

## **USPS-LR-J-142**

### **EXPRESS MAIL ZIP CODE LISTINGS PROVIDED IN RESPONSE TO OCA/USPS-T35-1(d) (POSTAL SERVICE)**

This is a category 4 library reference provided in response to OCA/USPS-T35-1(d). It includes a record layout in hard copy format. It also includes two CDs containing a listing of 3-digit origin/5-digit destination ZIP Code pairs from the September 8, 2001 Express Mail directory where Express Mail service guarantees have been upgraded and downgraded, compared to the directory of February, 2001. ZIP Code pairs where service has changed from 2 day to overnight with a 3 p.m. delivery and those where service has changed from overnight with a 3 p.m. delivery to overnight with a noon delivery are considered upgrades or "adds." ZIP Code pairs where service has changed from overnight to either noon or 3 p.m. on the second day are considered downgrades or "deletes."

Files are included for the following:

**Standard 5PM Directory:** This refers to origin Post Offices that will accept Express Mail for overnight service to specific destinations, generally until 5PM.

**Early Flexible Directory:** This refers to origin Post Offices that will accept Express Mail for overnight service to specific destinations, until cut off times earlier than 5PM.

**Late Flexible Directory:** This refers to origin Post Offices that will accept Express Mail for overnight service to specific destinations, until cut off times later than 5PM.

**Optional Directory:** This refers to origin Post Offices that will accept Express Mail for overnight service to specific destinations, until varying cut off times.

The "adds" and "deletes" from all directories must be summed to derive the total "adds" and "deletes" referenced in the response to OCA-T35-1(d).

# EXPRESS MAIL DIRECTORY FORMAT

## RECORD LAYOUT FOR STANDARD, EARLY, LATE AND OPTIONAL RECORD

DSN : LAXSTNS.PS258T02.G0006V00

| <u>Field</u>        | <u>Length</u> | <u>Position</u> |
|---------------------|---------------|-----------------|
| 01 Directory-Record |               |                 |
| 05 Directory-Data   |               |                 |
| 10 DNO              | X(02)         | 1 - 2           |
| 10 Branch           | X(02)         | 3 - 4           |
| 10 Origin           | X(05)         | 5 - 9           |
| 10 Eff-Date         |               |                 |
| 15 Eff-YY           | 9(02)         | 10 - 11         |
| 15 Eff-MM           | 9(02)         | 12 - 13         |
| 15 Eff-DD           | 9(02)         | 14 - 15         |
| 10 Dis-Date         |               |                 |
| 15 Dis-YY           | 9(02)         | 16 - 17         |
| 15 Dis-MM           | 9(02)         | 18 - 19         |
| 15 Dis-DD           | 9(02)         | 20 - 21         |
| 10 Type             | X(01)         | 22              |
| 10 Fac-Name         | X(30)         | 23 - 52         |
| 10 Filler           | X(02)         | 53 - 54         |
| 10 CSD              | X(05)         | 55 - 59         |
| 05 ZIP-Zone-Span    |               |                 |
| 10 ZIP-Start        | X(09)         | 60 - 68         |
| 10 ZIP-End          | X(09)         | 69 - 77         |
| 05 ZIP-Label        | X(03)         | 78 - 80         |
| 05 Cutoff-Time      |               |                 |
| 10 Cutoff-HH        | 9(02)         | 81 - 82         |
| 10 Cutoff-MM        | 9(02)         | 83 - 84         |
| 05 Filler           | X(06)         | 85 - 90         |

ZIP-Label is defined as:

Position 78-79 AM or PM

Position 80 \* or space

**EXPRESS MAIL ADDS/DELETES DIRECTORY FORMAT**

**RECORD LAYOUT FOR STANDARD, EARLY, LATE AND OPTIONAL RECORD**

DSN : LAXSTNS.PS255T04.G0004V00

| <u>Field</u>         | <u>Length</u> | <u>Position</u> |
|----------------------|---------------|-----------------|
| 01 Add-Delete-Record |               |                 |
| 05 Directory-Data    |               |                 |
| 10 DNO               | X(02)         | 1 - 2           |
| 10 Branch            | X(02)         | 3 - 4           |
| 10 Origin            | X(05)         | 5 - 9           |
| 10 Prev-Eff-Date     |               |                 |
| 15 Eff-YY            | 9(02)         | 10 - 11         |
| 15 Eff-MM            | 9(02)         | 12 - 13         |
| 15 Eff-DD            | 9(02)         | 14 - 15         |
| 10 Prev-Dis-Date     |               |                 |
| 15 Dis-YY            | 9(02)         | 16 - 17         |
| 15 Dis-MM            | 9(02)         | 18 - 19         |
| 15 Dis-DD            | 9(02)         | 20 - 21         |
| 10 Type              | X(01)         | 22              |
| 10 Update-Flag       | X(01)         | 23              |
| 10 Fac-Name          | X(30)         | 24 - 53         |
| 10 Filler            | X(02)         | 54 - 55         |
| 10 CSD               | X(05)         | 56 - 60         |
| 05 ZIP-Zone-Span     |               |                 |
| 10 ZIP-Start         | X(05)         | 61 - 65         |
| 05 ZIP-Label         | X(03)         | 66 - 68         |
| 05 Cutoff-Time       |               |                 |
| 10 Cutoff-HH         | 9(02)         | 69 - 70         |
| 10 Cutoff-MM         | 9(02)         | 71 - 72         |
| 05 Filler            | X(08)         | 73 - 80         |

ZIP-Label is defined as:

Position 66-67 AM or PM

Position 68 \* or space

# NASS Express Mail Directories Impact File Descriptions

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## Field Descriptions

\*\*\*\*\*  
\* Standard, Early, Late And Optional Directory \*  
\* Data Format Record Description \*  
\*\*\*\*\*

| <u>Field</u> | <u>Description</u>           | <u>Values</u>   |
|--------------|------------------------------|---|
| DNO          | Distribution Networks Office | 1A - New York Metro Area<br>1B - Northeast Area<br>1C - Allegheny Area<br>1D - Mid-Atlantic Area<br>1E - Western Area<br>1F - Pacific Area<br>1G - Southwest Area<br>1H - Southeast Area<br>1I - Midwest Area<br>1J - Great Lakes Area<br>1K - Capital Metro Area |

|        |                                |  |
|--------|--------------------------------|--|
| Branch | DNO Office Or Branch Indicator | 1A - New York Metro Area<br>2A - San Juan Branch<br>1B - Northeast Area<br>1C - Allegheny Area<br>1D - Mid-Atlantic Area<br>1E - Western Area<br>2E - Seattle Branch<br>3E - Salt Lake Branch<br>1F - Pacific Area<br>2F - Los Angeles Branch<br>1G - Southwest Area<br>1H - Southeast Area<br>1I - Midwest Area<br>1J - Great Lakes Area<br>1K - Capital Metro Area |
|--------|--------------------------------|--|

## NASS Express Mail Directories Impact File Descriptions

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### FIELD DESCRIPTIONS (CONTINUED)

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*****
*           Standard, Early, Late And Optional Directory           *
*           Data Format Record Description                         *
*****
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| <u>Field</u>  | <u>Description</u>   |
|---------------|--|
| Origin        | Directory Origin   |
| Eff-Date      | Date directory becomes effective (YYMMDD)  |
| Dis-Date      | Date directory is discontinued (YYMMDD)  |
| Prev-Eff-Date | Effective date of previously issued directory (YYMMDD)   |
| Prev-Dis-Date | Discontinue date of previously issued directory (YYMMDD)   |
| Type          | Value - 1 - Standard 5 P.M.<br>2 - Early Flexible<br>3 - Late Flexible<br>4 - Optional   |
| Update-Flag   | Value - 1 - ZIP On Previous Directory – Deleted from Current Directory<br>2 - ZIP Not On Previous Directory – Added to Current Directory                       |
| Fac-Name      | Facility Name  |
| CSD           | Customer Service District  |
| ZIP-Start     | Starting ZIP in Range  |
| ZIP-End       | Ending ZIP in Range  |
| ZIP-Label     | Values - AM - Post Office To Addressee Service By Noon<br>PM - Post Office To Addressee Service By 3:00pm<br>* - Post Office To Post Office Service By 10:00am |
| Cutoff-Time   | Directory Cutoff Time  |