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Postal Regulatory Commission
Submitted 8/10/2011 4:20:41 PM
Filing ID: 74640
Accepted 8/10/2011

at the post office during their absence. Upon return the customer as[illegible]

12. Concern (UnFavorable):
You expressed a concern that they requested and were denied rural delivery service

Response:
You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

13. Concern (UnFavorable):
You were concerned about having to travel to another post office for service

Response:
You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Nonpostal Concerns

The following nonpostal concerns were expressed

Community Meeting Roster

Postal Service Respresentive (Names and Titles):
Alfred G. Christophe III, Discontinuance Coor.
Gernarda Bailey, MPOO
Tim Marioneaux, Delivery Mgr.
Drusilla Parler CSA

Date: 02/16/2011
Time 6:00 PM

Total Number of Customers Present: 40

Place: the Innis Community Gym, 6450 LA Hwy 1, Innis, LA 70747

This document will be placed in an administrative record that, if discontinuance goes forward, becomes available for public inspection.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number

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Community Meeting Roster

Postal Service Respresentive (Names and Titles):

Date: 02/16/2011
Time 6:00 PM

Total Number of Customers Present:

Place: the Innis Community Gym, 6450 LA Hwy 1, Innis, LA 70747

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Sadie Lyles	PO BOX 942	70747	225 492 2284
Rose Lyles	PO BOX 942	70747	225 454-4298
Sharon Turner	P.O. BOX 892	70747	225-718-9693
Debra Hollins	PO BOX 976	70747	225-718-3756
Zel Ewing	8713 Hwy 418	70715	718-3991
TRAY EWING	8441 Hwy 418	70715	225-718-7117
Allen Monk	5344 Hwy 419	70715	225 492-3704
Ray Toulouse	PO. BOX 891 Innis	70747	225-505-8396
Eloise V. Wells	8253 Hwy 418 Batchelor	70715	(225) 4922492
~~Takaye Gaeeong~~			
Takaye Gaeeong	P.O. BOX 952	70747	(225) 492-2199
Alton R Daily	P.O. Box 873	70747	225-492-2289
Zera Franklin	P.O. Box 891	70747	225-618-6504
Capitol Shah	7234 LA 18 Batchelo	70715	225-718 3821
[illegible]	P.O. Box 105	70747	225-718-1562

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Community Meeting Roster

Postal Service Respresentive (Names and Titles):

Date: 02/17/2011
Time 6:00 PM

Total Number of Customers Present:

Place: Flatwoods United Pentecosal Church, 2255 Hwy 8, Flatwoods, LA 71427

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Alzetta Walker	Innis La	70747	225-492-3135
Cynthia Walker	Innis La		
	Elouise Mater	70747	225-618-6198
MARVIN J. LOSAVIO	PO Box 855 + 860 Innis La.	70747	225 718-2059
Shari Losavio	P.O. Box 855 & 860 Innis La 70747	70747	225-718-0399
[illegible] Walker	P.O. Box 867 Innis La	70747	225-492-2836

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Community Meeting Roster

Postal Service Respresentive (Names and Titles):
Alfred Christophe
Tim Marinneaux
Grenada Bailey
Dru Parker

Date: 02/16/2011
Time 6:00 PM

Total Number of Customers Present: _____

Place: the Innis Community Gym, 6450 LA Hwy 1, Innis, LA 70747

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Eugene Dadeyan	P.O. Box 941	70747	492-2020
Carol A. Christopher	OIC		225-492-2115
Beatrice Richard			22 492 2253
Angline Lavine			225 492 3212
Elaine M. Christie			492 2280
Joan Toulouse	P.O. Box 891	70747	492-2716
Verna Toulouse	P.O. Box 891	70747	492-3690
[illegible]	P.O. Box 876	70747	225-405-0966
Sadie Lyles	P.O. Box 912		
Marian Teague	Carrier 70715		
Linda Brooke	OIC Batchelor		
Ovida Humphreys	Innis La. [illegible]	70747	
Carrier Sandra Jones	Lettsworth LA	70753	225-492-2871
Barbara Dupont	~~[illegible]~~ RCA Lettsworth		
Michael T. Pupera	P.O. Box 971 Innis	70747	225-240-0553
[illegible]	P.O. Box 918	Innis La	225-603-5664
Don Petzer	8869 La Hwy 418	Innis, La	225-492-2858
Stella Williams			225 492 2395
Ed Williams			225 492 2395

Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

Postal Concerns

1. Concern (Favorable):
Customers were concerned about a change of ZIP Code

Response:
You expressed a concern about a change of ZIP Code. The proposed change of the ZIP Code is necessary due to 911 addressing requirements.

2. Concern (Favorable):
Customers were concerned about a change of address

Response:
You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change

3. Concern (Favorable):
Customers inquired about what hours and services would be provided by the CPO

Response:
You inquired about the hours and services that will be provided by the CPO. The CPO will be contracted to provide at least the same hours as the present post office. Depending on the location, the CPO may provide expanded lobby hours. Services will be the same as provided at the post office, except for permit mail acceptance.

4. Concern (UnFavorable):
Customers asked why their post office was being discontinued while others were retained

Response:
You asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

5. Concern (UnFavorable):
Customers expressed concern over the dependability of rural route service

Response:
You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

6. Concern (UnFavorable):
Customers questioned the economic savings of the proposed discontinuance

Response:
You questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

7. Concern (UnFavorable):
Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

Response:
You expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

8. Concern (UnFavorable):
Customers expressed concern that postal employees at the adminoffice Post Office are rude

Response:
You expressed a concern that postal employees at the administrative Post Office are rude. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be

conveyed to the postmaster by the manager, post office operations.

Nonpostal Concerns

UNITED STATES POSTAL SERVICE

01/24/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

Innis Post Office Postmaster's position became vacant on 7/2/2008 and earns less than 2 hrs, actual earned for FY 10 was 1.72. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Innis Post Office with the Batchelor Post Office which is located 3.38 miles away.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at the Innis Community Gym, 6450 LA Hwy 1, Innis, LA 70747 on 02/16/2011 from 6:00 PM to 7:00 PM to answer questions and provide information about our service.

If you have any questions, you may contact Alfred Christophe at (504) 589-1835.

Thank you for your assistance.

Sincerely,

GERNARDA BAILEY
Manager, Post Office Operations

UNITED STATES POSTAL SERVICE

A. Office

Name:	INNIS		State: LA	Zip Code:	70747
Area:	SOUTHWEST	District:	LOUISIANA PFC		
Congressional District:	3rd	County:	POINTE COUPEE		
EAS Grade:	11		Finance Number:	214498	

Post Office: ☑ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 27. There was not a petition recieved.

Prepared by:	Alfred Christophe	Date:	08/09/2011
Title:	LOUISIANA PFC Post Office Review Coordinator		
Tele No:	(504) 589-1835	Fax No:	(651) 456-6854

UNITED STATES POSTAL SERVICE

A. Office

Name: INNIS State: LA Zip Code: 70747
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 3rd County: POINTE COUPEE
EAS Grade: 11 Finance Number: 214498

Post Office: ☑ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by:	Alfred Christophe	Date:	08/09/2011
Title:	LOUISIANA PFC Post Office Review Coordinator		
Tele No:	(504) 589-1835	Fax No:	(651) 456-6854

Proposal Checklist

Section I — Responsiveness to Community Postal Needs

- Tell what we are doing and why.
- Is reason for discontinuance justified and documented in the record?
- If suspended, what type of alternate service customers are now receiving?
- Reason for vacancy and information on postmaster/OIC
- Number of customers and type of service they received and will receive.
- Hours of service, daily window transaction average, number of permit mailers, and postage meter users.
- Last three fiscal years of revenue and revenue units.
- Decline in service workload/reduction in EAS level, if appropriate.
- Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.
- Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.
- If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.
- Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.
- Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.
- Information on petitions and congressional inquiries included with Postal Service responses.
- Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.
- Advantages and disadvantages of proposed alternate service.
- Any other pertinent information concerning Postal Service needs.

Section II — Effect on the Community

- Brief background of area, community government, population, etc.
- Number of businesses, religious institutions, schools, local government offices, social organizations, etc.
- Was Post Office used as meeting place?
- Was Post Office a shelter for a bus stop?
- Did the Post Office have a public bulletin board?
- Were government forms available at the Post Office?
- Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?
- What is the historical value of the office?
- Is an address change necessary?
- Will the community identity be preserved?
- What are the growth trends (flat, up, down)?
- Were any other nonpostal items identified?

Section III — Effect on Employees

- Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV **Economic Savings**

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-___, Minimum, no COLA)	$
Fringe benefits 33.5%	$
Rental costs, excluding utilities	$
Total annual costs	$
Less estimated cost of replacement service	-
Total annual savings	$

A one-time expense of $ _____ will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

Section V **Other Factors**

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

Section VI **Summary**

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII **Notices**

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator — Date 3/25/11

Reviewed and Certified By:

District PO Review Coordinator — Date 3/25/11

UNITED STATES POSTAL SERVICE®

03/25/2011

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the INNIS Post Office
Docket No. 1367966

This is to advise you that on 03/30/2011, I will post for public comment a proposal to close the INNIS Post Office in POINTE COUPEE, Congressional District No. 3rd.

If you have any questions, please call ALFRED CHRISTOPHE District Review Coordinator at (504) 589-1835.

JEFFERY TAYLOR
District Manager
LOUISIANA PFC District

cc: Manager, Customer Service Operations
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920
Proposal

UNITED STATES POSTAL SERVICE

03/21/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
INNIS Proposal
Docket No. 1367966 - 70747

Please post the enclosed proposal to close the INNIS Post Office in the lobby. The proposal must be posted in a prominent place from 03/30/2011 through close of business on 05/31/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (504) 589-1835.

ALFRED CHRISTOPHE
Post Office Review Coordinator
LOUISIANA PFC District

Enclosures: PS Form 4920
Proposal
Invitation for Comments
Comment Forms
Official Record

Date of Posting: 03/30/2011

Date of Removal: 05/31/2011

UNITED STATES POSTAL SERVICE

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE INNIS, LA POST OFFICE
AND ESTABLISH
SERVICE BY COMMUNITY POST OFFICE**

To the customers of the Innis Post Office:

The Postal Service is considering the close of the Innis Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 03/30/2011 through 05/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Innis Post Office and Batchelor Post Office . If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ALFRED CHRISTOPHE
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

For more information, you may call ALFRED CHRISTOPHE at (504) 589-1835 or write to the above address.

Thank you for your assistance.

GERNARDA BAILEY
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

Date of Posting: 03/30/2011

Posting Round Date:

Date of Removal: 05/31/2011

Removal Round Date:

PROPOSAL TO CLOSE THE INNIS, LA POST OFFICE AND ESTABLISH SERVICE BY COMMUNITY POST OFFICE

DOCKET NUMBER 1367966 - 70747

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Innis, LA Post Office and provide delivery and retail services by community post office under the administrative responsibility of the Batchelor Post Office, located three miles away.

The postmaster position became vacant when the postmaster was reassigned on July 02, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Innis Post Office Postmaster's position became vacant on 7/2/2008 and earns less than 2 hrs, actual earned for FY 10 was 1.72. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Innis Post Office with the Batchelor Post Office which is located 3.38 miles away.

The Innis Post Office, an EAS-11 level, provides service from 07:30 to 16:00 Monday - Friday , 08:00 to 11:00 on Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 89 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 25 transaction(s) accounting for 25 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by community post office. Office receipts for the last 3 years were: $21,026 (55 revenue units) in FY 2008; $15,804 (41 revenue units) in FY 2009; and $19,089 (50 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On February 16, 2011, representatives from the Postal Service were available at the Innis Community Gym, 6450 LA Hwy 1, Innis, LA 70747 to answer questions and provide information to customers. 40 customer(s) attended the meeting.

On January 24, 2011, 125 questionnaires were distributed to delivery customers of the Innis Post Office. Questionnaires were also available over the counter for retail customers at the Innis Post Office. 54 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 3 favorable, 26 unfavorable, and 25 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Batchelor Post Office, an EAS-13 level office. Window service hours at the Batchelor Post Office are from 07:30 16:00, Monday through Friday, and 08:00 11:00 on Saturday. There are 56 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained

   Response: The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

2. **Concern:** Customers expressed concern for loss of community identity

   Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

3. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

   Response: The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

4. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response: The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

5. **Concern:** Customers expressed concern over the dependability of rural route service

Response: The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

6. **Concern:** Customers inquired about building a new facility or a mobile unit

Response: The customer inquired about building a new facility or a mobile unit. New construction or the placement of a mobile unit or trailer is not feasible when regular and effective service can be provided by more cost-effective alternatives, such as rural delivery.

7. **Concern:** Customers were concerned about a change of address

Response: The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

8. **Concern:** Customers were concerned about having to travel to another post office for service

Response: The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

9. **Concern:** Customers were concerned about obtaining services from the carrier

Response: The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL
The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS
Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a

receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES
Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL
Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

10. **Concern:** You expressed a concern that they requested and were denied rural delivery service

Response: The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

11. **Concern:** You were concerned about having to travel to another post office for service

Response: The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

12. **Concern:** Customers expressed concern that postal employees at the adminoffice Post Office are rude

Response: The customer expressed a concern that postal employees at the administrative Post Office are rude. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the postmaster by the manager, post office operations.

13. **Concern:** Customers inquired about what hours and services would be provided by the CPO

Response: The customer inquired about the hours and services that will be provided by the CPO. The CPO will be contracted to provide at least the same hours as the present post office. Depending on the location, the CPO may provide expanded lobby hours. Services will be the same as provided at the post office, except for permit mail acceptance.

14. **Concern:** Customers questioned the economic savings of the proposed discontinuance

Response: The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

15. **Concern:** Customers were concerned about a change of ZIP Code

Response: The customer expressed a concern about a change of ZIP Code. The proposed change of the ZIP Code is necessary due to 911 addressing requirements.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Innis is an unincorporated community located in POINTE COUPEE County. The community is administered politically by No. Police protection is provided by the Yes - Pointe Coupee Sheriff (Parish). Fire protection is provided by the Yes - Innis Volunteer Fire Dept.. The community is comprised of Retirees, Self-Employed, Farmers, and Elderly, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Prevailing Word Church Good Faith Church Saint Stevens Episcopal Church, Purpera Supermarket Innis Hardware Innis Water Co. Innis Library Golden Wings . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Innis Post Office will be available at the Batchelor Post Office. Government forms normally provided by the Post Office will also be available at the Batchelor Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

None

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster was reassigned on July 02, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of $ 35,804 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	$ 25,022
Fringe Benefits @ 33.5%	$ 8,382
Annual Lease Costs	+ $ 2,400
Total Annual Costs	$ 35,804
Less Annual Cost of Replacement Service	- $ 0
Total Annual Savings	$ 35,804

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Innis, LA Post Office and provide delivery and retail services by community post office under the administrative responsibility of the Batchelor Post Office, located three miles away.

The postmaster was reassigned on July 02, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by community post office.

The Innis Post Office provided delivery and retail service to 89 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 25. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated $35,804 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Innis Post Office and Batchelor Post Office during normal office hours.

B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

03/30/2011
Date

GERNARDA BAILEY
Manager, Post Office Operations

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the INNIS Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer | Signature of Postal Customer

Mailing Address

City, State, and ZIP Code | Date

UNITED STATES POSTAL SERVICE

03/21/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 05/31/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

ALFRED CHRISTOPHE
Post Office Review Coordinator
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

UNITED STATES POSTAL SERVICE

A. Office

Name: INNIS State: LA Zip Code: 70747
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 3rd County: POINTE COUPEE
EAS Grade: 11 Finance Number: 214498

Post Office: ☑ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 36. The round dated copies of the proposal have been received.

Prepared by: Alfred Christophe Date: 08/09/2011
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835 Fax No: (651) 456-6854

Docket: 1367966-70747
Item Nbr. 36
Page Nbr. 2

Date of Posting: 03/30/2011

Posting Round Date: INNIS, LA 70747 MAR 30 2011 USPS

Date of Removal: 05/31/2011

Removal Round Date: INNIS, LA 70747 MAY 31 2011 USPS

PROPOSAL TO CLOSE
THE INNIS, LA POST OFFICE
AND ESTABLISH
SERVICE BY CLASSIFIED POST OFFICE

DOCKET NUMBER 1367966 - 70747

Dennis Bailey

Docket: 1367966-70747
Item Nbr. 36
Page Nbr. 3

Demarda Bailey

Date of Posting: 03/30/2011

Posting Round Date: BATCHELOR, LA. 70715 MAR 30 2011 USPS

Date of Removal: 05/31/2011

Removal Round Date: BATCHELOR, LA. 70715 MAY 31 2011 USPS

PROPOSAL TO CLOSE
THE INNIS, LA POST OFFICE
AND ESTABLISH
SERVICE BY CLASSIFIED POST OFFICE

DOCKET NUMBER 1367966 - 70747

NOTICE OF TAKING PROPOSAL AND COMMENTS UNDER INTERNAL CONSIDERATION

Date 03/25/2011

Postal Customers of the Innis Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Innis Post Office, which was posted 03/30/2011 through 05/31/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Innis Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

GERNARDA BAILEY
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

INNIS, LA 70747
MAR 30 2011
USPS

Docket:
1367966-70747
Item Nbr. 37
Page Nbr. 2

NOTICE OF TAKING PROPOSAL AND COMMENTS UNDER INTERNAL CONSIDERATION

Date 03/25/2011

Postal Customers of the INNIS Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to consolidate the INNIS Post Office, which was posted 03/30/2011 through 05/31/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the INNIS Post Office who disagrees will have the right to appeal that decision to the Postal Rate Commission in Washington, DC.

Sincerely,

Gernarda Bailey

GERNARDA BAILEY
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

Docket:
1367966-70747
Item Nbr. 37
Page Nbr. 3

NOTICE OF TAKING PROPOSAL AND COMMENTS UNDER INTERNAL CONSIDERATION

Date 03/25/2011

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When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the INNIS Post Office who disagrees will have the right to appeal that decision to the Postal Rate Commission in Washington, DC.

Sincerely,

Gernarda Bailey

GERNARDA BAILEY
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

BATCHELOR, LA 70715
MAR 30 2011
USPS

UNITED STATES POSTAL SERVICE®

08/09/2011

MEMO TO THE RECORD

SUBJECT: INNIS
Docket Number 1367966 - 70747

The proposal to consolidate the INNIS was posted with an "Invitation for Comments," at the INNIS from 03/30/2011 through 05/31/2011 . No comments were received. There is no change to the original proposal. Accordingly, there is no need to modify the proposal to address comments.

ALFRED CHRISTOPHE
Post Office Review Coordinator
LOUISIANA PFC District

UNITED STATES POSTAL SERVICE

A. Office

Name: INNIS State: LA Zip Code: 70747
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 3rd County: POINTE COUPEE
EAS Grade: 11 Finance Number: 214498

Post Office: ☑ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by:	Alfred Christophe	Date:	08/09/2011
Title:	LOUISIANA PFC Post Office Review Coordinator		
Tele No:	(504) 589-1835	Fax No:	(651) 456-6854

UNITED STATES POSTAL SERVICE

08/09/2011

MEMO TO THE RECORD

SUBJECT: INNIS
Docket Number 1367966 - 70747

The proposal to consolidate the INNIS was posted with an "Invitation for Comments," at the INNIS from 03/30/2011 through 05/31/2011 . No comments were received. There is no change to the original proposal. Accordingly, there is no need to modify the proposal to address comments.

ALFRED CHRISTOPHE
Post Office Review Coordinator
LOUISIANA PFC District

Date of Posting: 03/30/2011

Posting Round Date:

Date of Removal: 05/31/2011

Removal Round Date:

PROPOSAL TO CLOSE THE INNIS, LA POST OFFICE AND ESTABLISH SERVICE BY COMMUNITY POST OFFICE (REVISED)

DOCKET NUMBER 1367966 - 70747

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Innis, LA Post Office and provide delivery and retail services by community post office under the administrative responsibility of the Batchelor Post Office, located three miles away.

The postmaster position became vacant when the postmaster was reassigned on July 02, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Innis Post Office Postmaster's position became vacant on 7/2/2008 and earns less than 2 hrs, actual earned for FY 10 was 1.72. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Innis Post Office with the Batchelor Post Office which is located 3.38 miles away.

The Innis Post Office, an EAS-11 level, provides service from 07:30 to 16:00 Monday - Friday , 08:00 to 11:00 on Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 89 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 25 transaction(s) accounting for 25 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by community post office. Office receipts for the last 3 years were: $21,026 (55 revenue units) in FY 2008; $15,804 (41 revenue units) in FY 2009; and $19,089 (50 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On February 16, 2011, representatives from the Postal Service were available at the Innis Community Gym, 6450 LA Hwy 1, Innis, LA 70747 to answer questions and provide information to customers. 40 customer(s) attended the meeting.

On January 24, 2011, 125 questionnaires were distributed to delivery customers of the Innis Post Office. Questionnaires were also available over the counter for retail customers at the Innis Post Office. 54 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 3 favorable, 26 unfavorable, and 25 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Batchelor Post Office, an EAS-13 level office. Window service hours at the Batchelor Post Office are from 07:30 16:00, Monday through Friday, and 08:00 11:00 on Saturday. There are 56 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained

   Response: The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

2. **Concern:** Customers expressed concern for loss of community identity

   Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

3. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

   Response: The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

4. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response: The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

5. **Concern:** Customers expressed concern over the dependability of rural route service

Response: The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

6. **Concern:** Customers inquired about building a new facility or a mobile unit

Response: The customer inquired about building a new facility or a mobile unit. New construction or the placement of a mobile unit or trailer is not feasible when regular and effective service can be provided by more cost-effective alternatives, such as rural delivery.

7. **Concern:** Customers were concerned about a change of address

Response: The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

8. **Concern:** Customers were concerned about having to travel to another post office for service

Response: The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

9. **Concern:** Customers were concerned about obtaining services from the carrier

Response: The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL
The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS
Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a

receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES
Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL
Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

10. **Concern:** You expressed a concern that they requested and were denied rural delivery service

Response: The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

11. **Concern:** You were concerned about having to travel to another post office for service

Response: The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

12. **Concern:** Customers expressed concern that postal employees at the adminoffice Post Office are rude

Response: The customer expressed a concern that postal employees at the administrative Post Office are rude. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the postmaster by the manager, post office operations.

13. **Concern:** Customers inquired about what hours and services would be provided by the CPO

Response: The customer inquired about the hours and services that will be provided by the CPO. The CPO will be contracted to provide at least the same hours as the present post office. Depending on the location, the CPO may provide expanded lobby hours. Services will be the same as provided at the post office, except for permit mail acceptance.

14. **Concern:** Customers questioned the economic savings of the proposed discontinuance

Response: The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

15. **Concern:** Customers were concerned about a change of ZIP Code

Response: The customer expressed a concern about a change of ZIP Code. The proposed change of the ZIP Code is necessary due to 911 addressing requirements.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Innis is an unincorporated community located in POINTE COUPEE County. The community is administered politically by No. Police protection is provided by the Yes - Pointe Coupee Sheriff (Parish). Fire protection is provided by the Yes - Innis Volunteer Fire Dept.. The community is comprised of Retirees, Self-Employed, Farmers, and Elderly, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Prevailing Word Church Good Faith Church Saint Stevens Episcopal Church, Purpera Supermarket Innis Hardware Innis Water Co. Innis Library Golden Wings . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Innis Post Office will be available at the Batchelor Post Office. Government forms normally provided by the Post Office will also be available at the Batchelor Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

None

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster was reassigned on July 02, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.Since the postmaster vacancy an OIC has been installed to operate the office.

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Annual Lease Costs	+ $ 2,400
Total Annual Costs	$ 35,804
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Total Annual Savings	$ 35,804

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Innis, LA Post Office and provide delivery and retail services by community post office under the administrative responsibility of the Batchelor Post Office, located three miles away.

The postmaster was reassigned on July 02, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by community post office.

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There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated $35,804 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Innis Post Office and Batchelor Post Office during normal office hours.

B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

03/30/2011
Date

GERNARDA BAILEY
Manager, Post Office Operations

U.S. Postal Service

POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL

Fact Sheet

1. Date Prepared 03/25/2011

2. Post Office Name INNIS

3. State and ZIP + 4 Code LA, 70747-4700

4. District, Customer Service LOUISIANA PFC

5. Area, Customer Service SOUTHWEST

6. County POINTE COUPEE

7. Congressional District 3rd

8. Reason for Proposal to Discontinue
Innis Post Office Postmaster's position became vacant on 7/2/2008 and earns less than 2 hrs, actual earned for FY 10 was 1.72. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Innis Post Office with the Batchelor Post Office which is located 3.38 miles away.

9. PO Emergency Suspend *(Reason and Date)*
No Suspension

10. Proposed Permanent Alternate Service

11. Staffing

a. ☐ PM ☑ PM Vacancy Reason & Date: was reassigned
Occupied 07/02/2008

b. ☐ OIC ☐ Career ☐ Non-Career

c. Current PM POSITION Level (150) EAS-11 Downgraded from EAS-11

d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0

e. No of Others- 0 No of Career- 0 No of Non-Career- 0

12. Hours of Service

a. Time M-F	Sat	Total Window Hours Per Week
a. Lobby Time M-F 24	Sat 24	10.00

13. Number of Customers Served

a. General Delivery	0
b. P.O. Box	89
c. City Delivery	0
d. Rural Delivery	0
e. Highway Contract Route Box	0
f. Total	89
g. No. Receiving Duplicate Service	0
h. Average No. Daily Transactions	24.90

14. Daily Volume (Pieces)

Types of Mail	Received	Dispatched
a. First-Class	196	56
b. Newspaper	77	1
c. Parcel	3	0
d. Other	2	63
e. Total	278	120
f. No. of Postage Meters		0
g. No. of Permits		0

Finances a. FY	Receipts	b. EAS Step 1 PM Basic Salary (no Cola)	c. PM Fringe Benefits (33.5% of b.)
2008	$ 21,026	$ 25022	$8,382
2009	$ 15,804		
2010	$ 19,089		

16a. Quarters

☐ Postal Owned ☐ Leased *(if Leased, Expiration Date)* 01/31/2011 Annual Lease $ 2400

30-day cancellation clause? ☑ Yes ☐ No Evicted? ☐ Yes ☑ No (if Yes, must vacate by)

Located in: ☐ Business ☐ Home ☐ Other Suitable alternate quarters available? ☐ Yes ☑ No

16b. Explain:
Innis Post Office can be moved to Batchelor Post Office.

17. Schools, Churches and Organization in Service Area: No: 3
Prevailing Word Church Good Faith Church Saint Stevens Episcopal Church

18. Businesses in Service Area: No: 5
Purpera Supermarket Innis Hardware Innis Water Co. Innis Library Golden Wings

19. Administrative/Emanating Office *(Proposed)*:
Name BATCHELOR EAS Level 13 Miles Away 3.4
Window Service Hours: M-F 07:30 16:00 SAT 08:00 11:00
Lobby Hours: M-F 24 SAT 24
PO Boxes Available: 56

20. Nearest Post Office *(if different from above)*:
Name BATCHELOR EAS Level 13 Miles Away 3.4
Window Service Hours: M-F 08:00 16:00 SAT 08:30 11:15
Lobby Hours: M-F 24 SAT 24
PO Boxes Available: 56

21. Prepared by

Printed Name and Title		Signature	Telephone No. AC ()
ALFRED CHRISTOPHE		*ALFRED CHRISTOPHE*	(504) 589-1835
PO Discontinuance Coordinator Name	Telephone No. AC ()	Location	
ALFRED CHRISTOPHE	(504) 589-1835	NEW ORLEANS , LA	

PS Form 4920, June 1993

UNITED STATES POSTAL SERVICE

06/07/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record
INNIS
Docket Number 1367966 - 70747

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

JEFFERY TAYLOR
District Manager

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code:	INNIS, LA, 70747-4700
EAS Level:	11
District:	LOUISIANA PFC
County:	POINTE COUPEE
Congressional District:	3rd
Proposal:	☑ Close ☐ Consolidate
Reason For Propsed:	was reassigned
Alternate Service Proposed:	Community Post Office
Customers Affected:	
Post Office Box:	89
General Delivery:	0
Rural Route:	0
Highway Contract Route (HCR):	0
City Route:	0
Intermediate Rural:	0
Intermediate HCR:	0
Total number of customers:	89

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
07/02/2008	Postmaster vacancy occurred. Reason: was reassigned
	OIC: Career: 0 Noncareer: 0 Other Employees: 0
01/19/2011	District manager authorization to study.
01/24/2011	Questionnaires sent to customers. Number sent: 125 Number Returned: 54 Analysis: Favorable 3 Unfavorable 26 No Opinion 25
	Petition received. Number of signatures: 0 Concerns expressed:
	Congressional inquiry received: No Concerns expressed:
03/25/2011	Proposal and checklist sent to district for review.
03/25/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
03/25/2011	Proposal and invitation for comments posted and round-dated.
06/07/2011	Proposal and invitation for comments removed and round-dated. Comment Analysis: Favorable 0 Unfavorable 0 No Opinion 0 0
None	Premature PRC appeal received. Concerns expressed:
03/25/2011	Updated PS Form 4920 completed (if necessary).
06/07/2011	Certification of the official record.
06/07/2011	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
06/08/2011	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
07/08/2011	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal: Affirmed: _____ Remanded: _____ USPS Withdrawn: _____
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

ALFRED CHRISTOPHE Name/Title	(504) 589-1835 Telephone Number
ALFRED CHRISTOPHE District Post Office Review Coordinator	(504) 589-1835 Telephone Number

UNITED STATES POSTAL SERVICE

06/07/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA ROOM 5621
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Innis Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Alfred Christophe, Post Office Review Coordinator, at (504) 589-1835 or gernarda bailey Manager Post Office Operations.

JEFFERY TAYLOR
DISTRICT MANAGER
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

Enclosures:
One copy of record (http://hqcsopps.usps.gov/public/dis/4G/P1367966.pdf)
Headquarters acknowledgment of receipt of official record (optional)
Self-addressed envelope

cc: Vice President, SOUTHWEST Area (no enclosures)

Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the INNIS was received by 06/08/2011.
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

***Note**: The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 07/08/2011

Date of Removal: 08/09/2011

FINAL DETERMINATION TO CLOSE THE INNIS, LA POST OFFICE AND ESTABLISH SERVICE BY COMMUNITY POST OFFICE

DOCKET NUMBER 1367966 - 70747

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Innis, LA Post Office and provide delivery and retail services by community post office under the administrative responsibility of the Batchelor Post Office, located three miles away.

The postmaster position became vacant when the postmaster was reassigned on July 02, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: Innis Post Office Postmaster's position became vacant on 7/2/2008 and earns less than 2 hrs, actual earned for FY 10 was 1.72. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Innis Post Office with the Batchelor Post Office which is located 3.38 miles away.

The Innis Post Office, an EAS-11 level, provides service from 07:30 to 16:00 Monday - Friday , 08:00 to 11:00 on Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 89 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 25 transaction(s) accounting for 25 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by community post office. Office receipts for the last 3 years were: $21,026 (55 revenue units) in FY 2008; $15,804 (41 revenue units) in FY 2009; and $19,089 (50 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On February 16, 2011, representatives from the Postal Service were available at the Innis Community Gym, 6450 LA Hwy 1, Innis, LA 70747 to answer questions and provide information to customers. 40 customer(s) attended the meeting.

On January 24, 2011, 125 questionnaires were distributed to delivery customers of the Innis Post Office. Questionnaires were also available over the counter for retail customers at the Innis Post Office. 54 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 3 favorable, 26 unfavorable, and 25 expressed no opinion.

When this final determination is implemented, delivery and retail services will be provided by the Batchelor Post Office, an EAS-13 level office. Window service hours at the Batchelor Post Office are from 07:30 16:00, Monday through Friday, and 08:00 11:00 on Saturday. There are 56 post office boxes available.

The proposal to close the Innis Post Office was posted with an invitation for comment at the Innis Post Office and Batchelor Post Office from March 30, 2011 to May 31, 2011. The following additional concerns were received during the proposal posting period:

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained

   Response: The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

2. **Concern:** Customers expressed concern for loss of community identity

   Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

3. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

   Response: The customer expressed a concern about those customers with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an

individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

4. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response: The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

5. **Concern:** Customers expressed concern over the dependability of rural route service

Response: The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

6. **Concern:** Customers inquired about building a new facility or a mobile unit

Response: The customer inquired about building a new facility or a mobile unit. New construction or the placement of a mobile unit or trailer is not feasible when regular and effective service can be provided by more cost-effective alternatives, such as rural delivery.

7. **Concern:** Customers were concerned about a change of address

Response: The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

8. **Concern:** Customers were concerned about having to travel to another post office for service

Response: The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

9. **Concern:** Customers were concerned about obtaining services from the carrier

Response: The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most

orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS
Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES
Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL
Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

10. **Concern:** You expressed a concern that they requested and were denied rural delivery service

Response: The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

11. **Concern:** You were concerned about having to travel to another post office for service

Response: The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

12. **Concern:** Customers expressed concern that postal employees at the adminoffice Post Office are rude

Response: The customer expressed a concern that postal employees at the administrative Post Office are rude. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner. This concern will be conveyed to the postmaster by the manager, post office operations.

13. **Concern:** Customers inquired about what hours and services would be provided by the CPO

Response: The customer inquired about the hours and services that will be provided by the CPO. The CPO will be contracted to provide at least the same hours as the present post office. Depending on the location, the CPO may provide expanded lobby hours. Services will be the same as provided at the post office, except for permit mail acceptance.

14.	**Concern:**	Customers questioned the economic savings of the proposed discontinuance
	Response:	The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.
15.	**Concern:**	Customers were concerned about a change of ZIP Code
	Response:	The customer expressed a concern about a change of ZIP Code. The proposed change of the ZIP Code is necessary due to 911 addressing requirements.

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Innis is an unincorporated community located in POINTE COUPEE County. The community is administered politically by No. Police protection is provided by the Yes - Pointe Coupee Sheriff (Parish). Fire protection is provided by the Yes - Innis Volunteer Fire Dept.. The community is comprised of Retirees, Self-Employed, Farmers, and Elderly and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Prevailing Word Church Good Faith Church Saint Stevens Episcopal Church, Purpera Supermarket Innis Hardware Innis Water Co. Innis Library Golden Wings . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Innis Post Office will be available at the Batchelor Post Office. Government forms normally provided by the Post Office will also be available at the Batchelor Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

None

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster was reassigned on July 02, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of $ 35,804 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	$ 25,022
Fringe Benefits @ 33.5%	$ 8,382
Annual Lease Costs	+ $ 2,400
Total Annual Costs	$ 35,804
Less Annual Cost of Replacement Service	- $ 0
Total Annual Savings	$ 35,804

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

This is the final determination to close the Innis, LA Post Office and provide delivery and retail services by community post office under the administrative responsibility of the Batchelor Post Office, located three miles away.

The postmaster was reassigned on July 02, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by community post office.

The Innis Post Office provided delivery and retail service to 89 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 25. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated $35,804 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Innis Post Office and Batchelor Post Office during normal office hours.

B. Appeal Rights. This final determination to close the Innis Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-000I. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Innis Post Office and Batchelor Post Office during normal office hours.

06/30/2011

Dean J Granholm
Vice President of Delivery and Post Office Operations

Date

UNITED STATES POSTAL SERVICE

07/08/2011

OFFICER-IN-CHARGE/POSTMASTER
Innis Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Innis Post Office Final Determination
Docket No. 1367966 - 70747

Please post in the lobby the enclosed final determination to close the Innis Post Office. The final determination must be posted in a prominent place from 07/08/2011 through close of business on 08/09/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 08/10/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (504) 589-1835.

Sincerely,

ALFRED CHRISTOPHE
POST OFFICE REVIEW COORDINATOR
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

Enclosures:
Final Determination Official Record

Docket: 1367966-70747
Item Nbr. 49
Page Nbr. 1

Date of Posting: 07/08/2011

Date of Removal: 08/09/2011

FINAL DETERMINATION TO CLOSE
THE INNIS, LA POST OFFICE
AND ESTABLISH
SERVICE BY COMMUNITY POST OFFICE

DOCKET NUMBER 1367966 - 70747

INNIS, LA 70747
JUL - 8 2011
USPS

Date of Posting: 07/08/2011

Date of Removal: 08/09/2011

FINAL DETERMINATION TO CLOSE
THE INNIS, LA POST OFFICE
AND ESTABLISH
SERVICE BY COMMUNITY POST OFFICE

DOCKET NUMBER 1367966 - 70747

BATCHELOR, LA 70715
JUL - 8 2011
USPS