

UNITED STATES OF AMERICA  
POSTAL REGULATORY COMMISSION  
WASHINGTON, DC 20268-0001

Public Inquiry on the  
Universal Service Obligation  
Valuation Methodology

Docket No. PI2021-1

CHAIRMAN'S INFORMATION REQUEST NO. 3

(Issued June 9, 2022)

The Commission updates its estimate of the cost of the Postal Service's universal service obligation (USO) each year in the Commission's Annual Report to the President and Congress, based on the methodological approach adopted in the Commission's 2008 USO report.<sup>1</sup> The following questions and data requests seek to update selected inputs to those calculations. The Postal Service is requested to provide written responses to the following questions. The responses and requested data should be provided as soon as possible, but no later than June 16, 2022.

1. Please refer to the Postal Service's response to Chairman's Information Request No. 1, question 2 related to cost ascertainment groups (CAGs) K and L Post Offices.<sup>2</sup>
  - a. Please provide the estimated annual ratio of retail transactions per retail revenue dollar for Fiscal Year (FY) 2021.
  - b. Please describe and show how the estimated annual ratio of retail transactions per retail revenue dollar for FY 2021 was derived.

---

<sup>1</sup> 39 U.S.C. § 3651(b). See, e.g., Postal Regulatory Commission, Annual Report to the President and Congress, FY 2021, January 25, 2022, at 51-58. See *also* Postal Regulatory Commission, Report on Universal Postal Service and the Postal Monopoly, December 19, 2008.

<sup>2</sup> Responses of the United States Postal Service to Questions 1-3 of Chairman's Information Request No. 1, September 24, 2021, question 2 (Response to CHIR No. 1).

- c. Please provide the FY 2021 total revenue from CAG K and L Post Offices.
- d. Please provide the most current volume of occupied CAG K and L Post Office (PO) Boxes shown by fee group and PO Box type.
2. Please refer to the Postal Service's Response to CHIR No. 1, question 3.b. The Commission adapted the In-Office Cost System (IOCS) SAS program provided in Docket No. ACR2021<sup>3</sup> to calculate the FY 2021 estimated clerks' cost share proportions by function at CAG K and L Post Offices shown in Table 1 below. Please confirm that the following percentages in Table 1 are correct. If not confirmed, please provide the FY 2021 estimated CAG K and L Post Offices clerks' cost share proportions by function and provide a PC SAS program and/or workbook (if applicable) that shows the development and calculation.

**Table 1**  
**FY 2021 Estimated CAG K and L Post Offices Clerks'**  
**Cost Share Proportions by Function**

Clerk Function	Proportion
Mail Processing	29.77%
Window Service	41.48%
Administration	28.75%
Source: Commission analysis of IOCS SAS dataset provided in Docket No. ACR2021, Library Reference USPS-FY21-37, December 29, 2021, folder "Data," SAS dataset "PRCPubNC21.sas7bdat."	

By the Chairman.

Michael Kubayanda

---

<sup>3</sup> See Docket No. ACR2021, Library Reference USPS-FY21-NP18, December 29, 2021, folder "USPS-FY21-NP18 SAS Programs," folder "nonMODS," SAS program "NONMOD1.sas."