

**Postal Rate Commission  
Filing Online**

**Account Holder Application**

To file documents electronically, each Account Holder must have a login name and password. Upon submitting a completed application to the Commission, the Account Holder will receive a login name and password. The login name/password system is designed to provide an appropriate level of authentication for the types of public, non-proprietary, and non-financial filings permitted under the Commission's rules. Accordingly, each Account Holder is responsible for the authenticity of all documents filed under his/her login name and password. The Commission recognizes that some Account Holders may divulge their login name and password to their support staff for purposes of filing documents with the Commission. Regardless of the procedures followed, the Commission emphasizes that the Account Holder remains accountable for each document filed under his/her account and password. The Commission, therefore, cautions each Account Holder to employ suitable monitoring procedures to ensure that only authentic, authorized filings are made under his/her login name and password.

Account Holder Name

Affiliation

Address

Phone

Fax

Email Address

I, \_\_\_\_\_, recognize that as the Account Holder I remain responsible for the authenticity of all documents filed under my login name and password and undertake to monitor filings with the Commission to safeguard that no unauthorized filing is made under my login name and password.

Signature of Account Holder

**Privacy Act Notice:** The collection of this information is authorized by 39 U.S.C. § 3603. This information will be used for administering the filing of documents in electronic form by participants in Postal Rate Commission proceedings. It may be publicly disclosed under the routine uses given in the Privacy Act system notice published at 64 Fed. Reg. 56819 (1999).