-Digit ZIP Code Prefix Groups - SCF Sortation

| Column A - 3-Digit ZIP group | Column B - Label to |
|------------------------------|---------------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

ORIGINAL

Annual Associated Costs

| Consolidated Office: | Newark P&DC 07102 | Dominick V Dantleis P&DC 07099 | Northern NJ Metro P&DC 07699 |
|---------------------------------------|---------------------|---------------------------------------|------------------------------|
| | Consolidated Office | | Secondary AMPC Facility : |
| | Current Cost | Proposed (After AMP) Difference (+/-) | Current Cost |
| Automation Maintenance | \$2,231,629 | -\$540,723 | \$11,300,195 |
| Mechanization Maintenance | \$371,274 | -\$371,274 | \$1,610,745 |
| Other Equipment Maintenance | | | |
| Building Maintenance | | | |
| Annual Maintenance Training Costs | | | |
| Annual Scheme/Machine Training Costs | | | |
| Annual Electrical Expense | | | |
| Annual HVAC Fuel Expense | | | |
| Changes in Other Annual Support Costs | | | |
| Annual REC Cost | | | |
| Total Difference (+/-) | | -\$911,997 (A) | \$306,796 (B) |

| | |
|----------------------------|-----------------|
| Total Difference (+/-) | -\$911,997 (A) |
| Consolidated Office: | |
| AMPC Facilities: | \$1,174,742 (B) |
| Total AMP Difference (+/-) | \$262,744 (C) |

One-Time Associated Costs

| Consolidated Office | Primary AMPC Facility : | Secondary AMPC Facility : |
|--------------------------------|---|---------------------------|
| Employee Relocation | | |
| Equipment Relocation | | \$25,000 ³ |
| Equipment Reconfiguration Cost | | \$275,000 ⁴ |
| Other* | | \$54,250 ⁵ |
| Total | | \$354,250 |
| Please Explain Other | ⁴ BDS System Relocation \$4,250 Northrop Grumman | |
| | ⁴ AFCS VFS System Relocation \$50,000 Siemens | |

| | |
|--------|-------------|
| Totals | (\$30,000) |
| | (\$275,000) |
| | (\$54,650) |
| | (\$359,650) |

Notes:

1. Removal of (1) AFCS \$3K
2. Removal of (2) MLOCs \$2K
3. Prepare (2) BDS cabinets for shipment (Northrop Grumman)
4. Relocate (1) AFCS to NNJ Metro P&DC
5. Reconfigure 010 to accommodate (1) additional AFCS.
6. Relocate (1) AFCS BDS cabinet to NNJ Metro P&DC
7. Relocate (1) AFCS VFS system to NNJ Metro P&DC

Cost estimates do not include removal of 010 VFS System, (1) AFCS VFS System and removal of the Dual Pass Rough Cull system.

000023

ORIGINAL

Equipment Relocation

Secondary AMPC Facility

Consolidated Office

Newark P&DC 07102

| (1) Equipment Type | (2) Current Number | (3) Proposed Number | (4) Difference |
|-----------------------|-----------------------|------------------------|-------------------|
| AFCS | 2 | 0 | -2 |
| AFCS - VFS | 2 | 0 | -2 |
| DPRC | 1 | 0 | -1 |
| DPRC - VFS | 1 | 0 | -1 |
| MICRO MARK | 0 | 0 | |
| BDS | 3 | 0 | -3 |
| MLOCR-ISS | 3 | 1 | -2 |
| MPBCS-OSS | 1 | 1 | |
| DIOSS | - | - | |
| DBCS | 7 | 9 | 2 |
| DBCS-OSS | 2 | 0 | -2 |
| EC-DBCS | - | - | |
| EC-DIOSS | - | - | |
| AFSM 100 | 1 | 1 | |
| UFSM 1000 | - | - | |
| SPBS | - | - | |
| APPS | - | - | |
| LIPS | 1 | 1 | |
| LMLM | 2 | 1 | -1 |
| SWYB | 2 | 0 | -2 |
| | 28 | 14 | -14 |

Dominick V Daniels P&DC 07099

| (5) Equipment Type | (6) Current Number | (7) Proposed Number | (8) Difference |
|-----------------------|-----------------------|------------------------|-------------------|
| AFCS | 8 | 8 | |
| AFCS - VFS | 8 | 8 | |
| DPRC | 1 | 1 | |
| DPRC - VFS | 1 | 1 | |
| MICRO MARK | - | - | |
| BDS | 9 | 9 | |
| MLOCR-ISS | 6 | 6 | |
| MPBCS-OSS | 1 | 1 | |
| DIOSS | 6 | 6 | |
| DBCS | 21 | 21 | |
| DBCS-OSS | 9 | 9 | |
| EC-DBCS | 1 | 1 | |
| EC-DIOSS | - | - | |
| AFSM 100 | 5 | 5 | |
| UFSM 1000 | 1 | 1 | |
| SPBS | 4 | 4 | |
| APPS | - | - | |
| LIPS | - | - | |
| LMLM | 1 | 1 | |
| SWYB | - | - | |
| | 82 | 82 | |

Northern NJ Metro P&DC 07699

| (5) Equipment Type | (6) Current Number | (7) Proposed Number | (8) Difference |
|-----------------------|-----------------------|------------------------|-------------------|
| AFCS | 6 | 7 | 1 |
| AFCS - VFS | 6 | 7 | 1 |
| DPRC | 1 | 1 | |
| DPRC - VFS | 1 | 1 | |
| MICRO MARK | 1 | 1 | |
| BDS | 6 | 7 | 1 |
| MLOCR-ISS | 6 | 6 | |
| MPBCS-OSS | - | - | |
| DIOSS | 2 | 2 | |
| DBCS | 26 | 26 | |
| DBCS-OSS | 6 | 6 | |
| EC-DBCS | 1 | 1 | |
| EC-DIOSS | - | - | |
| AFSM 100 | 2 | 2 | |
| UFSM 1000 | 2 | 2 | |
| SPBS | 1 | 1 | |
| APPS | - | - | |
| LIPS | - | - | |
| LMLM | 1 | 1 | |
| SWYB | 1 | 1 | |
| | 69 | 72 | 3 |

Notes:

- Remove from Newark P&DC:
All equipment from 010 operation including: culling, cancellation and Bio Detection (BDS) equipment.
All ISS (Input Sub-System) Image lift MLOCRs machines and OSS (Output Sub-System) from the MPBCS machine.
(1) MPBCS machine is to remain due to the machines capabilities to the processing of Destinating "Chunky Mail".
- Changes to the number of DBCS-OSS' and DBCS' is only to indicate removal of OSS modification.
- Northern NJ Metro P&DC will receive (1) AFCS from Newark. No other equipment changes to NNJ Metro.
- (1) AFCS is excess to the needs of the facility.

000024

Remote Encoding Center Operations



Annual Image Processing Savings/Cost

Consolidated Office Name: Newark P&DC 07102
 Associated REC Name (Letters/Flats): _____
 Associated REC Name (APPS): _____
 Associated REC Name (PARS): _____

AMPC Facility Name: Dominick V Daniels P&DC 07099
 Associated REC Name (Letters/Flats): _____
 Associated REC Name (APPS): _____
 Associated REC Name (PARS): _____

| (1) LDC | (2) Operation Number | (3) Reduced REC Annual Image Volume (000) | (4) Reduced REC Annual Workhours | (5) Reduced REC Annual Cost (A) |
|------------|-------------------------|--|-------------------------------------|------------------------------------|
| 10 | 770 | | | |
| 10 | 927 | | | |
| 15 | 081 | | | |
| 15 | 082 | No change to REC processing. | | |
| 15 | 387 | | | |
| 15 | 388 | | | |
| 15 | 389 | | | |
| 15 | 775 | | | |
| 15 | 779 | | | |
| TOTAL | | | | |

| (6) LDC | (7) Operation Number | (8) Increased REC Annual Image Volume (000) | (9) Increased REC Annual Workhours | (10) Increased REC Annual Cost (B) |
|------------|-------------------------|--|---------------------------------------|---------------------------------------|
| 10 | 770 | | | |
| 10 | 927 | | | |
| 15 | 081 | | | |
| 15 | 082 | No change to REC processing. | | |
| 15 | 387 | | | |
| 15 | 388 | | | |
| 15 | 389 | | | |
| 15 | 775 | | | |
| 15 | 779 | | | |
| TOTAL | | | | |

Annual REC Cost Changes>> (B-A) _____

Equipment Reconfigurations

Consolidated Office Reductions

| Equipment Description | Upgrade Type and/or Quantity |
|--|------------------------------|
| ICU Hardware (NIP,NOP,) Contractor Costs 0200 RCR T1 Lines FIRES/FRES APPS Servers PARS Servers Other - | Remove IPSS,RCR |

C CERTIFIED MTSC COST _____
 D CONTRACTOR COST _____

Associated REC Reductions

| Equipment Description | Upgrade Type and/or Quantity |
|--|------------------------------|
| IPU Hardware (NIP,NOP,....) Contractor Costs VDTs VDT Trunks FIRES/FRES APPS Servers and VDTs PARS Servers and VDTs Other - | |

C CERTIFIED MTSC COST _____
 D CONTRACTOR COST _____

AMPC Facility Additions

| Equipment Description | Upgrade Type and/or Quantity |
|--|------------------------------|
| ICU Hardware (NIP,NOP,) Contractor Costs 0200 RCR T1 Lines FIRES/FRES APPS Servers PARS Servers Other - | |

C CERTIFIED MTSC COST _____
 D CONTRACTOR COST _____

Associated REC Additions

| Equipment Description | Upgrade Type and/or Quantity |
|--|------------------------------|
| IPU Hardware (NIP,NOP,....) Contractor Costs VDTs VDT Trunks FIRES/FRES APPS Servers and VDTs PARS Servers and VDTs Other - | |

C CERTIFIED MTSC COST _____
 D CONTRACTOR COST _____

One Time Equipment Configuration Change Costs>> _____
 TOTAL C & D



ORIGINAL

Facility Work Floor Evaluation (Consolidated Facility)

Newark P&DC 07102

| | | | | | |
|---|---|---|---|---|---|
| (1) Name, Address, State, ZIP Code: Newark P&DC Federal Square Newark NJ 07102 | (2) Facility Type: PO | (3) Facility (OWN/LEASE) Own | (4) Annual Lease Cost \$475,689 | (5) Lease Options/Terms Fixed Term (1) year notice to terminate. (1) 7 year renewal option. | (6) Lease Expiration Date 10/31/2008 |
| (7) Present Facility SF: 111,000 | (8) Facility SF Gain as a Result of AMP 55,300 | (9) Current # Carriers: (Rural, City) N/A | (10) Accommodate Additional Carrier Routes as a Result of Gained SF (List 5-Digits) None | (11) Number of Carriers Relocated to the AMPed Facility as a Result of Gained SF (Describe Plan below) ... 0 | (12) Project Savings \$475,689 |
| (13) Project Cost \$3,561,000 | (14) Net Savings (\$3,085,311) | (15) Reviewed by: (Name and Title) Tom Utzinger Postmaster, Newark NJ | | (16) Date: 11/14/2005 | |

(17) Describe Plans to Effectively use the gained SF at the Consolidated Facility

Current originating operations are on (2) floors in the Newark P&DC. The removal of the AFCS' and the 010 system from the first floor will enable the relocation of the remaining mail processing machines (DBCS' for DPS) from the second floor to the first floor. The second floor space may then be reallocated for reuse by the Northern NJ District offices. The District office currently leases space in an office building in the city of Newark. In addition to the function 1 operations, the Newark P&DC also has window services along with some carrier functions. It also houses federal courts and other organizations; Inspection Service and US Marshals in space not impacted by this AMP proposal.

(18) Comments

The reuse of the second floor in Newark as the District office, is only one of the options currently under consideration . This AMP proposal is not predicated on the relocation of the District office but is instead a viable option on it's own merits. The projected costs shown in item #13 are a preliminary estimate by the NY Facilities Services Office to convert the 2nd floor to use as offices for the NNJ District. This estimate excludes: Parking, asbestos/lead paint abatement, moving/storage, major infrastructure modifications (HVAC, elect., etc.), Restrooms, furniture and computer infrastructure. The time constraints of this AMP proposal prevent adequate time for a more thorough cost analysis.

