

DISTRICT MARKETING

DATE: May 10, 2021  
MEMORANDUM FOR: PO Box Holders  
Neskowin CPO  
SUBJECT: Neskoivwin Contract Postal Unit  
May 31, 2021

Dear Box Holder:

We want to thank you for using the Neskowin Contract Post Office as a point of delivery for your mail. We appreciate the wonderful partnership we have had with the owners and staff of the Neskowin and for providing P.O. Boxes and postal services to the community of Neskowin.

This serves to inform you due to the closing of this business the last day of delivery to the P.O. Boxes will be May 31, 2021

Please take the necessary action to determine where you would like to have your mail delivered beginning May 31, 2021. As a convenience mail will be forwarded from the PO Box address to your new delivery address for a period of 12 months. A change of address card will be available at either of the two Post Offices or the (CPU Name) Contract Postal Unit, or you can go online to USPS.com to electronically file your change of address.

We will be moving the entire PO Box section to Cloverdale PO which is only 5 from the current location. There will be no changes to your PO Box number or mailing address. The only change will be that beginning May 31 you will retrieve your mail from the Post Office identified below:

Cloverdale PO  
34480 Highway 101 S  
Cloverdale, OR 97112  
Phone: 503-392-3393

We appreciate your business and look forward to continuing to meeting your future mailing needs. Please call Cheryl Lite @ 971-201-3611 if you have questions or concerns.

Cheryl Lite

District Contract Station Coordinator  
Portland, OR 97228

7007 NE CORNFoot Rd.  
DEPARTMENT 800  
PORTLAND OR 97218-9302  
(971)-201-3630  
FAX: (971)-201-3602